

# COUNCIL MEETING AGENDA

Casper City Council  
City Hall, Council Chambers  
Tuesday, July 6, 2021, 6:00 p.m.



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

*\*Please silence cell phones during the City Council meeting.\**

**Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov).**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE JUNE 15, 2021 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON JUNE 23, 2021

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4. CONSIDERATION OF BILLS AND CLAIMS

5. COMMUNICATIONS

A. From Persons Present

6. ESTABLISH DATE OF PUBLIC HEARINGS

A. Consent

1. Establish July 20, 2021, as the Public Hearing Date for Consideration of:
  - a. Review of Seven Ordinance Adopting the **Various 2021 Editions of the International Building Codes**.
  - b. Updating and **Amending Chapter 5.08** of the Casper Municipal Code (**Alcoholic Beverages**).
  - c. **Amending Chapter 10.64** – Bicycles, Toy Vehicles, Etc., and Similar Devices (**Scooters**).
  - d. **New Bar & Grill No. 13** for Grace Partners, LC dba **Spotlight Lounge**, Located at 128 East 2nd Street.

7. PUBLIC HEARING

A. Ordinance

1. Vacation and Replat Creating the **Kensington Heights Addition No. 4 Subdivision**.

8. RESOLUTIONS

A. Consent

1. Authorize an Professional Services Engagement Letter with **Porter, Muirhead, Cornia, Howard**, in the Amount not to Exceed \$129,00 for the FY2021 **Financial Statement Audit** and in an Amount not to Exceed \$7,500, for the FY2021 **Federal Programs Audit** (per Program).
2. Authorizing Submission of an Application for a Fiscal Year 2022 Transportation Alternatives Program Funding from the **Wyoming Department of Transportation** in the Amount of \$400,000 for the **College Drive Multi-Use Pathway Project**.
3. Authorizing a **Lease Agreement** with the **Casper Midget Football Association**.

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8. RESOLUTIONS (continued)

A. Consent

4. Authorizing a **Lease Agreement** with the **Boys & Girls Club of Central Wyoming, Inc.**
5. Accepting a Grant from the **Wyoming Governor’s Big Game Coalition**, in the Amount of \$10,000, to be Used to Fund a **Riparian Vegetation Survey in the River Restoration Project Area.**
6. Authorizing the Purchase of **Twenty-Eight Police Radios**, in the Total Amount of \$158,480.45, from **Motorola Solutions, Inc.**

9. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

10. ADJOURN INTO EXECUTIVE SESSION – SECURITY, PERSONNEL, W.S. § 16-4-405 (ix) CONFIDENTIAL BY LAW – ON-GOING INVESTIGATION, AND REAL ESTATE

11. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, July 20, 2021– Council Chambers

6:00 p.m. Tuesday, August 3, 2021 – Council Chambers

**Work sessions**

4:30 p.m. Tuesday, July 13, 2021 – Council Meeting

4:30 p.m. Tuesday, July 27, 2021– Council Meeting

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
June 15, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:01 p.m., Tuesday, June 15, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Knell, Lutz, Pacheco, Pollock and Mayor Freel.

2. PLEDGE OF ALLEGIANCE

Mayor Freel led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Knell, seconded by Councilmember Lutz, to, by minute action, approve the minutes of the May 25, 2021, special Council meeting, as published in the Casper-Star Tribune on June 2, 2021. Motion passed.

4. MINUTES

Moved by Councilmember Knell, seconded by Councilmember Cathey, to, by minute action, approve the minutes of the June 1, 2021, regular Council meeting, as published in the Casper-Star Tribune on June 9, 2021. Councilmember Pollock abstained. Motion passed.

5. EXECUTIVE SESSION MINUTES

Moved by Vice Mayor Pacheco, seconded by Councilmember Johnson, to, by minute action, approve the minutes of the June 1, 2021, executive session. Councilmember Pollock abstained. Motion passed.

6. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen, to, by minute action, approve payment of the June 15, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 06/15/21		
71Const	Services	303,900.71
AMBI	Services	168.44
Adecco	Services	1,770.00
Airgas	Goods	3,741.91
AllRndTowng	Services	250.00
AllncElec	Services	761.18
AlSCO	Services	1,395.67
AMSgnl	Goods	6,792.74
AmrTech	Services	1,882.63
AmrTitle	Services	125.00
Amrgs	Goods	417.46
AT&T	Services	126.94
AtlntcElec	Services	17,882.50

Atlas	Goods	1,917.65
AceHrdwr	Goods	170.86
B32Eng	Services	2,500.00
BigHrnTire	Goods	22,826.76
BlkmnPrpn	Services	160.89
BldrnLmbr	Goods	104.24
Boys&GirlsClb		22,996.40
BPhillips	Reimb	370.00
BPitman	Services	280.00
CsprCllg	Services	1,233.00
CsprStrTrb	Services	3,649.77
CsprTire	Goods	1,055.00
CsprWndw&Dr	Goods	2,568.20
CntrlWYRgnlWtr	Services	462,648.35
CntrlWYHsptl	Services	7,666.65
CntryLnk	Utilities	566.37
CrtfdBlnc	Goods	109.00
CAsbe	Services	1,400.00
CtyCspr	Services	511,578.73
CMI	Services	235,361.74
Code3	Services	1,650.00
CommTec	Services	1,336.00
Comtrnx	Services	510.75
CnsltdElec	Goods	115.07
CPU	Goods	6,167.40
CrwnCnst	Services	115,966.97
DLodenCnst	Services	585.00
DJordan	Reimb	69.29
DvdsnFxdInc	Services	3,891.53
DckrAuto	Services	95.00
Dell	Goods	121.02
DnnsSup	Goods	946.12
DmndVgl	Goods	33.49
DooleyOil	Goods	48,076.32
DPCInd	Goods	7,878.36
ElctrncRcyclrs	Services	1,030.35
EmrgncMed	Services	899.40
EnrgyLabs	Services	1,328.00
EngDsgn	Services	2,650.00
EuroTchDntl	Services	380.00
ExprsSrvc	Services	1,012.80
FirefghtersOfNC	Dues	166.66
1stDataMrchnt	Services	19.95
FIB	Goods	8,988.00
GCBldgSply	Goods	280.00

Galls	Goods	1,374.42
GeosyntcCnsltnts	Services	5,530.29
GeotchEnvrnmntl	Services	7,868.65
GlblSpctrm	Services	29,500.00
GldrAssoc	Services	10,379.61
Grngr	Goods	1,454.33
GWMchncl	Services	920.41
HghPlnsCnst	Services	101,850.13
HilltopNtnlBnk	Services	120.00
HiTekComm	Goods	1,978.00
Homax	Goods	47,032.57
HoodsEqpmt	Goods	1,101.16
IndSern	Goods	1,837.50
Instltn&Svc	Services	143,177.27
IntrmtnMtr	Services	1,896.19
ITC	Services	92,542.63
Itron	Services	2,575.03
JacobsEng	Services	17,139.93
JAnderstrom	Reimb	73.45
JWilliams	Reimb	150.00
JhnsnVet	Services	488.00
Kenny'sMblHome	Services	6,000.00
KnfRvr	Services	130,478.12
KubwtrRsrce	Goods	5,618.85
LairdPlstcs	Goods	4,858.37
LisaSpcNSpn	Services	1,605.00
LMyers	Reimb	150.00
LongBldgTech	Services	4,182.91
MButcher	Services	2,000.00
MonsnJntrl	Services	5,797.87
MtrlSol	Services	9,457.67
MtnStLitho	Services	375.76
MtnWstPhne	Services	1,049.95
NCHCorp	Services	900.00
Napa	Goods	89,248.48
NCCnsrvn	Services	40,000.00
NCSO	Services	50.00
NiclysnArtMusm	Services	6,700.00
Norco	Goods	359.29
NVACsprVet	Services	929.86
CccamVdoSltns	Services	1,995.00
OneCall	Services	1,127.25
OvrhdDoor	Services	23,395.00
Pantheon	Goods	125.00
PbleSftyComm	Services	328.97

PstlPros	Services	8,075.16
PrfsnlCIng	Services	1,395.00
RailrdMgmt	Services	1,577.62
RSchwahn	Services	600.00
RckyMtnPwr	Utilities	272.15
RootrSwr	Services	5,661.12
SDaley	Reimb	45.03
ShrwnWllms	Goods	626.16
SixRbls	Goods	1,646.61
Smrsh	Services	1,894.50
SftDr	Services	54.95
WyoSt	Services	8,224.96
StlrPrgrmng	Services	2,160.00
StrlngInfSystms	Services	2,860.39
TGollnick	Reimb	227.88
TGlaser	Reimb	136.50
Ten-EPkg	Goods	1,140.00
Thtchr	Goods	9,436.58
ThysnkrpElvtr	Services	47,554.41
TopOfc	Goods	103.30
TrntEng	Services	1,136.00
TretoCnst	Services	123,481.80
TriStOilRclm	Services	448.50
TriStTrk	Rental	1,375.00
TylerTech	Services	8,840.00
Unfrms2Gear	Goods	376.55
UgntCare	Services	75.00
VrznCnct	Services	1,732.33
Vrzn	Services	80.02
VDiaz	Reimb	150.00
VncLnge	Services	25.00
VRC	Services	189.00
WrdwlWtr	Goods	39.48
WynClmnCnst	Services	22,871.25
WWCEng	Services	11,511.20
Wash	Services	229.09
WstrnWYLck	Services	343.50
WLCEng	Services	15,483.95
Wyo1stAid	Services	39.33
WyoLowVltg	Goods	140.00
WyoMchnry	Services	10,016.29
WyoStGolf	Services	2,550.00
WyoStVet	Services	38.81
WyoStl&Recycl	Services	1,400.00
WyoWrkfcSrv	Benefits	1,850.25

WyattElec	Services	1,350.00
Xerox	Goods	208.21
ZnrSystms	Services	35,083.54
Total		2,963,055.61

7. BRIGHT SPOT

Mayor Freel welcomed Tom McCarthy from Townsquare media and mascot Lemmie, to introduce Lemonade Day and the various benefits of Lemonade Day. Mayor then invited Lemmie up and Mayor read the proclamation.

8. BRIGHT SPOT

Mayor then welcomed Susan Burk, Kilty Brown, and Lisa Hubbard forward to explain the history of Central Wyoming Hospice and celebrate their 40-year anniversary. Ms. Hubbard explained the work they do and additional programming they have added, and then thanked the generous community and City of Casper for partnership. Mayor Freel then read the proclamation.

9. COMMUNICATIONS FROM PERSONS PRESENT

One individual addressing the Council was: Craig Burns the president of the Fraternal Order of Police to request clarity on the current pay situation of the police department and about pay freezes for police officers. City Manager Napier explained that budget as proposed does not include raises as it related to employees. Council did agree to allow Mr. Napier to come back to Council to request raises at a later time. Mr. Burns then asked when the pay scales won't be frozen as compared to the Sheriff's Department. Council discussed and asked questions regarding the Graves Class and Comp Study. Mayor Freel called point of order. Mayor then stated that he, Vice Mayor and Carter and Mr. Burns should sit down and meet, and not continue it in this forum. City Manager Napier stated it might not be appropriate to have Council meet with staff, but that he would be happy to look at options that might be available.

10. ESTABLISH PUBLIC HEARING

Moved by Vice Mayor Pacheco, seconded by Councilmember Johnson, to, by minute action: establish July 6, 2021, as the public hearing date for the consideration of the vacation and replat creating the Kensington Heights Addition No. 4 subdivision. Councilmember Engebretsen abstained. Motion passed.

11.A.1 PUBLIC HEARING - RESOLUTION

Mayor Freel opened the public hearing for the consideration of budget amendment no. 5 to the fiscal year 2021 budget.

Assistant City Attorney Trembath entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated June 9, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated June 3, 2021. City Manager Napier provided a brief report.

There being no others to speak for or against the issue, the public hearing was closed.



Following resolution read:

RESOLUTION NO. 21-83  
A RESOLUTION AMENDING THE CURRENT BUDGET FOR  
THE FISCAL YEAR ENDING JUNE 30, 2021.

Councilmember Lutz presented the foregoing resolution for adoption. Seconded by Councilmember Pollock. Motion passed.

11.A.2 PUBLIC HEARING - RESOLUTION

Mayor Freel opened the public hearing for the consideration of the fiscal year 2021-2022 budget.

Assistant City Attorney Trembath entered two (2) exhibits: correspondence from Jill Johnson to J. Carter Napier, dated June 9, 2021 and an affidavit of publication, as published in the Casper-Star Tribune, dated June 3, 2021. City Manager Napier provided a brief report. There being no others to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 21-84  
A RESOLUTION MAKING APPROPRIATIONS OF FUNDS TO  
COVER EXPENDITURES OF THE CITY OF CASPER,  
WYOMING FOR THE FISCAL YEAR OF JULY 1, 2021 TO  
JUNE 30, 2022.

Councilmember Pollock presented the foregoing resolution for adoption. Seconded by Councilmember Johnson. Council briefly discussed. Motion passed.

11.B PUBLIC HEARING - MINUTE ACTION

Councilmember Pollock recused herself and abstained from any vote. Mayor Freel opened the public hearing for the consideration of the issuance of Limited Retail Liquor License No. 12, to Casper Lodge #22 (Independent Order of Oddfellows) located at 2125 CY Avenue #101.

Assistant City Attorney Trembath entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated June 2, 2021; an affidavit of publication, as published in the Casper-Star Tribune, dated June 8, 2021; an affidavit of website publication, as published on the City of Casper website, dated June 3, 2021; an affidavit of notice of conspicuous posting, as posted at 2125 CY #101, dated June 3, 2021; and the liquor license application filed May 17, 2021. City Manager Napier provided a brief report.

Speaking in support was Brandon Walsh, 2125 CY Ave.

There being no others to speak for or against the issues involving Limited Retail Liquor License No. 12, the public hearing was closed.

Moved by Vice Mayor Pacheco, seconded by Councilmember Knell, to, by minute action, authorize the issuance of Limited Retail Liquor License No. 12. Motion passed. Councilmember Pollock returned to the meeting.

12.A ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 14-21

AN ORDINANCE APPROVING A ZONE CHANGE FOR PROPOSED LOT 3, METHODIST CHURCH ADDITION MBA (CURRENTLY DESCRIBED AS A PORTION OF LOT 1, METHODIST CHURCH ADDITION)

WHEREAS, an application has been made to rezone the above-described property from zoning classification R-1 (Residential Estate) to C-2 (General Business); and, WHEREAS, after a public hearing on April 15, 2021, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above-described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Proposed Lot 3, Methodist Church Addition MBA (currently described as a portion of Lot 1, Methodist Church Addition), located at the southwest corner of East 15th Street and Wyoming Boulevard, is hereby rezoned from zoning classification R-1 (Residential Estate) to C-2 (General Business).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 18<sup>th</sup> day of May, 2021.

PASSED on 2nd reading the 1<sup>st</sup> day of June, 2021.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 15<sup>th</sup> day of June, 2021.

Councilmember Knell presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Pollock.

No citizens spoke on the ordinance. Councilmember Mayor Freel abstained. Motion passed.

12.B ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 15-21

AN ORDINANCE GRANTING A FRANCHISE TO CLARITY TELECOM, LLC, FOR THE CONSTRUCTION AND OPERATION OF A CABLE SYSTEM

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Casper City Council, having determined that Clarity Telecom, LLC has agreed to provide the services, facilities, and equipment necessary to meet the future cable -related needs of the City of Casper, and has agreed to be bound by conditions of applicable law, and by binding agreement to serve the public interest, pursuant to the terms of this Franchise, does hereby ordain as follows:

## SECTION 1. DEFINITION OF TERMS

**1.1 Terms.** For the purpose of this Ordinance, the following terms, phrases, words, and abbreviations shall have the meanings ascribed to them below. Terms not defined below shall have the same meaning as in the Cable Act, defined below, or in Federal Communications Commission regulations. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is mandatory and "may" is permissive. Words not defined shall be given their common and ordinary meaning.

A. "Affiliate" means an entity which owns or controls, is owned or controlled by, or is under common ownership with Grantee.

B. "Basic Cable Service" means any service tier which includes the retransmission of local television broadcast signals.

C. "Board/Council" means the governing body of the Grantor.

D. "Cable Service" means (i) the one-way transmission to subscribers of video programming or other programming service, and (ii) subscriber interaction, if any, which is required for the selection or use of such Video Programming or any other lawful programming service.

E. "Cable System" is defined as set forth in the Cable Act.

F. "Cable Act" means the Cable Communication Policy Act of 1984, as amended, 47 U.S.C. § 521, *et seq.*

G. "Channel" means a portion of the electromagnetic frequency spectrum which is used in a cable system and which is capable of delivering a television channel.

H. "City" means the City of Casper, Wyoming, a municipal corporation or the lawful successor, transferee, or assignee thereof.

I. "FCC" means the Federal Communications Commission and any successor governmental entity thereto.

J. "Franchise" means the non-exclusive rights granted pursuant to this Franchise to construct, operate and maintain a Cable System along the public ways within all or a specified area in the Service Area.

K. "Grantee" means Clarity Telecom, LLC or the lawful successor, transferee, or assignee thereof.

L. "Grantor" means the City of Casper, Wyoming, a municipal corporation or the lawful successor, transferee, or assignee thereof.

M. "Gross Revenue" means all revenue, as determined in accordance with generally accepted accounting principles, derived by the Grantee and its affiliates, from the operation of the Cable System to provide Cable Services in the Service Area, provided, however, that such phrase shall not include: (1) any taxes, fees or assessments imposed directly upon Subscribers and collected by the Grantee or pass-through to a government agency, including, without limitation, any sales or utility taxes; (2) unrecovered bad debt; (3) credits, refunds and deposits paid to Subscribers; (4) any exclusions available under applicable state law; and (5) any Capital Grant and/or Second Capital Grant (as defined in Section 12.5 hereof) recovered from Subscribers.

N. "Person" means an individual, partnership, association, organization, corporation, trust or governmental entity.

O. "Service Area" means the geographic boundaries of the Grantor, and shall include any additions thereto by annexation or other legal means, subject to the exception in subsection 5.3 hereto.

P. "State" means the State of Wyoming.

Q. "Service Tier" means a category of cable service or other services provided by a cable operator and for which a separate rate is charged by the cable operator.

R. "Street" or "Public Ways" includes each of the following located within the Service Area: public streets, roadways, freeways, courts, boulevards, sidewalks, parkways, lanes, drives, circles, highways, bridges, land paths, avenues, alleys, easements, rights-of-way and similar public ways and extensions and additions thereto, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses now or hereafter held by the Grantor in the Service Area, which shall entitle the Grantee to the use thereof for the purpose of installing, operating, repairing and maintaining the Cable System.

S. "Subscriber" means any Person lawfully receiving Cable Service from the Grantee.

T. "Video Programming" means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

## **SECTION 2. GRANT OF FRANCHISE**

**2.1 Grant.** The Grantor hereby grants to the Grantee a nonexclusive Franchise which authorizes the Grantee to erect, construct, operate and maintain in, upon, along, across, above, over and under the Streets, now in existence and as may be created or established during its terms; any poles, wires, cable, underground conduits, manholes, and other conductors and fixtures necessary for the maintenance and operation of a Cable System. Nothing in this Franchise shall be construed to prohibit the Grantee from offering any service over its Cable System that is not prohibited by federal, state or local law.

**2.2 Term.** The Franchise and the rights, privileges and authority hereby granted shall be for an initial term of ten (10) years, commencing on the Effective Date of this Franchise as set forth in Section 14.10.

**2.3 Police Powers and Conflicts with Franchise.** The Grantee agrees to comply with the terms of any generally applicable local ordinance necessary for the convenience, safety, health, and welfare of the public which is lawfully adopted pursuant to the Grantor's general police power. This Franchise is a contract and, except as to those changes which are the result of the Grantor's lawful exercise of its general police power, the Grantor may not take any unilateral action which materially changes the explicit mutual promises in this Franchise. Any changes to this Franchise must be made in writing, and signed by the Grantee and the Grantor. In the event of any conflict between this Franchise and any Grantor ordinance or regulation that has the effect of limiting the benefits or expanding the obligations of the Grantee that are granted by this Franchise, this Franchise will prevail, except as to those ordinances and regulations which are the result of the Grantor's lawful exercise of its general police power.

**2.4 Cable System Franchise Required.** No Cable System shall be allowed to occupy or use the streets or public rights-of-way of the Service Area or be allowed to operate without a Cable System Franchise.

## **SECTION 3. FRANCHISE RENEWAL**

**3.1 Procedures for Renewal.** The Grantor and the Grantee agree that any proceedings undertaken by the Grantor that relate to the renewal of the Grantee's Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, or any such successor statute.

## **SECTION 4. INDEMNIFICATION AND INSURANCE**

**4.1 Indemnification.** The Grantee shall, by acceptance of the Franchise granted herein, defend the Grantor, its Council, officers, boards, commissions, agents, and employees for all claims for injury or death to any Person or property caused by the negligence of Grantee in the construction or operation of the Cable System and shall indemnify and hold Grantor, its Council, officers, boards, commissions, agents, and employees harmless from any and all liabilities, claims, demands, or judgments growing out of any injury or death to any Person or property as a result of the negligence

of Grantee arising out of the construction, repair, extension, maintenance, operation or removal of its wires, poles or other equipment of any kind or character used in connection with the operation of the Cable System. Grantor agrees to give the Grantee written notice of its obligation to indemnify Grantor at least ten (10) calendar days prior to the deadline for responding to the claim or action, and if no such deadline exists, within thirty (30) days of Grantor's receipt of the claim or action. In the event any such claim arises, the Grantor shall tender the defense thereof to the Grantee and the Grantee shall have the right to defend, settle or compromise any claims arising hereunder, and shall pay for such defense (including, but not limited to, all costs, expenses and attorney fees incurred by Grantee for assuming the defense of the Grantor), and the Grantor shall cooperate fully herein. If the Grantor determines in good faith that its interests cannot be represented by the Grantee, the Grantee may be excused from any obligation to represent the Grantor at the Grantor's sole discretion. Notwithstanding the foregoing, the Grantee shall not be obligated to indemnify the Grantor for any damages, liability or claims resulting from the willful misconduct of the Grantor or for the Grantor's use of the Cable System. Grantee's compliance with these indemnity provisions shall in no way limit any other remedies available to the City under this Franchise or at law or equity.

**4.2 Insurance.**

A. The Grantee shall maintain throughout the term of the Franchise insurance in amounts at least as follows:

Workers' Compensation	Statutory Limits
Commercial General Liability	\$250,000 per occurrence, Combined Single Liability (C.S.L.)
Auto Liability including coverage on all owned, non -owned hired autos Umbrella Liability	\$500,000 General Aggregate \$50,000 per occurrence C.S.L.

B. The Grantor shall be added as an additional insured, arising out of work performed by the Grantee, to the above Commercial General Liability, Auto Liability and Umbrella Liability insurance coverage.

C. The Grantee shall furnish the Grantor with current certificates of insurance evidencing such coverage upon request.

D. Grantee agrees to maintain insurance in the amounts herein, subject to statutory maximum liability amounts in Section 4.2, throughout the term of the Franchise. If Grantee cancels any policy, it shall immediately obtain a replacement policy and provide a new certificate to the Grantor evidencing new coverage within thirty (30) days. At no time shall the Grantee have any gaps in the coverage, or the amounts herein specified.

E. Upon request by the Grantor, the Grantee shall provide the Grantor with policy endorsements listing the Grantor as an additional insured. The Grantor's failure to request or review such insurance certificates or policies shall not affect Grantor's rights or the Grantee's obligations hereunder.

F. It is recognized by and between the parties to this Franchise that the insurance requirements contained herein are the maximum liabilities which may be imposed under Wyoming Statute § 1 39-101 et seq. In the event the maximum liability allowed by law is altered, either during the term of this Franchise, or any subsequent terms, then Grantor shall notify Grantee in writing. Upon such notification, Grantee shall issue a revised policy endorsement to the Grantor with coverage for the maximum liability amounts under the Wyoming Governmental Claims Act.

## SECTION 5. SERVICE OBLIGATIONS AND AVAILABILITY

**5.1 No Discrimination.** Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers, channel users, or general citizens on the basis of race, color, religion, national origin, age or sex.

**5.2 Privacy.** The Grantee shall fully comply with the privacy rights of Subscribers as contained in Cable Act Section 631 (47 U.S.C. § 551).

**5.3 Service Area.** Grantee shall have the right, but not the obligation, to extend the Cable System into any portion of the Service Area, including annexed areas. Cable Service offered to Subscribers pursuant to this Franchise shall be conditioned upon Grantee having legal access to any Subscriber's dwelling unit or other units wherein such Cable Service is provided.

**5.4 New Development Underground.** Upon reasonable advance notice from Grantee, Grantor agrees to make a good -faith effort to meet with Grantee and to convene meetings between Persons utilizing Grantor's Public Ways to coordinate the placement of facilities in open trenches and along Public Ways.

**5.5 Annexation.** The Grantor shall promptly provide written notice to the Grantee of its annexation of any territory which is being provided Cable Service by the Grantee or its affiliates. Such annexed area will be subject to the provisions of this Franchise upon sixty (60) days written notice from the Grantor, subject to the conditions set forth below and Section 5.3 above. The Grantor shall also notify Grantee in writing of all new street address assignments or changes within the Service Area. Grantee shall, within ninety (90) days after receipt of the annexation notice, pay the Grantor franchise fees on revenue received from the operation of the Cable System to provide Cable Services in any area annexed by the Grantor, if the Grantor has provided a written annexation notice that includes the addresses that will be moved into the Service Area (to the extent addresses exist) in an Excel format or in a format that will allow Grantee to change its billing system. If the annexation notice does not include the addresses that will be moved into the Service Area, Grantee shall pay franchise fees within ninety (90) days after it receives the annexed addresses as set forth above. All notices due under this section shall be sent by certified mail, return receipt requested to the addresses set forth in Section 14.5 with a copy to the Director of Government Affairs. In any audit of franchise fees due under this Franchise, Grantee shall not be liable for franchise fees on annexed areas unless and until Grantee has received notification and information that meets the standards set forth in this section.

## SECTION 6. CONSTRUCTION AND TECHNICAL STANDARDS

**6.1 Compliance with Codes.** All construction practices and installation of equipment shall be done in accordance with the National Electrical Safety Code (NESC), and applicable City of Casper Municipal Codes to the extent they do not conflict with the NESC.

**6.2 Construction Standards and Requirements.** All of the Grantee's plant and equipment, including, but not limited to, the antenna site, head end and distribution system, towers, house connections, structures, poles, wire, cable, coaxial cable, fixtures and appurtenances shall be installed, located, erected, constructed, reconstructed, replaced, removed, repaired, maintained and operated in accordance with good engineering practices and performed by experienced maintenance and construction personnel.

**6.3 Safety.** The Grantee shall at all times employ ordinary care and shall use commonly accepted methods and devices preventing failures and accidents which are likely to cause damage.

**6.4 Network Technical Requirements.** The Cable System shall be designed, constructed and operated so as to meet those technical standards adopted by the FCC relating to Cable Systems

contained in part 76 of the FCC's rules and regulations, as may be amended from time to time, regardless of the transmission technology utilized.

**6.5 Performance Monitoring.** Grantee shall test the Cable System consistent with the FCC regulations.

## **SECTION 7. USE OF STREETS AND PUBLIC WAYS**

### **7.1 General Conditions.**

A. Grantee shall have the right to utilize existing poles, conduits and other facilities whenever possible, and shall not construct or install any new, different, or additional poles, conduits, or other facilities on public property provided Grantee is able to access existing poles, conduits, or other facilities on reasonable terms and conditions.

B. Subject to the terms of this Franchise, the Grantee may not endanger nor unreasonably interfere with the lives or property of persons; unreasonably interfere with property of the Grantor or -any public utility; or unnecessarily hinder or obstruct use of the Public Ways. The Franchise does not establish priority for use of Public Ways over holders of other permits or franchises; it grants no vested interest in occupying any particular position in the Public Ways. The Grantor shall control distribution of space in the Public Ways.

C. The Grantee shall expeditiously carry out all of its operations during the course of any construction, repairs or maintenance operations on Public Ways of the Grantee.

**7.2 Underground Construction.** The facilities of the Grantee shall be installed underground in those Service Areas where existing telephone and electric services are both underground at the time of system construction. In areas where either telephone or electric utility facilities are installed aerially at the time of system construction, the Grantee may install its facilities aerially with the understanding that at such time as the existing aerial facilities are required to be placed underground by the Grantor, the Grantee shall likewise place its facilities underground. In the event Grantor or any agency thereof directly or indirectly reimburses any utility for the placement of cable underground or the movement of cable, Grantee shall be similarly reimbursed.

**7.3 Construction Codes and Permits.** Grantee shall obtain all legally required permits before commencing any construction work, including the opening or disturbance of any Street within the Franchise Area, provided that such permit requirements are of general applicability and such permitting requirements are uniformly and consistently applied by the Grantor as to other public utility companies and other entities operating in the Franchise Area. The Grantor shall cooperate with the Grantee in granting any permits required, providing such grant and subsequent construction by the Grantee shall not unduly interfere with the use of such Streets. Notwithstanding the above, the Grantee may set off any administrative permit fees or other fees required by the Grantor related to the Grantee's use of Grantor rights-of-way against the franchise fee payments required under Section 9.1 of this Franchise.

**7.4 System Construction.** All transmission lines, equipment and structures shall be so installed and located as to cause minimum interference with the rights and reasonable convenience of property owners and at all times shall be kept and maintained in a safe, adequate and substantial condition, and in good order and repair. The Grantee shall, at all times, employ ordinary care and use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisances to the public. Suitable barricades, flags, lights, flares or other devices shall be used at such times and places as are reasonably required for the safety of all members of the public. Any poles or other fixtures placed in any public way by the Grantee shall be placed in such a manner as not to interfere with the usual travel on such public way.

**7.5 Restoration of Public Ways and Public Property.**

A. Grantee shall, at its own expense, restore any damage or disturbance caused to the public way as a result of its operation, construction, or maintenance of the Cable System to a condition reasonably comparable to the condition of the Streets immediately prior to such damage or disturbance.

B. Pursuant to the Grantor's generally applicable codes and ordinances, restoration, repair or replacement of Public Ways shall be completed within ten (10) business days. Upon request and for good cause shown, the City Manager or his/her designee may authorize an extension of the period within which the Grantee may perform its restoration work. If Grantee fails to restore the Public Ways as described above, the Grantor may, after twenty (20) days' written notice to Grantee, make such repairs or restorations that are necessary to return the Public Ways to their condition immediately prior to the damage or disturbance. The Grantor may elect to repair or replace public property so damaged by Grantee, such as a sewage line, and the Grantee shall compensate the City for the reasonable expenses associated with the repair or replacement. If such damage caused by Grantee creates an emergency situation resulting in an immediate hazard to public safety, health, or property, the Grantor may repair the deficiency without prior written notice to the Grantee. The Grantee shall be responsible for reimbursing the Grantor for all reasonable costs and expenses to repair or replace public property or Public Ways.

**7.6 Tree Trimming.** Grantee or its designee shall have the authority to trim trees on public property at its own expense as may be necessary to protect its wires and facilities in accordance with the Casper Municipal Code and applicable state law.

**7.7 Relocation for the Grantor.** The Grantee shall, upon receipt of reasonable advance written notice, to be not less than ten (10) business days, protect, support, temporarily disconnect, relocate, or remove any property of Grantee when lawfully required by the Grantor pursuant to its police powers in the interest of public convenience, health, safety or welfare. Grantee shall be responsible for any costs associated with these obligations to the same extent all other users of the Grantor rights-of-way are responsible for the costs related to the relocation of their facilities. If Grantee fails to remove or relocate its System as required by the Grantor, the Grantor may take action to remove or relocate Grantee's Cable System, and Grantee shall compensate the City for all reasonable expenses incurred thereby. In the event physical interaction with Grantee's plant is anticipated or likely to occur, such work shall be done by a qualified contractor. The Grantee shall not be penalized by the City for any failure to provide Cable Service which results from relocation or removal under Section 7.5, 7.7, or 7.11.

**7.8 Relocation for a Third Party.** The Grantee shall, on the request of any Person holding a lawful permit issued by the Grantor, protect, support, raise, lower, temporarily disconnect, relocate in or remove from the Street as necessary any property of the Grantee, provided that the expense of such is paid by any such Person benefiting from the relocation and the Grantee is given reasonable advance written notice to prepare for such changes. The Grantee may require such payment in advance. For purposes of this subsection, "reasonable advance written notice" shall be no less than ten (10) business days in the event of a temporary relocation and no less than one hundred twenty (120) days for a permanent relocation.

**7.9 Reimbursement of Costs.** If funds are available to any Person using the Streets for the purpose of defraying the cost of any of the foregoing, the Grantor shall reimburse the Grantee in the same manner in which other Persons affected by the requirement are reimbursed. If the funds are controlled by another governmental entity, the Grantor shall make application for such funds on behalf of the Grantee.



**7.10 Emergency Use.** Grantee shall comply with 47 U.S.C. 544(g) and all regulations issued pursuant thereto with respect to an Emergency Alert System ("EAS"). If the Grantee provides an EAS, then the Grantor shall permit only appropriately trained and authorized Persons to operate the EAS equipment and shall take reasonable precautions to prevent any use of the Grantee's Cable System in any manner that results in inappropriate use thereof, or any loss or damage to the Cable System. Subject to the limitations of the Wyoming Governmental Claims Act, W.S. § 1-39-101, et seq., the Grantor shall hold the Grantee, its employees, officers and assigns harmless from any claims or costs arising out of use of the EAS, including, but not limited to, reasonable attorneys' fees and costs.

**7.11 Removal or Relocation in Event of Emergency.** In event of emergency, or where the Cable System creates or is contributing to an imminent danger to health, safety, or property, the City may remove or relocate Grantee's Cable System without prior notice. As soon as practicable thereafter, the Grantor shall provide written notice to Grantee describing the nature of the emergency and the actions taken by the Grantor. No charge shall be made by the Grantee against the Grantor for restoration and repair, unless such acts amount to gross negligence by the Grantor.

**7.12 Subcontractors.** All contractors or subcontractors shall be properly licensed, and each contractor or subcontractor shall have the same obligations with respect to its work as Grantee would have under this Franchise and applicable laws if the work were performed by Grantee. Grantee shall be responsible for ensuring that the work of contractors and subcontractors is performed consistent with the Franchise and applicable law and that all contractors and subcontractors are familiar with their responsibilities.

**7.13 No Recourse.** Grantee shall have no monetary recourse against the Grantor in accordance with applicable federal law. However, this shall not prohibit Grantee from seeking any other remedy that Grantee may have under applicable law.

## **SECTION 8. SERVICE AND RATES**

**8.1 System Maintenance.** Interruptions shall be minimized. The Grantee shall schedule maintenance of the System so that interruptions are minimized to the extent reasonably possible, and so that activities likely to result in an interruption of service are performed during periods of minimum Subscriber use of the system.

**8.2 Internet Service to City Dispatch Center.** Upon request from Grantor, Grantee shall provide, at no charge, its fiber -based, bi-directional, symmetrical Internet service with speeds of up to 1 Gbps download x 1 Gbps upload to the City dispatch center located at 441 Landmark Drive, Casper, Wyoming 82609-4562 (the "Circuit"). Installation costs and equipment charges relating to the Circuit shall be paid by Grantor via the Capital Grant and Second Capital Grant (as defined in Section 12). The Circuit shall be used by the City solely as a backup Internet connection for redundancy purposes for City dispatch center Internet services, and not as the primary Internet connection for such purposes. Accordingly, while Grantee shall use commercially reasonable efforts to ensure that the Circuit is available 24 hours per day, 7 days per week, consistent with its own network availability, Grantee shall have no liability whatsoever to the City or otherwise under this Franchise for any failure or unavailability of the Circuit. Buildout and availability of the Circuit shall occur concurrently with Grantee's planned buildout of the Cable System, but in any event as quickly as reasonably practicable. The Grantor shall take reasonable precautions to prevent any inappropriate use or loss or damage to the Grantee's Cable System.

**8.3 Customer Service.** Grantee shall comply with the customer service standards set forth in Section 76.309 of the FCC's Rules and Regulations, as such may be amended from time to time.

**8.4 Notification of Service Procedures.** The Grantee shall furnish each Subscriber at the time service- is installed, written instructions that clearly set forth information concerning the procedures for making inquiries or complaints, including the Grantee's name, address and local telephone number. Grantee shall give the Grantor thirty (30) days' prior notice of any rate increases, channel lineup or other substantive service changes.

**8.5 Rate Regulation.** Grantor shall have the right to exercise rate regulation to the extent authorized by law, or to refrain from exercising such regulation for any period of time, at the sole discretion of the Grantor. If and when exercising rate regulation, the Grantor shall abide by the terms and conditions set forth by the FCC.

**8.6 Continuity of Service.** It shall be the right of all Subscribers to continue receiving Cable Service insofar as their financial and other obligations to the Grantee are honored.

#### **SECTION 9. FRANCHISE FEE**

**9.1 Amount of Fee.** Grantee shall pay to the Grantor an annual franchise fee in an amount equal to five percent (5%) of the annual Gross Revenue. Such payment shall be in addition to taxes of general applicability owed to the Grantor by the Grantee that are not included as franchise fees under federal law. Franchise fees may be passed through to Subscribers as a line item on Subscriber bills or otherwise as Grantee chooses, consistent with federal law.

**9.2 Payment of Fee.** Payment of the fee due the Grantor shall be made on a quarterly basis, within forty-five (45) days of the close of each calendar quarter. The payment period and the collection of the franchise fees that are to be paid to the Grantor pursuant to the Franchise shall commence sixty (60) days after the Effective Date of the Franchise as set forth in Section 2.2. Each franchise fee payment shall be accompanied by a brief report showing the basis for the computation that is signed by an employee or agent of the Grantee with knowledge of the calculation of the payment. In the event of a dispute, the Grantor, if it so requests, shall be furnished a verified statement of said payment, reflecting the Gross Revenues and the applicable charges.

**9.3 Accord and Satisfaction.** No acceptance of any payment by the Grantor shall be construed as a release or as an accord and satisfaction of any claim the Grantor may have for additional sums payable as a franchise fee under this Franchise.

**9.4 Limitation on Recovery.** The period of limitation for recovery of any franchise fee payable hereunder shall be ten (10) years from the date on which payment by the Grantee was due.

#### **SECTION 10. TRANSFER OF FRANCHISE**

**10.1 Franchise Transfer.** The Franchise granted hereunder shall not be assigned, other than by operation of law or to an entity controlling, controlled by, or under common control with the Grantee, without the prior consent of the Grantor, such consent not to be unreasonably withheld or delayed. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or Cable System to secure indebtedness. If the Grantor has not taken action on the Grantee's request for transfer within one hundred twenty (120) days after receiving such request, consent by the Grantor shall be deemed given.

#### **SECTION 11. RECORDS, REPORTS AND MAPS**

**11.1 Reports Required.** The Grantee's schedule of charges for regular Subscriber service, its policy regarding the processing of Subscriber complaints, delinquent Subscriber disconnect and reconnect procedures and any other terms and conditions adopted as the Grantee's policy in connection with its Subscribers shall be furnished to the Grantor upon request.

**11.2 Records Required.**

The Grantee shall at all times maintain:

A. A record of all written complaints received regarding interruptions or degradation of Cable Service, which record shall be maintained for one (1) year.

B. A full and complete set of plans, records and strand maps showing the location of the Cable System.

**11.3 Strand Maps.** Grantee agrees to provide strand maps to an unaffiliated Person engaged by Grantor if such Person signs Grantee's nondisclosure agreement.

**11.4 Inspection of Records.** Grantee shall permit any duly authorized representative of the Grantor, upon receipt of advance written notice, to examine during normal business hours and on a non-disruptive basis any and all of Grantee's records maintained by Grantee as is reasonably necessary to ensure Grantee's compliance with the Franchise. Such notice shall specifically reference the subsection of the Franchise that is under review so that the Grantee may organize the necessary books and records for easy access by the Grantor. The Grantee shall not be required to maintain any books and records for Franchise compliance purposes longer than three (3) years, except for: (1) books and records showing the calculation of Gross Revenues and payment of Franchise Fees, which shall be kept for ten (10) years; and (2) service complaints, which shall be kept for one (1) year as specified above. The Grantee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act. The Grantor agrees to treat as confidential any books, records or maps that constitute proprietary or confidential information to the extent Grantee make the Grantor aware of such confidentiality. If the Grantor believes it must release any such confidential books or records in the course of enforcing this Franchise, or for any other reason, it shall advise Grantee in advance so that Grantee may take appropriate steps to protect its interests. Until otherwise ordered by a court or agency of competent jurisdiction, the Grantor agrees that, to the extent permitted by state and federal law, it shall deny access to any of Grantee's books and records marked confidential, as set forth above, to any Person.

## **SECTION 12. EDUCATION AND GOVERNMENT (EG) ACCESS**

**12.1 Education and Government Access.** Upon request from Grantor, Grantee shall provide Internet service as specified in Section 8.2 in connection with educational and government access purposes.

**12.2 Intentionally Left Blank.**

**12.3 Intentionally Left Blank.**

**12.4 Intentionally Left Blank.**

**12.5 Capital Support for Education and Government Internet Access.** Upon request from Grantor, Grantee shall provide a capital grant in the amount of up to Twenty Thousand Dollars (\$20,000.00) (the "Capital Grant"), payable to the Grantor within sixty (60) days of such request, to support the Internet service deployment specified in Sections 8.2 and 12.1. Grantor agrees that the Capital Grant only may be used for Internet service capital equipment costs incurred in connection with Section 8.2 and 12.1 and not for operational costs. The Capital Grant shall be for the exclusive use of the Grantor within the Service Area and shall not be used for purposes other than as described under this Section 12.5. The Grantor shall be responsible for installing, operating, maintaining and replacing the equipment purchased as necessary. The Grantee shall be entitled to recover such capital costs from subscribers to the extent not prohibited by applicable law. Five (5) years from the Effective Date of this Franchise, the Grantor may request in writing an additional capital grant in an amount up to Twenty Thousand Dollars (\$20,000.00) (the "Second Capital Grant") which shall be payable to the Grantor within sixty (60) days of a written request. Such request shall be accompanied by a report showing how the original Capital Grant was used, and a description of the future capital needs that will be paid by the Second Capital Grant. Grantor and

Grantee shall discuss the requested Second Capital Grant request, which shall not be unreasonably denied by Grantee. Grantor and Grantee shall cooperate to resolve any security concerns with the Internet service provided in connection with Sections 8.2 and 12.1 and/or implement any additional security equipment or protocol to comply with applicable law.

**12.6 Competitive Neutrality.** If any new or renewed Cable System or Video Service agreement, as defined in Section 14.4.1, contains obligations that are lesser in amount than the obligations imposed in this Section 12, Grantee's aggregate obligations under Section 12 shall be reduced to an equivalent amount. To the extent such a reduction is not sufficient to make the total obligations of this Franchise equivalent to the new or renewed franchise, Grantee may deduct from fixture franchise fee payments an amount sufficient to make the obligations of this Franchise equivalent to the new or renewed franchise.

### **SECTION 13. ENFORCEMENT OR REVOCATION**

**13.1 Informal Resolution.** In all cases where the Grantor believes that the Grantee has not complied with the terms of the Franchise, the Grantor, via the City Manager or his/her designee, shall first informally discuss the matter with Grantee and seek mutual resolution of the problem.

**13.2 Notice of Default.** If the Grantee engages in a pattern of noncompliance, including one or more instances of substantial noncompliance with a material provision of the Franchise where informal discussions do not lead to mutually acceptable resolution of the issue, the Grantor shall notify the Grantee in writing of the exact nature of the alleged pattern of noncompliance (the "Default Notice"). The Default Notice shall contain a statement specifically describing the default and the identification and contact information of any person providing information that serves as the basis for the default allegation.

**13.3 Grantee's Right to Cure or Respond.** The Grantee shall have ninety (90) days from receipt of the Default Notice to (i) respond to the Grantor, contesting the assertion of default, or (ii) to cure such default, or (iii) if, by the nature of default, such default cannot be cured within the ninety (90) day period, initiate reasonable steps to remedy such default and notify the Grantor of the steps being taken and the projected date that they will be completed. During this time the Grantor shall make reasonable efforts to make any employee of Grantor available for interview by Grantee, and shall provide information that serves as the basis for default allegation available to Grantee.

**13.4 Enforcement.** Subject to applicable local, state, and federal law, in the event the Grantor, determines that the Grantee is in default of any provision of the Franchise, the Grantor may:

- A. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or
- B. Commence an action at law for monetary damages or seek other equitable relief; or
- C. In the case of a substantial default of a material provision of the Franchise, seek to revoke the Franchise itself in accordance with subsection 13.5 below.
- D. Upon revocation of the Franchise, Grantor may require Grantee to remove the Cable System from the Streets of the Grantor.

**13.5 Revocation Procedure.**

A. If the Grantee fails to respond to the Default Notice received from the Grantor, or if the default is not remedied within the cure period set forth above, the Grantor may seek to revoke the Franchise as outlined in this subsection.

B. Prior to holding a public hearing on whether or not to revoke the Franchise, the Grantor shall give sixty (60) days' written notice to the Grantee. The notice shall set forth the exact nature of the default. During those sixty (60) days the Grantee may either object in writing and state its reasons for such objection, and provide any explanation or to cure the alleged default.

C. If the Grantor has not received a satisfactory response from Grantee, it may then seek to revoke the Franchise at a public hearing. The Grantee shall be given at least thirty (30) days prior written notice of such public hearing, specifying the time and place of such hearing and stating its intent to revoke the Franchise.

D. At the hearing, the Council shall give the Grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which it shall determine whether or not the Franchise shall be revoked. The public hearing shall be on the record and a written transcript or recorded video of the proceeding shall be made available to the Grantee within thirty (30) business days at Grantee's sole cost and expense. The decision of the Council shall be made in writing and shall be delivered to the Grantee. The Grantee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Council de novo. The Grantee may continue to operate the Cable System until all legal appeals procedures have been exhausted.

#### **SECTION 14. MISCELLANEOUS PROVISIONS**

**14.1 Force Majeure.** The Grantee shall not be held in default under, or in noncompliance with the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by circumstances reasonably beyond the ability of the Grantee to anticipate and control. This provision includes, but is not limited to, severe or unusual weather conditions, fire, flood, or other acts of God, strikes, work delays caused by failure of utility providers to service, maintain or monitor their utility poles to which Grantee's Cable System is attached, as well as unavailability of materials and/or qualified labor to perform the work necessary.

**14.2 Minor Violations.** Furthermore, the parties hereby agree that it is not the Grantor's intention to subject the Grantee to penalties, fines, forfeitures- or revocation of the Franchise for violations of the Franchise where the violation was a good faith error that resulted in no or minimal negative impact on the Subscribers within the Service Area, or where strict performance would result in practical difficulties and hardship to the Grantee which outweighs the benefit to be derived by the Grantor and/or Subscribers.

**14.3 Action of Parties.** In any action by the Grantor or the Grantee that is mandated or permitted under the terms hereof, such party shall act in a reasonable, expeditious and timely manner. Furthermore, in any instance where approval or consent is required under the terms hereof, such approval or consent shall not be unreasonably withheld.

**14.4 Level Playing Field.** Grantee acknowledges and agrees that Grantor may be required by federal law, and reserves the right, to grant one or more additional franchises to provide Cable Service within the Service Area. If any other provider of cable services or video services (without regard to the technology used to deliver such services) is lawfully authorized to use the Streets to provide such services, and if the material obligations applicable to Grantee are more burdensome or less favorable than those imposed on any such competing provider, then upon ninety (90) days' prior written notice to Grantor, Grantee shall have the right and may choose, to the extent consistent with applicable federal and state laws and orders and rules adopted pursuant thereto:

A. to modify this Franchise as Grantee and Grantor mutually determine is reasonably necessary to ensure that the material obligations applicable to Grantee are not more burdensome or less favorable than those imposed on any such competing provider; or

B. to deem this Franchise expired thirty-six (36) months from the date of the above written notice; or

C. to terminate this Franchise and take in its place substantially the same franchise agreement of a competing provider of Cable Services or video services authorized by Grantor.

**14.4.1 Material Obligations.** Grantor and Grantee agree that any undertakings that relate to the renewal of the Franchise shall be subject to the provisions of Section 626 of the Cable Act (47 U.S.C. § 546) or any such successor statute. Nothing in this Franchise shall impair the right of Grantor or Grantee to seek other remedies available under law. For purposes of this section, "material obligations" shall include: underground construction; service to public buildings; customer service; franchise fee; education and government (EG) access, including any capital support; and records retention and inspection thereof.

**14.4.2 Video Service.** For the purpose of this Section 14.4, "Video Service" shall mean the provision of multichannel video programming generally considered comparable to video programming delivered by a television broadcast station, cable service or other digital television service, whether provided as part of a tier, on demand or on a per-channel basis, without regard to the technology used to deliver the video service, including, without limitation, Internet protocol technology or any successor technology. The term includes, without limitation: Cable Service and Video Service delivered by a community antenna television system. The term does not include: any video content provided solely as part of, and through a service offered by or over a network which does not utilize facilities located in Grantor's Public Ways, such as: (i) a service which enables users to access content, information, electronic mail or services that are offered via the public Internet, (ii) direct broadcast satellite service, and (iii) any wireless multichannel video programming provided by a commercial mobile service provider.

**14.5 Notices.** Unless otherwise provided by federal, state or local law, all notices, reports or demands pursuant to this Franchise shall be in writing and shall be deemed to be sufficiently given upon delivery to a Person at the address set forth below, or by U.S. certified mail, return receipt requested, nationally or internationally recognized courier service such as Federal Express. Grantee shall provide thirty (30) days' written notice of any changes in rates, programming services or channel positions using any reasonable written means. As set forth above, notice served upon the Grantor shall be delivered or sent to:

Grantor: City of Casper

Attn: City Manager's Office  
200 N. David St.  
Casper, WY 82601

Grantee: Clarity Telecom, LLC

5100 S. Broadband Lane  
Sioux Falls, SD 57108

Attn: Legal Notices

Copy to: City of Casper

Attn: City Attorney's Office

200 North David St.

Casper, WY 82601

Copy to: Clarity Telecom, LLC

c/o Holland & Hart LLP  
555 17th Street, Suite 3200

Denver, CO 80202

Attn: Susan Oakes, Esq.

**14.6 Public Notice.** Minimum public notice of any public meeting relating to this Franchise or any such grant of additional franchises, licenses, consents, certificates, authorizations, or exemptions by the Grantor to any other Person(s) to provide Cable Services, video services, or other television

services utilizing any system or technology requiring use of the public rights of way shall be provided in accord with Wyoming State Statutes.

**14.7 Severability.** If any section, subsection, sentence, clause, phrase, or portion of this Franchise is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Franchise.

**14.8 Entire Agreement.** This Franchise and any Exhibits hereto constitute the entire agreement between the Grantee and the Grantor and they supersede all prior or contemporaneous agreements, representations or understandings (whether written or oral) of the parties regarding the subject matter hereof.

**14.9 Administration of Franchise.** This Franchise is a contract and neither party may take any unilateral action that materially changes the explicit mutual promises and covenants contained herein. Any changes, modifications or amendments to this Franchise must be made in writing, signed by the Grantor and the Grantee.

**14.10 Effective Date.** The Franchise granted herein will take effect and be in full force twenty-one (21) days from passing Council upon the third reading of the Ordinance. Grantor shall notify Grantee of the Effective Date in writing. If any fee or grant that is passed through to Subscribers is required by this Franchise, other than the franchise fee, such fee or grant shall go into effect sixty (60) days after the Effective Date of this Franchise.

**14.11 Choice of Law and Venue.** This Franchise shall be governed by the laws of the State of Wyoming and federal law. The State and Federal District Courts of Wyoming shall have venue and jurisdiction for any action in law or equity which may be instituted to enforce the terms of this Franchise.

**14.12 Wyoming Governmental Claims Act.** The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute § 1-39-101 *et seq.*, and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**14.13 No Third Party Rights.** The parties to this Franchise do not intend to create in any other individual or entity the status of third-party beneficiary, and this Franchise shall not be construed so as to create such status. The rights, duties and obligations contained in this Franchise shall operate only between the parties to this Franchise, and shall inure solely to the benefit of the parties to this Franchise. The parties to this Franchise intend and expressly agree that only parties signatory to this Franchise shall have any legal or equitable right to seek to enforce this Franchise, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Franchise, or to bring an action for the breach of this Franchise.

**14.14 No Waiver.** In entering into this Franchise, the Grantee and the Grantor do not waive, and hereby expressly reserves, any and all right that they have under applicable federal and state law.

PASSED on 1<sup>st</sup> reading the 18<sup>th</sup> day of May, 2021.

PASSED on 2<sup>nd</sup> reading the 1<sup>st</sup> day of June, 2021.

PASSED, APPROVED AND ADOPTED on the 3<sup>rd</sup> and final reading the 15<sup>th</sup> day of June, 2021.

Councilmember Engebretsen presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Lutz.

There being no one to speak regarding the ordinance, and no discussion or amendments, motion passed.

13. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-85

A RESOLUTION AUTHORIZING AMENDMENT ONE TO THE COOPERATIVE AGREEMENT BETWEEN THE WYOMING DEPARTMENT OF TRANSPORTATION AND CITY OF CASPER FOR CONSTRUCTION SERVICES RELATED TO THE POPLAR STREET AND WEST 1ST STREET ENHANCEMENTS PROJECT.

RESOLUTION NO. 21-86

A RESOLUTION GRANTING AN ENERGY EFFICIENT COMMERCIAL BUILDING DEDUCTION FOR THE HOGADON LODGE, PROJECT NO. 15-14.

RESOLUTION NO. 21-87

A RESOLUTION AUTHORIZING AN AGREEMENT WITH LAME, LLC, FOR THE CASPER SOLID WASTE FACILITY FIBER OPTICS EXTENSION, PROJECT NO. 20-038.

RESOLUTION NO. 21-88

A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC., DBA KNIFE RIVER, FOR THE EVENTS DRIVE IMPROVEMENTS, PROJECT NO. 20-043.

RESOLUTION NO. 21-89

A RESOLUTION AUTHORIZING AN AGREEMENT WITH CROWN CONSTRUCTION, LLC, FOR THE DOWNTOWN 2ND STREET AND CENTENNIAL HILLS BOULEVARD STREET RESURFACING, PROJECT NO. 20-052.

RESOLUTION NO. 21-90

A RESOLUTION AUTHORIZING THE LEVYING OF 8 MILLS PROPERTY TAX BY THE NATRONA COUNTY ASSESSOR ON BEHALF OF THE CITY OF CASPER.

RESOLUTION NO. 21-91

A RESOLUTION APPROVING A BOULDERING AREA DONATION AGREEMENT BETWEEN THE ROTARY CLUB OF CASPER AND THE CITY OF CASPER.



RESOLUTION NO. 21-92  
A RESOLUTION AUTHORIZING THE  
PROCUREMENT OF GOODS AGREEMENT BETWEEN  
PROFORCE LAW.

Councilmember Pollock presented the foregoing eight (8) resolutions for adoption. Seconded by Councilmember Cathey.

City Manager Napier provided a brief report.

Motion passed.

14. MINUTE ACTION— CONSENT

Moved by Councilmember Cathey, seconded by Councilmember Knell, to, by consent minute action: authorize \$24,547.70 in health, social and community services cash funding to support community promotions events; reject all bids received for the City Hall project SAFE site work and exterior improvements project no. 20-004; authorize Skull Tree Brewing, LLC, d/b/a Skull Tree Brewing, located at 1530 Burlington Avenue to sell other malt beverages described in Municipal Code 5.08.100(B)(1); and authorize use of patio for Retail Liquor License No. 37, Charger Holdings, LLC d/b/a/ Yellowstone Garage. Councilmember Pollock abstained from voting on both liquor license items. Motion passed.

15. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Cathey reminded Council and citizens to support the College National Finals Rodeo. Councilmember Pollock reminded citizens to show all the people from out of town Casper’s hospitality. Councilmembers spoke on meetings and events they attended.

16. ADJOURNMENT

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, June 22, 2021, in the Council Meeting Room; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, July 6, 2021, in the Council Chambers.

Moved by Councilmember Pollock, seconded by Councilmember Johnson, to, by minute action adjourn. Motion passed. The meeting was adjourned at 6:57 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

# City of Casper - Bills and Claims for July 6, 2021

## 307 COLLISION

307 COLLISION	Fleet Maintenance Fund	Vehicle repair	\$985.87
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<i>307 COLLISION - Total For Fleet Maintenance Fund</i>			<i>\$985.87</i>
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<b>307 COLLISION - ALL DEPARTMENTS</b>			<b>\$985.87</b>
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## 4IMPRINT

4IMPRINT	Police Career Services	ALL OTHER DIRECT MARKETERS	\$322.29
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<i>4IMPRINT - Total For Police Career Services</i>			<i>\$322.29</i>
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<b>4IMPRINT - ALL DEPARTMENTS</b>			<b>\$322.29</b>
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## 5150 TOURISM DEVELOP

5150 TOURISM DEVELOP	City Council	1/3 cost of bronze sculpture	\$708.33
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<i>5150 TOURISM DEVELOP - Total For City Council</i>			<i>\$708.33</i>
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<b>5150 TOURISM DEVELOP - ALL DEPARTMENTS</b>			<b>\$708.33</b>
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## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog & cat food	\$278.86
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6H GROUP LLC	Metro Animal Shelter	Dog & cat food	\$372.82
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6H GROUP LLC	Metro Animal Shelter	Dog & cat food	\$425.10
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6H GROUP LLC	Metro Animal Shelter	Cat / dog food	\$357.55
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<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$1,434.33</i>
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<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$1,434.33</b>
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## 71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Capital Projects Fund	Materials for Jade Project (Top Lift)	\$240.12
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<i>71 CONSTRUCTION, INC - Total For Capital Projects Fund</i>			<i>\$240.12</i>
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71 CONSTRUCTION, INC	Streets	Hot mix asphalt	\$320.16
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<i>71 CONSTRUCTION, INC - Total For Streets</i>			<i>\$320.16</i>
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<b>71 CONSTRUCTION, INC - ALL DEPARTMENTS</b>			<b>\$560.28</b>
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## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Balefill - Disposal & Landfill	Postage / mailing service	\$8.54
<i>A.M.B.I. &amp; SHIPPING, - Total For Balefill - Disposal &amp; Landfill</i>			\$8.54
A.M.B.I. & SHIPPING,	City Attorney	Postage/ mailing service	\$21.91
<i>A.M.B.I. &amp; SHIPPING, - Total For City Attorney</i>			\$21.91
A.M.B.I. & SHIPPING,	Code Enforcement	Postage / mailing service	\$905.00
<i>A.M.B.I. &amp; SHIPPING, - Total For Code Enforcement</i>			\$905.00
A.M.B.I. & SHIPPING,	Customer Service	Postage - mailing of samples to State Vet Lab	\$640.06
<i>A.M.B.I. &amp; SHIPPING, - Total For Customer Service</i>			\$640.06
A.M.B.I. & SHIPPING,	Fire-EMS Administration	Postage / mailing service	\$29.30
<i>A.M.B.I. &amp; SHIPPING, - Total For Fire-EMS Administration</i>			\$29.30
A.M.B.I. & SHIPPING,	Ft. Caspar Museum	Postage / mailing service	\$3.05
A.M.B.I. & SHIPPING,	Ft. Caspar Museum	Postage / mailing service	\$1.22
<i>A.M.B.I. &amp; SHIPPING, - Total For Ft. Caspar Museum</i>			\$4.27
A.M.B.I. & SHIPPING,	Hogadon - Operations	shipping parts	\$98.34
<i>A.M.B.I. &amp; SHIPPING, - Total For Hogadon - Operations</i>			\$98.34
A.M.B.I. & SHIPPING,	Human Resources	Postage/ mailing service	\$42.97
<i>A.M.B.I. &amp; SHIPPING, - Total For Human Resources</i>			\$42.97
A.M.B.I. & SHIPPING,	Municipal Court	Postage / mailing service	\$137.57
<i>A.M.B.I. &amp; SHIPPING, - Total For Municipal Court</i>			\$137.57
A.M.B.I. & SHIPPING,	Police Administration	Postage / mailing service	\$299.90
<i>A.M.B.I. &amp; SHIPPING, - Total For Police Administration</i>			\$299.90
A.M.B.I. & SHIPPING,	Refuse - Residential	Postage/ mailing service	\$32.88
<i>A.M.B.I. &amp; SHIPPING, - Total For Refuse - Residential</i>			\$32.88
A.M.B.I. & SHIPPING,	Risk Management	Postage/ mailing service	\$5.13
<i>A.M.B.I. &amp; SHIPPING, - Total For Risk Management</i>			\$5.13
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			<b>\$2,225.87</b>

## AAA LANDSCAPING

AAA LANDSCAPING	Balefill - Diversion & Special	Mowing & trimming of grass	\$630.00
<i>AAA LANDSCAPING - Total For Balefill - Diversion &amp; Special</i>			\$630.00
<b>AAA LANDSCAPING - ALL DEPARTMENTS</b>			<b>\$630.00</b>

## AAKER SIGNS & DESIGN

AAKER SIGNS & DESIGN	Balefill - Disposal & Landfill	REPLACEMENT SIGN AND FRAME AT THE COMB	\$6,307.65
<i>AAKER SIGNS &amp; DESIGN - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$6,307.65</i>
<b>AAKER SIGNS &amp; DESIGN - ALL DEPARTMENTS</b>			<b>\$6,307.65</b>

## ACTION GLASS INC

ACTION GLASS INC	Buildings & Structures Fund	Glass for Golf Course Clubhouse Desk	\$992.25
<i>ACTION GLASS INC - Total For Buildings &amp; Structures Fund</i>			<i>\$992.25</i>
ACTION GLASS INC	Capital Projects Fund	Replacement for broken Parking Garage glass do	\$350.72
<i>ACTION GLASS INC - Total For Capital Projects Fund</i>			<i>\$350.72</i>
ACTION GLASS INC	Property Insurance Fund	GLASS, PAINT, WALLPAPER STORES	\$281.40
<i>ACTION GLASS INC - Total For Property Insurance Fund</i>			<i>\$281.40</i>
<b>ACTION GLASS INC - ALL DEPARTMENTS</b>			<b>\$1,624.37</b>

## ACUSHNET COMPANY

ACUSHNET COMPANY	Golf	Inventory- Golf Balls	\$186.00
<i>ACUSHNET COMPANY - Total For Golf</i>			<i>\$186.00</i>
<b>ACUSHNET COMPANY - ALL DEPARTMENTS</b>			<b>\$186.00</b>

## ADECCO USA, INC.

ADECCO USA, INC.	Balefill - Disposal & Landfill	Adecco hand at baler bldg	\$590.00
ADECCO USA, INC.	Balefill - Disposal & Landfill	Adecco hand @ baler	\$549.44
ADECCO USA, INC.	Balefill - Disposal & Landfill	Adecco hand @ baler	\$590.00
ADECCO USA, INC.	Balefill - Disposal & Landfill	Short paid invoice (70315952) on 4/21/21	\$0.60
<i>ADECCO USA, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,730.04</i>
<b>ADECCO USA, INC. - ALL DEPARTMENTS</b>			<b>\$1,730.04</b>

## ADOBE ACROPRO SUBS

ADOBE ACROPRO SUBS	City Manager	Adobe Acrobat Subscription	\$14.99
<i>ADOBE ACROPRO SUBS - Total For City Manager</i>			<i>\$14.99</i>
<b>ADOBE ACROPRO SUBS - ALL DEPARTMENTS</b>			<b>\$14.99</b>

## AED SUPERSTORE

AED SUPERSTORE	Aquatics - Operations	Credit for AED Pads	(\$16.33)
AED SUPERSTORE	Aquatics - Operations	AED Pads	\$342.87
<i>AED SUPERSTORE - Total For Aquatics - Operations</i>			\$326.54
AED SUPERSTORE	Fire-EMS Operations	AED Batteries for T1 and F1	\$304.20
<i>AED SUPERSTORE - Total For Fire-EMS Operations</i>			\$304.20
<b>AED SUPERSTORE - ALL DEPARTMENTS</b>			<b>\$630.74</b>

## AFFORDABLE FUNERAL S

AFFORDABLE FUNERAL S	Cemetery	CEMETERY FUNERAL CHAIRS	\$732.80
<i>AFFORDABLE FUNERAL S - Total For Cemetery</i>			\$732.80
<b>AFFORDABLE FUNERAL S - ALL DEPARTMENTS</b>			<b>\$732.80</b>

## AIR SOLUTIONS INC

AIR SOLUTIONS INC	Capital Projects Fund	Station 2 Top Capture Plymoven	\$20,000.00
<i>AIR SOLUTIONS INC - Total For Capital Projects Fund</i>			\$20,000.00
AIR SOLUTIONS INC	Fire-EMS Operations	Station 2 Top Capture Plymoven	\$2,750.00
AIR SOLUTIONS INC	Fire-EMS Operations	Shipping charges - inv #IN14968a	\$1,536.70
<i>AIR SOLUTIONS INC - Total For Fire-EMS Operations</i>			\$4,286.70
<b>AIR SOLUTIONS INC - ALL DEPARTMENTS</b>			<b>\$24,286.70</b>

## AIRGAS USA LLC

AIRGAS USA LLC	Refuse - Recycling	Spill kits	\$241.26
<i>AIRGAS USA LLC - Total For Refuse - Recycling</i>			\$241.26
<b>AIRGAS USA LLC - ALL DEPARTMENTS</b>			<b>\$241.26</b>

## AIRGAS USA, LLC

AIRGAS USA, LLC	Sewer Wastewater Collection safety supplies		\$5.70
AIRGAS USA, LLC	Sewer Wastewater Collection safety supplies		\$133.08
<i>AIRGAS USA, LLC - Total For Sewer Wastewater Collection</i>			\$138.78
<b>AIRGAS USA, LLC - ALL DEPARTMENTS</b>			<b>\$138.78</b>

## AIRPRO INC

AIRPRO INC	Fire-EMS Operations	Plymovent Sensor	\$112.25
<i>AIRPRO INC - Total For Fire-EMS Operations</i>			<i>\$112.25</i>
<b>AIRPRO INC - ALL DEPARTMENTS</b>			<b>\$112.25</b>

## ALBERTSONS #0060

ALBERTSONS #0060	Balefill - Disposal & Landfill	RETIREMENT CELEBRATION	\$188.79
ALBERTSONS #0060	Balefill - Disposal & Landfill	RETIREMENT CELEBRATION	\$20.97
<i>ALBERTSONS #0060 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$209.76</i>
ALBERTSONS #0060	Fire-EMS Training	Food and Ice for Engineer Testing	\$10.98
<i>ALBERTSONS #0060 - Total For Fire-EMS Training</i>			<i>\$10.98</i>
<b>ALBERTSONS #0060 - ALL DEPARTMENTS</b>			<b>\$220.74</b>

## ALBERTSONS #0062

ALBERTSONS #0062	Fire-EMS Training	Drinking water for engines	\$10.00
<i>ALBERTSONS #0062 - Total For Fire-EMS Training</i>			<i>\$10.00</i>
ALBERTSONS #0062	Human Resources	Service Recognition Luncheon Dessert	\$53.29
<i>ALBERTSONS #0062 - Total For Human Resources</i>			<i>\$53.29</i>
ALBERTSONS #0062	Police Administration	GROCERY STORES, SUPERMARKETS	\$8.39
<i>ALBERTSONS #0062 - Total For Police Administration</i>			<i>\$8.39</i>
ALBERTSONS #0062	Rec Center - Admin	Food	\$31.99
<i>ALBERTSONS #0062 - Total For Rec Center - Admin</i>			<i>\$31.99</i>
<b>ALBERTSONS #0062 - ALL DEPARTMENTS</b>			<b>\$103.67</b>

## ALL POINTS BUS UPHOL

ALL POINTS BUS UPHOL	Public Transit - CARES Act	Bus Emergency Exit Signs	\$183.69
<i>ALL POINTS BUS UPHOL - Total For Public Transit - CARES Act</i>			<i>\$183.69</i>
<b>ALL POINTS BUS UPHOL - ALL DEPARTMENTS</b>			<b>\$183.69</b>

## ALLDATA

ALLDATA	Fleet Maintenance Fund	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$1,500.00
<i>ALLDATA - Total For Fleet Maintenance Fund</i>			<i>\$1,500.00</i>

**ALLDATA - ALL DEPARTMENTS**

\$1,500.00

**ALLIANCE COMMUNICATI**

ALLIANCE COMMUNICATI	Parking Fund	Parking Structure Security Cam	\$2,550.00
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<i>ALLIANCE COMMUNICATI - Total For Parking Fund</i>			\$2,550.00
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**ALLIANCE COMMUNICATI - ALL DEPARTMENTS**

\$2,550.00

**ALLIANCE ELECTRIC LL**

ALLIANCE ELECTRIC LL	Balefill - Disposal & Landfill	Remove light and install light	\$510.55
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<i>ALLIANCE ELECTRIC LL - Total For Balefill - Disposal &amp; Landfill</i>			\$510.55
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Trouble shoot power loss at compactor #2	\$125.00
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Install new transformer at pump house	\$1,886.00
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Trouble shoot underground wiring to pump stati	\$760.00
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Remove / replace existing fixtures	\$1,600.02
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Exhaust fan repair	\$1,375.00
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ALLIANCE ELECTRIC LL	Balefill - Diversion & Special	Exhaust fan repair	\$1,375.00
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<i>ALLIANCE ELECTRIC LL - Total For Balefill - Diversion &amp; Special</i>			\$7,121.02
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**ALLIANCE ELECTRIC LL - ALL DEPARTMENTS**

\$7,631.57

**ALPINE MOTOR SPORTS**

ALPINE MOTOR SPORTS	Weed & Pest Fund	Weedeaters for Weed & Pest and Parks Crews	\$1,956.59
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<i>ALPINE MOTOR SPORTS - Total For Weed &amp; Pest Fund</i>			\$1,956.59
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**ALPINE MOTOR SPORTS - ALL DEPARTMENTS**

\$1,956.59

**ALSCO**

ALSCO	Balefill - Baler Processing	Professional Laundry Services	\$121.62
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ALSCO	Balefill - Baler Processing	Professional Laundry Services	\$121.62
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ALSCO	Balefill - Baler Processing	Professional Laundry Services	\$108.46
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<i>ALSCO - Total For Balefill - Baler Processing</i>			\$351.70
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ALSCO	Balefill - Disposal & Landfill	Mat / rug service	\$53.25
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ALSCO	Balefill - Disposal & Landfill	Mats / rugs	\$54.02
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ALSCO	Balefill - Disposal & Landfill	Mats / rugs	\$53.25
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<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			\$160.52
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ALSCO	Refuse - Residential	Professional Laundry Services	\$92.22
ALSCO	Refuse - Residential	Professional Laundry Services	\$92.22
ALSCO	Refuse - Residential	Professional Laundry Services	\$91.20
ALSCO	Refuse - Residential	Credit for a duplicate payment on inv #LCAS137	(\$13.50)
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$262.14</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$60.86
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$60.86
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$60.86
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$182.58</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$144.32
ALSCO	WWTP Operations	Professional Laundry Services	\$144.32
ALSCO	WWTP Operations	Professional Laundry Services	\$139.64
ALSCO	WWTP Operations	Professional Laundry Services	\$151.46
ALSCO	WWTP Operations	Professional Laundry Services	\$145.88
ALSCO	WWTP Operations	Professional Laundry Services	\$151.46
ALSCO	WWTP Operations	Uniform laundry	\$151.46
<i>ALSCO - Total For WWTP Operations</i>			<i>\$1,028.54</i>
<b>ALSCO - ALL DEPARTMENTS</b>			<b>\$1,985.48</b>

## ALSCO INC.

ALSCO INC.	Fleet Maintenance Fund	APRIL 2021 LAUNDRY SVC	\$608.74
ALSCO INC.	Fleet Maintenance Fund	MAY 2021 LAUNDRY SVC	\$608.74
<i>ALSCO INC. - Total For Fleet Maintenance Fund</i>			<i>\$1,217.48</i>
<b>ALSCO INC. - ALL DEPARTMENTS</b>			<b>\$1,217.48</b>

## ALTITUDE CHOPHOUSE

ALTITUDE CHOPHOUSE	Fire-EMS Training	Dinner while attending the NFA conference in Ri	\$15.60
<i>ALTITUDE CHOPHOUSE - Total For Fire-EMS Training</i>			<i>\$15.60</i>
<b>ALTITUDE CHOPHOUSE - ALL DEPARTMENTS</b>			<b>\$15.60</b>

## AM SIGNAL, LLC

AM SIGNAL, LLC	Traffic Control	Caps and collars for Pelco poles	\$168.56
AM SIGNAL, LLC	Traffic Control	14 3 section head backplates	\$1,690.48



AM SIGNAL, LLC	Traffic Control	Pelco pole for A ST & Wolcott	\$490.00
<i>AM SIGNAL, LLC - Total For Traffic Control</i>			<i>\$2,349.04</i>
<b>AM SIGNAL, LLC - ALL DEPARTMENTS</b>			<b>\$2,349.04</b>

### **AMAZON.COM 212IQ8L41**

AMAZON.COM 212IQ8L41	Police Patrol	BOOK STORES	\$51.96
<i>AMAZON.COM 212IQ8L41 - Total For Police Patrol</i>			<i>\$51.96</i>
<b>AMAZON.COM 212IQ8L41 - ALL DEPARTMENTS</b>			<b>\$51.96</b>

### **AMAZON.COM 2163K1N80**

AMAZON.COM 2163K1N80	Ft. Caspar Museum	Light Meter for exhibits	\$165.38
<i>AMAZON.COM 2163K1N80 - Total For Ft. Caspar Museum</i>			<i>\$165.38</i>
<b>AMAZON.COM 2163K1N80 - ALL DEPARTMENTS</b>			<b>\$165.38</b>

### **AMAZON.COM 218TS9E11**

AMAZON.COM 218TS9E11	Fire-EMS Training	Training Hammers	\$341.20
<i>AMAZON.COM 218TS9E11 - Total For Fire-EMS Training</i>			<i>\$341.20</i>
<b>AMAZON.COM 218TS9E11 - ALL DEPARTMENTS</b>			<b>\$341.20</b>

### **AMAZON.COM 2X1WC2RF1**

AMAZON.COM 2X1WC2RF1	Rec Center - Classes	Summer Camp Radios	\$599.98
<i>AMAZON.COM 2X1WC2RF1 - Total For Rec Center - Classes</i>			<i>\$599.98</i>
<b>AMAZON.COM 2X1WC2RF1 - ALL DEPARTMENTS</b>			<b>\$599.98</b>

### **AMAZON.COM 2X6NG11E1**

AMAZON.COM 2X6NG11E1	Aquatics - Pool Classes	Paper for Lesson Report Cards	\$78.92
<i>AMAZON.COM 2X6NG11E1 - Total For Aquatics - Pool Classes</i>			<i>\$78.92</i>
<b>AMAZON.COM 2X6NG11E1 - ALL DEPARTMENTS</b>			<b>\$78.92</b>

### **AMAZON.COM 2X82D1Y10**

AMAZON.COM 2X82D1Y10	Weed & Pest Fund	Mosquito Dunks	\$116.05
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AMAZON.COM 2X82D1Y10 - Total For Weed & Pest Fund	\$116.05
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<b>AMAZON.COM 2X82D1Y10 - ALL DEPARTMENTS</b>	<b>\$116.05</b>
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## AMAZON.COM 2X9701DM0

AMAZON.COM 2X9701DM0 Fire-EMS Operations	Live fire training text book	\$86.07
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AMAZON.COM 2X9701DM0 - Total For Fire-EMS Operations	\$86.07
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<b>AMAZON.COM 2X9701DM0 - ALL DEPARTMENTS</b>	<b>\$86.07</b>
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## AMERICAN FLOOR MATS

AMERICAN FLOOR MATS Rec Center - Operations	FLOOR COVERING, RUG AND CARPET for CRC en	\$261.92
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AMERICAN FLOOR MATS - Total For Rec Center - Operations	\$261.92
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<b>AMERICAN FLOOR MATS - ALL DEPARTMENTS</b>	<b>\$261.92</b>
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## AMERIGAS - CASPER

AMERIGAS - CASPER	Balefill - Disposal & Landfill	Propane bottle refills	\$316.40
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AMERIGAS - CASPER	Balefill - Disposal & Landfill	Propane	\$120.37
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AMERIGAS - CASPER - Total For Balefill - Disposal & Landfill	\$436.77
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AMERIGAS - CASPER	Balefill - Diversion & Special	Propane	\$264.85
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AMERIGAS - CASPER	Balefill - Diversion & Special	Propane	\$291.92
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AMERIGAS - CASPER - Total For Balefill - Diversion & Special	\$556.77
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AMERIGAS - CASPER	WWTP Operations	Propane tank removal	\$499.98
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AMERIGAS - CASPER - Total For WWTP Operations	\$499.98
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<b>AMERIGAS - CASPER - ALL DEPARTMENTS</b>	<b>\$1,493.52</b>
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## AMERI-TECH EQUIPMENT

AMERI-TECH EQUIPMENT	Balefill - Disposal & Landfill	Container liner	\$1,953.89
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AMERI-TECH EQUIPMENT - Total For Balefill - Disposal & Landfill	\$1,953.89
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AMERI-TECH EQUIPMENT	Refuse - Commercial	RESIDENTIAL TRASH CONTAINERS WITH REPLAC	\$18,212.70
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AMERI-TECH EQUIPMENT	Refuse - Commercial	PLASTIC COMMERCIAL TRASH CONTAINERS	\$5,293.00
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AMERI-TECH EQUIPMENT - Total For Refuse - Commercial	\$23,505.70
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<b>AMERI-TECH EQUIPMENT - ALL DEPARTMENTS</b>	<b>\$25,459.59</b>
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## AMZN Mktp US

AMZN Mktp US	Aquatics - Operations	Pool Test Comparators and O Rings for Chlorinat	\$72.29
<i>AMZN Mktp US - Total For Aquatics - Operations</i>			<i>\$72.29</i>
AMZN Mktp US	Aquatics - Pool	New Robotic Pool Vacuum	\$639.00
AMZN Mktp US	Aquatics - Pool	Ice Scoop	\$10.98
AMZN Mktp US	Aquatics - Pool	Bio Hazard Buckets for Outdoor Pools	\$53.50
AMZN Mktp US	Aquatics - Pool	Ice Scoops for Mike Sedar	\$21.71
<i>AMZN Mktp US - Total For Aquatics - Pool</i>			<i>\$725.19</i>
AMZN Mktp US	Balefill - Disposal & Landfill	PLASTIC CONTAINERS FOR FLOOR POLISHING LI	\$41.83
<i>AMZN Mktp US - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$41.83</i>
AMZN Mktp US	Fire-EMS Operations	AED Battery	\$119.50
<i>AMZN Mktp US - Total For Fire-EMS Operations</i>			<i>\$119.50</i>
AMZN Mktp US	Fire-EMS Prevent & Inspect	Warn winch mount	\$455.83
AMZN Mktp US	Fire-EMS Prevent & Inspect	Warn bumper filler panel	\$196.00
AMZN Mktp US	Fire-EMS Prevent & Inspect	LifePak 500 AED Batteries	\$235.90
<i>AMZN Mktp US - Total For Fire-EMS Prevent &amp; Inspect</i>			<i>\$887.73</i>
AMZN Mktp US	Ft. Caspar Museum	uniform vests	\$86.98
<i>AMZN Mktp US - Total For Ft. Caspar Museum</i>			<i>\$86.98</i>
AMZN Mktp US	Human Resources	Service Recognition Luncheon Photo Booth	\$22.73
AMZN Mktp US	Human Resources	Service Recognition Luncheon - Photo Booth Pro	\$11.54
<i>AMZN Mktp US - Total For Human Resources</i>			<i>\$34.27</i>
AMZN Mktp US	Police Administration	BOOK STORES	\$121.90
<i>AMZN Mktp US - Total For Police Administration</i>			<i>\$121.90</i>
AMZN Mktp US	Police Career Services	BOOK STORES	\$894.96
AMZN Mktp US	Police Career Services	BOOK STORES	\$1,167.99
AMZN Mktp US	Police Career Services	UNIFORM EQUIPMENT	\$50.85
AMZN Mktp US	Police Career Services	BOOK STORES	\$56.82
AMZN Mktp US	Police Career Services	BOOK STORES	\$87.90
<i>AMZN Mktp US - Total For Police Career Services</i>			<i>\$2,258.52</i>
AMZN Mktp US	Police Investigations	BOOK STORES	\$273.99
AMZN Mktp US	Police Investigations	BOOK STORES	\$157.93
<i>AMZN Mktp US - Total For Police Investigations</i>			<i>\$431.92</i>
AMZN Mktp US	Police State Grants	BOOK STORES	\$99.99
<i>AMZN Mktp US - Total For Police State Grants</i>			<i>\$99.99</i>
AMZN Mktp US	Public Transit - CARES Act	BUS TOKENS FOR LINK	\$242.34

AMZN Mktp US	Public Transit - CARES Act	I Pad Screen Protectors	\$235.13
AMZN Mktp US	Public Transit - CARES Act	BOOK STORES, Paint Pen	\$7.34
<i>AMZN Mktp US - Total For Public Transit - CARES Act</i>			<i>\$484.81</i>
AMZN Mktp US	Rec Center - Classes	Recreation Center Signs and Pictures	\$1,154.79
<i>AMZN Mktp US - Total For Rec Center - Classes</i>			<i>\$1,154.79</i>
AMZN Mktp US	Rec Center - Operations	custodial supplies	\$494.04
AMZN Mktp US	Rec Center - Operations	TVs for Cardio Room	\$799.98
AMZN Mktp US	Rec Center - Operations	TV Mounts for Cardio Room	\$45.68
<i>AMZN Mktp US - Total For Rec Center - Operations</i>			<i>\$1,339.70</i>
<b>AMZN Mktp US - ALL DEPARTMENTS</b>			<b>\$7,859.42</b>

## ANC NEWSPAPERS.COM

ANC NEWSPAPERS.COM	Ft. Caspar Museum	Archives Membership	\$74.90
<i>ANC NEWSPAPERS.COM - Total For Ft. Caspar Museum</i>			<i>\$74.90</i>
<b>ANC NEWSPAPERS.COM - ALL DEPARTMENTS</b>			<b>\$74.90</b>

## ANYTIME SIGN

ANYTIME SIGN	Public Transit - CARES Act	DURABLE GOODS,NOT ELSEWHERE CLASSIFIED,	\$55.25
<i>ANYTIME SIGN - Total For Public Transit - CARES Act</i>			<i>\$55.25</i>
<b>ANYTIME SIGN - ALL DEPARTMENTS</b>			<b>\$55.25</b>

## APPLE COMPUTER, INC.

APPLE COMPUTER, INC.	Fire-EMS Administration	Cloud Storage	\$0.99
<i>APPLE COMPUTER, INC. - Total For Fire-EMS Administration</i>			<i>\$0.99</i>
<b>APPLE COMPUTER, INC. - ALL DEPARTMENTS</b>			<b>\$0.99</b>

## APPLIED CONTROL EQUI

APPLIED CONTROL EQUI	WWTP Operations	Gate actuator	\$1,997.90
<i>APPLIED CONTROL EQUI - Total For WWTP Operations</i>			<i>\$1,997.90</i>
<b>APPLIED CONTROL EQUI - ALL DEPARTMENTS</b>			<b>\$1,997.90</b>

## AQUA SMART, INC.

AQUA SMART, INC.	Regional Water Operations	SeaQuest Corrosion Inhibitor	110,020.00
<i>AQUA SMART, INC. - Total For Regional Water Operations</i>			<i>\$110,020.00</i>
<b>AQUA SMART, INC. - ALL DEPARTMENTS</b>			<b>\$110,020.00</b>

### ARBYS #7349 LOUISVIL

ARBYS #7349 LOUISVIL	Police Investigations	FAST FOOD RESTAURANTS	\$9.00
<i>ARBYS #7349 LOUISVIL - Total For Police Investigations</i>			<i>\$9.00</i>
<b>ARBYS #7349 LOUISVIL - ALL DEPARTMENTS</b>			<b>\$9.00</b>

### ARK ANIMAL HOSPITAL

ARK ANIMAL HOSPITAL	Metro Animal Control	VETERINARY SERVICES	\$89.60
ARK ANIMAL HOSPITAL	Metro Animal Control	VETERINARY SERVICES	\$28.61
<i>ARK ANIMAL HOSPITAL - Total For Metro Animal Control</i>			<i>\$118.21</i>
<b>ARK ANIMAL HOSPITAL - ALL DEPARTMENTS</b>			<b>\$118.21</b>

### ARROWHEAD HEATING &

ARROWHEAD HEATING &	Balefill - Disposal & Landfill	Remove / replace filters	\$97.67
ARROWHEAD HEATING &	Balefill - Disposal & Landfill	May 2021 tune up & filter change	\$408.00
<i>ARROWHEAD HEATING &amp; - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$505.67</i>
<b>ARROWHEAD HEATING &amp; - ALL DEPARTMENTS</b>			<b>\$505.67</b>

### ARS FLOOD & FIRE CLE

ARS FLOOD & FIRE CLE	Property Insurance Fund	Flood clean-up	\$10,488.17
<i>ARS FLOOD &amp; FIRE CLE - Total For Property Insurance Fund</i>			<i>\$10,488.17</i>
<b>ARS FLOOD &amp; FIRE CLE - ALL DEPARTMENTS</b>			<b>\$10,488.17</b>

### AT&T BILL PAYMENT

AT&T BILL PAYMENT	Code Enforcement	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$200.20
<i>AT&amp;T BILL PAYMENT - Total For Code Enforcement</i>			<i>\$200.20</i>
AT&T BILL PAYMENT	Fire-EMS Administration	Service through May 11, 2021	\$503.42
<i>AT&amp;T BILL PAYMENT - Total For Fire-EMS Administration</i>			<i>\$503.42</i>
AT&T BILL PAYMENT	Water Distribution	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$280.28

AT&T BILL PAYMENT - Total For Water Distribution \$280.28

**AT&T BILL PAYMENT - ALL DEPARTMENTS \$983.90**

## ATLANTIC TACTICAL

ATLANTIC TACTICAL Police Career Services MEN'S,WOMENS'AND CHILDREN'S UNIFORMS A \$259.96

ATLANTIC TACTICAL - Total For Police Career Services \$259.96

**ATLANTIC TACTICAL - ALL DEPARTMENTS \$259.96**

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$43.64

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$426.47

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$138.45

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$11.77

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$300.63

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$1,290.96

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$1.41

ATLAS OFFICE PRODUCT Balefill - Disposal & Landfill Office supplies \$19.42

ATLAS OFFICE PRODUCT - Total For Balefill - Disposal & Landfill \$2,232.75

ATLAS OFFICE PRODUCT Balefill - Diversion & Special Office supplies \$223.47

ATLAS OFFICE PRODUCT - Total For Balefill - Diversion & Special \$223.47

ATLAS OFFICE PRODUCT City Attorney Office supplies \$959.70

ATLAS OFFICE PRODUCT City Attorney HP Print Cartridge \$70.04

ATLAS OFFICE PRODUCT - Total For City Attorney \$1,029.74

ATLAS OFFICE PRODUCT City Clerk COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL \$316.68

ATLAS OFFICE PRODUCT City Clerk COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL \$16.33

ATLAS OFFICE PRODUCT City Clerk COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL \$19.99

ATLAS OFFICE PRODUCT City Clerk COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL \$90.02

ATLAS OFFICE PRODUCT - Total For City Clerk \$443.02

ATLAS OFFICE PRODUCT Code Enforcement Office supplies \$37.40

ATLAS OFFICE PRODUCT - Total For Code Enforcement \$37.40

ATLAS OFFICE PRODUCT Fire-EMS Administration Confidential Stamp \$6.96

ATLAS OFFICE PRODUCT Fire-EMS Administration Ink Cartridges for Admin \$217.68

ATLAS OFFICE PRODUCT Fire-EMS Administration Paper for St. 1 \$100.47

ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration \$325.11

ATLAS OFFICE PRODUCT	Human Resources	1 pk corkboards, 1 pk post its, 1 dz black pens	\$22.63
ATLAS OFFICE PRODUCT	Human Resources	10 packs of dividers with tabs	\$10.00
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			<i>\$32.63</i>
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$33.26
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$92.33
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$414.84
ATLAS OFFICE PRODUCT	Municipal Court	Office supplies	\$7.68
<i>ATLAS OFFICE PRODUCT - Total For Municipal Court</i>			<i>\$548.11</i>
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$2,327.00
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$1,246.41
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$53.10
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$395.00
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$189.00
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$945.00
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$1,496.25
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$5,852.80
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$4.27
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$5.44
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$21.98
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$641.76
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$22.99
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$66.17
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$1,405.26
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$468.42
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$179.88
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$997.50
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$945.00
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$544.00
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$17,807.23</i>
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$15.22
<i>ATLAS OFFICE PRODUCT - Total For Police Investigations</i>			<i>\$15.22</i>
ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$167.19
ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$285.20
ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$121.36
ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$55.73
ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$24.38

ATLAS OFFICE PRODUCT	Public Transit - CARES Act	Office supplies	\$107.56
<i>ATLAS OFFICE PRODUCT - Total For Public Transit - CARES Act</i>			\$761.42
ATLAS OFFICE PRODUCT	Sewer Administration	Laser Printer Cartridge	\$90.11
<i>ATLAS OFFICE PRODUCT - Total For Sewer Administration</i>			\$90.11
ATLAS OFFICE PRODUCT	Sewer Wastewater Collection	office supplies	\$498.05
<i>ATLAS OFFICE PRODUCT - Total For Sewer Wastewater Collection</i>			\$498.05
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$24,044.26</b>

## ATLAS REPRODUCTION

ATLAS REPRODUCTION	Planning	Printing / copies	\$63.60
<i>ATLAS REPRODUCTION - Total For Planning</i>			\$63.60
ATLAS REPRODUCTION	Police Administration	Office supplies	\$428.97
<i>ATLAS REPRODUCTION - Total For Police Administration</i>			\$428.97
<b>ATLAS REPRODUCTION - ALL DEPARTMENTS</b>			<b>\$492.57</b>

## ATLAS REPRODUCTION I

ATLAS REPRODUCTION I	Fire-EMS Training	Engineer Test Books	\$256.00
<i>ATLAS REPRODUCTION I - Total For Fire-EMS Training</i>			\$256.00
<b>ATLAS REPRODUCTION I - ALL DEPARTMENTS</b>			<b>\$256.00</b>

## B & B RUBBER STAMP S

B & B RUBBER STAMP S	Public Transit - CARES Act	MISCELLANEOUS AND RETAIL STORES STAMP	\$22.95
<i>B &amp; B RUBBER STAMP S - Total For Public Transit - CARES Act</i>			\$22.95
<b>B &amp; B RUBBER STAMP S - ALL DEPARTMENTS</b>			<b>\$22.95</b>

## BACKFLOW SUPPLY

BACKFLOW SUPPLY	WWTP Operations	Backflow preventer	\$370.79
<i>BACKFLOW SUPPLY - Total For WWTP Operations</i>			\$370.79
<b>BACKFLOW SUPPLY - ALL DEPARTMENTS</b>			<b>\$370.79</b>

## BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Cleaning supplies	\$97.81
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BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Baler supplies	\$156.93
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Baler supplies	\$116.97
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Building maintenance supplies	\$38.33
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Baler Processing</i>			<i>\$410.04</i>
BAILEY'S ACE HARDWAR	Balefill - Disposal & Landfill	Scissors	\$39.98
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$39.98</i>
BAILEY'S ACE HARDWAR	Balefill - Diversion & Special	Tarp straps	\$41.85
BAILEY'S ACE HARDWAR	Balefill - Diversion & Special	Cleaner & spray paint	\$73.39
BAILEY'S ACE HARDWAR	Balefill - Diversion & Special	Marker paint	\$7.98
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Diversion &amp; Special</i>			<i>\$123.22</i>
<b>BAILEY'S ACE HARDWAR - ALL DEPARTMENTS</b>			<b>\$573.24</b>

## BAILEYS ACE HDWE

BAILEYS ACE HDWE	Aquatics - Operations	Sink Parts for Aquatics Guard Room Sink	\$7.07
BAILEYS ACE HDWE	Aquatics - Operations	Parts for Leaking Sink at the Aquatic Center	\$10.97
<i>BAILEYS ACE HDWE - Total For Aquatics - Operations</i>			<i>\$18.04</i>
BAILEYS ACE HDWE	Aquatics - Pool	Concrete to Repair Decks at Outdoor Pools	\$16.54
BAILEYS ACE HDWE	Aquatics - Pool	Parts to Fix Lifejacket hanger at Marion Kreiner	\$18.37
BAILEYS ACE HDWE	Aquatics - Pool	Pipe Wrench	\$44.99
BAILEYS ACE HDWE	Aquatics - Pool	Custodial Supplies for Outdoor Pools	\$17.58
BAILEYS ACE HDWE	Aquatics - Pool	Extension Cord	\$7.18
BAILEYS ACE HDWE	Aquatics - Pool	Parts for Light at Mike Sedar	\$18.97
BAILEYS ACE HDWE	Aquatics - Pool	Repair supplies for Mike Sedar Pool	\$63.09
BAILEYS ACE HDWE	Aquatics - Pool	Sink Parts for Outdoor Pools	\$23.97
<i>BAILEYS ACE HDWE - Total For Aquatics - Pool</i>			<i>\$210.69</i>
BAILEYS ACE HDWE	Balefill - Disposal & Landfill	HANGING FLOWER CONTAINERS AT SCALE HOU	\$22.11
<i>BAILEYS ACE HDWE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$22.11</i>
BAILEYS ACE HDWE	Buildings & Structures Fund	Rec Center Steam Generator Repair Parts	\$27.96
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies	\$3.99
BAILEYS ACE HDWE	Buildings & Structures Fund	Screen door repair supplies for Transit Office	\$7.99
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies	\$21.99
BAILEYS ACE HDWE	Buildings & Structures Fund	Electrical repairs at Transit Office	\$29.98
<i>BAILEYS ACE HDWE - Total For Buildings &amp; Structures Fund</i>			<i>\$91.91</i>
BAILEYS ACE HDWE	Fire-EMS Training	Supplies for the tactical portion of the engineer	\$65.74
<i>BAILEYS ACE HDWE - Total For Fire-EMS Training</i>			<i>\$65.74</i>

BAILEYS ACE HDWE	Fleet Maintenance Fund	HARDWARE STORES	\$97.86
<i>BAILEYS ACE HDWE - Total For Fleet Maintenance Fund</i>			<i>\$97.86</i>
BAILEYS ACE HDWE	Golf - Operations	HARDWARE STORES	\$107.97
<i>BAILEYS ACE HDWE - Total For Golf - Operations</i>			<i>\$107.97</i>
BAILEYS ACE HDWE	Ice Arena - Operations	GLASS REPAIR EQUIPMENT	\$52.56
<i>BAILEYS ACE HDWE - Total For Ice Arena - Operations</i>			<i>\$52.56</i>
BAILEYS ACE HDWE	Police Patrol	HARDWARE STORES	\$17.99
<i>BAILEYS ACE HDWE - Total For Police Patrol</i>			<i>\$17.99</i>
BAILEYS ACE HDWE	Public Transit - CARES Act	Fittings For Ice Maker On Refrigerator	\$7.51
<i>BAILEYS ACE HDWE - Total For Public Transit - CARES Act</i>			<i>\$7.51</i>
BAILEYS ACE HDWE	Rec Center - Operations	cleaner custodial supplies	\$42.97
BAILEYS ACE HDWE	Rec Center - Operations	custodial supplies/maintenance	\$5.37
<i>BAILEYS ACE HDWE - Total For Rec Center - Operations</i>			<i>\$48.34</i>
BAILEYS ACE HDWE	Traffic Control	Sawzall blades	\$39.98
<i>BAILEYS ACE HDWE - Total For Traffic Control</i>			<i>\$39.98</i>
BAILEYS ACE HDWE	WWTP Operations	Supplies	\$30.96
BAILEYS ACE HDWE	WWTP Operations	Scrapers	\$19.18
BAILEYS ACE HDWE	WWTP Operations	Tire plug kit	\$5.98
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$56.12</i>
<b>BAILEYS ACE HDWE - ALL DEPARTMENTS</b>			<b>\$836.82</b>

## BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Ft. Caspar Museum	Transport and install Terrels sign in museum lob	\$990.24
<i>BAR-D SIGNS, INC. - Total For Ft. Caspar Museum</i>			<i>\$990.24</i>
BAR-D SIGNS, INC.	Public Transit - CARES Act	Decal / sign service	\$265.00
<i>BAR-D SIGNS, INC. - Total For Public Transit - CARES Act</i>			<i>\$265.00</i>
<b>BAR-D SIGNS, INC. - ALL DEPARTMENTS</b>			<b>\$1,255.24</b>

## BARGREEN ELLINGSON

BARGREEN ELLINGSON	Public Transit - CARES Act	Paper products for office	\$103.90
<i>BARGREEN ELLINGSON - Total For Public Transit - CARES Act</i>			<i>\$103.90</i>
BARGREEN ELLINGSON	Refuse - Recycling	Operating supplies	\$54.00
<i>BARGREEN ELLINGSON - Total For Refuse - Recycling</i>			<i>\$54.00</i>

**BARGREEN ELLINGSON - ALL DEPARTMENTS** \$157.90

**BARGREEN WYOMING**

BARGREEN WYOMING Fire-EMS Operations Cleaning Supplies for the station \$65.50

BARGREEN WYOMING Fire-EMS Operations Station Supplies \$87.20

*BARGREEN WYOMING - Total For Fire-EMS Operations* \$152.70

BARGREEN WYOMING Golf - Operations Bathroom supplies for clubhouse, maintenance, \$279.09

*BARGREEN WYOMING - Total For Golf - Operations* \$279.09

BARGREEN WYOMING Sewer Wastewater Collection office supplies \$18.50

*BARGREEN WYOMING - Total For Sewer Wastewater Collection* \$18.50

**BARGREEN WYOMING - ALL DEPARTMENTS** \$450.29

**BEST BUY**

BEST BUY Fire-EMS Administration Ipad to TV interface for presentation purposes \$39.99

*BEST BUY - Total For Fire-EMS Administration* \$39.99

BEST BUY Fire-EMS Training Adapter & Cable to attached iPad to projector f \$82.98

*BEST BUY - Total For Fire-EMS Training* \$82.98

BEST BUY Metro Animal Control ELECTRONIC SALES \$17.99

*BEST BUY - Total For Metro Animal Control* \$17.99

**BEST BUY - ALL DEPARTMENTS** \$140.96

**BEST PEST CONTROL**

BEST PEST CONTROL Buildings & Structures Fund Pigeon removal from Service Center \$405.00

*BEST PEST CONTROL - Total For Buildings & Structures Fund* \$405.00

**BEST PEST CONTROL - ALL DEPARTMENTS** \$405.00

**BEST RUBBER MULCH LL**

BEST RUBBER MULCH LL Capital Projects Fund Rubber Softfall Mulch for Playgrounds \$20,751.75

*BEST RUBBER MULCH LL - Total For Capital Projects Fund* \$20,751.75

**BEST RUBBER MULCH LL - ALL DEPARTMENTS** \$20,751.75

**BESTBUYCOM8064596995**

BESTBUYCOM8064596995	City Manager	Adapter	\$10.49
BESTBUYCOM8064596995	City Manager	ELECTRONIC SALES	(\$0.50)
<i>BESTBUYCOM8064596995 - Total For City Manager</i>			\$9.99
<b>BESTBUYCOM8064596995 - ALL DEPARTMENTS</b>			\$9.99

## BIG HORN TIRE

BIG HORN TIRE	Fleet Maintenance Fund	Fleet service call	\$233.00
BIG HORN TIRE	Fleet Maintenance Fund	Flat repair service call	\$193.00
<i>BIG HORN TIRE - Total For Fleet Maintenance Fund</i>			\$426.00
<b>BIG HORN TIRE - ALL DEPARTMENTS</b>			\$426.00

## BIG LOTS STORES

BIG LOTS STORES	Rec Center - Special Program	Prizes for the Winter/Summer Family Pool Party	\$87.00
<i>BIG LOTS STORES - Total For Rec Center - Special Programs</i>			\$87.00
<b>BIG LOTS STORES - ALL DEPARTMENTS</b>			\$87.00

## BLACK HILLS ENERGY

BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	\$1,149.55
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #7538 8605 37	\$31.45
<i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i>			\$1,181.00
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #1783 9430 41	\$625.34
BLACK HILLS ENERGY	Fire-EMS Administration	Acct #3267 4234 58	\$99.58
<i>BLACK HILLS ENERGY - Total For Fire-EMS Administration</i>			\$724.92
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	\$195.09
<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			\$195.09
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	\$471.54
<i>BLACK HILLS ENERGY - Total For Metro Animal Shelter</i>			\$471.54
BLACK HILLS ENERGY	Regional Water Operations	Acct #7513 1659 94	\$2,725.79
<i>BLACK HILLS ENERGY - Total For Regional Water Operations</i>			\$2,725.79
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	\$467.86
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			\$467.86
<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>			\$5,766.20

## BLIMPIE

BLIMPIE	Rec Center - Admin	Food	\$94.48
<i>BLIMPIE - Total For Rec Center - Admin</i>			<i>\$94.48</i>
BLIMPIE	Rec Center - Special Program	Fishing durby	\$135.00
<i>BLIMPIE - Total For Rec Center - Special Programs</i>			<i>\$135.00</i>
<b>BLIMPIE - ALL DEPARTMENTS</b>			<b>\$229.48</b>

## BLOEDORN LUMBER

BLOEDORN LUMBER	Balefill - Disposal & Landfill	Miller remodel supplies	\$324.55
<i>BLOEDORN LUMBER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$324.55</i>
BLOEDORN LUMBER	Buildings & Structures Fund	Truss screw	\$0.59
<i>BLOEDORN LUMBER - Total For Buildings &amp; Structures Fund</i>			<i>\$0.59</i>
BLOEDORN LUMBER	Capital Projects Fund	Sealant	\$7.49
<i>BLOEDORN LUMBER - Total For Capital Projects Fund</i>			<i>\$7.49</i>
<b>BLOEDORN LUMBER - ALL DEPARTMENTS</b>			<b>\$332.63</b>

## BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Buildings & Structures Fund	Supplies to install cash drawers	\$8.54
BLOEDORN LUMBER CO	Buildings & Structures Fund	Door repair supplies for Golf Course Clubhouse	\$27.88
BLOEDORN LUMBER CO	Buildings & Structures Fund	Solid Waste Roof Repair Supplies	\$25.62
BLOEDORN LUMBER CO	Buildings & Structures Fund	BAS Shop Supplies	\$19.79
BLOEDORN LUMBER CO	Buildings & Structures Fund	BAS Shop Supplies	\$11.49
<i>BLOEDORN LUMBER CO - Total For Buildings &amp; Structures Fund</i>			<i>\$93.32</i>
BLOEDORN LUMBER CO	Parks - Parks Maint.	Mike Sedar Shelter repair	\$27.14
<i>BLOEDORN LUMBER CO - Total For Parks - Parks Maint.</i>			<i>\$27.14</i>
BLOEDORN LUMBER CO	WWTP Operations	Bolts	\$6.30
BLOEDORN LUMBER CO	WWTP Operations	Sawsall	\$420.68
<i>BLOEDORN LUMBER CO - Total For WWTP Operations</i>			<i>\$426.98</i>
<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>			<b>\$547.44</b>

## BRECK MEDIA GROUP WY

BRECK MEDIA GROUP WY	Parks - Special Areas	ADVERTISING SERVICES	\$40.00
<i>BRECK MEDIA GROUP WY - Total For Parks - Special Areas</i>			<i>\$40.00</i>

**BRECK MEDIA GROUP WY - ALL DEPARTMENTS** \$40.00

**BRIOCHE DOREE ORD**

BRIOCHE DOREE ORD Police Investigations FAST FOOD RESTAURANTS \$12.06

*BRIOCHE DOREE ORD - Total For Police Investigations* \$12.06

**BRIOCHE DOREE ORD - ALL DEPARTMENTS** \$12.06

**BUDGET RENT A CAR**

BUDGET RENT A CAR Police Career Services BUDGET RENT-A-CAR \$654.52

BUDGET RENT A CAR Police Career Services BUDGET RENT-A-CAR \$443.70

*BUDGET RENT A CAR - Total For Police Career Services* \$1,098.22

**BUDGET RENT A CAR - ALL DEPARTMENTS** \$1,098.22

**BUDGET.COM PREPAY**

BUDGET.COM PREPAY Police Career Services BUDGET RENT-A-CAR \$231.42

*BUDGET.COM PREPAY - Total For Police Career Services* \$231.42

**BUDGET.COM PREPAY - ALL DEPARTMENTS** \$231.42

**BUFFALO WILD WINGS**

BUFFALO WILD WINGS Fire-EMS Training Meal for evaluators for engineer testing \$88.17

*BUFFALO WILD WINGS - Total For Fire-EMS Training* \$88.17

**BUFFALO WILD WINGS - ALL DEPARTMENTS** \$88.17

**BURGER KING #2178**

BURGER KING #2178 Fire-EMS Training Lunch while attend the NFPA conference in Lara \$8.39

*BURGER KING #2178 - Total For Fire-EMS Training* \$8.39

**BURGER KING #2178 - ALL DEPARTMENTS** \$8.39

**CAPITAL BUSINESS SYS**

CAPITAL BUSINESS SYS Fleet Maintenance Fund COPIER MO CONTRACT INV MAY 2021 \$52.00

CAPITAL BUSINESS SYS Fleet Maintenance Fund COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL \$52.00

CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund \$104.00

**CAPITAL BUSINESS SYS - ALL DEPARTMENTS \$104.00**

### CARUS CORPORATION

CARUS CORPORATION Regional Water Operations Credit for one damaged drum (\$1,120.50)

CARUS CORPORATION Regional Water Operations Actiflo Polymer \$14,364.00

CARUS CORPORATION - Total For Regional Water Operations \$13,243.50

**CARUS CORPORATION - ALL DEPARTMENTS \$13,243.50**

### CASPER AREA TRANSPOR

CASPER AREA TRANSPOR Public Transit - CARES Act April 2021 CARES ACT CATC / THE BUS expenses 119,090.47

CASPER AREA TRANSPOR - Total For Public Transit - CARES Act \$119,090.47

CASPER AREA TRANSPOR Public Transit - Operations April 2021 50/50 CATC / The Bus operating assis \$639.65

CASPER AREA TRANSPOR - Total For Public Transit - Operations \$639.65

**CASPER AREA TRANSPOR - ALL DEPARTMENTS \$119,730.12**

### CASPER ELECTRIC, INC

CASPER ELECTRIC, INC Refuse - Recycling Repair broken stud \$140.00

CASPER ELECTRIC, INC - Total For Refuse - Recycling \$140.00

**CASPER ELECTRIC, INC - ALL DEPARTMENTS \$140.00**

### CASPER FIRE EXTINGUI

CASPER FIRE EXTINGUI Metro Animal Shelter Fire extinguisher annual recertification \$262.75

CASPER FIRE EXTINGUI - Total For Metro Animal Shelter \$262.75

**CASPER FIRE EXTINGUI - ALL DEPARTMENTS \$262.75**

### CASPER FORD LINCOLN

CASPER FORD LINCOLN Fleet Maintenance Fund 230086 REPAIR OIL LEAK BY TURBO \$452.42

CASPER FORD LINCOLN Fleet Maintenance Fund 222292 DELETE PARK-AID PROG \$94.95

CASPER FORD LINCOLN - Total For Fleet Maintenance Fund \$547.37

**CASPER FORD LINCOLN - ALL DEPARTMENTS \$547.37**

## CASPER MONUMENT CO

CASPER MONUMENT CO	Ft. Caspar Museum	Stone monument and installation	\$2,625.00
<i>CASPER MONUMENT CO - Total For Ft. Caspar Museum</i>			<i>\$2,625.00</i>
<b>CASPER MONUMENT CO - ALL DEPARTMENTS</b>			<b>\$2,625.00</b>

## CASPER NATRONA COUNT

CASPER NATRONA COUNT	Social Community Services	June 2021 tax revenues (city)	\$42,750.00
<i>CASPER NATRONA COUNT - Total For Social Community Services</i>			<i>\$42,750.00</i>
<b>CASPER NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$42,750.00</b>

## CASPER STAR TRIBUNE

CASPER STAR TRIBUNE	City Clerk	June 1 Council Meeting Minutes Publication	\$1,004.20
CASPER STAR TRIBUNE	City Clerk	May 18 Council Meeting Minutes Publication	\$1,445.80
CASPER STAR TRIBUNE	City Clerk	Limited Retail Liquor License #12 Publication	\$93.40
CASPER STAR TRIBUNE	City Clerk	May 25 Special Meeting Minutes Publication	\$139.00
<i>CASPER STAR TRIBUNE - Total For City Clerk</i>			<i>\$2,682.40</i>
<b>CASPER STAR TRIBUNE - ALL DEPARTMENTS</b>			<b>\$2,682.40</b>

## CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Metropolitan Planning Org	Advertising - request for proposals	\$87.36
CASPER STAR-TRIBUNE,	Metropolitan Planning Org	RFP - East Yellowstone intersection study	\$84.92
<i>CASPER STAR-TRIBUNE, - Total For Metropolitan Planning Org</i>			<i>\$172.28</i>
CASPER STAR-TRIBUNE,	Planning	Planning & zoning notice	\$139.20
CASPER STAR-TRIBUNE,	Planning	Advertising - legal notice	\$74.40
<i>CASPER STAR-TRIBUNE, - Total For Planning</i>			<i>\$213.60</i>
CASPER STAR-TRIBUNE,	Public Transit - CARES Act	Advertising - request for proposals	\$90.24
<i>CASPER STAR-TRIBUNE, - Total For Public Transit - CARES Act</i>			<i>\$90.24</i>
<b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>			<b>\$476.12</b>

## CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	Tires	\$370.00
CASPER TIRE	Fleet Maintenance Fund	Tires	\$600.00



CASPER TIRE	Fleet Maintenance Fund	Tires	\$500.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$1,470.00</i>
CASPER TIRE	Refuse - Commercial	Flat repair	\$35.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			<i>\$35.00</i>
CASPER TIRE	Refuse - Residential	Flat repair	\$35.00
CASPER TIRE	Refuse - Residential	Flat repair	\$35.00
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair	\$35.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$150.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$1,655.00</b>

### CASPER WINAIR SUPPLY

CASPER WINAIR SUPPLY	Capital Projects Fund	HVAC Repair supplies for Senior Center	\$301.55
<i>CASPER WINAIR SUPPLY - Total For Capital Projects Fund</i>			<i>\$301.55</i>
<b>CASPER WINAIR SUPPLY - ALL DEPARTMENTS</b>			<b>\$301.55</b>

### CASPER WINNELSON CO

CASPER WINNELSON CO	Aquatics - Operations	Parts for Aquatic Center Sink	\$31.00
<i>CASPER WINNELSON CO - Total For Aquatics - Operations</i>			<i>\$31.00</i>
CASPER WINNELSON CO	Aquatics - Pool	Faucet Paradise Valley Pool	\$74.82
<i>CASPER WINNELSON CO - Total For Aquatics - Pool</i>			<i>\$74.82</i>
CASPER WINNELSON CO	Buildings & Structures Fund	Rec Center Steamer Replacement Parts	\$1,021.76
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Washington Pool	\$255.49
CASPER WINNELSON CO	Buildings & Structures Fund	Rec Center Steam Generator Repair Parts	\$60.15
CASPER WINNELSON CO	Buildings & Structures Fund	City Hall Plumbing repair supplies	\$16.36
CASPER WINNELSON CO	Buildings & Structures Fund	Mike Sedar Pool Opening Supplies	\$38.58
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair at Golf Course	\$29.42
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fire Station 3	\$80.97
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fire Station	\$25.60
CASPER WINNELSON CO	Buildings & Structures Fund	Lighting repair supplies for Marathon	\$20.91
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Fleet Shop	\$25.60
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$1,574.84</i>
CASPER WINNELSON CO	Capital Projects Fund	Plumbing repair supplies for Ford Wyoming Cent	\$230.68
CASPER WINNELSON CO	Capital Projects Fund	Plumbing repair supplies for Ash Street Building	\$29.42

<i>CASPER WINNELSON CO - Total For Capital Projects Fund</i>			<i>\$260.10</i>
CASPER WINNELSON CO	WWTP Operations	Plumbing parts for irrigation system	\$67.24
CASPER WINNELSON CO	WWTP Operations	Irrigation system parts	\$26.63
CASPER WINNELSON CO	WWTP Operations	Plumbing parts for irrigation system	\$18.76
CASPER WINNELSON CO	WWTP Operations	Plumbing parts	\$35.49
CASPER WINNELSON CO	WWTP Operations	Irrigation system parts	\$84.63
<i>CASPER WINNELSON CO - Total For WWTP Operations</i>			<i>\$232.75</i>
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$2,173.51</b>

## CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$10.00
CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$25.00
CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$5.00
<i>CASPER/NATRONA COUNT - Total For Police Career Services</i>			<i>\$40.00</i>
CASPER/NATRONA COUNT	Police Investigations	AUTOMOBILE PARKING LOTS AND GARAGES	\$35.00
<i>CASPER/NATRONA COUNT - Total For Police Investigations</i>			<i>\$35.00</i>
<b>CASPER/NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$75.00</b>

## CENTRAL TRUCK & DIES

CENTRAL TRUCK & DIES	Fire-EMS Operations	Repair of trailer	\$900.88
CENTRAL TRUCK & DIES	Fire-EMS Operations	Service truck	\$647.34
<i>CENTRAL TRUCK &amp; DIES - Total For Fire-EMS Operations</i>			<i>\$1,548.22</i>
<b>CENTRAL TRUCK &amp; DIES - ALL DEPARTMENTS</b>			<b>\$1,548.22</b>

## CENTRAL WY. SENIOR S

CENTRAL WY. SENIOR S	Capital Projects Fund	1% #16 Funding Central WY Seni	\$10,623.45
<i>CENTRAL WY. SENIOR S - Total For Capital Projects Fund</i>			<i>\$10,623.45</i>
<b>CENTRAL WY. SENIOR S - ALL DEPARTMENTS</b>			<b>\$10,623.45</b>

## CENTURYLINK

CENTURYLINK	Aquatics - Pool	Acct #307-235-8495 797B	\$121.32
<i>CENTURYLINK - Total For Aquatics - Pool</i>			<i>\$121.32</i>
CENTURYLINK	Buildings & Structures Fund	Acct #307-265-0955 140B	\$2.26

<i>CENTURYLINK - Total For Buildings &amp; Structures Fund</i>			\$2.26
CENTURYLINK	Fire-EMS Administration	Acct #71332709	\$291.29
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-5104 106M	\$1,161.72
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			\$1,453.01
CENTURYLINK	Metro Animal Shelter	Acct #307-235-8356 281B	\$44.28
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			\$44.28
CENTURYLINK	Municipal Court	Acct #307-234-6291 349B	\$21.08
<i>CENTURYLINK - Total For Municipal Court</i>			\$21.08
CENTURYLINK	Police Administration	Acct #P-307-111-5103 060M	\$11.34
<i>CENTURYLINK - Total For Police Administration</i>			\$11.34
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-5114 622M	\$315.17
<i>CENTURYLINK - Total For Rec Center - Operations</i>			\$315.17
CENTURYLINK	Streets	Acct #P-307-111-5105 138M	\$19.18
<i>CENTURYLINK - Total For Streets</i>			\$19.18
CENTURYLINK	Water Distribution	Acct #307-235-7564 793B	\$44.27
<i>CENTURYLINK - Total For Water Distribution</i>			\$44.27
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$2,031.91</b>

## CH2MHILL, INC.

CH2MHILL, INC.	WWTP Operations	Gems S028979-WWTP 2ndary Treat	\$1,556.70
<i>CH2MHILL, INC. - Total For WWTP Operations</i>			\$1,556.70
<b>CH2MHILL, INC. - ALL DEPARTMENTS</b>			<b>\$1,556.70</b>

## CHARTER COMMUNICATIO

CHARTER COMMUNICATIO	Golf - Operations	Cable service for clubhouse	\$264.84
<i>CHARTER COMMUNICATIO - Total For Golf - Operations</i>			\$264.84
CHARTER COMMUNICATIO	Public Safety Communication	Cable TV service	\$140.62
<i>CHARTER COMMUNICATIO - Total For Public Safety Communications</i>			\$140.62
<b>CHARTER COMMUNICATIO - ALL DEPARTMENTS</b>			<b>\$405.46</b>

## CHEAPESTEEES.COM

CHEAPESTEEES.COM	Aquatics - Pool	Lifeguard Shirts	\$755.92
CHEAPESTEEES.COM	Aquatics - Pool	Head Guard/ Shift Lead Shirts	\$324.75

CHEAPESTEEES.COM - Total For Aquatics - Pool \$1,080.67

**CHEAPESTEEES.COM - ALL DEPARTMENTS \$1,080.67**

**CHEVRON 0205801**

CHEVRON 0205801 Police Investigations AUTOMATED FUEL DISPENSERS \$45.10

CHEVRON 0205801 Police Investigations AUTOMATED FUEL DISPENSERS \$21.08

*CHEVRON 0205801 - Total For Police Investigations \$66.18*

**CHEVRON 0205801 - ALL DEPARTMENTS \$66.18**

**CHICK-FIL-A**

CHICK-FIL-A Police Investigations FAST FOOD RESTAURANTS \$11.33

*CHICK-FIL-A - Total For Police Investigations \$11.33*

**CHICK-FIL-A - ALL DEPARTMENTS \$11.33**

**CHILDREN'S ADVOCACY**

CHILDREN'S ADVOCACY Capital Projects Fund 1% #16 Funding Children's Advo \$6,916.65

CHILDREN'S ADVOCACY Capital Projects Fund 1% #16 Funding Children's Advo \$6,916.65

*CHILDREN'S ADVOCACY - Total For Capital Projects Fund \$13,833.30*

**CHILDREN'S ADVOCACY - ALL DEPARTMENTS \$13,833.30**

**CHILI'S #7221**

CHILI'S #7221 Fire-EMS Training Dinner while traveling for the NFA Class in Rivert \$13.35

CHILI'S #7221 Fire-EMS Training Lunch while attending the NFA class in Riverton \$10.00

*CHILI'S #7221 - Total For Fire-EMS Training \$23.35*

**CHILI'S #7221 - ALL DEPARTMENTS \$23.35**

**CHRISTI S ASBE**

CHRISTI S ASBE Police Administration Policy and accreditation work \$1,400.00

*CHRISTI S ASBE - Total For Police Administration \$1,400.00*

**CHRISTI S ASBE - ALL DEPARTMENTS \$1,400.00**

## CITIZEN PAYMENT

CITIZEN PAYMENT	Aquatics - Aquatics Classes	Canceled swim class (#10310) reimbursement	\$53.00
<i>CITIZEN PAYMENT - Total For Aquatics - Aquatics Classes</i>			<i>\$53.00</i>
CITIZEN PAYMENT	Rec Center	Refund - softball field tournament deposit	\$500.00
<i>CITIZEN PAYMENT - Total For Rec Center</i>			<i>\$500.00</i>
CITIZEN PAYMENT	Sewer Fund	Refund sewer physical tap for 5083 S Valley Rd	\$292.00
<i>CITIZEN PAYMENT - Total For Sewer Fund</i>			<i>\$292.00</i>
<b>CITIZEN PAYMENT - ALL DEPARTMENTS</b>			<b>\$845.00</b>

## CITY OF CASPER

CITY OF CASPER	Hogadon - Operations	Pickup baler	\$18.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$18.00</i>
CITY OF CASPER	Ice Arena - Operations	Restaurant w/no alcohol	\$100.00
<i>CITY OF CASPER - Total For Ice Arena - Operations</i>			<i>\$100.00</i>
CITY OF CASPER	Metro Animal Control	Intergovernmental services	\$4,932.82
<i>CITY OF CASPER - Total For Metro Animal Control</i>			<i>\$4,932.82</i>
CITY OF CASPER	Metropolitan Planning Org	IT - GIS Interdepartmental Services	\$1,990.16
CITY OF CASPER	Metropolitan Planning Org	GIS - Interdepartmental services	\$6,641.05
<i>CITY OF CASPER - Total For Metropolitan Planning Org</i>			<i>\$8,631.21</i>
CITY OF CASPER	Rec Center - Special Program	Yesness pond - 6 yd for free fishing day	\$35.00
<i>CITY OF CASPER - Total For Rec Center - Special Programs</i>			<i>\$35.00</i>
CITY OF CASPER	Refuse - Residential	Monthly balefill pass billing-May 2021	\$79,110.00
CITY OF CASPER	Refuse - Residential	Garbage baler, newspaper/cardboard, park tras	\$6,992.25
CITY OF CASPER	Refuse - Residential	Garbage baler	\$7,352.67
CITY OF CASPER	Refuse - Residential	Street sweeping, garbage baler, recycle cardboa	\$10,091.18
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$567.10
CITY OF CASPER	Refuse - Residential	Garbage baler, recycled cardboard/newspaper, t	\$7,553.54
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$457.92
CITY OF CASPER	Refuse - Residential	Recycle newspaper/cardboard, garbage baler, s	\$8,361.26
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$6,556.61
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycling	\$7,073.89
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$540.60
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$7,343.66
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, cardboard/newspape	\$8,043.79

CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$7,487.82
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$570.81
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash	\$7,999.29
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard & newspaper	\$6,839.61
CITY OF CASPER	Refuse - Residential	Recycle newspaper & cardboard, garbage baler	\$7,204.81
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardboard	\$8,363.38
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$6,624.47
CITY OF CASPER	Refuse - Residential	Recycled newspaper/cardboard, garbage baler,	\$8,974.47
<i>CITY OF CASPER - Total For Refuse - Residential</i>			\$204,109.13
CITY OF CASPER	Sewer Administration	Sewer RWWS	382,927.22
<i>CITY OF CASPER - Total For Sewer Administration</i>			\$382,927.22
CITY OF CASPER	Social Community Services	Casper Soccer Club Wyoming State Cup	\$665.81
CITY OF CASPER	Social Community Services	Casper Soccer Club - Wyoming State Cup	\$81.03
<i>CITY OF CASPER - Total For Social Community Services</i>			\$746.84
<b>CITY OF CASPER - ALL DEPARTMENTS</b>			<b>\$601,500.22</b>

## CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Capital Projects Fund	GemsS028990-I-25 & Casper marg	\$7,012.50
<i>CIVIL ENGINEERING PR - Total For Capital Projects Fund</i>			\$7,012.50
<b>CIVIL ENGINEERING PR - ALL DEPARTMENTS</b>			<b>\$7,012.50</b>

## CMI TECO, INC.

CMI TECO, INC.	Refuse - Commercial	Equipment repair	\$1,451.52
CMI TECO, INC.	Refuse - Commercial	Equipment repair	\$466.94
CMI TECO, INC.	Refuse - Commercial	Equipment service & repair	\$2,769.66
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			\$4,688.12
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$265.83
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$3,160.24
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$3,839.38
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$1,774.73
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$420.95
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$2,904.79
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$628.81
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$3,029.05

CMI TECO, INC.	Refuse - Residential	Equipment repair	\$364.84
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$2,975.46
CMI TECO, INC.	Refuse - Residential	Equipment service & repair	\$2,125.18
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$21,489.26</i>
<b>CMI TECO, INC. - ALL DEPARTMENTS</b>			<b>\$26,177.38</b>

## COBRA-PUMA GOLF INC

COBRA-PUMA GOLF INC	Golf	Inventory- Shoes	\$108.68
<i>COBRA-PUMA GOLF INC - Total For Golf</i>			<i>\$108.68</i>
<b>COBRA-PUMA GOLF INC - ALL DEPARTMENTS</b>			<b>\$108.68</b>

## COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	CUSTOMER WATER	\$7.75
<i>COCA COLA BOTTLING C - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$7.75</i>
<b>COCA COLA BOTTLING C - ALL DEPARTMENTS</b>			<b>\$7.75</b>

## COLORADO GOLF & TURF

COLORADO GOLF & TURF	Golf - Operations	Driving Range Cart	\$13,047.70
<i>COLORADO GOLF &amp; TURF - Total For Golf - Operations</i>			<i>\$13,047.70</i>
<b>COLORADO GOLF &amp; TURF - ALL DEPARTMENTS</b>			<b>\$13,047.70</b>

## COMMUNICATION TECHNO

COMMUNICATION TECHNO	Fleet Maintenance Fund	Bumper replacement	\$375.00
COMMUNICATION TECHNO	Fleet Maintenance Fund	Connector, mount, bracket & repair / labor	\$94.13
<i>COMMUNICATION TECHNO - Total For Fleet Maintenance Fund</i>			<i>\$469.13</i>
COMMUNICATION TECHNO	Hogadon - Operations	ELECTRICAL PARTS AND EQUIPMENT	\$131.00
<i>COMMUNICATION TECHNO - Total For Hogadon - Operations</i>			<i>\$131.00</i>
COMMUNICATION TECHNO	Police Traffic Enforcement	Replacement body dam dock	\$51.50
<i>COMMUNICATION TECHNO - Total For Police Traffic Enforcement</i>			<i>\$51.50</i>
COMMUNICATION TECHNO	Refuse - Commercial	2-way radio installation	\$245.75
<i>COMMUNICATION TECHNO - Total For Refuse - Commercial</i>			<i>\$245.75</i>
COMMUNICATION TECHNO	Sewer Wastewater Collection	Radio infrastructure install for Sunflower site	\$989.50
<i>COMMUNICATION TECHNO - Total For Sewer Wastewater Collection</i>			<i>\$989.50</i>

COMMUNICATION TECHNO	Water Meters	BATTERIES	\$564.00
<i>COMMUNICATION TECHNO - Total For Water Meters</i>			<i>\$564.00</i>
<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$2,450.88</b>

## COMPRESSION LEASING

COMPRESSION LEASING	WWTP Regional Interceptors	Filters	\$283.06
<i>COMPRESSION LEASING - Total For WWTP Regional Interceptors</i>			<i>\$283.06</i>
<b>COMPRESSION LEASING - ALL DEPARTMENTS</b>			<b>\$283.06</b>

## COMTRONIX, INC.

COMTRONIX, INC.	Balefill - Disposal & Landfill	Alarm monitoring	\$1,068.00
<i>COMTRONIX, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,068.00</i>
COMTRONIX, INC.	Buildings & Structures Fund	Alarm monitoring	\$359.00
<i>COMTRONIX, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$359.00</i>
COMTRONIX, INC.	Fleet Maintenance Fund	Alarm monitoring	\$168.00
<i>COMTRONIX, INC. - Total For Fleet Maintenance Fund</i>			<i>\$168.00</i>
COMTRONIX, INC.	Ft. Caspar Museum	Quarterly alarm monitoring for museum and for	\$531.00
<i>COMTRONIX, INC. - Total For Ft. Caspar Museum</i>			<i>\$531.00</i>
COMTRONIX, INC.	Hogadon - Operations	fire Monitoring	\$183.00
<i>COMTRONIX, INC. - Total For Hogadon - Operations</i>			<i>\$183.00</i>
COMTRONIX, INC.	Ice Arena - Operations	COMTRONIX QUATERLY ALARM PAYMENT	\$348.00
<i>COMTRONIX, INC. - Total For Ice Arena - Operations</i>			<i>\$348.00</i>
COMTRONIX, INC.	Metro Animal Shelter	Alarm monitoring	\$183.00
<i>COMTRONIX, INC. - Total For Metro Animal Shelter</i>			<i>\$183.00</i>
COMTRONIX, INC.	Rec Center - Operations	COMTRONIX QUATERLY ALARM PAYMENT	\$108.00
<i>COMTRONIX, INC. - Total For Rec Center - Operations</i>			<i>\$108.00</i>
<b>COMTRONIX, INC. - ALL DEPARTMENTS</b>			<b>\$2,948.00</b>

## CONOCO - SEI

CONOCO - SEI	Police Patrol	AUTOMATED FUEL DISPENSERS	\$38.07
<i>CONOCO - SEI - Total For Police Patrol</i>			<i>\$38.07</i>
<b>CONOCO - SEI - ALL DEPARTMENTS</b>			<b>\$38.07</b>



## CONS CLARIFY MOBILIT

CONS CLARIFY MOBILIT	Sewer Wastewater Collection remote device data	\$160.16
<i>CONS CLARIFY MOBILIT - Total For Sewer Wastewater Collection</i>		<i>\$160.16</i>
<b>CONS CLARIFY MOBILIT - ALL DEPARTMENTS</b>		<b>\$160.16</b>

## CONVERGEONE

CONVERGEONE	Balefill - Disposal & Landfill	Technology Items (computers, software, and ne	\$898.49
<i>CONVERGEONE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$898.49</i>
CONVERGEONE	Capital Projects Fund	Call Center Software Purchase	\$14,934.96
<i>CONVERGEONE - Total For Capital Projects Fund</i>			<i>\$14,934.96</i>
CONVERGEONE	Code Enforcement	replacement telephone - Lonnie	\$124.80
<i>CONVERGEONE - Total For Code Enforcement</i>			<i>\$124.80</i>
CONVERGEONE	Fire-EMS Prevent & Inspect	SNTC-8X5XNBD Cisco UC Phone 8841	\$333.75
<i>CONVERGEONE - Total For Fire-EMS Prevent &amp; Inspect</i>			<i>\$333.75</i>
CONVERGEONE	Ford Wyoming Center	Technology Items (computers, software, and ne	\$317.30
<i>CONVERGEONE - Total For Ford Wyoming Center</i>			<i>\$317.30</i>
CONVERGEONE	Information Services	Admin MFA Licensing	\$270.00
<i>CONVERGEONE - Total For Information Services</i>			<i>\$270.00</i>
CONVERGEONE	Sewer Wastewater Collection Meraki Firewalls for Izaak Walton\Indian Paintbr		\$967.28
CONVERGEONE	Sewer Wastewater Collection Meraki Firewall for Sunflower radio upgrade site		\$483.64
<i>CONVERGEONE - Total For Sewer Wastewater Collection</i>			<i>\$1,450.92</i>
<b>CONVERGEONE - ALL DEPARTMENTS</b>			<b>\$18,330.22</b>

## Core & Main

Core & Main	Water Revenue and Transfers 95 Neptune meters	\$933.80
Core & Main	Water Revenue and Transfers 4 - 2" ITRON METERS \$604.15 each - Total \$241	\$1,208.30
<i>Core &amp; Main - Total For Water Revenue and Transfers</i>		<i>\$2,142.10</i>
<b>Core &amp; Main - ALL DEPARTMENTS</b>		<b>\$2,142.10</b>

## CORO MEDICAL LLC

CORO MEDICAL LLC	Aquatics - Operations	Refund for AED Pads	(\$224.00)
CORO MEDICAL LLC	Aquatics - Operations	AED Pads and Batteries	\$731.00
<i>CORO MEDICAL LLC - Total For Aquatics - Operations</i>			<i>\$507.00</i>

**CORO MEDICAL LLC - ALL DEPARTMENTS**

\$507.00

**CORONA VILLAGE**

CORONA VILLAGE	Fire-EMS Training	Dinner while attending the NFPA conference in L	\$24.00
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<i>CORONA VILLAGE - Total For Fire-EMS Training</i>			\$24.00
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**CORONA VILLAGE - ALL DEPARTMENTS**

\$24.00

**COWBOY SUPPLY HOUSE**

COWBOY SUPPLY HOUSE	Traffic Control	Garbage bags for Traffic shop and grinding vaccu	\$214.36
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<i>COWBOY SUPPLY HOUSE - Total For Traffic Control</i>			\$214.36
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**COWBOY SUPPLY HOUSE - ALL DEPARTMENTS**

\$214.36

**CPS DISTRIBUTORS**

CPS DISTRIBUTORS	Cemetery	CONSTRUCTION MATERIALS IRRIGATION SUPPLI	\$224.23
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<i>CPS DISTRIBUTORS - Total For Cemetery</i>			\$224.23
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CPS DISTRIBUTORS	Fire-EMS Operations	Fertilizer Spreader for the station	\$169.58
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<i>CPS DISTRIBUTORS - Total For Fire-EMS Operations</i>			\$169.58
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CPS DISTRIBUTORS	Golf - Operations	Materials to Fix leak on 3 Links	\$182.05
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CPS DISTRIBUTORS	Golf - Operations	solenoid for pop up valve	\$33.70
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<i>CPS DISTRIBUTORS - Total For Golf - Operations</i>			\$215.75
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CPS DISTRIBUTORS	Hogadon - Operations	Pipe fitting Shop Repair	\$14.82
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<i>CPS DISTRIBUTORS - Total For Hogadon - Operations</i>			\$14.82
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation repair CR4	\$16.78
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation repair 2nd Street Planters	\$786.58
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation repair Soccer	\$158.85
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation repair Soccer 8	\$173.38
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation Repair Soccer	\$351.41
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CPS DISTRIBUTORS	Parks - Athletic Maint.	Irrigation repair North Mike Sedar	\$308.66
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<i>CPS DISTRIBUTORS - Total For Parks - Athletic Maint.</i>			\$1,795.66
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CPS DISTRIBUTORS	Parks - Parks Maint.	Head replacement Westwood Park	\$86.85
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CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair Old Yellowstone District	\$66.30
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CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation Repair Fort Casper	\$7.40
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CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair Dallason	\$73.16
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CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair City Hall	\$24.36
CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair Eastdale Park	\$102.00
CPS DISTRIBUTORS	Parks - Parks Maint.	Head replacement in Parks	\$381.46
CPS DISTRIBUTORS	Parks - Parks Maint.	Popup spray heads for Various Parks	\$99.49
CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair for North Poplar Tree Drip	\$96.75
CPS DISTRIBUTORS	Parks - Parks Maint.	Head replacement Westwood Park	\$23.93
CPS DISTRIBUTORS	Parks - Parks Maint.	Irrigation repair Cemetery	\$81.35
<i>CPS DISTRIBUTORS - Total For Parks - Parks Maint.</i>			<i>\$1,043.05</i>
CPS DISTRIBUTORS	Rec Center - Sports Programs	CONSTRUCTION MATERIALS	\$374.93
CPS DISTRIBUTORS	Rec Center - Sports Programs	Irrigation Shovels	\$82.21
<i>CPS DISTRIBUTORS - Total For Rec Center - Sports Programs</i>			<i>\$457.14</i>
CPS DISTRIBUTORS	Water Distribution	SAMPLE PORT PARTS	\$27.43
<i>CPS DISTRIBUTORS - Total For Water Distribution</i>			<i>\$27.43</i>
<b>CPS DISTRIBUTORS - ALL DEPARTMENTS</b>			<b>\$3,947.66</b>

## CPU IIT

CPU IIT	Finance	Docking station for Jill	\$309.00
<i>CPU IIT - Total For Finance</i>			<i>\$309.00</i>
CPU IIT	Fire-EMS Administration	IT Cabinet for Station 1	\$563.07
<i>CPU IIT - Total For Fire-EMS Administration</i>			<i>\$563.07</i>
CPU IIT	Ft. Caspar Museum	Computer station for viewing museum and fort	\$1,486.00
<i>CPU IIT - Total For Ft. Caspar Museum</i>			<i>\$1,486.00</i>
CPU IIT	Police Career Services	ELECTRONIC SALES	\$183.89
<i>CPU IIT - Total For Police Career Services</i>			<i>\$183.89</i>
CPU IIT	Sewer Wastewater Collection	office supplies	\$39.00
<i>CPU IIT - Total For Sewer Wastewater Collection</i>			<i>\$39.00</i>
CPU IIT	Streets	Portable power cords for 3 laptops	\$105.00
<i>CPU IIT - Total For Streets</i>			<i>\$105.00</i>
<b>CPU IIT - ALL DEPARTMENTS</b>			<b>\$2,685.96</b>

## CRICKET WIRELESS

CRICKET WIRELESS	Police Federal Grants	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$25.00
<i>CRICKET WIRELESS - Total For Police Federal Grants</i>			<i>\$25.00</i>

**CRICKET WIRELESS - ALL DEPARTMENTS** \$25.00

**CROWN CONSTRUCTION L**

CROWN CONSTRUCTION L	Capital Projects Fund	Collins Dr. Mill & Overlay	\$87,036.15
<i>CROWN CONSTRUCTION L - Total For Capital Projects Fund</i>			\$87,036.15
CROWN CONSTRUCTION L	Refuse - Recycling	Recycle Depot Installations	\$61,945.22
<i>CROWN CONSTRUCTION L - Total For Refuse - Recycling</i>			\$61,945.22
<b>CROWN CONSTRUCTION L - ALL DEPARTMENTS</b>			\$148,981.37

**CROWNE PLAZA- BLUE H**

CROWNE PLAZA- BLUE H	Police Investigations	EATING PLACES, RESTAURANTS	\$19.00
CROWNE PLAZA- BLUE H	Police Investigations	EATING PLACES, RESTAURANTS	\$14.63
<i>CROWNE PLAZA- BLUE H - Total For Police Investigations</i>			\$33.63
<b>CROWNE PLAZA- BLUE H - ALL DEPARTMENTS</b>			\$33.63

**CROWNE PLAZA LOUISVI**

CROWNE PLAZA LOUISVI	Police Career Services	CROWNE PLAZA HOTELS	\$619.86
CROWNE PLAZA LOUISVI	Police Career Services	CROWNE PLAZA HOTELS	\$135.13
<i>CROWNE PLAZA LOUISVI - Total For Police Career Services</i>			\$754.99
CROWNE PLAZA LOUISVI	Police Investigations	CROWNE PLAZA HOTELS	\$619.86
<i>CROWNE PLAZA LOUISVI - Total For Police Investigations</i>			\$619.86
<b>CROWNE PLAZA LOUISVI - ALL DEPARTMENTS</b>			\$1,374.85

**CRUM ELECTRIC SUPPLY**

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Steamer Repair parts for Rec Center	\$53.10
<i>CRUM ELECTRIC SUPPLY - Total For Buildings &amp; Structures Fund</i>			\$53.10
CRUM ELECTRIC SUPPLY	Rec Center - Sports Programs	Field Light Bulbs	\$756.00
<i>CRUM ELECTRIC SUPPLY - Total For Rec Center - Sports Programs</i>			\$756.00
CRUM ELECTRIC SUPPLY	Regional Water Operations	ELECTRICAL PARTS AND EQUIPMENT	\$118.48
CRUM ELECTRIC SUPPLY	Regional Water Operations	ELECTRICAL PARTS AND EQUIPMENT	(\$13.62)
<i>CRUM ELECTRIC SUPPLY - Total For Regional Water Operations</i>			\$104.86
CRUM ELECTRIC SUPPLY	Sewer Wastewater Collection	660316 repair parts	\$30.17
<i>CRUM ELECTRIC SUPPLY - Total For Sewer Wastewater Collection</i>			\$30.17

CRUM ELECTRIC SUPPLY	Water Distribution	PLASTICS CONTACT CLEANER	\$40.70
<i>CRUM ELECTRIC SUPPLY - Total For Water Distribution</i>			<i>\$40.70</i>
CRUM ELECTRIC SUPPLY	Water Tanks	TANK & BOOSTER PHOTOCELLS	\$71.10
CRUM ELECTRIC SUPPLY	Water Tanks	Pratt Booster roof vent	\$119.34
<i>CRUM ELECTRIC SUPPLY - Total For Water Tanks</i>			<i>\$190.44</i>
<b>CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS</b>			<b>\$1,175.27</b>

### DAIRY QUEEN #11301

DAIRY QUEEN #11301	Fire-EMS Training	Dinner -NFA Class, Riverton, WY	\$9.33
DAIRY QUEEN #11301	Fire-EMS Training	Dinner -NFA Class, Riverton, WY	\$9.33
DAIRY QUEEN #11301	Fire-EMS Training	Dinner -NFA Class, Riverton, WY	\$9.33
<i>DAIRY QUEEN #11301 - Total For Fire-EMS Training</i>			<i>\$27.99</i>
<b>DAIRY QUEEN #11301 - ALL DEPARTMENTS</b>			<b>\$27.99</b>

### DANA KEPNER COMPANY

DANA KEPNER COMPANY	Parks - Parks Maint.	Speedway mainline repair	\$149.88
<i>DANA KEPNER COMPANY - Total For Parks - Parks Maint.</i>			<i>\$149.88</i>
DANA KEPNER COMPANY	Water Distribution	AIR VAC	\$371.82
<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			<i>\$371.82</i>
<b>DANA KEPNER COMPANY - ALL DEPARTMENTS</b>			<b>\$521.70</b>

### DAVIDSON MECHANICAL,

DAVIDSON MECHANICAL,	Aquatics - Pool	Seats for Showers at the Outdoor Pools	\$10.00
<i>DAVIDSON MECHANICAL, - Total For Aquatics - Pool</i>			<i>\$10.00</i>
DAVIDSON MECHANICAL,	Capital Projects Fund	Plumbing repair parts for Lansing Field	\$112.40
<i>DAVIDSON MECHANICAL, - Total For Capital Projects Fund</i>			<i>\$112.40</i>
<b>DAVIDSON MECHANICAL, - ALL DEPARTMENTS</b>			<b>\$122.40</b>

### DAVIS & CANNON LLP

DAVIS & CANNON LLP	Property Insurance Fund	Prof legal svcs for personnel	\$5,000.00
<i>DAVIS &amp; CANNON LLP - Total For Property Insurance Fund</i>			<i>\$5,000.00</i>
<b>DAVIS &amp; CANNON LLP - ALL DEPARTMENTS</b>			<b>\$5,000.00</b>

## DAWSON INFRASTRUCTUR

DAWSON INFRASTRUCTUR	Risk Management	Hearing protectors for WWC staff	\$3,592.80
<i>DAWSON INFRASTRUCTUR - Total For Risk Management</i>			<i>\$3,592.80</i>
DAWSON INFRASTRUCTUR	Sewer Wastewater Collection	Hearing protectors for WWC staff	\$474.20
<i>DAWSON INFRASTRUCTUR - Total For Sewer Wastewater Collection</i>			<i>\$474.20</i>
<b>DAWSON INFRASTRUCTUR - ALL DEPARTMENTS</b>			<b>\$4,067.00</b>

## DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Federal Grants	DAYS INNS	\$50.00
DAYS INNS/DAYSTOP	Police Federal Grants	DAYS INNS	\$150.00
<i>DAYS INNS/DAYSTOP - Total For Police Federal Grants</i>			<i>\$200.00</i>
<b>DAYS INNS/DAYSTOP - ALL DEPARTMENTS</b>			<b>\$200.00</b>

## DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Fire-EMS Operations	CPS Distributors - Fertilizer	\$58.20
<i>DBC IRRIGATION SUPPL - Total For Fire-EMS Operations</i>			<i>\$58.20</i>
DBC IRRIGATION SUPPL	Rec Center - Sports Programs	Misc. Irrigation Tools	\$46.00
<i>DBC IRRIGATION SUPPL - Total For Rec Center - Sports Programs</i>			<i>\$46.00</i>
<b>DBC IRRIGATION SUPPL - ALL DEPARTMENTS</b>			<b>\$104.20</b>

## DECALS.COM

DECALS.COM	Police Patrol	PROFESSIONAL SERVICES NOT ELSEWHERE CLAS	\$207.50
<i>DECALS.COM - Total For Police Patrol</i>			<i>\$207.50</i>
DECALS.COM	Police Traffic Enforcement	PROFESSIONAL SERVICES NOT ELSEWHERE CLAS	\$22.66
<i>DECALS.COM - Total For Police Traffic Enforcement</i>			<i>\$22.66</i>
<b>DECALS.COM - ALL DEPARTMENTS</b>			<b>\$230.16</b>

## DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle repair	\$459.66
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Vehicle repair	\$564.52
<i>DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund</i>			<i>\$1,024.18</i>

**DECKER AUTO GLASS, I - ALL DEPARTMENTS**

\$1,024.18

**DELL MARKETING LP**

DELL MARKETING LP	Engineering	ADOBE ACROBAT PRO DC FOR S.BAXTER	\$60.51
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<i>DELL MARKETING LP - Total For Engineering</i>			\$60.51
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DELL MARKETING LP	Finance	Subscription for Adobe Acrobat for Jill	\$60.51
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<i>DELL MARKETING LP - Total For Finance</i>			\$60.51
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DELL MARKETING LP	Police Patrol	Adobe Acrobat for Ryan Dabney	\$60.51
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<i>DELL MARKETING LP - Total For Police Patrol</i>			\$60.51
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**DELL MARKETING LP - ALL DEPARTMENTS**

\$181.53

**DENNIS SUPPLY CO.**

DENNIS SUPPLY CO.	Buildings & Structures Fund	Air filters	\$212.64
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Air filters	\$48.48
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Plumbing repair supplies	\$66.82
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Air filters & belts	\$56.42
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<i>DENNIS SUPPLY CO. - Total For Buildings &amp; Structures Fund</i>			\$384.36
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DENNIS SUPPLY CO.	Capital Projects Fund	Plumbing repair supplies	\$9.98
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DENNIS SUPPLY CO.	Capital Projects Fund	Filters	\$63.96
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<i>DENNIS SUPPLY CO. - Total For Capital Projects Fund</i>			\$73.94
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**DENNIS SUPPLY CO. - ALL DEPARTMENTS**

\$458.30

**DEPT. OF FAMILY SVCS**

DEPT. OF FAMILY SVCS	Metro Animal Shelter	Licensing	\$82.00
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<i>DEPT. OF FAMILY SVCS - Total For Metro Animal Shelter</i>			\$82.00
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**DEPT. OF FAMILY SVCS - ALL DEPARTMENTS**

\$82.00

**DICK'S SPORTING GOOD**

DICK'S SPORTING GOOD	Fire-EMS Administration	Stop Watches	\$39.96
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<i>DICK'S SPORTING GOOD - Total For Fire-EMS Administration</i>			\$39.96
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DICK'S SPORTING GOOD	Fire-EMS Operations	Yeti Ice Packs for Engine Coolers	\$359.88
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<i>DICK'S SPORTING GOOD - Total For Fire-EMS Operations</i>			\$359.88
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DICK'S SPORTING GOOD	Human Resources	SERVICE RECOGNITION DOOR PRIZES	\$135.80
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<i>DICK'S SPORTING GOOD - Total For Human Resources</i>			<i>\$135.80</i>
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<b>DICK'S SPORTING GOOD - ALL DEPARTMENTS</b>			<b>\$535.64</b>
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## **DIVERGENCE CREATIVE**

DIVERGENCE CREATIVE	Golf - Operations	golf course logo development	\$580.00
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<i>DIVERGENCE CREATIVE - Total For Golf - Operations</i>			<i>\$580.00</i>
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<b>DIVERGENCE CREATIVE - ALL DEPARTMENTS</b>			<b>\$580.00</b>
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## **DOG WASTE DEPOT**

DOG WASTE DEPOT	Sewer Stormwater	Dog poop bags for scoop the poop promo	\$3,990.80
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<i>DOG WASTE DEPOT - Total For Sewer Stormwater</i>			<i>\$3,990.80</i>
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<b>DOG WASTE DEPOT - ALL DEPARTMENTS</b>			<b>\$3,990.80</b>
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## **DOLLAR TREE**

DOLLAR TREE	Rec Center - Classes	VARIETY STORES- cooking class supplies / camp	\$24.00
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DOLLAR TREE	Rec Center - Classes	Camp and class supplies	\$33.00
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<i>DOLLAR TREE - Total For Rec Center - Classes</i>			<i>\$57.00</i>
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<b>DOLLAR TREE - ALL DEPARTMENTS</b>			<b>\$57.00</b>
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## **DOMINO'S 6042**

DOMINO'S 6042	Information Services	FAST FOOD RESTAURANTS	\$25.46
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<i>DOMINO'S 6042 - Total For Information Services</i>			<i>\$25.46</i>
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<b>DOMINO'S 6042 - ALL DEPARTMENTS</b>			<b>\$25.46</b>
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## **DPC INDUSTRIES, INC.**

DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypo	\$7,125.30
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DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite	\$7,103.25
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<i>DPC INDUSTRIES, INC. - Total For Regional Water Operations</i>			<i>\$14,228.55</i>
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<b>DPC INDUSTRIES, INC. - ALL DEPARTMENTS</b>			<b>\$14,228.55</b>
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## **DTV DIRECTV SERVICE**



DTV DIRECTV SERVICE	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO SE	\$95.99
<i>DTV DIRECTV SERVICE - Total For Public Safety Communications</i>			<i>\$95.99</i>
<b>DTV DIRECTV SERVICE - ALL DEPARTMENTS</b>			<b>\$95.99</b>

## DUSTBUSTERS ENTERPRI

DUSTBUSTERS ENTERPRI	Streets	Ice Kicker	101,656.69
<i>DUSTBUSTERS ENTERPRI - Total For Streets</i>			<i>\$101,656.69</i>
<b>DUSTBUSTERS ENTERPRI - ALL DEPARTMENTS</b>			<b>\$101,656.69</b>

## DXP ENTERPRISES, INC

DXP ENTERPRISES, INC	Regional Water Operations	Ground Water High Service Pump #3 Repair Kit	\$2,403.19
<i>DXP ENTERPRISES, INC - Total For Regional Water Operations</i>			<i>\$2,403.19</i>
<b>DXP ENTERPRISES, INC - ALL DEPARTMENTS</b>			<b>\$2,403.19</b>

## E & F TOWING TRANSP

E & F TOWING TRANSP	Fleet Maintenance Fund	Vehicle towing	\$105.00
<i>E &amp; F TOWING TRANSP - Total For Fleet Maintenance Fund</i>			<i>\$105.00</i>
E & F TOWING TRANSP	Police Investigations	Impound	\$60.00
E & F TOWING TRANSP	Police Investigations	Vehicle towing	\$60.00
<i>E &amp; F TOWING TRANSP - Total For Police Investigations</i>			<i>\$120.00</i>
<b>E &amp; F TOWING TRANSP - ALL DEPARTMENTS</b>			<b>\$225.00</b>

## EIMCO WATER TECH.

EIMCO WATER TECH.	WWTP Operations	Clarifier wiper arms	\$149.68
<i>EIMCO WATER TECH. - Total For WWTP Operations</i>			<i>\$149.68</i>
<b>EIMCO WATER TECH. - ALL DEPARTMENTS</b>			<b>\$149.68</b>

## EMPCO, INC.

EMPCO, INC.	Fire-EMS Training	Tailored exam development	\$1,620.00
<i>EMPCO, INC. - Total For Fire-EMS Training</i>			<i>\$1,620.00</i>
<b>EMPCO, INC. - ALL DEPARTMENTS</b>			<b>\$1,620.00</b>

## EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Tool allotment reimbursement	\$111.08
<i>EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund</i>			<i>\$111.08</i>
EMPLOYEE REIMBURSEME	Police Administration	Reimbursement for motorcycle parts	\$66.21
<i>EMPLOYEE REIMBURSEME - Total For Police Administration</i>			<i>\$66.21</i>
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$144.27
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$37.78
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$133.15
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$42.32
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$36.03
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$150.00
EMPLOYEE REIMBURSEME	Water Distribution	Work pant reimbursement	\$136.08
EMPLOYEE REIMBURSEME	Water Distribution	Pant & work boot reimbursement	\$257.68
EMPLOYEE REIMBURSEME	Water Distribution	Pant & work boot reimbursement	\$263.97
EMPLOYEE REIMBURSEME	Water Distribution	Steel toe boot reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			<i>\$1,351.28</i>
<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>			<b>\$1,678.57</b>

## ENERGY LABORATORIES

ENERGY LABORATORIES	Hogadon - Operations	Potable Water Test	\$22.00
ENERGY LABORATORIES	Hogadon - Operations	Monitoring Well 2	\$62.00
ENERGY LABORATORIES	Hogadon - Operations	Monitoring Well 1	\$62.00
<i>ENERGY LABORATORIES - Total For Hogadon - Operations</i>			<i>\$146.00</i>
<b>ENERGY LABORATORIES - ALL DEPARTMENTS</b>			<b>\$146.00</b>

## ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Testing - total organic	\$57.00
ENERGY LABRATORIES I	Regional Water Operations	Bacteria testing	\$22.00
ENERGY LABRATORIES I	Regional Water Operations	Testing - aerobic endospores	\$306.00
ENERGY LABRATORIES I	Regional Water Operations	Testing - aerobic endospores	\$306.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$691.00</i>

ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$168.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$42.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$374.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$168.00
ENERGY LABRATORIES I	Water Tanks	Bacteria testing	\$84.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$198.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$374.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$374.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$84.00
ENERGY LABRATORIES I	Water Tanks	Testing - bacteria	\$84.00

*ENERGY LABRATORIES I - Total For Water Tanks* \$1,950.00

**ENERGY LABRATORIES I - ALL DEPARTMENTS** \$2,641.00

## ENVATO

ENVATO	Parks - Parks Maint.	DIGITAL GOODS - MEDIA,BOOKS,MOVIES,MUSIC	\$33.00
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*ENVATO - Total For Parks - Parks Maint.* \$33.00

**ENVATO - ALL DEPARTMENTS** \$33.00

## ENVIRONMENTAL & CIVI

ENVIRONMENTAL & CIVI	Metropolitan Planning Org	Chamberlain Road PEL Study	\$213.81
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*ENVIRONMENTAL & CIVI - Total For Metropolitan Planning Org* \$213.81

**ENVIRONMENTAL & CIVI - ALL DEPARTMENTS** \$213.81

## ENVIRONMENTAL EXPRES

ENVIRONMENTAL EXPRES	WWTP Operations	LAB supplies	\$145.48
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*ENVIRONMENTAL EXPRES - Total For WWTP Operations* \$145.48

**ENVIRONMENTAL EXPRES - ALL DEPARTMENTS** \$145.48

## EPLASTICS

EPLASTICS	Balefill - Baler Processing	BALER WINDOWS	\$945.29
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*EPLASTICS - Total For Balefill - Baler Processing* \$945.29

**EPLASTICS - ALL DEPARTMENTS** \$945.29

## Etsy.com - TheCuttin

Etsy.com - TheCuttin	Balefill - Disposal & Landfill	ADMIN TECH RETIREMENT GIFT	\$65.45
<i>Etsy.com - TheCuttin - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$65.45</i>
<b>Etsy.com - TheCuttin - ALL DEPARTMENTS</b>			<b>\$65.45</b>

## EUROFINS EATON ANALY

EUROFINS EATON ANALY	Regional Water Operations	Bromate Testing	\$300.00
<i>EUROFINS EATON ANALY - Total For Regional Water Operations</i>			<i>\$300.00</i>
<b>EUROFINS EATON ANALY - ALL DEPARTMENTS</b>			<b>\$300.00</b>

## EXPERIAN EXP PAY CC

EXPERIAN EXP PAY CC	Police Career Services	BUSINESS SERVICES NOT ELSEWHERE CLASSIFI	\$41.96
<i>EXPERIAN EXP PAY CC - Total For Police Career Services</i>			<i>\$41.96</i>
<b>EXPERIAN EXP PAY CC - ALL DEPARTMENTS</b>			<b>\$41.96</b>

## EXPRESS SERVICES INC

EXPRESS SERVICES INC	Code Enforcement	Temp employment in community development	\$1,012.80
EXPRESS SERVICES INC	Code Enforcement	Temp service	\$1,012.80
<i>EXPRESS SERVICES INC - Total For Code Enforcement</i>			<i>\$2,025.60</i>
<b>EXPRESS SERVICES INC - ALL DEPARTMENTS</b>			<b>\$2,025.60</b>

## EXTREME TRUCK INC

EXTREME TRUCK INC	Fire-EMS Prevent & Inspect	Ford F250 Bed Slide Drawer Kit and Installation	\$1,662.70
EXTREME TRUCK INC	Fire-EMS Prevent & Inspect	Decked Drawer System	\$1,504.00
<i>EXTREME TRUCK INC - Total For Fire-EMS Prevent &amp; Inspect</i>			<i>\$3,166.70</i>
<b>EXTREME TRUCK INC - ALL DEPARTMENTS</b>			<b>\$3,166.70</b>

## EXXONMOBIL

EXXONMOBIL	City Manager	FUEL TO ATTEND CORPORATION COMMITTEE IN	\$37.21
<i>EXXONMOBIL - Total For City Manager</i>			<i>\$37.21</i>
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$28.62

EXXONMOBIL	Fire-EMS Operations	Fuel	\$60.12
EXXONMOBIL	Fire-EMS Operations	Fuel	\$31.84
EXXONMOBIL	Fire-EMS Operations	Fuel	\$39.95
EXXONMOBIL	Fire-EMS Operations	Fuel	\$51.68
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$54.27
EXXONMOBIL	Fire-EMS Operations	Fuel	\$40.56
EXXONMOBIL	Fire-EMS Operations	Fuel	\$28.66
EXXONMOBIL	Fire-EMS Operations	Fuel	\$24.83
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$34.54
EXXONMOBIL	Fire-EMS Operations	Fuel	\$15.58
EXXONMOBIL	Fire-EMS Operations	Fuel	\$48.21
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$40.71
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$53.62
EXXONMOBIL	Fire-EMS Operations	Good 2 Go - Fuel	\$38.89
EXXONMOBIL	Fire-EMS Operations	Fuel	\$61.48
EXXONMOBIL	Fire-EMS Operations	Ice for water coolers	\$5.67
EXXONMOBIL	Fire-EMS Operations	Fuel	\$28.55
EXXONMOBIL	Fire-EMS Operations	Fuel	\$50.63

*EXXONMOBIL - Total For Fire-EMS Operations* \$738.41

**EXXONMOBIL - ALL DEPARTMENTS** \$775.62

**FACEBK 9DY3PX2KH2**

FACEBK 9DY3PX2KH2	Hogadon - Operations	ADVERTISING SERVICES	\$94.88
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*FACEBK 9DY3PX2KH2 - Total For Hogadon - Operations* \$94.88

FACEBK 9DY3PX2KH2	Refuse - Residential	ADVERTISING SERVICES	\$50.00
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*FACEBK 9DY3PX2KH2 - Total For Refuse - Residential* \$50.00

FACEBK 9DY3PX2KH2	Sewer Stormwater	ADVERTISING SERVICES	\$100.00
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*FACEBK 9DY3PX2KH2 - Total For Sewer Stormwater* \$100.00

FACEBK 9DY3PX2KH2	Sewer Wastewater Collection	ADVERTISING SERVICES	\$13.55
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*FACEBK 9DY3PX2KH2 - Total For Sewer Wastewater Collection* \$13.55

**FACEBK 9DY3PX2KH2 - ALL DEPARTMENTS** \$258.43

**FACTORYOUTLETSTORE L**

FACTORYOUTLETSTORE L	Balefill - Disposal & Landfill	EAR LOOPS FOR PHONE HEAD SET	\$18.95
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<i>FACTORYOUTLETSTORE L - Total For Balefill - Disposal &amp; Landfill</i>	\$18.95
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<b>FACTORYOUTLETSTORE L - ALL DEPARTMENTS</b>	<b>\$18.95</b>
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## **FASTENAL COMPANY**

FASTENAL COMPANY	RWS - Booster Stations	TURN BUCKLE FOR MORAD #4	\$18.26
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<i>FASTENAL COMPANY - Total For RWS - Booster Stations</i>	<i>\$18.26</i>
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<b>FASTENAL COMPANY - ALL DEPARTMENTS</b>	<b>\$18.26</b>
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## **FEDEX 787611559158**

FEDEX 787611559158	Fire-EMS Training	Overnight shipping for Engineer written test ret	\$82.53
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<i>FEDEX 787611559158 - Total For Fire-EMS Training</i>	<i>\$82.53</i>
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<b>FEDEX 787611559158 - ALL DEPARTMENTS</b>	<b>\$82.53</b>
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## **FEDEX 81541788**

FEDEX 81541788	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGHT F	\$73.57
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<i>FEDEX 81541788 - Total For Police Administration</i>	<i>\$73.57</i>
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<b>FEDEX 81541788 - ALL DEPARTMENTS</b>	<b>\$73.57</b>
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## **FEDEX 81603454**

FEDEX 81603454	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGHT F	\$23.46
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<i>FEDEX 81603454 - Total For Police Administration</i>	<i>\$23.46</i>
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<b>FEDEX 81603454 - ALL DEPARTMENTS</b>	<b>\$23.46</b>
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## **FEDEX 81603562**

FEDEX 81603562	Police Administration	COURIER SERVICES-AIR OR GROUND,FREIGHT F	\$23.40
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<i>FEDEX 81603562 - Total For Police Administration</i>	<i>\$23.40</i>
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<b>FEDEX 81603562 - ALL DEPARTMENTS</b>	<b>\$23.40</b>
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## **FEDEX OFFIC942000094**

FEDEX OFFIC942000094	Fire-EMS Training	Engineer Oral Assessment Center Packets	\$191.53
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<i>FEDEX OFFIC942000094 - Total For Fire-EMS Training</i>	<i>\$191.53</i>
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FEDEX OFFIC942000094	Ft. Caspar Museum	Printing panel for exhibit	\$60.00
<i>FEDEX OFFIC942000094 - Total For Ft. Caspar Museum</i>			<i>\$60.00</i>
FEDEX OFFIC942000094	Property Insurance Fund	Copies of floorplans for Lansing Raccoon repair	\$112.60
<i>FEDEX OFFIC942000094 - Total For Property Insurance Fund</i>			<i>\$112.60</i>
FEDEX OFFIC942000094	Rec Center - Admin	QUICK-COPY AND REPRODUCTION SERVICES Act	\$902.74
<i>FEDEX OFFIC942000094 - Total For Rec Center - Admin</i>			<i>\$902.74</i>
<b>FEDEX OFFIC942000094 - ALL DEPARTMENTS</b>			<b>\$1,266.87</b>

## FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Buildings & Structures Fund	Tite paste, pipe cmpd	\$30.28
<i>FERGUSON ENTERPRISES - Total For Buildings &amp; Structures Fund</i>			<i>\$30.28</i>
FERGUSON ENTERPRISES	Regional Water Operations	Pipe fittings for Casper 22	\$23.52
<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			<i>\$23.52</i>
FERGUSON ENTERPRISES	Sewer Wastewater Collection	wet well wizard installation parts	\$485.95
<i>FERGUSON ENTERPRISES - Total For Sewer Wastewater Collection</i>			<i>\$485.95</i>
<b>FERGUSON ENTERPRISES - ALL DEPARTMENTS</b>			<b>\$539.75</b>

## FIRST DATA MERCHANT

FIRST DATA MERCHANT	Cemetery	April 2021 fee	\$19.95
<i>FIRST DATA MERCHANT - Total For Cemetery</i>			<i>\$19.95</i>
FIRST DATA MERCHANT	Metro Animal Shelter	April 2021 fee	\$19.95
<i>FIRST DATA MERCHANT - Total For Metro Animal Shelter</i>			<i>\$19.95</i>
<b>FIRST DATA MERCHANT - ALL DEPARTMENTS</b>			<b>\$39.90</b>

## FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Ft. Caspar Museum	Nightdrop bags	\$35.74
<i>FIRST INTERSTATE BAN - Total For Ft. Caspar Museum</i>			<i>\$35.74</i>
<b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>			<b>\$35.74</b>

## FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Shelter	Veterinary medication	\$42.17
FIRST VETERINARY SUP	Metro Animal Shelter	Veterinary medication	\$487.50
FIRST VETERINARY SUP	Metro Animal Shelter	Veterinary medication	\$164.55

FIRST VETERINARY SUP	Metro Animal Shelter	Veterinary medication	\$325.00
<i>FIRST VETERINARY SUP - Total For Metro Animal Shelter</i>			<i>\$1,019.22</i>
<b>FIRST VETERINARY SUP - ALL DEPARTMENTS</b>			<b>\$1,019.22</b>

## Fiverr

Fiverr	Public Safety Communication	BUSINESS SERVICES NOT ELSEWHERE CLASSIFI	\$179.35
<i>Fiverr - Total For Public Safety Communications</i>			<i>\$179.35</i>
<b>Fiverr - ALL DEPARTMENTS</b>			<b>\$179.35</b>

## FORTERRA

FORTERRA	Sewer Wastewater Collection	manhole for S. Valley Rd	\$1,953.76
<i>FORTERRA - Total For Sewer Wastewater Collection</i>			<i>\$1,953.76</i>
<b>FORTERRA - ALL DEPARTMENTS</b>			<b>\$1,953.76</b>

## FRONTLINE FIRE PROTE

FRONTLINE FIRE PROTE	Buildings & Structures Fund	Annual fire sprinkler system inspections	\$875.00
<i>FRONTLINE FIRE PROTE - Total For Buildings &amp; Structures Fund</i>			<i>\$875.00</i>
<b>FRONTLINE FIRE PROTE - ALL DEPARTMENTS</b>			<b>\$875.00</b>

## FSP WINDY CITY DELIV

FSP WINDY CITY DELIV	Fire-EMS Training	5150 Slice lunch for Engineer Testing assessors	\$89.01
FSP WINDY CITY DELIV	Fire-EMS Training	Jersey Mikes Lunch for assessor for Engineer tes	\$14.30
FSP WINDY CITY DELIV	Fire-EMS Training	Jersey Mikes Lunch for assessors for Engineer Te	\$184.98
FSP WINDY CITY DELIV	Fire-EMS Training	5150 Slice lunch for Engineer Testing assessors	\$152.29
<i>FSP WINDY CITY DELIV - Total For Fire-EMS Training</i>			<i>\$440.58</i>
<b>FSP WINDY CITY DELIV - ALL DEPARTMENTS</b>			<b>\$440.58</b>

## GALLS

GALLS	Police Career Services	MEN'S,WOMENS'AND CHILDREN'S UNIFORMS A	\$143.96
GALLS	Police Career Services	MEN'S,WOMENS'AND CHILDREN'S UNIFORMS A	\$226.00
GALLS	Police Career Services	MEN'S,WOMENS'AND CHILDREN'S UNIFORMS A	\$166.50
<i>GALLS - Total For Police Career Services</i>			<i>\$536.46</i>



**GALLS - ALL DEPARTMENTS** \$536.46

**GALLS, INC.**

GALLS, INC.	Police Career Services	Uniform supplies	\$128.75
GALLS, INC.	Police Career Services	Uniform supplies	\$53.96
GALLS, INC.	Police Career Services	Uniform supplies	\$81.00
GALLS, INC.	Police Career Services	Uniform supplies	\$49.50
GALLS, INC.	Police Career Services	Uniform supplies	\$32.40

*GALLS, INC. - Total For Police Career Services* \$345.61

**GALLS, INC. - ALL DEPARTMENTS** \$345.61

**G-C BUILDING SUPPLY**

G-C BUILDING SUPPLY	Balefill - Diversion & Special	Garage door repair	\$425.00
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*G-C BUILDING SUPPLY - Total For Balefill - Diversion & Special* \$425.00

**G-C BUILDING SUPPLY - ALL DEPARTMENTS** \$425.00

**GC BUILDING SUPPLY I**

GC BUILDING SUPPLY I	WWTP Operations	Door operator	\$99.65
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*GC BUILDING SUPPLY I - Total For WWTP Operations* \$99.65

**GC BUILDING SUPPLY I - ALL DEPARTMENTS** \$99.65

**GCR 751 CASPER WY**

GCR 751 CASPER WY	Fleet Maintenance Fund	70748 FLAT REPAIR	\$369.00
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*GCR 751 CASPER WY - Total For Fleet Maintenance Fund* \$369.00

**GCR 751 CASPER WY - ALL DEPARTMENTS** \$369.00

**GEORGE T SANDERS**

GEORGE T SANDERS	Buildings & Structures Fund	Plumbing repair supplies for Fire Station	\$122.05
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*GEORGE T SANDERS - Total For Buildings & Structures Fund* \$122.05

GEORGE T SANDERS	Parks - Parks Maint.	Irrigation repair Midwest	\$34.68
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*GEORGE T SANDERS - Total For Parks - Parks Maint.* \$34.68

**GEORGE T SANDERS - ALL DEPARTMENTS** \$156.73

**GIH GLOBALINDUSTRIAL**

GIH GLOBALINDUSTRIAL Refuse - Commercial HEATER AND AC UNIT TRUCK BARN \$632.99

GIH GLOBALINDUSTRIAL Refuse - Commercial WATER AND AC UNIT \$341.03

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*GIH GLOBALINDUSTRIAL - Total For Refuse - Commercial* \$974.02

**GIH GLOBALINDUSTRIAL - ALL DEPARTMENTS** \$974.02

**GILLETTE STEEL CENTE**

GILLETTE STEEL CENTE Balefill - Baler Processing Hardox plate \$3,190.00

GILLETTE STEEL CENTE Balefill - Baler Processing Steel to fab liner wear plates on South Waste Ba \$2,075.00

GILLETTE STEEL CENTE Balefill - Baler Processing Steel to fab liner wear plates on South Waste Ba \$17,925.00

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*GILLETTE STEEL CENTE - Total For Balefill - Baler Processing* \$23,190.00

**GILLETTE STEEL CENTE - ALL DEPARTMENTS** \$23,190.00

**GLOBAL EQUIPMENT COM**

GLOBAL EQUIPMENT COM Balefill - Diversion & Special Carts and extra wheels \$763.64

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*GLOBAL EQUIPMENT COM - Total For Balefill - Diversion & Special* \$763.64

**GLOBAL EQUIPMENT COM - ALL DEPARTMENTS** \$763.64

**GOLDER ASSOCIATES**

GOLDER ASSOCIATES Balefill - Disposal & Landfill 21-019 SW Planning and airspac \$9,463.75

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*GOLDER ASSOCIATES - Total For Balefill - Disposal & Landfill* \$9,463.75

**GOLDER ASSOCIATES - ALL DEPARTMENTS** \$9,463.75

**GoPro Inc.**

GoPro Inc. Police Administration CAMERA AND PHOTOGRAPHIC SUPPLY STORES \$698.17

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*GoPro Inc. - Total For Police Administration* \$698.17

**GoPro Inc. - ALL DEPARTMENTS** \$698.17

**GRAINGER, INC.**

GRAINGER, INC.	Buildings & Structures Fund	Plumbing repair supplies for Fire Station	\$4.80
GRAINGER, INC.	Buildings & Structures Fund	Air filters	\$132.96
<i>GRAINGER, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$137.76</i>
GRAINGER, INC.	Fleet Maintenance Fund	Stepladder	\$261.66
GRAINGER, INC.	Fleet Maintenance Fund	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$83.00
GRAINGER, INC.	Fleet Maintenance Fund	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$98.91
<i>GRAINGER, INC. - Total For Fleet Maintenance Fund</i>			<i>\$443.57</i>
GRAINGER, INC.	Rec Center - Sports Programs	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$1,019.34
<i>GRAINGER, INC. - Total For Rec Center - Sports Programs</i>			<i>\$1,019.34</i>
GRAINGER, INC.	Water Tanks	NORTH PARK MOTOR VENT	\$323.04
<i>GRAINGER, INC. - Total For Water Tanks</i>			<i>\$323.04</i>
GRAINGER, INC.	WWTP Operations	Grease	\$108.10
GRAINGER, INC.	WWTP Operations	Operator supplies	\$71.80
GRAINGER, INC.	WWTP Operations	Operator supplies	\$54.80
GRAINGER, INC.	WWTP Operations	Filters	\$159.48
GRAINGER, INC.	WWTP Operations	Wire markers	\$36.42
<i>GRAINGER, INC. - Total For WWTP Operations</i>			<i>\$430.60</i>
<b>GRAINGER, INC. - ALL DEPARTMENTS</b>			<b>\$2,354.31</b>

## GREATER WYOMING BIG

GREATER WYOMING BIG	Capital Projects Fund	1% #16 Funding Greater WY Big	\$1,001.18
<i>GREATER WYOMING BIG - Total For Capital Projects Fund</i>			<i>\$1,001.18</i>
<b>GREATER WYOMING BIG - ALL DEPARTMENTS</b>			<b>\$1,001.18</b>

## GREENS SEWER AND DRA

GREENS SEWER AND DRA	Ft. Caspar Museum	Repair drain in Museum Collections	\$236.00
<i>GREENS SEWER AND DRA - Total For Ft. Caspar Museum</i>			<i>\$236.00</i>
<b>GREENS SEWER AND DRA - ALL DEPARTMENTS</b>			<b>\$236.00</b>

## GREYHOUND LINES CNP

GREYHOUND LINES CNP	Police Federal Grants	BUS LINES, CHARTERS, TOUR BUSES	\$80.39
<i>GREYHOUND LINES CNP - Total For Police Federal Grants</i>			<i>\$80.39</i>

**GREYHOUND LINES CNP - ALL DEPARTMENTS** \$80.39

**GUNMAGWAREHOUSE.COM**

GUNMAGWAREHOUSE.CO Police Administration SPORTING GOODS STORES \$240.95

*GUNMAGWAREHOUSE.COM - Total For Police Administration* \$240.95

**GUNMAGWAREHOUSE.COM - ALL DEPARTMENTS** \$240.95

**HAASS CONSTRUCTION C**

HAASS CONSTRUCTION C Capital Projects Fund Casper Ice Arena Chiller Repla \$4,587.95

HAASS CONSTRUCTION C Capital Projects Fund Contract Withholding: 20300417 \$4,373.68

*HAASS CONSTRUCTION C - Total For Capital Projects Fund* \$8,961.63

HAASS CONSTRUCTION C Property Insurance Fund CT for Condenser Pumps and Compressor FilterS \$20,810.00

HAASS CONSTRUCTION C Property Insurance Fund Contract Withholding: 20300417 \$1,038.37

*HAASS CONSTRUCTION C - Total For Property Insurance Fund* \$21,848.37

**HAASS CONSTRUCTION C - ALL DEPARTMENTS** \$30,810.00

**HACH CO., CORP.**

HACH CO., CORP. Regional Water Operations Ammonia Reagent \$276.76

HACH CO., CORP. Regional Water Operations Turbidimeter Light Bulbs \$613.55

*HACH CO., CORP. - Total For Regional Water Operations* \$890.31

**HACH CO., CORP. - ALL DEPARTMENTS** \$890.31

**HAJOCA KEENAN SUPP**

HAJOCA KEENAN SUPP WWTP Operations Flange \$93.64

HAJOCA KEENAN SUPP WWTP Operations SS flange \$253.33

HAJOCA KEENAN SUPP WWTP Operations SS Fittings \$118.59

*HAJOCA KEENAN SUPP - Total For WWTP Operations* \$465.56

**HAJOCA KEENAN SUPP - ALL DEPARTMENTS** \$465.56

**HARBOR FREIGHT TOOLS**

HARBOR FREIGHT TOOLS Aquatics - Pool Pump for outdoor pools \$64.99

HARBOR FREIGHT TOOLS Aquatics - Pool Chisels and Extension Cords for Outdoor Pools \$69.97

<i>HARBOR FREIGHT TOOLS - Total For Aquatics - Pool</i>			<i>\$134.96</i>
HARBOR FREIGHT TOOLS	Buildings & Structures Fund	BAS Shop Supplies	\$27.96
<i>HARBOR FREIGHT TOOLS - Total For Buildings &amp; Structures Fund</i>			<i>\$27.96</i>
HARBOR FREIGHT TOOLS	Fire-EMS Operations	4 1000lb 12x18 furniture dollies	\$43.96
<i>HARBOR FREIGHT TOOLS - Total For Fire-EMS Operations</i>			<i>\$43.96</i>
HARBOR FREIGHT TOOLS	Refuse - Residential	GREASE GUN FOR 222287	\$15.99
HARBOR FREIGHT TOOLS	Refuse - Residential	GREASE GUN	\$15.99
<i>HARBOR FREIGHT TOOLS - Total For Refuse - Residential</i>			<i>\$31.98</i>
<b>HARBOR FREIGHT TOOLS - ALL DEPARTMENTS</b>			<b>\$238.86</b>

## HAWKINS, INC.

HAWKINS, INC.	Aquatics - Operations	Chlorine and Acid for the Casper Family Aquatic	\$2,936.86
HAWKINS, INC.	Aquatics - Operations	Aquatic Center Chemicals	\$1,856.46
<i>HAWKINS, INC. - Total For Aquatics - Operations</i>			<i>\$4,793.32</i>
<b>HAWKINS, INC. - ALL DEPARTMENTS</b>			<b>\$4,793.32</b>

## HDR ENGINEERING, INC

HDR ENGINEERING, INC	Metropolitan Planning Org	Public Participation Plan	\$6,879.66
HDR ENGINEERING, INC	Metropolitan Planning Org	Public Participation Plan	\$9,697.89
<i>HDR ENGINEERING, INC - Total For Metropolitan Planning Org</i>			<i>\$16,577.55</i>
HDR ENGINEERING, INC	Water Tanks	Water Rights Supply Studies 20	\$5,441.25
<i>HDR ENGINEERING, INC - Total For Water Tanks</i>			<i>\$5,441.25</i>
<b>HDR ENGINEERING, INC - ALL DEPARTMENTS</b>			<b>\$22,018.80</b>

## HELM-FORD DIAG SOFTW

HELM-FORD DIAG SOFTW	Fleet Maintenance Fund	MISCELLANEOUS PUBLISHING & PRINTING	\$945.00
<i>HELM-FORD DIAG SOFTW - Total For Fleet Maintenance Fund</i>			<i>\$945.00</i>
<b>HELM-FORD DIAG SOFTW - ALL DEPARTMENTS</b>			<b>\$945.00</b>

## HENSLEY BATTERY DENV

HENSLEY BATTERY DENV	Fleet Maintenance Fund	BATT TESTER/ USE CREDIT	\$55.07
<i>HENSLEY BATTERY DENV - Total For Fleet Maintenance Fund</i>			<i>\$55.07</i>

**HENSLEY BATTERY DENV - ALL DEPARTMENTS** \$55.07

**HERCULES INDUSTRIES**

HERCULES INDUSTRIES	Buildings & Structures Fund	Dura-vent storm collar / cap & misc parts	\$62.79
HERCULES INDUSTRIES	Buildings & Structures Fund	Snaplock pipe, taper reducer	\$20.16
HERCULES INDUSTRIES	Buildings & Structures Fund	Elbows	\$3.62

*HERCULES INDUSTRIES - Total For Buildings & Structures Fund* \$86.57

HERCULES INDUSTRIES	Capital Projects Fund	Filters	\$26.01
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*HERCULES INDUSTRIES - Total For Capital Projects Fund* \$26.01

**HERCULES INDUSTRIES - ALL DEPARTMENTS** \$112.58

**HILLTOP LAUNDROMAT**

HILLTOP LAUNDROMAT	Public Transit - CARES Act	DRY CLEANERS	\$18.48
HILLTOP LAUNDROMAT	Public Transit - CARES Act	DRY CLEANERS	\$18.48

*HILLTOP LAUNDROMAT - Total For Public Transit - CARES Act* \$36.96

**HILLTOP LAUNDROMAT - ALL DEPARTMENTS** \$36.96

**HITEK COMMUNICATIONS**

HITEK COMMUNICATIONS	Ft. Caspar Museum	Network Closet move.	\$1,915.00
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*HITEK COMMUNICATIONS - Total For Ft. Caspar Museum* \$1,915.00

**HITEK COMMUNICATIONS - ALL DEPARTMENTS** \$1,915.00

**HOBBY-LOBBY #0233**

HOBBY-LOBBY #0233	Balefill - Baler Processing	SCALEHOUSE LANDSCAPING MATERIALS	\$131.33
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*HOBBY-LOBBY #0233 - Total For Balefill - Baler Processing* \$131.33

**HOBBY-LOBBY #0233 - ALL DEPARTMENTS** \$131.33

**HOLIDAY INN LARAMIE**

HOLIDAY INN LARAMIE	Fire-EMS Training	Hotel Stay while in Laramie for the NFPA	\$288.00
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*HOLIDAY INN LARAMIE - Total For Fire-EMS Training* \$288.00

**HOLIDAY INN LARAMIE - ALL DEPARTMENTS** \$288.00

## HOMAS OIL SALES

HOMAS OIL SALES	Fleet Maintenance Fund	FUEL FOR MOTORCYCLES	\$27.22
<i>HOMAS OIL SALES - Total For Fleet Maintenance Fund</i>			\$27.22
<b>HOMAS OIL SALES - ALL DEPARTMENTS</b>			<b>\$27.22</b>

## HOMAX OIL SALES INC

HOMAX OIL SALES INC	Golf - Operations	SERVICE STATIONS	\$588.70
<i>HOMAX OIL SALES INC - Total For Golf - Operations</i>			\$588.70
HOMAX OIL SALES INC	Water Distribution	Multiplex for Vactor 660270	\$97.65
<i>HOMAX OIL SALES INC - Total For Water Distribution</i>			\$97.65
<b>HOMAX OIL SALES INC - ALL DEPARTMENTS</b>			<b>\$686.35</b>

## HOMAX OIL SALES, INC

HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Oil for compactor grease	\$1,984.22
HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Fluids for landfill equip	\$1,682.80
<i>HOMAX OIL SALES, INC - Total For Balefill - Disposal &amp; Landfill</i>			\$3,667.02
HOMAX OIL SALES, INC	Fleet Maintenance Fund	DEF	\$1,275.00
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Diesel fuel	\$25,015.55
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Unleaded fuel	\$25,169.58
HOMAX OIL SALES, INC	Fleet Maintenance Fund	Diesel fuel	\$24,963.90
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			\$76,424.03
HOMAX OIL SALES, INC	Golf - Operations	Unleaded fuel / diesel	\$2,810.37
<i>HOMAX OIL SALES, INC - Total For Golf - Operations</i>			\$2,810.37
HOMAX OIL SALES, INC	Refuse - Residential	Grease	\$173.74
<i>HOMAX OIL SALES, INC - Total For Refuse - Residential</i>			\$173.74
<b>HOMAX OIL SALES, INC - ALL DEPARTMENTS</b>			<b>\$83,075.16</b>

## HOMES TO SUITES BY H

HOMES TO SUITES BY H	Police Career Services	HOME2 SUITES	\$585.66
<i>HOMES TO SUITES BY H - Total For Police Career Services</i>			\$585.66
<b>HOMES TO SUITES BY H - ALL DEPARTMENTS</b>			<b>\$585.66</b>

## HONNEN EQUIPMENT CO.

HONNEN EQUIPMENT CO.	Fleet Maintenance Fund	Parts / labor to repair equipment	\$3,694.08
<i>HONNEN EQUIPMENT CO. - Total For Fleet Maintenance Fund</i>			<i>\$3,694.08</i>
HONNEN EQUIPMENT CO.	Water Distribution	INSPECTIONS	\$1,134.60
<i>HONNEN EQUIPMENT CO. - Total For Water Distribution</i>			<i>\$1,134.60</i>
<b>HONNEN EQUIPMENT CO. - ALL DEPARTMENTS</b>			<b>\$4,828.68</b>

## HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY	Buildings & Structures Fund	HVAC PM Supplies	\$52.92
<i>HOSE &amp; RUBBER SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$52.92</i>
HOSE & RUBBER SUPPLY	Fire-EMS Operations	Tow Ropes	\$347.52
<i>HOSE &amp; RUBBER SUPPLY - Total For Fire-EMS Operations</i>			<i>\$347.52</i>
HOSE & RUBBER SUPPLY	Parks - Parks Maint.	New hose for chainguards at adventure playgro	\$258.59
<i>HOSE &amp; RUBBER SUPPLY - Total For Parks - Parks Maint.</i>			<i>\$258.59</i>
HOSE & RUBBER SUPPLY	Regional Water Operations	Lay Flat Hose	\$288.63
<i>HOSE &amp; RUBBER SUPPLY - Total For Regional Water Operations</i>			<i>\$288.63</i>
HOSE & RUBBER SUPPLY	Sewer Wastewater Collection	660316 hose for jackhammer	\$509.67
<i>HOSE &amp; RUBBER SUPPLY - Total For Sewer Wastewater Collection</i>			<i>\$509.67</i>
<b>HOSE &amp; RUBBER SUPPLY - ALL DEPARTMENTS</b>			<b>\$1,457.33</b>

## HOTELSCOM91871656357

HOTELSCOM91871656357	Police Career Services	TRAVEL AGENCIES	\$101.85
<i>HOTELSCOM91871656357 - Total For Police Career Services</i>			<i>\$101.85</i>
<b>HOTELSCOM91871656357 - ALL DEPARTMENTS</b>			<b>\$101.85</b>

## INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Field and laboratory testing on street const	\$494.00
<i>INBERG-MILLER ENGINE - Total For Water Distribution</i>			<i>\$494.00</i>
<b>INBERG-MILLER ENGINE - ALL DEPARTMENTS</b>			<b>\$494.00</b>

## INDUSTRIAL ORGANIZAT

INDUSTRIAL ORGANIZAT	Public Safety Communication	NPSDSI	\$274.00
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INDUSTRIAL ORGANIZAT - Total For Public Safety Communications \$274.00

**INDUSTRIAL ORGANIZAT - ALL DEPARTMENTS \$274.00**

## INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN &	Balefill - Baler Processing	CREDIT FOR CC PMT THAT SHOULD BE	(\$2,000.00)
INDUSTRIAL SCREEN &	Balefill - Baler Processing	METAL LATHE FOR BALER BLDG ( PO# 22200739	\$2,000.00
INDUSTRIAL SCREEN &	Balefill - Baler Processing	Cutting edge for pit loader bucket	\$1,837.50
INDUSTRIAL SCREEN &	Balefill - Baler Processing	(1) USED 16" BIRMINGHAM METAL LATHE MOD	\$6,500.00

INDUSTRIAL SCREEN & - Total For Balefill - Baler Processing \$8,337.50

INDUSTRIAL SCREEN &	Refuse - Residential	Gripper pads	\$1,750.00
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INDUSTRIAL SCREEN & - Total For Refuse - Residential \$1,750.00

**INDUSTRIAL SCREEN & - ALL DEPARTMENTS \$10,087.50**

## INGRAM BOOK COMPANY

INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$26.91
INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in Museum Store	\$44.91

INGRAM BOOK COMPANY - Total For General Fund Revenue \$71.82

**INGRAM BOOK COMPANY - ALL DEPARTMENTS \$71.82**

## INSTALLATION & SVC.

INSTALLATION & SVC.	Capital Projects Fund	E. 2nd Street M & O - Landmark	\$1,311.95
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INSTALLATION & SVC. - Total For Capital Projects Fund \$1,311.95

INSTALLATION & SVC.	Sewer Wastewater Collection	David Street Alley Sewer Repair	\$3,205.00
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INSTALLATION & SVC. - Total For Sewer Wastewater Collection \$3,205.00

INSTALLATION & SVC.	Water Distribution	2021 CPU Asphalt Repair 21-001	\$3,394.59
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INSTALLATION & SVC. - Total For Water Distribution \$3,394.59

**INSTALLATION & SVC. - ALL DEPARTMENTS \$7,911.54**

## INTERSTATE ALL BATTE

INTERSTATE ALL BATTE	Fleet Maintenance Fund	111173 BATTERIES	\$330.10
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INTERSTATE ALL BATTE - Total For Fleet Maintenance Fund \$330.10

**INTERSTATE ALL BATTE - ALL DEPARTMENTS \$330.10**

## INT'L CODE COUNCIL I

INT'L CODE COUNCIL I	Fire-EMS Administration	ICC 1 fire inspector test	\$219.00
<i>INT'L CODE COUNCIL I - Total For Fire-EMS Administration</i>			<i>\$219.00</i>
INT'L CODE COUNCIL I	Fire-EMS Training	Webinar for ICC special structures	\$59.00
INT'L CODE COUNCIL I	Fire-EMS Training	Webinar, ICC Provisions Part 2	\$59.00
INT'L CODE COUNCIL I	Fire-EMS Training	Regulated Materials Online ICC Class	\$59.00
<i>INT'L CODE COUNCIL I - Total For Fire-EMS Training</i>			<i>\$177.00</i>
<b>INT'L CODE COUNCIL I - ALL DEPARTMENTS</b>			<b>\$396.00</b>

## INTUIT, INC.

INTUIT, INC.	Balefill - Disposal & Landfill	PRESSURE WASH SCALE HOUSE	\$825.00
<i>INTUIT, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$825.00</i>
INTUIT, INC.	Balefill - Diversion & Special	VINYL TILE FOR SCALEHOUSE PO#22200508	\$4,159.50
<i>INTUIT, INC. - Total For Balefill - Diversion &amp; Special</i>			<i>\$4,159.50</i>
INTUIT, INC.	Fire-EMS Operations	Wyoming Plant Company, replacement columbi	\$18.90
<i>INTUIT, INC. - Total For Fire-EMS Operations</i>			<i>\$18.90</i>
INTUIT, INC.	Fleet Maintenance Fund	CLEANING AND MAINTENANCE, JANITORIAL SER	\$906.06
<i>INTUIT, INC. - Total For Fleet Maintenance Fund</i>			<i>\$906.06</i>
INTUIT, INC.	Ft. Caspar Museum	Advertisement for campground guide	\$250.00
<i>INTUIT, INC. - Total For Ft. Caspar Museum</i>			<i>\$250.00</i>
INTUIT, INC.	Hogadon - Operations	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$357.50
<i>INTUIT, INC. - Total For Hogadon - Operations</i>			<i>\$357.50</i>
INTUIT, INC.	Information Services	SCHOOLS AND EDUCATIONAL SERVICES NOT ELS	\$790.00
<i>INTUIT, INC. - Total For Information Services</i>			<i>\$790.00</i>
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal (skate park)	\$850.00
INTUIT, INC.	Parks - Parks Maint.	graffiti removal (fun valley)	\$150.00
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal (skate park)	\$250.00
<i>INTUIT, INC. - Total For Parks - Parks Maint.</i>			<i>\$1,250.00</i>
INTUIT, INC.	Police State Grants	Emergency rent deposit	\$750.00
<i>INTUIT, INC. - Total For Police State Grants</i>			<i>\$750.00</i>
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL SER	\$100.00
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL SER	\$125.00
<i>INTUIT, INC. - Total For Public Safety Communications</i>			<i>\$225.00</i>
INTUIT, INC.	Rec Center - Classes	Clay for Classes	\$79.80

<i>INTUIT, INC. - Total For Rec Center - Classes</i>			<i>\$79.80</i>
INTUIT, INC.	Water Distribution	CHAIN HOIST INSPECTIONS	\$525.00
<i>INTUIT, INC. - Total For Water Distribution</i>			<i>\$525.00</i>
INTUIT, INC.	Water Tanks	Tank mixer electrical @ North Park tank	\$481.42
<i>INTUIT, INC. - Total For Water Tanks</i>			<i>\$481.42</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$10,618.18</b>

## ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	WWTP Operations	Upgrade servers and new SCADA computers	\$2,046.92
ITC ELECTRICAL TECHN	WWTP Operations	Temp generator rentals	\$26,998.13
<i>ITC ELECTRICAL TECHN - Total For WWTP Operations</i>			<i>\$29,045.05</i>
ITC ELECTRICAL TECHN	WWTP Regional Interceptors	Upgrade servers and new SCADA computers	\$4,358.68
<i>ITC ELECTRICAL TECHN - Total For WWTP Regional Interceptors</i>			<i>\$4,358.68</i>
<b>ITC ELECTRICAL TECHN - ALL DEPARTMENTS</b>			<b>\$33,403.73</b>

## JACOBS ENGINEERING G

JACOBS ENGINEERING G	WWTP Operations	North Platte Sanitary Sewer Re	\$63,886.40
JACOBS ENGINEERING G	WWTP Operations	3rd Party Analysis WWTP Emerge	\$6,122.62
<i>JACOBS ENGINEERING G - Total For WWTP Operations</i>			<i>\$70,009.02</i>
<b>JACOBS ENGINEERING G - ALL DEPARTMENTS</b>			<b>\$70,009.02</b>

## JEFFERS INC

JEFFERS INC	Police Administration	Uniform supplies	\$106.60
<i>JEFFERS INC - Total For Police Administration</i>			<i>\$106.60</i>
<b>JEFFERS INC - ALL DEPARTMENTS</b>			<b>\$106.60</b>

## JOHANNESSEN VETERINA

JOHANNESSEN VETERINA	Metro Animal Shelter	Veterinary services	\$72.00
JOHANNESSEN VETERINA	Metro Animal Shelter	Veterinary services	\$506.25
JOHANNESSEN VETERINA	Metro Animal Shelter	Veterinary services	\$18.00
<i>JOHANNESSEN VETERINA - Total For Metro Animal Shelter</i>			<i>\$596.25</i>
<b>JOHANNESSEN VETERINA - ALL DEPARTMENTS</b>			<b>\$596.25</b>

## JOHNNY APPLESEED, IN

JOHNNY APPLESEED, IN	Cemetery	FLORISTS SUPPLIES,NURSERY STOCK & FLOWER	\$585.98
<i>JOHNNY APPLESEED, IN - Total For Cemetery</i>			<i>\$585.98</i>
JOHNNY APPLESEED, IN	Property Insurance Fund	Tree replacement	\$320.00
<i>JOHNNY APPLESEED, IN - Total For Property Insurance Fund</i>			<i>\$320.00</i>
<b>JOHNNY APPLESEED, IN - ALL DEPARTMENTS</b>			<b>\$905.98</b>

## KELLY`S ALIGNMENT

KELLY`S ALIGNMENT	Fleet Maintenance Fund	230090 ALIGNMENT	\$130.00
KELLY`S ALIGNMENT	Fleet Maintenance Fund	230085 ALIGNMENT	\$130.00
KELLY`S ALIGNMENT	Fleet Maintenance Fund	230089 ALIGNMENT	\$130.00
<i>KELLY`S ALIGNMENT - Total For Fleet Maintenance Fund</i>			<i>\$390.00</i>
<b>KELLY`S ALIGNMENT - ALL DEPARTMENTS</b>			<b>\$390.00</b>

## KFC #332

KFC #332	RWS - Guardian	GG Lunch	\$38.64
<i>KFC #332 - Total For RWS - Guardian</i>			<i>\$38.64</i>
<b>KFC #332 - ALL DEPARTMENTS</b>			<b>\$38.64</b>

## KFC E720521

KFC E720521	Fire-EMS Training	Lunch -NFA Class, Riverton, WY	\$8.43
<i>KFC E720521 - Total For Fire-EMS Training</i>			<i>\$8.43</i>
<b>KFC E720521 - ALL DEPARTMENTS</b>			<b>\$8.43</b>

## KINSCO

KINSCO	Fire-EMS Operations	Coat Name Tape	\$361.35
<i>KINSCO - Total For Fire-EMS Operations</i>			<i>\$361.35</i>
<b>KINSCO - ALL DEPARTMENTS</b>			<b>\$361.35</b>

## KINSCO LLC

KINSCO LLC	Fire-EMS Operations	5.11 Responder Parkas	\$10,919.58
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KINSCO LLC	Fire-EMS Operations	5.11 Responder Parkas	\$8,059.69
<i>KINSCO LLC - Total For Fire-EMS Operations</i>			<i>\$18,979.27</i>
<b>KINSCO LLC - ALL DEPARTMENTS</b>			<b>\$18,979.27</b>

## KISTLER TENT AND AWN

KISTLER TENT AND AWN	Fire-EMS Operations	Back pack zipper repair	\$70.00
<i>KISTLER TENT AND AWN - Total For Fire-EMS Operations</i>			<i>\$70.00</i>
<b>KISTLER TENT AND AWN - ALL DEPARTMENTS</b>			<b>\$70.00</b>

## KNIFE RIVER/JTL

KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled concrete	\$1,720.07
KNIFE RIVER/JTL	Balefill - Disposal & Landfill	Recycled concrete	\$1,713.13
<i>KNIFE RIVER/JTL - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$3,433.20</i>
KNIFE RIVER/JTL	Capital Projects Fund	Construction of Morad Park to	\$73,033.85
KNIFE RIVER/JTL	Capital Projects Fund	Materials for Jade Project (Top Lift)	\$18,642.65
KNIFE RIVER/JTL	Capital Projects Fund	Materials for Jade Project (Top Lift)	\$3,630.90
KNIFE RIVER/JTL	Capital Projects Fund	Materials for Jade Project (Top Lift)	\$362.80
<i>KNIFE RIVER/JTL - Total For Capital Projects Fund</i>			<i>\$95,670.20</i>
KNIFE RIVER/JTL	Streets	Plant mix	\$271.44
KNIFE RIVER/JTL	Streets	Plant mix	\$1,218.00
KNIFE RIVER/JTL	Streets	Plant mix	\$275.50
KNIFE RIVER/JTL	Streets	Rock	\$969.73
KNIFE RIVER/JTL	Streets	Plant mix	\$770.24
KNIFE RIVER/JTL	Streets	Plant mix	\$11,186.46
<i>KNIFE RIVER/JTL - Total For Streets</i>			<i>\$14,691.37</i>
KNIFE RIVER/JTL	Water Distribution	3/4 Rock	\$368.20
KNIFE RIVER/JTL	Water Distribution	3/4 Rock	\$346.80
<i>KNIFE RIVER/JTL - Total For Water Distribution</i>			<i>\$715.00</i>
<b>KNIFE RIVER/JTL - ALL DEPARTMENTS</b>			<b>\$114,509.77</b>

## KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Polymer for dewatering	\$5,618.85
<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$5,618.85</i>

**KUBWATER RESOURCES, - ALL DEPARTMENTS**

\$5,618.85

**L.N. CURTIS & SONS I**

L.N. CURTIS & SONS I	Fire-EMS Operations	Turnout Gear Cleaner	\$131.99
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<i>L.N. CURTIS &amp; SONS I - Total For Fire-EMS Operations</i>			\$131.99
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**L.N. CURTIS & SONS I - ALL DEPARTMENTS**

\$131.99

**LAIRD PLASTICS DENVE**

LAIRD PLASTICS DENVE	Traffic Control	Extra shipping on 35 decorative globes	\$48.56
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<i>LAIRD PLASTICS DENVE - Total For Traffic Control</i>			\$48.56
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**LAIRD PLASTICS DENVE - ALL DEPARTMENTS**

\$48.56

**LINKEDIN-674**

LINKEDIN-674	Police Administration	CONTINUITY/SUBSCRIPTION MERCHANTS	\$299.88
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<i>LINKEDIN-674 - Total For Police Administration</i>			\$299.88
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**LINKEDIN-674 - ALL DEPARTMENTS**

\$299.88

**LISA'S SPIC N SPAN**

LISA'S SPIC N SPAN	Balefill - Disposal & Landfill	Janitorial service	\$320.00
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<i>LISA'S SPIC N SPAN - Total For Balefill - Disposal &amp; Landfill</i>			\$320.00
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**LISA'S SPIC N SPAN - ALL DEPARTMENTS**

\$320.00

**LOAF N JUG #0109**

LOAF N JUG #0109	Fire-EMS Training	Drinks for Engineer Test	\$28.73
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LOAF N JUG #0109	Fire-EMS Training	Supplies for Engineer Testing	\$26.71
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<i>LOAF N JUG #0109 - Total For Fire-EMS Training</i>			\$55.44
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**LOAF N JUG #0109 - ALL DEPARTMENTS**

\$55.44

**LONG BUILDING TECHNO**

LONG BUILDING TECHNO	City Council	Wireless lock for inside Council Meeting Room (	\$808.00
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<i>LONG BUILDING TECHNO - Total For City Council</i>			\$808.00
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**LONG BUILDING TECHNO - ALL DEPARTMENTS**

\$808.00

**LYFT 1 RIDE**

LYFT 1 RIDE	Police Career Services	TAXICABS/LIMOUSINES	\$6.81
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<i>LYFT 1 RIDE - Total For Police Career Services</i>			<i>\$6.81</i>
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**LYFT 1 RIDE - ALL DEPARTMENTS**

\$6.81

**LYFT 1 RIDE**

LYFT 1 RIDE	Police Career Services	TAXICABS/LIMOUSINES	\$37.83
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<i>LYFT 1 RIDE - Total For Police Career Services</i>			<i>\$37.83</i>
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**LYFT 1 RIDE - ALL DEPARTMENTS**

\$37.83

**MAKESTICKERS.COM**

MAKESTICKERS.COM	Police Traffic Enforcement	DURABLE GOODS,NOT ELSEWHERE CLASSIFIED	\$11.09
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<i>MAKESTICKERS.COM - Total For Police Traffic Enforcement</i>			<i>\$11.09</i>
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**MAKESTICKERS.COM - ALL DEPARTMENTS**

\$11.09

**MARKS FEEDSTORE SHLB**

MARKS FEEDSTORE SHLB	Police Investigations	EATING PLACES, RESTAURANTS	\$15.00
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<i>MARKS FEEDSTORE SHLB - Total For Police Investigations</i>			<i>\$15.00</i>
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**MARKS FEEDSTORE SHLB - ALL DEPARTMENTS**

\$15.00

**MASEK GOLF CAR CO**

MASEK GOLF CAR CO	Golf - Operations	Wheel Alignment tool	\$117.52
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<i>MASEK GOLF CAR CO - Total For Golf - Operations</i>			<i>\$117.52</i>
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**MASEK GOLF CAR CO - ALL DEPARTMENTS**

\$117.52

**MAVERIK #293**

MAVERIK #293	Police Administration	AUTOMATED FUEL DISPENSERS	\$33.89
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<i>MAVERIK #293 - Total For Police Administration</i>			<i>\$33.89</i>
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**MAVERIK #293 - ALL DEPARTMENTS** \$33.89

**MAVERIK #651**

MAVERIK #651 Police Investigations AUTOMATED FUEL DISPENSERS \$27.53

*MAVERIK #651 - Total For Police Investigations* \$27.53

**MAVERIK #651 - ALL DEPARTMENTS** \$27.53

**MEMORIAL HOSPITAL**

MEMORIAL HOSPITAL Fire-EMS Training Employee Physicals \$4,435.00

MEMORIAL HOSPITAL Fire-EMS Training Employee physicals \$520.00

*MEMORIAL HOSPITAL - Total For Fire-EMS Training* \$4,955.00

MEMORIAL HOSPITAL Property Insurance Fund HOSPITALS \$400.00

MEMORIAL HOSPITAL Property Insurance Fund HOSPITALS \$120.00

*MEMORIAL HOSPITAL - Total For Property Insurance Fund* \$520.00

**MEMORIAL HOSPITAL - ALL DEPARTMENTS** \$5,475.00

**MENARDS CASPER WY**

MENARDS CASPER WY Aquatics - Pool Sink Parts for Outdoor Pools \$71.67

MENARDS CASPER WY Aquatics - Pool Brooms and Traps for Outdoor Pools \$100.00

*MENARDS CASPER WY - Total For Aquatics - Pool* \$171.67

MENARDS CASPER WY Balefill - Baler Processing CLEANING SUPPLIES BALER BUILDING \$97.94

*MENARDS CASPER WY - Total For Balefill - Baler Processing* \$97.94

MENARDS CASPER WY Balefill - Disposal & Landfill UTILITY KNIVES FOR CUTTING \$176.65

MENARDS CASPER WY Balefill - Disposal & Landfill Supplies for Miller House Remodel \$84.72

MENARDS CASPER WY Balefill - Disposal & Landfill BUILDING MATERIALS FOR IT CLOSET AND FITNE \$255.40

MENARDS CASPER WY Balefill - Disposal & Landfill MATERIALS TO BUILD IT CLOSET IN BALER BUILD \$957.29

*MENARDS CASPER WY - Total For Balefill - Disposal & Landfill* \$1,474.06

MENARDS CASPER WY Fire-EMS Training Supplies for Engineers Test \$141.71

MENARDS CASPER WY Fire-EMS Training Tools and tool bag for CH4 rig \$278.83

*MENARDS CASPER WY - Total For Fire-EMS Training* \$420.54

MENARDS CASPER WY Fleet Maintenance Fund HOME SUPPLY WAREHOUSE STORES \$10.32

*MENARDS CASPER WY - Total For Fleet Maintenance Fund* \$10.32

MENARDS CASPER WY Golf - Operations Junior Golf Supplies \$168.45



MENARDS CASPER WY	Golf - Operations	Quick-crete for bench pad for ladies leagues, po	\$177.72
<i>MENARDS CASPER WY - Total For Golf - Operations</i>			<i>\$346.17</i>
MENARDS CASPER WY	Rec Center - Classes	Camp Supplies Storage	\$134.82
<i>MENARDS CASPER WY - Total For Rec Center - Classes</i>			<i>\$134.82</i>
MENARDS CASPER WY	Rec Center - Operations	Camp Supplies Storage	\$159.98
<i>MENARDS CASPER WY - Total For Rec Center - Operations</i>			<i>\$159.98</i>
MENARDS CASPER WY	Sewer Wastewater Collection	safety supplies	\$14.99
<i>MENARDS CASPER WY - Total For Sewer Wastewater Collection</i>			<i>\$14.99</i>
MENARDS CASPER WY	Traffic Control	2 gas cans and new 300' tape measure	\$64.86
MENARDS CASPER WY	Traffic Control	Pressure washer for Traffic shop	\$310.48
<i>MENARDS CASPER WY - Total For Traffic Control</i>			<i>\$375.34</i>
MENARDS CASPER WY	Water Distribution	AUGER FOR SAMPLE STATIONS	\$24.99
<i>MENARDS CASPER WY - Total For Water Distribution</i>			<i>\$24.99</i>
MENARDS CASPER WY	Weed & Pest Fund	Safety Supplies	\$193.41
<i>MENARDS CASPER WY - Total For Weed &amp; Pest Fund</i>			<i>\$193.41</i>
<b>MENARDS CASPER WY - ALL DEPARTMENTS</b>			<b>\$3,424.23</b>

## MERBACK AWARDS COMPA

MERBACK AWARDS COMPA	Public Transit - CARES Act	BUSINESS SERVICES DRIVER NAME TAGS	\$524.50
<i>MERBACK AWARDS COMPA - Total For Public Transit - CARES Act</i>			<i>\$524.50</i>
<b>MERBACK AWARDS COMPA - ALL DEPARTMENTS</b>			<b>\$524.50</b>

## MERIDIEN HOTELS

MERIDIEN HOTELS	Police Administration	MERIDIEN HOTELS	\$393.94
<i>MERIDIEN HOTELS - Total For Police Administration</i>			<i>\$393.94</i>
<b>MERIDIEN HOTELS - ALL DEPARTMENTS</b>			<b>\$393.94</b>

## MIDLAND SCIENTIFIC I

MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$45.03
MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$82.65
MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$1,122.30
MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$386.02
MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$238.80

MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$133.86
<i>MIDLAND SCIENTIFIC I - Total For WWTP Operations</i>			<i>\$2,008.66</i>
<b>MIDLAND SCIENTIFIC I - ALL DEPARTMENTS</b>			<b>\$2,008.66</b>

## MIDWEST LABORATORIES

MIDWEST LABORATORIES	Balefill - Diversion & Special	Spring 2021 compost testing	\$375.00
<i>MIDWEST LABORATORIES - Total For Balefill - Diversion &amp; Special</i>			<i>\$375.00</i>
<b>MIDWEST LABORATORIES - ALL DEPARTMENTS</b>			<b>\$375.00</b>

## MONOPRICE, INC.

MONOPRICE, INC.	Public Transit - CARES Act	ELECTRONIC SALES	\$52.26
<i>MONOPRICE, INC. - Total For Public Transit - CARES Act</i>			<i>\$52.26</i>
<b>MONOPRICE, INC. - ALL DEPARTMENTS</b>			<b>\$52.26</b>

## Monson

Monson	Buildings & Structures Fund	Monthly janitorial service	\$5,768.45
Monson	Buildings & Structures Fund	Monthly janitorial service	\$168.75
<i>Monson - Total For Buildings &amp; Structures Fund</i>			<i>\$5,937.20</i>
<b>Monson - ALL DEPARTMENTS</b>			<b>\$5,937.20</b>

## MOORE & ASSOCIATES I

MOORE & ASSOCIATES I	Metropolitan Planning Org	Transit Development Plan	\$5,892.37
<i>MOORE &amp; ASSOCIATES I - Total For Metropolitan Planning Org</i>			<i>\$5,892.37</i>
<b>MOORE &amp; ASSOCIATES I - ALL DEPARTMENTS</b>			<b>\$5,892.37</b>

## MOTION AND FLOW CONT

MOTION AND FLOW CONT	Refuse - Recycling	Air line	\$90.17
<i>MOTION AND FLOW CONT - Total For Refuse - Recycling</i>			<i>\$90.17</i>
<b>MOTION AND FLOW CONT - ALL DEPARTMENTS</b>			<b>\$90.17</b>

## MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS	Public Safety Communication Monitoring / service / repair		\$6,559.72
MOTOROLA SOLUTIONS	Public Safety Communication Network monitoring / service / repair		\$9,457.67
<i>MOTOROLA SOLUTIONS - Total For Public Safety Communications</i>			<i>\$16,017.39</i>
<b>MOTOROLA SOLUTIONS - ALL DEPARTMENTS</b>			<b>\$16,017.39</b>

## MOUNTAIN SPORTS

MOUNTAIN SPORTS	Property Insurance Fund	BICYCLE SHOPS-SALES AND SERVICE	\$109.99
<i>MOUNTAIN SPORTS - Total For Property Insurance Fund</i>			<i>\$109.99</i>
<b>MOUNTAIN SPORTS - ALL DEPARTMENTS</b>			<b>\$109.99</b>

## MOUNTAIN STATES

MOUNTAIN STATES	Police Federal Grants	Business card printing	\$211.17
<i>MOUNTAIN STATES - Total For Police Federal Grants</i>			<i>\$211.17</i>
MOUNTAIN STATES	Public Transit - CARES Act	Printing of tickets	\$398.11
MOUNTAIN STATES	Public Transit - CARES Act	Printing of tickets	\$250.62
MOUNTAIN STATES	Public Transit - CARES Act	CDC travel guidelines	\$141.03
MOUNTAIN STATES	Public Transit - CARES Act	Printing of route maps	\$773.25
MOUNTAIN STATES	Public Transit - CARES Act	Printing of tickets	\$468.00
<i>MOUNTAIN STATES - Total For Public Transit - CARES Act</i>			<i>\$2,031.01</i>
<b>MOUNTAIN STATES - ALL DEPARTMENTS</b>			<b>\$2,242.18</b>

## MOUNTAIN STATES PIPE

MOUNTAIN STATES PIPE	Water Revenue and Transfers 72 - ERTS		\$6,383.43
MOUNTAIN STATES PIPE	Water Revenue and Transfers 72 - ITRON ERW-1300-402 WATER ERTS + SHIPPI		\$1,955.82
MOUNTAIN STATES PIPE	Water Revenue and Transfers 72 - ITRON ERW-1300-402 WATER ERTS + SHIPPI		\$4,442.46
<i>MOUNTAIN STATES PIPE - Total For Water Revenue and Transfers</i>			<i>\$12,781.71</i>
<b>MOUNTAIN STATES PIPE - ALL DEPARTMENTS</b>			<b>\$12,781.71</b>

## MOUNTAIN WEST TELEPH

MOUNTAIN WEST TELEPH	Hogadon - Operations	CABLE, SATELLITE & OTHER PAY TV/RADIO SE	\$49.95
<i>MOUNTAIN WEST TELEPH - Total For Hogadon - Operations</i>			<i>\$49.95</i>
<b>MOUNTAIN WEST TELEPH - ALL DEPARTMENTS</b>			<b>\$49.95</b>

## MSC

MSC	Public Safety Communication	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$333.62
<i>MSC - Total For Public Safety Communications</i>			\$333.62
<b>MSC - ALL DEPARTMENTS</b>			<b>\$333.62</b>

## MUNICIPAL CODE CORP.

MUNICIPAL CODE CORP.	City Attorney	Administrative Support Fee	\$450.00
<i>MUNICIPAL CODE CORP. - Total For City Attorney</i>			\$450.00
<b>MUNICIPAL CODE CORP. - ALL DEPARTMENTS</b>			<b>\$450.00</b>

## MUNICIPAL EMERGENCY

MUNICIPAL EMERGENCY	Fire-EMS Operations	Miscellaneous Item	\$10,810.00
<i>MUNICIPAL EMERGENCY - Total For Fire-EMS Operations</i>			\$10,810.00
<b>MUNICIPAL EMERGENCY - ALL DEPARTMENTS</b>			<b>\$10,810.00</b>

## MUNICIPAL TREATMENT

MUNICIPAL TREATMENT	Water Tanks	PAX mixer	\$29,220.00
<i>MUNICIPAL TREATMENT - Total For Water Tanks</i>			\$29,220.00
<b>MUNICIPAL TREATMENT - ALL DEPARTMENTS</b>			<b>\$29,220.00</b>

## MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM	Fire-EMS Operations	Tarp for Rescue 1	\$49.99
MURDOCH'S RANCH&HOM	Fire-EMS Operations	Muck Boots	\$99.99
<i>MURDOCH'S RANCH&amp;HOME - Total For Fire-EMS Operations</i>			\$149.98
<b>MURDOCH'S RANCH&amp;HOME - ALL DEPARTMENTS</b>			<b>\$149.98</b>

## NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Balefill - Baler Processing	Swamp cooler pads	\$653.47
NAPA AUTO PARTS CORP	Balefill - Baler Processing	Swamp cooler pads	\$499.99
NAPA AUTO PARTS CORP	Balefill - Baler Processing	Swamp cooler pads	\$99.99
<i>NAPA AUTO PARTS CORP - Total For Balefill - Baler Processing</i>			\$1,253.45

NAPA AUTO PARTS CORP	Balefill - Diversion & Special	FLOOR JACK FOR COMPOST BUILDING	\$229.00
<i>NAPA AUTO PARTS CORP - Total For Balefill - Diversion &amp; Special</i>			<i>\$229.00</i>
NAPA AUTO PARTS CORP	Water Distribution	WD-40	\$80.28
<i>NAPA AUTO PARTS CORP - Total For Water Distribution</i>			<i>\$80.28</i>
<b>NAPA AUTO PARTS CORP - ALL DEPARTMENTS</b>			<b>\$1,562.73</b>

## NATIONAL ASSOCIATION

NATIONAL ASSOCIATION	Police Patrol	MEMBERSHIP ORGANIZATIONS NOT ELSEWHERE	\$500.00
<i>NATIONAL ASSOCIATION - Total For Police Patrol</i>			<i>\$500.00</i>
<b>NATIONAL ASSOCIATION - ALL DEPARTMENTS</b>			<b>\$500.00</b>

## NATIONAL EMERGENCY T

NATIONAL EMERGENCY T	Fire-EMS Training	Meal tickets for the NETC training at the NFA	\$187.40
<i>NATIONAL EMERGENCY T - Total For Fire-EMS Training</i>			<i>\$187.40</i>
NATIONAL EMERGENCY T	Police Career Services	FAST FOOD RESTAURANTS	\$337.25
<i>NATIONAL EMERGENCY T - Total For Police Career Services</i>			<i>\$337.25</i>
<b>NATIONAL EMERGENCY T - ALL DEPARTMENTS</b>			<b>\$524.65</b>

## NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Police Administration	May 2021 Juvenile Detention	\$7,500.00
<i>NATRONA COUNTY OFFIC - Total For Police Administration</i>			<i>\$7,500.00</i>
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$7,500.00</b>

## NOLAND FEED

NOLAND FEED	Police Canine Operations	MISCELLANEOUS AND RETAIL STORES	\$186.90
NOLAND FEED	Police Canine Operations	DOG FOOD	\$89.00
NOLAND FEED	Police Canine Operations	MISCELLANEOUS AND RETAIL STORES	\$178.00
<i>NOLAND FEED - Total For Police Canine Operations</i>			<i>\$453.90</i>
<b>NOLAND FEED - ALL DEPARTMENTS</b>			<b>\$453.90</b>

## NORCO, INC.

NORCO, INC.	Aquatics - Operations	Trash Bags for Party Room at the Aquatic Center	\$128.24
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<i>NORCO, INC. - Total For Aquatics - Operations</i>			<i>\$128.24</i>
NORCO, INC.	Aquatics - Pool	Custodial Chemicals	\$14.57
<i>NORCO, INC. - Total For Aquatics - Pool</i>			<i>\$14.57</i>
NORCO, INC.	Balefill - Baler Processing	Baler tools	\$237.93
<i>NORCO, INC. - Total For Balefill - Baler Processing</i>			<i>\$237.93</i>
NORCO, INC.	Buildings & Structures Fund	BAS Shop Supplies	\$21.96
NORCO, INC.	Buildings & Structures Fund	Paper products	\$220.96
NORCO, INC.	Buildings & Structures Fund	Cleaning supplies	\$431.74
NORCO, INC.	Buildings & Structures Fund	Paper products	\$578.12
NORCO, INC.	Buildings & Structures Fund	Cleaning Supplies for PD Shooting Range	\$22.16
<i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$1,274.94</i>
NORCO, INC.	Cemetery	SAFETY CEMETERY AND SPEC AREAS	\$207.68
<i>NORCO, INC. - Total For Cemetery</i>			<i>\$207.68</i>
NORCO, INC.	Fleet Maintenance Fund	NITROGEN REFILL	\$36.09
<i>NORCO, INC. - Total For Fleet Maintenance Fund</i>			<i>\$36.09</i>
NORCO, INC.	Metro Animal Shelter	Inv #31972687 (35102989793) was paid by CC &	(\$540.92)
<i>NORCO, INC. - Total For Metro Animal Shelter</i>			<i>(\$540.92)</i>
NORCO, INC.	Parks - Parks Maint.	Safety glasses for seasonals	\$22.19
<i>NORCO, INC. - Total For Parks - Parks Maint.</i>			<i>\$22.19</i>
NORCO, INC.	Rec Center - Operations	Custodial laundry supplies	\$147.58
<i>NORCO, INC. - Total For Rec Center - Operations</i>			<i>\$147.58</i>
NORCO, INC.	Refuse - Recycling		\$271.50
<i>NORCO, INC. - Total For Refuse - Recycling</i>			<i>\$271.50</i>
NORCO, INC.	Refuse - Residential	Bags for parks route	\$471.30
<i>NORCO, INC. - Total For Refuse - Residential</i>			<i>\$471.30</i>
NORCO, INC.	Water Distribution	CARBON DIOXIDE	\$64.04
<i>NORCO, INC. - Total For Water Distribution</i>			<i>\$64.04</i>
<b>NORCO, INC. - ALL DEPARTMENTS</b>			<b>\$2,335.14</b>

## **NORDIC SOUND INCORPO**

NORDIC SOUND INCORPO	Capital Projects Fund	Council Chambers AV Upgrades	\$1,366.25
<i>NORDIC SOUND INCORPO - Total For Capital Projects Fund</i>			<i>\$1,366.25</i>
<b>NORDIC SOUND INCORPO - ALL DEPARTMENTS</b>			<b>\$1,366.25</b>

## NORTHERN LIGHTS MANU

NORTHERN LIGHTS MANU	Fleet Maintenance Fund	Equipment repairs	\$4,350.00
<i>NORTHERN LIGHTS MANU - Total For Fleet Maintenance Fund</i>			<i>\$4,350.00</i>
<b>NORTHERN LIGHTS MANU - ALL DEPARTMENTS</b>			<b>\$4,350.00</b>

## NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Baler tools	\$130.46
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			<i>\$130.46</i>
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	REPLACEMENT AIR COMPRESSOR FOR THE FUEL	\$2,796.00
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Battery bin tool, in step bit, smoke lens	\$431.04
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$3,227.04</i>
NORTHWEST CONTRACTOR	Hogadon - Operations	safety can	\$174.37
<i>NORTHWEST CONTRACTOR - Total For Hogadon - Operations</i>			<i>\$174.37</i>
NORTHWEST CONTRACTOR	Refuse - Recycling	Operating supplies	\$433.30
<i>NORTHWEST CONTRACTOR - Total For Refuse - Recycling</i>			<i>\$433.30</i>
NORTHWEST CONTRACTOR	Streets	Shovels, Pick Axe, Hammers, Crescent	\$351.23
NORTHWEST CONTRACTOR	Streets	Two ---16" Concrete Saw Blades	\$353.60
<i>NORTHWEST CONTRACTOR - Total For Streets</i>			<i>\$704.83</i>
<b>NORTHWEST CONTRACTOR - ALL DEPARTMENTS</b>			<b>\$4,670.00</b>

## NSAA

NSAA	Hogadon - Operations	Virtual Conference	\$350.00
<i>NSAA - Total For Hogadon - Operations</i>			<i>\$350.00</i>
<b>NSAA - ALL DEPARTMENTS</b>			<b>\$350.00</b>

## OMNI NASHVILLE

OMNI NASHVILLE	Police Career Services	OMNI HOTELS	\$267.58
OMNI NASHVILLE	Police Career Services	OMNI HOTELS	\$267.58
OMNI NASHVILLE	Police Career Services	OMNI HOTELS	\$927.40
<i>OMNI NASHVILLE - Total For Police Career Services</i>			<i>\$1,462.56</i>
<b>OMNI NASHVILLE - ALL DEPARTMENTS</b>			<b>\$1,462.56</b>

**ONE CALL OF WY.**

ONE CALL OF WY.	Parks - Parks Maint.	Tickets for APR	\$78.75
ONE CALL OF WY.	Parks - Parks Maint.	Tickets for May	\$80.25

*ONE CALL OF WY. - Total For Parks - Parks Maint.* \$159.00

**ONE CALL OF WY. - ALL DEPARTMENTS** \$159.00

**ORIGINAL WATERMEN IN**

ORIGINAL WATERMEN IN	Aquatics - Operations	Men's Lifeguard Suits	\$968.48
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*ORIGINAL WATERMEN IN - Total For Aquatics - Operations* \$968.48

**ORIGINAL WATERMEN IN - ALL DEPARTMENTS** \$968.48

**ORKIN LLC 002**

ORKIN LLC 002	Hogadon - Operations	Pest control	\$128.97
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ORKIN LLC 002	Hogadon - Operations	Pest control	\$128.97
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*ORKIN LLC 002 - Total For Hogadon - Operations* \$257.94

**ORKIN LLC 002 - ALL DEPARTMENTS** \$257.94

**OTC BRANDS INC**

OTC BRANDS INC	Rec Center - Special Program	Decorations for Winter/Summer Family Pool Par	\$37.98
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*OTC BRANDS INC - Total For Rec Center - Special Programs* \$37.98

**OTC BRANDS INC - ALL DEPARTMENTS** \$37.98

**OVERHEAD DOOR OF CAS**

OVERHEAD DOOR OF CAS	Buildings & Structures Fund	BAS Overhead Door Trim	\$102.66
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*OVERHEAD DOOR OF CAS - Total For Buildings & Structures Fund* \$102.66

OVERHEAD DOOR OF CAS	Ice Arena - Operations	Zamboni Garage Door Parts Labor	\$456.75
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*OVERHEAD DOOR OF CAS - Total For Ice Arena - Operations* \$456.75

**OVERHEAD DOOR OF CAS - ALL DEPARTMENTS** \$559.41

**PACE ANALYTICAL SERV**

PACE ANALYTICAL SERV	WWTP Pretreatment	TESTING LABORATORIES (NON-MEDICAL)	\$55.00
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PACE ANALYTICAL SERV - Total For WWTP Pretreatment \$55.00

**PACE ANALYTICAL SERV - ALL DEPARTMENTS \$55.00**

### PAPA JOHN'S #1393

PAPA JOHN'S #1393 Regional Water Operations Lunch for CWRWSJPB Meeting \$96.00

PAPA JOHN'S #1393 - Total For Regional Water Operations \$96.00

**PAPA JOHN'S #1393 - ALL DEPARTMENTS \$96.00**

### PARTMASTER

PARTMASTER Fleet Maintenance Fund INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI \$863.18

PARTMASTER - Total For Fleet Maintenance Fund \$863.18

PARTMASTER WWTP Operations Shop supplies \$221.75

PARTMASTER WWTP Operations Ear plugs penetrating oil \$545.54

PARTMASTER - Total For WWTP Operations \$767.29

**PARTMASTER - ALL DEPARTMENTS \$1,630.47**

### PAYPAL KDORIGINALS

PAYPAL KDORIGINALS Balefill - Baler Processing OIL COOLER SOUTH BALER \$1,999.99

PAYPAL KDORIGINALS - Total For Balefill - Baler Processing \$1,999.99

**PAYPAL KDORIGINALS - ALL DEPARTMENTS \$1,999.99**

### PDF ELECTRIC AND SUP

PDF ELECTRIC AND SUP WWTP Regional Interceptors CompactLogix \$1,737.00

PDF ELECTRIC AND SUP - Total For WWTP Regional Interceptors \$1,737.00

**PDF ELECTRIC AND SUP - ALL DEPARTMENTS \$1,737.00**

### PEAK GEOSOLUTIONS/ S

PEAK GEOSOLUTIONS/ S Balefill - Disposal & Landfill GemsS028749-OP/Mnt/mon srvcs g \$15,583.98

PEAK GEOSOLUTIONS/ S - Total For Balefill - Disposal & Landfill \$15,583.98

**PEAK GEOSOLUTIONS/ S - ALL DEPARTMENTS \$15,583.98**

## PEDEN'S INC

PEDEN'S INC	Police Career Services	Uniform supplies	\$151.00
<i>PEDEN'S INC - Total For Police Career Services</i>			<i>\$151.00</i>
<b>PEDEN'S INC - ALL DEPARTMENTS</b>			<b>\$151.00</b>

## PEPSI COLA OF CASPER

PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$726.70
PEPSI COLA OF CASPER	Ice Arena - Concessions	C02 cylinder deposit	(\$100.00)
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$99.84
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$311.47
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$311.51
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$182.87
PEPSI COLA OF CASPER	Ice Arena - Concessions	Beverages	\$186.09
<i>PEPSI COLA OF CASPER - Total For Ice Arena - Concessions</i>			<i>\$1,718.48</i>
<b>PEPSI COLA OF CASPER - ALL DEPARTMENTS</b>			<b>\$1,718.48</b>

## PHILLIPS 66 - DBA UN

PHILLIPS 66 - DBA UN	Police Career Services	AUTOMATED FUEL DISPENSERS	\$8.50
<i>PHILLIPS 66 - DBA UN - Total For Police Career Services</i>			<i>\$8.50</i>
<b>PHILLIPS 66 - DBA UN - ALL DEPARTMENTS</b>			<b>\$8.50</b>

## PILLAR STRUCTURAL EN

PILLAR STRUCTURAL EN	Ft. Caspar Museum	Signage support	\$125.00
PILLAR STRUCTURAL EN	Ft. Caspar Museum	Signage support	\$125.00
<i>PILLAR STRUCTURAL EN - Total For Ft. Caspar Museum</i>			<i>\$250.00</i>
<b>PILLAR STRUCTURAL EN - ALL DEPARTMENTS</b>			<b>\$250.00</b>

## PILOT

PILOT	Fire-EMS Operations	Fuel for snowblower	\$16.52
<i>PILOT - Total For Fire-EMS Operations</i>			<i>\$16.52</i>
PILOT	Police Career Services	AUTOMATED FUEL DISPENSERS	\$68.49
<i>PILOT - Total For Police Career Services</i>			<i>\$68.49</i>

**PILOT - ALL DEPARTMENTS** \$85.01

**PIONEER ATHLETICS**

PIONEER ATHLETICS                      Rec Center - Sports Programs      CHEMICALS AND ALLIED PRODUCTS NOT ESLEW      \$1,149.85

*PIONEER ATHLETICS - Total For Rec Center - Sports Programs* \$1,149.85

**PIONEER ATHLETICS - ALL DEPARTMENTS** \$1,149.85

**PLAYITAGAINSP**

PLAYITAGAINSP                      Balefill - Baler Processing                      ROUND STEEL PLATES WITH STEEL BARS                      \$755.82

*PLAYITAGAINSP - Total For Balefill - Baler Processing* \$755.82

**PLAYITAGAINSP - ALL DEPARTMENTS** \$755.82

**POST & ASSOCIATES**

POST & ASSOCIATES                      Police Career Services                      EAP Administrative Fee                      \$4,720.00

*POST & ASSOCIATES - Total For Police Career Services* \$4,720.00

**POST & ASSOCIATES - ALL DEPARTMENTS** \$4,720.00

**POWER EQUIPMENT CORP**

POWER EQUIPMENT CORP                      Balefill - Diversion & Special                      Operating supplies                      \$348.54

*POWER EQUIPMENT CORP - Total For Balefill - Diversion & Special* \$348.54

**POWER EQUIPMENT CORP - ALL DEPARTMENTS** \$348.54

**POWER SVC.,INC.**

POWER SVC.,INC.                      Property Insurance Fund                      PSCC Generator Replacement                      \$24,479.21

*POWER SVC.,INC. - Total For Property Insurance Fund* \$24,479.21

**POWER SVC.,INC. - ALL DEPARTMENTS** \$24,479.21

**PP FBINAACHPTR**

PP FBINAACHPTR                      Police Administration                      CHARITABLE AND SOCIAL SERVICE ORGANIZATI                      \$30.00

*PP FBINAACHPTR - Total For Police Administration* \$30.00

**PP FBINAACHPTR - ALL DEPARTMENTS** \$30.00

**PRIMA**

PRIMA Risk Management PRIMA Institute - Registration for weeklong trai \$1,000.00

*PRIMA - Total For Risk Management* \$1,000.00

**PRIMA - ALL DEPARTMENTS** \$1,000.00

**PROFORCE MARKETING I**

PROFORCE MARKETING I Police Traffic Enforcement Suppressor \$4,267.12

PROFORCE MARKETING I Police Traffic Enforcement Uniform supplies \$294.06

*PROFORCE MARKETING I - Total For Police Traffic Enforcement* \$4,561.18

**PROFORCE MARKETING I - ALL DEPARTMENTS** \$4,561.18

**PRO-TEC AUTO BODY**

PRO-TEC AUTO BODY Fleet Maintenance Fund Equipment body work \$1,690.40

*PRO-TEC AUTO BODY - Total For Fleet Maintenance Fund* \$1,690.40

**PRO-TEC AUTO BODY - ALL DEPARTMENTS** \$1,690.40

**PTI PEAKTECH TELPAR**

PTI PEAKTECH TELPAR Balefill - Disposal & Landfill OFFICE SUPPLIES \$123.20

*PTI PEAKTECH TELPAR - Total For Balefill - Disposal & Landfill* \$123.20

**PTI PEAKTECH TELPAR - ALL DEPARTMENTS** \$123.20

**PURVIS INDUSTRIES**

PURVIS INDUSTRIES WWTP Operations Belt \$16.71

*PURVIS INDUSTRIES - Total For WWTP Operations* \$16.71

**PURVIS INDUSTRIES - ALL DEPARTMENTS** \$16.71

**QUALITY OFFICE SOLUT**

QUALITY OFFICE SOLUT WWTP Operations Office supplies \$24.66

*QUALITY OFFICE SOLUT - Total For WWTP Operations* \$24.66

**QUALITY OFFICE SOLUT - ALL DEPARTMENTS** \$24.66

**R & R REST STOPS**

R & R REST STOPS Golf - Operations Monthly PortaPotty bill as well as additional por \$797.00

*R & R REST STOPS - Total For Golf - Operations* \$797.00

**R & R REST STOPS - ALL DEPARTMENTS** \$797.00

**REI MATTHEW BENDER**

REI MATTHEW BENDER Municipal Court ALL OTHER DIRECT MARKETERS \$120.43

*REI MATTHEW BENDER - Total For Municipal Court* \$120.43

**REI MATTHEW BENDER - ALL DEPARTMENTS** \$120.43

**RESPOND FIRST AID OF**

RESPOND FIRST AID OF Balefill - Disposal & Landfill SAFETY SUPPLIES \$227.68

*RESPOND FIRST AID OF - Total For Balefill - Disposal & Landfill* \$227.68

RESPOND FIRST AID OF Public Transit - CARES Act First Aid Kit \$83.58

*RESPOND FIRST AID OF - Total For Public Transit - CARES Act* \$83.58

RESPOND FIRST AID OF WWTP Operations First aid supplies \$153.06

*RESPOND FIRST AID OF - Total For WWTP Operations* \$153.06

**RESPOND FIRST AID OF - ALL DEPARTMENTS** \$464.32

**REXEL USA INC**

REXEL USA INC Sewer Wastewater Collection PLC for radio communication upgrades-120 V \$909.91

REXEL USA INC Sewer Wastewater Collection PLCs for lift station communication upgrades \$1,819.82

*REXEL USA INC - Total For Sewer Wastewater Collection* \$2,729.73

**REXEL USA INC - ALL DEPARTMENTS** \$2,729.73

**RICOH USA INC**

RICOH USA INC Planning Copier usage \$329.35

*RICOH USA INC - Total For Planning* \$329.35

**RICOH USA INC - ALL DEPARTMENTS** \$329.35

## RINK SYSTEMS INC

RINK SYSTEMS INC	Property Insurance Fund	Ice arena rinkshield	\$716.00
RINK SYSTEMS INC	Property Insurance Fund	Ice arena rinkshield	\$716.00
<i>RINK SYSTEMS INC - Total For Property Insurance Fund</i>			<i>\$1,432.00</i>
<b>RINK SYSTEMS INC - ALL DEPARTMENTS</b>			<b>\$1,432.00</b>

## RMI CASPER

RMI CASPER	Balefill - Baler Processing	BALER PLUG TAP	\$193.89
<i>RMI CASPER - Total For Balefill - Baler Processing</i>			<i>\$193.89</i>
RMI CASPER	Streets	Earplugs, 2 Hard Hats & Safety Glasses	\$167.37
<i>RMI CASPER - Total For Streets</i>			<i>\$167.37</i>
RMI CASPER	WWTP Operations	Calibration gas	\$118.00
<i>RMI CASPER - Total For WWTP Operations</i>			<i>\$118.00</i>
<b>RMI CASPER - ALL DEPARTMENTS</b>			<b>\$479.26</b>

## ROADSAFE 3101

ROADSAFE 3101	Public Transit - CARES Act	Right to Refuse-Bus Signs	\$207.69
<i>ROADSAFE 3101 - Total For Public Transit - CARES Act</i>			<i>\$207.69</i>
ROADSAFE 3101	Traffic Control	10 Stop signs & 25 - 10' Telspar	\$1,902.52
ROADSAFE 3101	Traffic Control	3 Rolls of white HIP sign backing	\$1,774.59
ROADSAFE 3101	Traffic Control	50 - 24", 30" & 36" aluminum sign blanks	\$1,719.50
<i>ROADSAFE 3101 - Total For Traffic Control</i>			<i>\$5,396.61</i>
<b>ROADSAFE 3101 - ALL DEPARTMENTS</b>			<b>\$5,604.30</b>

## Rocky Mountain

Rocky Mountain	Water Distribution	Rental	\$22.40
<i>Rocky Mountain - Total For Water Distribution</i>			<i>\$22.40</i>
<b>Rocky Mountain - ALL DEPARTMENTS</b>			<b>\$22.40</b>

## ROCKY MOUNTAIN DISCO

ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Credit for Coolers and Ice Packs due to tax	(\$1,028.90)
ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Grizzly Coolers and Ice Packs for Engines	\$1,009.90

ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Grizzly Cooler for T1 and BR5	\$599.98
ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Beverage coolers for E6 and BR6	\$499.23
ROCKY MOUNTAIN DISCO	Fire-EMS Operations	Grizzly coolers for Engines	\$1,028.90
<i>ROCKY MOUNTAIN DISCO - Total For Fire-EMS Operations</i>			<i>\$2,109.11</i>
<b>ROCKY MOUNTAIN DISCO - ALL DEPARTMENTS</b>			<b>\$2,109.11</b>

## ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$778.52
<i>ROCKY MOUNTAIN POWER - Total For Ash Street Building</i>			<i>\$778.52</i>
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$335.07
<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$335.07</i>
ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	\$85.74
<i>ROCKY MOUNTAIN POWER - Total For Cemetery</i>			<i>\$85.74</i>
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	\$976.71
<i>ROCKY MOUNTAIN POWER - Total For City Center Building</i>			<i>\$976.71</i>
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$3,566.33
<i>ROCKY MOUNTAIN POWER - Total For City Hall</i>			<i>\$3,566.33</i>
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-141 8	\$552.78
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #54730761-097 2	\$1,847.77
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			<i>\$2,400.55</i>
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$167.50
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$167.50
<i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>			<i>\$335.00</i>
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$5,056.40
<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			<i>\$5,056.40</i>
ROCKY MOUNTAIN POWER	Ice Arena - Operations	Acct #54730761-147 5	\$4,511.03
<i>ROCKY MOUNTAIN POWER - Total For Ice Arena - Operations</i>			<i>\$4,511.03</i>
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$701.70
<i>ROCKY MOUNTAIN POWER - Total For Marathon Building</i>			<i>\$701.70</i>
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$832.42
<i>ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter</i>			<i>\$832.42</i>
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$31.33
<i>ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory</i>			<i>\$31.33</i>
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-093 1	\$940.09
<i>ROCKY MOUNTAIN POWER - Total For Parks - Athletic Maint.</i>			<i>\$940.09</i>

ROCKY MOUNTAIN POWER	Rec Center - Operations	Acct #54730761-095 6	\$3,468.35
<i>ROCKY MOUNTAIN POWER - Total For Rec Center - Operations</i>			<i>\$3,468.35</i>
ROCKY MOUNTAIN POWER	Regional Water Operations	Various accounts - see attached	\$40,713.41
<i>ROCKY MOUNTAIN POWER - Total For Regional Water Operations</i>			<i>\$40,713.41</i>
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Various accounts - see attached	\$7,330.75
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$7,330.75</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-002 2	\$1,283.48
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$19,961.40
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-135 0	\$72.93
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$21,317.81</i>
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>			<b>\$93,381.21</b>

## ROCKY MTN. FIRE SYST

ROCKY MTN. FIRE SYST	Golf - Operations	Fire Alarm System 19th Hole	\$13,060.00
<i>ROCKY MTN. FIRE SYST - Total For Golf - Operations</i>			<i>\$13,060.00</i>
<b>ROCKY MTN. FIRE SYST - ALL DEPARTMENTS</b>			<b>\$13,060.00</b>

## ROGUE

ROGUE	Fire-EMS Operations	Scout Hyper Back Machine	\$1,391.96
<i>ROGUE - Total For Fire-EMS Operations</i>			<i>\$1,391.96</i>
ROGUE	Fire-EMS Training	Workout sled and bands	\$483.00
ROGUE	Fire-EMS Training	2 back injury prevention machines	\$927.97
<i>ROGUE - Total For Fire-EMS Training</i>			<i>\$1,410.97</i>
<b>ROGUE - ALL DEPARTMENTS</b>			<b>\$2,802.93</b>

## ROGUE MECHANICAL

ROGUE MECHANICAL	Golf - Operations	Fire Suppression System	\$4,230.00
<i>ROGUE MECHANICAL - Total For Golf - Operations</i>			<i>\$4,230.00</i>
<b>ROGUE MECHANICAL - ALL DEPARTMENTS</b>			<b>\$4,230.00</b>

## Router

Router	Parks - Parks Maint.	Provide/Install/Service Rented	\$104.40
Router	Parks - Parks Maint.	Provide/Install/Service Rented	\$320.00



Router	Parks - Parks Maint.	Provide/Install/Service Rented	\$160.00
Router	Parks - Parks Maint.	Provide/Install/Service Rented	\$331.65
<i>Router - Total For Parks - Parks Maint.</i>			<i>\$916.05</i>
<b>Router - ALL DEPARTMENTS</b>			<b>\$916.05</b>

## ROTHHAMMER INTERNATI

ROTHHAMMER INTERNATI	Aquatics - Operations	Goggles	\$257.88
ROTHHAMMER INTERNATI	Aquatics - Operations	Goggles	\$493.27
<i>ROTHHAMMER INTERNATI - Total For Aquatics - Operations</i>			<i>\$751.15</i>
<b>ROTHHAMMER INTERNATI - ALL DEPARTMENTS</b>			<b>\$751.15</b>

## SAFARILAND

SAFARILAND	Police Traffic Enforcement	BUSINESS SERVICES NOT ELSEWHERE CLASSIFI	\$3,080.00
<i>SAFARILAND - Total For Police Traffic Enforcement</i>			<i>\$3,080.00</i>
<b>SAFARILAND - ALL DEPARTMENTS</b>			<b>\$3,080.00</b>

## SAFARILAND, LLC

SAFARILAND, LLC	Police Career Services	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLASSI	\$481.17
<i>SAFARILAND, LLC - Total For Police Career Services</i>			<i>\$481.17</i>
<b>SAFARILAND, LLC - ALL DEPARTMENTS</b>			<b>\$481.17</b>

## SAFEWAY #2761

SAFEWAY #2761	Fire-EMS Administration	iPad Charger	\$26.36
<i>SAFEWAY #2761 - Total For Fire-EMS Administration</i>			<i>\$26.36</i>
<b>SAFEWAY #2761 - ALL DEPARTMENTS</b>			<b>\$26.36</b>

## SALSBURY INDUSTRIES

SALSBURY INDUSTRIES	Police Administration	COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL	\$1,172.00
SALSBURY INDUSTRIES	Police Administration	COMMERCIAL EQUIPMENT, NOT ELSEWHERE CL	\$1,172.00
<i>SALSBURY INDUSTRIES - Total For Police Administration</i>			<i>\$2,344.00</i>
<b>SALSBURY INDUSTRIES - ALL DEPARTMENTS</b>			<b>\$2,344.00</b>

## SALTUS TECHNOLOGIES,

SALTUS TECHNOLOGIES,	Capital Projects Fund	Digiticket Interface to Incode Software	\$3,500.00
<i>SALTUS TECHNOLOGIES, - Total For Capital Projects Fund</i>			<i>\$3,500.00</i>
<b>SALTUS TECHNOLOGIES, - ALL DEPARTMENTS</b>			<b>\$3,500.00</b>

## SAMS CLUB #6425

SAMS CLUB #6425	Aquatics - Concessions	Concession Supplies	\$184.20
SAMS CLUB #6425	Aquatics - Concessions	Concession Supplies	\$171.32
SAMS CLUB #6425	Aquatics - Concessions	Concession Items to Sell	\$283.00
<i>SAMS CLUB #6425 - Total For Aquatics - Concessions</i>			<i>\$638.52</i>
SAMS CLUB #6425	Aquatics - Pool	Insect Repellant	\$25.96
<i>SAMS CLUB #6425 - Total For Aquatics - Pool</i>			<i>\$25.96</i>
SAMS CLUB #6425	Buildings & Structures Fund	City Hall Custodial Supplies	\$33.96
SAMS CLUB #6425	Buildings & Structures Fund	BAS Custodial Supplies	\$30.96
<i>SAMS CLUB #6425 - Total For Buildings &amp; Structures Fund</i>			<i>\$64.92</i>
SAMS CLUB #6425	Fleet Maintenance Fund	WHOLESALE CLUBS	\$150.27
SAMS CLUB #6425	Fleet Maintenance Fund	WATER CUPS	\$21.56
<i>SAMS CLUB #6425 - Total For Fleet Maintenance Fund</i>			<i>\$171.83</i>
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS	\$65.38
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS	\$70.63
SAMS CLUB #6425	Ice Arena - Concessions	CONCESSIONS	\$151.35
<i>SAMS CLUB #6425 - Total For Ice Arena - Concessions</i>			<i>\$287.36</i>
SAMS CLUB #6425	Police Administration	WHOLESALE CLUBS	\$106.96
<i>SAMS CLUB #6425 - Total For Police Administration</i>			<i>\$106.96</i>
SAMS CLUB #6425	Public Transit - CARES Act	WHOLESALE CLUBS CLEANING SUPPLIES	\$143.92
SAMS CLUB #6425	Public Transit - CARES Act	WHOLESALE CLUBS	\$29.79
SAMS CLUB #6425	Public Transit - CARES Act	WHOLESALE CLUBS, CLEANING SUPPLIES, BATTE	\$60.71
<i>SAMS CLUB #6425 - Total For Public Transit - CARES Act</i>			<i>\$234.42</i>
<b>SAMS CLUB #6425 - ALL DEPARTMENTS</b>			<b>\$1,529.97</b>

## SAMSCLUB #6425

SAMSCLUB #6425	Aquatics - Concessions	Supplies for Concessions	\$343.32
SAMSCLUB #6425	Aquatics - Concessions	Concession Supplies	\$37.76

<i>SAMSCLUB #6425 - Total For Aquatics - Concessions</i>			<i>\$381.08</i>
SAMSCLUB #6425	Balefill - Disposal & Landfill	EQUIP BLDG WINDOW CLEANER	\$39.90
<i>SAMSCLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$39.90</i>
SAMSCLUB #6425	Buildings & Structures Fund	Custodial Supplies for Police Shooting Area	\$67.94
SAMSCLUB #6425	Buildings & Structures Fund	Clty Center Custodial Supplies	\$31.96
<i>SAMSCLUB #6425 - Total For Buildings &amp; Structures Fund</i>			<i>\$99.90</i>
SAMSCLUB #6425	City Council	Council meeting supplies	\$228.26
<i>SAMSCLUB #6425 - Total For City Council</i>			<i>\$228.26</i>
SAMSCLUB #6425	Fire-EMS Operations	Ink Cartridges	\$180.96
SAMSCLUB #6425	Fire-EMS Operations	Station Water	\$10.08
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies	\$391.92
SAMSCLUB #6425	Fire-EMS Operations	Station Supplies and Membership Fee	\$277.06
<i>SAMSCLUB #6425 - Total For Fire-EMS Operations</i>			<i>\$860.02</i>
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS	\$17.05
SAMSCLUB #6425	Police Administration	WHOLESALE CLUBS	\$178.52
<i>SAMSCLUB #6425 - Total For Police Administration</i>			<i>\$195.57</i>
SAMSCLUB #6425	Police Career Services	WHOLESALE CLUBS	\$51.42
<i>SAMSCLUB #6425 - Total For Police Career Services</i>			<i>\$51.42</i>
SAMSCLUB #6425	Police Investigations	WHOLESALE CLUBS	\$261.90
<i>SAMSCLUB #6425 - Total For Police Investigations</i>			<i>\$261.90</i>
SAMSCLUB #6425	Sewer Wastewater Collection office supplies		\$17.98
<i>SAMSCLUB #6425 - Total For Sewer Wastewater Collection</i>			<i>\$17.98</i>
SAMSCLUB #6425	Water Distribution	paper supplies, cleaning	\$250.86
<i>SAMSCLUB #6425 - Total For Water Distribution</i>			<i>\$250.86</i>
<b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>			<b>\$2,386.89</b>

## SAMSCLUB.COM

SAMSCLUB.COM	Aquatics - Concessions	Concession Supplies	\$756.72
SAMSCLUB.COM	Aquatics - Concessions	Concession Supplies	\$929.86
SAMSCLUB.COM	Aquatics - Concessions	Concession Supplies	\$884.26
SAMSCLUB.COM	Aquatics - Concessions	Concession Supplies	\$438.84
<i>SAMSCLUB.COM - Total For Aquatics - Concessions</i>			<i>\$3,009.68</i>
SAMSCLUB.COM	Balefill - Disposal & Landfill	RETIREMENT CELEBRATION	\$172.32
SAMSCLUB.COM	Balefill - Disposal & Landfill	OPERATIONAL SUPPLIES	\$153.80
SAMSCLUB.COM	Balefill - Disposal & Landfill	JANITORIAL SUPPLIES GARBAGE BAGS	\$78.66

<i>SAMSCLUB.COM - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$404.78</i>
SAMSCLUB.COM	Balefill - Diversion & Special	TISSUE	\$39.96
<i>SAMSCLUB.COM - Total For Balefill - Diversion &amp; Special</i>			<i>\$39.96</i>
SAMSCLUB.COM	Ice Arena - Concessions	CONCESSIONS	\$113.00
<i>SAMSCLUB.COM - Total For Ice Arena - Concessions</i>			<i>\$113.00</i>
SAMSCLUB.COM	Refuse - Recycling	JANITORIAL SUPPLIES GARBAGE BAGS	\$15.48
SAMSCLUB.COM	Refuse - Recycling	OPERATIONAL SUPPLIES	\$27.18
<i>SAMSCLUB.COM - Total For Refuse - Recycling</i>			<i>\$42.66</i>
<b>SAMSCLUB.COM - ALL DEPARTMENTS</b>			<b>\$3,610.08</b>

## SESAC

SESAC	Aquatics - Operations	Music Service	\$300.00
<i>SESAC - Total For Aquatics - Operations</i>			<i>\$300.00</i>
SESAC	Ice Arena - Operations	Music Service	\$300.00
<i>SESAC - Total For Ice Arena - Operations</i>			<i>\$300.00</i>
SESAC	Rec Center - Operations	Music Service	\$365.00
<i>SESAC - Total For Rec Center - Operations</i>			<i>\$365.00</i>
<b>SESAC - ALL DEPARTMENTS</b>			<b>\$965.00</b>

## SHELL OIL 5744427920

SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$57.01
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$60.22
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$38.93
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$68.15
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$32.12
SHELL OIL 5744427920	Fire-EMS Operations	Fuel	\$56.59
<i>SHELL OIL 5744427920 - Total For Fire-EMS Operations</i>			<i>\$313.02</i>
<b>SHELL OIL 5744427920 - ALL DEPARTMENTS</b>			<b>\$313.02</b>

## SHELL OIL 910025698Q

SHELL OIL 910025698Q	Police Career Services	AUTOMATED FUEL DISPENSERS	\$35.44
<i>SHELL OIL 910025698Q - Total For Police Career Services</i>			<i>\$35.44</i>

**SHELL OIL 910025698Q - ALL DEPARTMENTS** \$35.44

**SHERWIN-WILLIAMS COR**

SHERWIN-WILLIAMS COR Refuse - Recycling Recycle container maintenance/repair \$251.35

*SHERWIN-WILLIAMS COR - Total For Refuse - Recycling* \$251.35

**SHERWIN-WILLIAMS COR - ALL DEPARTMENTS** \$251.35

**SHOSHONE DISTRIBUTIN**

SHOSHONE DISTRIBUTIN General Fund Revenue Cards, paper products & souvenirs \$1,686.50

*SHOSHONE DISTRIBUTIN - Total For General Fund Revenue* \$1,686.50

**SHOSHONE DISTRIBUTIN - ALL DEPARTMENTS** \$1,686.50

**SNAP-ONTOOLS CO**

SNAP-ONTOOLS CO Fleet Maintenance Fund HONDA ADAPTOR FOR SCANNER \$44.75

*SNAP-ONTOOLS CO - Total For Fleet Maintenance Fund* \$44.75

**SNAP-ONTOOLS CO - ALL DEPARTMENTS** \$44.75

**SOF FALL INC**

SOF FALL INC Capital Projects Fund Sof'Fall engineered wood fiber \$5,050.00

*SOF FALL INC - Total For Capital Projects Fund* \$5,050.00

**SOF FALL INC - ALL DEPARTMENTS** \$5,050.00

**SONNYS RV SALES**

SONNYS RV SALES Fire-EMS Training Floor mats and seat cover for CH4 rig \$475.66

*SONNYS RV SALES - Total For Fire-EMS Training* \$475.66

**SONNYS RV SALES - ALL DEPARTMENTS** \$475.66

**SOURCE OFFICE**

SOURCE OFFICE Public Safety Communication STATIONERY,OFFICE SUPPLIES,PRINTING AND \$1,324.39

SOURCE OFFICE Public Safety Communication STATIONERY,OFFICE SUPPLIES,PRINTING AND \$99.50

SOURCE OFFICE Public Safety Communication STATIONERY,OFFICE SUPPLIES,PRINTING AND \$188.73

SOURCE OFFICE - Total For Public Safety Communications \$1,612.62

**SOURCE OFFICE - ALL DEPARTMENTS \$1,612.62**

**SP TACKFORM**

SP TACKFORM Public Transit - CARES Act ELECTRONIC SALES \$238.82

SP TACKFORM - Total For Public Transit - CARES Act \$238.82

**SP TACKFORM - ALL DEPARTMENTS \$238.82**

**SPARE LABS INC**

SPARE LABS INC Public Transit - CARES Act MDT & Paratransit Dispatch Sof \$34,750.00

SPARE LABS INC - Total For Public Transit - CARES Act \$34,750.00

**SPARE LABS INC - ALL DEPARTMENTS \$34,750.00**

**SPF45**

SPF45 Police Administration AUTOMATED FUEL DISPENSERS \$79.17

SPF45 - Total For Police Administration \$79.17

**SPF45 - ALL DEPARTMENTS \$79.17**

**SQ CASPER GLASS, A**

SQ CASPER GLASS, A General Fund Revenue glass items for resale in the gift shop \$145.03

SQ CASPER GLASS, A - Total For General Fund Revenue \$145.03

**SQ CASPER GLASS, A - ALL DEPARTMENTS \$145.03**

**SQ CROWN FORMALWEAR**

SQ CROWN FORMALWEAR Fire-EMS Operations Christina's - Uniform sizing \$60.00

SQ CROWN FORMALWEAR - Total For Fire-EMS Operations \$60.00

**SQ CROWN FORMALWEAR - ALL DEPARTMENTS \$60.00**

**SQ DOUBLE D WELDING**

SQ DOUBLE D WELDING Hogadon - Operations MISCELLANEOUS AND RETAIL STORES (\$1,285.00)

SQ DOUBLE D WELDING - Total For Hogadon - Operations (\$1,285.00)

**SQ DOUBLE D WELDING - ALL DEPARTMENTS**

(\$1,285.00)

**SQ GREAT HARVEST BA**

SQ GREAT HARVEST BA	Human Resources	1/2 dozen doughnuts for Celebration with Carte	\$8.00
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<i>SQ GREAT HARVEST BA - Total For Human Resources</i>			<i>\$8.00</i>
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**SQ GREAT HARVEST BA - ALL DEPARTMENTS**

\$8.00

**SQ HOFFMAN MONUMENT**

SQ HOFFMAN MONUMENT	Cemetery	MONUMENT RE SET FOR FUNERAL	\$123.03
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<i>SQ HOFFMAN MONUMENT - Total For Cemetery</i>			<i>\$123.03</i>
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**SQ HOFFMAN MONUMENT - ALL DEPARTMENTS**

\$123.03

**SQ JC BAR PAINTING**

SQ JC BAR PAINTING	Balefill - Baler Processing	PAINT BALER BLDG BREAK ROOM STAIRWELL	\$1,000.00
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<i>SQ JC BAR PAINTING - Total For Balefill - Baler Processing</i>			<i>\$1,000.00</i>
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SQ JC BAR PAINTING	Balefill - Disposal & Landfill	BALER BUILDING PAINTING	\$1,790.00
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SQ JC BAR PAINTING	Balefill - Disposal & Landfill	SCALE HOUSE CABINET REPAINT	\$1,850.00
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SQ JC BAR PAINTING	Balefill - Disposal & Landfill	SAFETY YELLOW BALLARDS AND PARKING STOP	\$900.00
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SQ JC BAR PAINTING	Balefill - Disposal & Landfill	PAINT C-can	\$600.00
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<i>SQ JC BAR PAINTING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$5,140.00</i>
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SQ JC BAR PAINTING	Balefill - Diversion & Special	CUSTOMER AREA OF SCALE HOUSE CABINET RE	\$1,950.00
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<i>SQ JC BAR PAINTING - Total For Balefill - Diversion &amp; Special</i>			<i>\$1,950.00</i>
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**SQ JC BAR PAINTING - ALL DEPARTMENTS**

\$8,090.00

**SQ MY EDUCATIONAL R**

SQ MY EDUCATIONAL R	Risk Management	CPR /AED Training Certificates	\$88.00
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<i>SQ MY EDUCATIONAL R - Total For Risk Management</i>			<i>\$88.00</i>
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**SQ MY EDUCATIONAL R - ALL DEPARTMENTS**

\$88.00

**SQ PAPA JOHNS**

SQ PAPA JOHNS	Ice Arena - Concessions	Papa Johns May / April Orders	\$177.74
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<i>SQ PAPA JOHNS - Total For Ice Arena - Concessions</i>			<i>\$177.74</i>
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**SQ PAPA JOHNS - ALL DEPARTMENTS** \$177.74

**SQ PEDEN'S INC.**

SQ PEDEN'S INC.	Fire-EMS Operations	CFD Shirts for Admin Staff	\$142.00
<i>SQ PEDEN'S INC. - Total For Fire-EMS Operations</i>			<i>\$142.00</i>
SQ PEDEN'S INC.	Human Resources	3x Retirement Plaques	\$105.00
<i>SQ PEDEN'S INC. - Total For Human Resources</i>			<i>\$105.00</i>
SQ PEDEN'S INC.	Police Administration	MEN'S AND WOMEN'S CLOTHING STORES	\$1,150.00
<i>SQ PEDEN'S INC. - Total For Police Administration</i>			<i>\$1,150.00</i>
SQ PEDEN'S INC.	Public Safety Communication	MEN'S AND WOMEN'S CLOTHING STORES	\$1,200.00
<i>SQ PEDEN'S INC. - Total For Public Safety Communications</i>			<i>\$1,200.00</i>
<b>SQ PEDEN'S INC. - ALL DEPARTMENTS</b>			<b>\$2,597.00</b>

**SQ SUMMIT ELECTRIC**

SQ SUMMIT ELECTRIC	Buildings & Structures Fund	Repair parts for Mike Sedar Pool	\$75.00
SQ SUMMIT ELECTRIC	Buildings & Structures Fund	Electrical Repair Contractor for Fire Station 3	\$119.44
<i>SQ SUMMIT ELECTRIC - Total For Buildings &amp; Structures Fund</i>			<i>\$194.44</i>
<b>SQ SUMMIT ELECTRIC - ALL DEPARTMENTS</b>			<b>\$194.44</b>

**STAPLES**

STAPLES	Aquatics - Operations	Menus	\$120.33
<i>STAPLES - Total For Aquatics - Operations</i>			<i>\$120.33</i>
STAPLES	Fire-EMS Administration	Office Calendar	\$34.49
<i>STAPLES - Total For Fire-EMS Administration</i>			<i>\$34.49</i>
STAPLES	Fleet Maintenance Fund	STATIONARY, OFFICE AND SCHOOL SUPPLY STO	\$34.22
<i>STAPLES - Total For Fleet Maintenance Fund</i>			<i>\$34.22</i>
STAPLES	Human Resources	Service Recognition Luncheon - Photo Booth Pro	\$13.98
<i>STAPLES - Total For Human Resources</i>			<i>\$13.98</i>
STAPLES	Metro Animal Shelter	STATIONARY, OFFICE AND SCHOOL SUPPLY STO	\$68.92
<i>STAPLES - Total For Metro Animal Shelter</i>			<i>\$68.92</i>
<b>STAPLES - ALL DEPARTMENTS</b>			<b>\$271.94</b>

**STAPLES DIRECT**



STAPLES DIRECT	Police Federal Grants	STATIONERY,OFFICE SUPPLIES,PRINTING AND	\$48.76
STAPLES DIRECT	Police Federal Grants	TAX REFUND	(\$2.32)
<i>STAPLES DIRECT - Total For Police Federal Grants</i>			\$46.44
<b>STAPLES DIRECT - ALL DEPARTMENTS</b>			<b>\$46.44</b>

## STARBUCKS EVENINGS S

STARBUCKS EVENINGS S	Police Investigations	FAST FOOD RESTAURANTS	\$5.57
<i>STARBUCKS EVENINGS S - Total For Police Investigations</i>			\$5.57
<b>STARBUCKS EVENINGS S - ALL DEPARTMENTS</b>			<b>\$5.57</b>

## STARBUCKS STORE

STARBUCKS STORE	Fire-EMS Training	Coffee for evaluators for Engineer Testing	\$18.85
STARBUCKS STORE	Fire-EMS Training	Coffee for evaluators for Engineer Testing	\$27.67
<i>STARBUCKS STORE - Total For Fire-EMS Training</i>			\$46.52
<b>STARBUCKS STORE - ALL DEPARTMENTS</b>			<b>\$46.52</b>

## STATE OF WY.

STATE OF WY.	Municipal Court	Notary Public Commission - Maurietta Davidson	\$30.00
<i>STATE OF WY. - Total For Municipal Court</i>			\$30.00
<b>STATE OF WY. - ALL DEPARTMENTS</b>			<b>\$30.00</b>

## STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	\$8,042.50
STATELINE NO 7 ARCHI	Capital Projects Fund	Architectural design for City	\$14,872.75
<i>STATELINE NO 7 ARCHI - Total For Capital Projects Fund</i>			\$22,915.25
<b>STATELINE NO 7 ARCHI - ALL DEPARTMENTS</b>			<b>\$22,915.25</b>

## STOTZ EQUIPMENT

STOTZ EQUIPMENT	Balefill - Baler Processing	NORTH BALER ENVIRO BALE REPLACEMENT SPRI	\$13.25
<i>STOTZ EQUIPMENT - Total For Balefill - Baler Processing</i>			\$13.25
STOTZ EQUIPMENT	Cemetery	COMMERCIAL EQUIPMENT TRIMMERS FOR SPE	\$561.13
<i>STOTZ EQUIPMENT - Total For Cemetery</i>			\$561.13

STOTZ EQUIPMENT	Parks - Urban Forestry	Pole chainsaws Stihl	\$1,331.95
<i>STOTZ EQUIPMENT - Total For Parks - Urban Forestry</i>			<i>\$1,331.95</i>
STOTZ EQUIPMENT	Regional Water Operations	Air Cleaner for Mower	\$180.98
STOTZ EQUIPMENT	Regional Water Operations	Fuel Filter for Mower	\$5.31
<i>STOTZ EQUIPMENT - Total For Regional Water Operations</i>			<i>\$186.29</i>
STOTZ EQUIPMENT	WWTP Operations	Mower blade	\$48.60
<i>STOTZ EQUIPMENT - Total For WWTP Operations</i>			<i>\$48.60</i>
<b>STOTZ EQUIPMENT - ALL DEPARTMENTS</b>			<b>\$2,141.22</b>

## Subway 10504

Subway 10504	Fire-EMS Training	Dinner -NFA Class, Riverton, WY	\$12.63
<i>Subway 10504 - Total For Fire-EMS Training</i>			<i>\$12.63</i>
<b>Subway 10504 - ALL DEPARTMENTS</b>			<b>\$12.63</b>

## SUMMIT ELECTRIC LLC.

SUMMIT ELECTRIC LLC.	Refuse - Commercial	Electrical work	\$1,828.20
SUMMIT ELECTRIC LLC.	Refuse - Commercial	Electrical work	\$1,100.00
SUMMIT ELECTRIC LLC.	Refuse - Commercial	Electrical work	\$1,127.86
<i>SUMMIT ELECTRIC LLC. - Total For Refuse - Commercial</i>			<i>\$4,056.06</i>
<b>SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS</b>			<b>\$4,056.06</b>

## SUMMIT FIRE AND SECU

SUMMIT FIRE AND SECU	Hogadon - Operations	Kitchen hoods	\$572.75
<i>SUMMIT FIRE AND SECU - Total For Hogadon - Operations</i>			<i>\$572.75</i>
SUMMIT FIRE AND SECU	Public Transit - CARES Act	BUSINESS SERVICES NOT ELSEWHERE CLASSIFI FI	\$10.00
<i>SUMMIT FIRE AND SECU - Total For Public Transit - CARES Act</i>			<i>\$10.00</i>
SUMMIT FIRE AND SECU	Streets	Annual Fire Extinguisher Inspections/Certificatio	\$401.95
<i>SUMMIT FIRE AND SECU - Total For Streets</i>			<i>\$401.95</i>
<b>SUMMIT FIRE AND SECU - ALL DEPARTMENTS</b>			<b>\$984.70</b>

## SUN COUNTRY DISTRIBU

SUN COUNTRY DISTRIBU	Aquatics - Pool	Outdoor Pool Chemicals - Chlorine	\$10,264.99
<i>SUN COUNTRY DISTRIBU - Total For Aquatics - Pool</i>			<i>\$10,264.99</i>

**SUN COUNTRY DISTRIBU - ALL DEPARTMENTS**

\$10,264.99

**SURVEYPLANET PRO PLA**

SURVEYPLANET PRO PLA	Rec Center - Admin	SURVEY PLANET PRO PLAN FEE	\$180.00
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<i>SURVEYPLANET PRO PLA - Total For Rec Center - Admin</i>			\$180.00
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**SURVEYPLANET PRO PLA - ALL DEPARTMENTS**

\$180.00

**SUTHERLANDS 2219**

SUTHERLANDS 2219	Aquatics - Pool	Hose Keys for Outdoor Pools	\$14.97
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SUTHERLANDS 2219	Aquatics - Pool	Leaking Sink Parts for Outdoor Pools	\$52.34
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SUTHERLANDS 2219	Aquatics - Pool	Zip Ties and Hose for Pumps for Outdoor Pools	\$39.65
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<i>SUTHERLANDS 2219 - Total For Aquatics - Pool</i>			\$106.96
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SUTHERLANDS 2219	Buildings & Structures Fund	BAS Shop Supplies	\$51.17
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SUTHERLANDS 2219	Buildings & Structures Fund	Flag pole repair supplies for Ft. Caspar	\$3.58
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<i>SUTHERLANDS 2219 - Total For Buildings &amp; Structures Fund</i>			\$54.75
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SUTHERLANDS 2219	Fleet Maintenance Fund	LUMBER AND BUILDING MATERIALS STORES	\$76.16
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<i>SUTHERLANDS 2219 - Total For Fleet Maintenance Fund</i>			\$76.16
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SUTHERLANDS 2219	Metro Animal Shelter	LUMBER AND BUILDING MATERIALS STORES	\$588.00
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<i>SUTHERLANDS 2219 - Total For Metro Animal Shelter</i>			\$588.00
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SUTHERLANDS 2219	Regional Water Operations	Sump Pump for Morad 5	\$162.64
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<i>SUTHERLANDS 2219 - Total For Regional Water Operations</i>			\$162.64
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SUTHERLANDS 2219	Water Distribution	SOD	\$199.60
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<i>SUTHERLANDS 2219 - Total For Water Distribution</i>			\$199.60
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**SUTHERLANDS 2219 - ALL DEPARTMENTS**

\$1,188.11

**TACO BELL 036156**

TACO BELL 036156	Police Investigations	FAST FOOD RESTAURANTS	\$8.67
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<i>TACO BELL 036156 - Total For Police Investigations</i>			\$8.67
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**TACO BELL 036156 - ALL DEPARTMENTS**

\$8.67

**TACOS MEXICO**

TACOS MEXICO	Police Career Services	EATING PLACES, RESTAURANTS	\$51.96
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<i>TACOS MEXICO - Total For Police Career Services</i>			\$51.96
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**TACOS MEXICO - ALL DEPARTMENTS** \$51.96

**TARGET**

TARGET Human Resources DISCOUNT STORES \$160.00

*TARGET - Total For Human Resources* \$160.00

TARGET Rec Center - Sports Programs DISCOUNT STORES \$89.90

*TARGET - Total For Rec Center - Sports Programs* \$89.90

**TARGET - ALL DEPARTMENTS** \$249.90

**THATCHER CO.**

THATCHER CO. WWTP Regional Interceptors Ferrous chloride delivery on 6/10/21 \$9,133.05

*THATCHER CO. - Total For WWTP Regional Interceptors* \$9,133.05

**THATCHER CO. - ALL DEPARTMENTS** \$9,133.05

**THE ABY MANUFACTURIN**

THE ABY MANUFACTURIN Police Administration Badges \$14,000.00

*THE ABY MANUFACTURIN - Total For Police Administration* \$14,000.00

THE ABY MANUFACTURIN Police Career Services Badges \$2,049.65

*THE ABY MANUFACTURIN - Total For Police Career Services* \$2,049.65

**THE ABY MANUFACTURIN - ALL DEPARTMENTS** \$16,049.65

**THE HOME DEPOT**

THE HOME DEPOT Aquatics - Pool Washers for Valve Pipes at Washington \$7.71

*THE HOME DEPOT - Total For Aquatics - Pool* \$7.71

THE HOME DEPOT Balefill - Baler Processing EVAP COOLER FOR EMPLOYEES IN BALER BLDG \$1,034.10

THE HOME DEPOT Balefill - Baler Processing CLEANING SUPPLIES BALER BUILDING \$182.84

THE HOME DEPOT Balefill - Baler Processing SHELVING FOR LOCKER ROOMS \$139.96

*THE HOME DEPOT - Total For Balefill - Baler Processing* \$1,356.90

THE HOME DEPOT Buildings & Structures Fund BAS Shop Supplies \$102.91

THE HOME DEPOT Buildings & Structures Fund Cleaning supplies for PD Shooting Area \$30.47

*THE HOME DEPOT - Total For Buildings & Structures Fund* \$133.38

THE HOME DEPOT Cemetery FLOWERS FOR VETERANS PARK \$158.18

THE HOME DEPOT Cemetery HOME SUPPLY WAREHOUSE STORES BUG SPRAY \$38.91

<i>THE HOME DEPOT - Total For Cemetery</i>			\$197.09
THE HOME DEPOT	Fleet Maintenance Fund	HOME SUPPLY WAREHOUSE STORES	\$94.24
<i>THE HOME DEPOT - Total For Fleet Maintenance Fund</i>			\$94.24
THE HOME DEPOT	Golf - Operations	clean supplies for clubhouse and maintenance	\$207.61
<i>THE HOME DEPOT - Total For Golf - Operations</i>			\$207.61
THE HOME DEPOT	Hogadon - Operations	Stain and Supplies	\$250.57
<i>THE HOME DEPOT - Total For Hogadon - Operations</i>			\$250.57
THE HOME DEPOT	Parks - Parks Maint.	Soil for pots at the service center	\$31.88
THE HOME DEPOT	Parks - Parks Maint.	Water coolers for Mowing Crew	\$37.94
<i>THE HOME DEPOT - Total For Parks - Parks Maint.</i>			\$69.82
THE HOME DEPOT	Planning	HOME SUPPLY WAREHOUSE STORES	(\$510.05)
THE HOME DEPOT	Planning	HOME SUPPLY WAREHOUSE FLOWERS FOR BED	\$209.90
THE HOME DEPOT	Planning	HOME SUPPLY WAREHOUSE STORES OYD FLOW	\$386.20
THE HOME DEPOT	Planning	OVERCHARGED \$501.09 RECITE #6001-00014-2	\$931.38
<i>THE HOME DEPOT - Total For Planning</i>			\$1,017.43
THE HOME DEPOT	Police Patrol	HOME SUPPLY WAREHOUSE STORES	\$116.84
<i>THE HOME DEPOT - Total For Police Patrol</i>			\$116.84
THE HOME DEPOT	Rec Center - Operations	Custodial supplies	\$38.95
<i>THE HOME DEPOT - Total For Rec Center - Operations</i>			\$38.95
THE HOME DEPOT	Rec Center - Sports Programs	HOME SUPPLY WAREHOUSE STORES	\$79.90
<i>THE HOME DEPOT - Total For Rec Center - Sports Programs</i>			\$79.90
THE HOME DEPOT	Water Meters	CABLE TIES	\$28.46
<i>THE HOME DEPOT - Total For Water Meters</i>			\$28.46
<b>THE HOME DEPOT - ALL DEPARTMENTS</b>			<b>\$3,598.90</b>

## THE OFFICE SHOP, INC

THE OFFICE SHOP, INC	Fire-EMS Administration	Canon Copier usage 5/9/21 to 6/8/21	\$91.42
<i>THE OFFICE SHOP, INC - Total For Fire-EMS Administration</i>			\$91.42
<b>THE OFFICE SHOP, INC - ALL DEPARTMENTS</b>			<b>\$91.42</b>

## The Webstaurant Stor

The Webstaurant Stor	Police Administration	DURABLE GOODS,NOT ELSEWHERE CLASSIFIED	(\$164.95)
<i>The Webstaurant Stor - Total For Police Administration</i>			(\$164.95)

**The Webstaurant Stor - ALL DEPARTMENTS**

(\$164.95)

**THRIFTY #0071216**

THRIFTY #0071216	Police Career Services	THRIFTY RENT-A-CAR	\$56.67
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<i>THRIFTY #0071216 - Total For Police Career Services</i>			\$56.67
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<b>THRIFTY #0071216 - ALL DEPARTMENTS</b>			<b>\$56.67</b>
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**TITAN DISTRIBUTORS I**

TITAN DISTRIBUTORS I	Fire-EMS Training	30lb slam balls	\$94.48
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<i>TITAN DISTRIBUTORS I - Total For Fire-EMS Training</i>			\$94.48
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<b>TITAN DISTRIBUTORS I - ALL DEPARTMENTS</b>			<b>\$94.48</b>
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**TLO TRANSUNION**

TLO TRANSUNION	Police Career Services	COMPUTER AND DATA PROCESSING SERVICES	\$453.50
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<i>TLO TRANSUNION - Total For Police Career Services</i>			\$453.50
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<b>TLO TRANSUNION - ALL DEPARTMENTS</b>			<b>\$453.50</b>
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**TOP OFFICE PRODUCTS**

TOP OFFICE PRODUCTS	Fleet Maintenance Fund	Copy charge for May 2021	\$43.30
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<i>TOP OFFICE PRODUCTS - Total For Fleet Maintenance Fund</i>			\$43.30
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TOP OFFICE PRODUCTS	Ft. Caspar Museum	Quarterly copier fee	\$12.78
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<i>TOP OFFICE PRODUCTS - Total For Ft. Caspar Museum</i>			\$12.78
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TOP OFFICE PRODUCTS	Parks - Parks Maint.	Copy charge for May 2021	\$43.30
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<i>TOP OFFICE PRODUCTS - Total For Parks - Parks Maint.</i>			\$43.30
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TOP OFFICE PRODUCTS	Public Transit - CARES Act	Copy charge for May 2021	\$161.85
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<i>TOP OFFICE PRODUCTS - Total For Public Transit - CARES Act</i>			\$161.85
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TOP OFFICE PRODUCTS	Streets	Copy charge for May 2021	\$43.30
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<i>TOP OFFICE PRODUCTS - Total For Streets</i>			\$43.30
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<b>TOP OFFICE PRODUCTS - ALL DEPARTMENTS</b>			<b>\$304.53</b>
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**TOWNEPLACE SUITES SA**

TOWNEPLACE SUITES SA	Police Career Services	MARRIOT/TOWNPLACE SUITES	\$523.54
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<i>TOWNEPLACE SUITES SA - Total For Police Career Services</i>			\$523.54
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<b>TOWNEPLACE SUITES SA - ALL DEPARTMENTS</b>			\$523.54
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## **TOWNSQUARE MEDIA, IN**

TOWNSQUARE MEDIA, IN	Sewer Stormwater	ADVERTISING SERVICES	\$1,550.00
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<i>TOWNSQUARE MEDIA, IN - Total For Sewer Stormwater</i>			\$1,550.00
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<b>TOWNSQUARE MEDIA, IN - ALL DEPARTMENTS</b>			\$1,550.00
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## **TRACTOR SUPPLY CO**

TRACTOR SUPPLY CO	Ice Arena - Operations	PROPANE FOR OLYMPIA	\$105.46
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<i>TRACTOR SUPPLY CO - Total For Ice Arena - Operations</i>			\$105.46
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<b>TRACTOR SUPPLY CO - ALL DEPARTMENTS</b>			\$105.46
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## **TRAVELOCITY 72098889**

TRAVELOCITY 72098889	Police Career Services	TRAVEL AGENCIES	\$126.33
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<i>TRAVELOCITY 72098889 - Total For Police Career Services</i>			\$126.33
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<b>TRAVELOCITY 72098889 - ALL DEPARTMENTS</b>			\$126.33
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## **TRAVELOCITY 72109177**

TRAVELOCITY 72109177	Fire-EMS Training	Rooms for Engineer Evaluators	\$1,202.88
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<i>TRAVELOCITY 72109177 - Total For Fire-EMS Training</i>			\$1,202.88
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<b>TRAVELOCITY 72109177 - ALL DEPARTMENTS</b>			\$1,202.88
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## **TRIHYDRO CORP.**

TRIHYDRO CORP.	Capital Projects Fund	GemsS028879-EPA Brownfields Ha	\$276.00
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TRIHYDRO CORP.	Capital Projects Fund	GemsS028879-EPA Brownfields Ha	\$618.00
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TRIHYDRO CORP.	Capital Projects Fund	GemsS028879-EPA Brownfields Ha	\$34.50
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TRIHYDRO CORP.	Capital Projects Fund	GemsS028879-EPA Brownfields Ha	\$241.50
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<i>TRIHYDRO CORP. - Total For Capital Projects Fund</i>			\$1,170.00
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<b>TRIHYDRO CORP. - ALL DEPARTMENTS</b>			\$1,170.00
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## TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Haul truck rental	\$1,375.00
TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Haul truck rental	\$1,375.00
TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Weekly rental	\$1,375.00

*TRI-STATE TRUCK & EQ - Total For Balefill - Disposal & Landfill* \$4,125.00

**TRI-STATE TRUCK & EQ - ALL DEPARTMENTS** \$4,125.00

## TST SEAFOOD LADY

TST SEAFOOD LADY	Police Investigations	EATING PLACES, RESTAURANTS	\$23.16
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*TST SEAFOOD LADY - Total For Police Investigations* \$23.16

**TST SEAFOOD LADY - ALL DEPARTMENTS** \$23.16

## TST WYOMING RIB

TST WYOMING RIB	City Council	Lunch meeting	\$22.35
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*TST WYOMING RIB - Total For City Council* \$22.35

TST WYOMING RIB	City Manager	Lunch meeting	\$22.35
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TST WYOMING RIB	City Manager	Lunch meeting	\$40.40
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*TST WYOMING RIB - Total For City Manager* \$62.75

**TST WYOMING RIB - ALL DEPARTMENTS** \$85.10

## TW ENTERPRISES

TW ENTERPRISES	Fire-EMS Administration	Repair of alarm at Station 1	\$80.00
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*TW ENTERPRISES - Total For Fire-EMS Administration* \$80.00

**TW ENTERPRISES - ALL DEPARTMENTS** \$80.00

## TWEED'S WHOLESAL

TWEED'S WHOLESAL	Rec Center - Operations	Payment of Inv #403661	\$833.25
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*TWEED'S WHOLESAL - Total For Rec Center - Operations* \$833.25

**TWEED'S WHOLESAL - ALL DEPARTMENTS** \$833.25

## TYLER TECHNOLOGIES I



TYLER TECHNOLOGIES I	Balefill - Disposal & Landfill	Gems S028911 - Tyler Conversio	\$18.00
<i>TYLER TECHNOLOGIES I - Total For Balefill - Disposal &amp; Landfill</i>			\$18.00
TYLER TECHNOLOGIES I	Capital Projects Fund	Gems S028911 - Tyler Conversio	\$310.50
TYLER TECHNOLOGIES I	Capital Projects Fund	Gems S028911 - Tyler Conversio	\$5,200.00
<i>TYLER TECHNOLOGIES I - Total For Capital Projects Fund</i>			\$5,510.50
TYLER TECHNOLOGIES I	Refuse - Residential	Gems S028911 - Tyler Conversio	\$27.00
<i>TYLER TECHNOLOGIES I - Total For Refuse - Residential</i>			\$27.00
TYLER TECHNOLOGIES I	Regional Water Operations	Gems S028911 - Tyler Conversio	\$4.50
<i>TYLER TECHNOLOGIES I - Total For Regional Water Operations</i>			\$4.50
TYLER TECHNOLOGIES I	Sewer Wastewater Collection	Gems S028911 - Tyler Conversio	\$22.50
<i>TYLER TECHNOLOGIES I - Total For Sewer Wastewater Collection</i>			\$22.50
TYLER TECHNOLOGIES I	Water Distribution	Gems S028911 - Tyler Conversio	\$49.50
<i>TYLER TECHNOLOGIES I - Total For Water Distribution</i>			\$49.50
TYLER TECHNOLOGIES I	WWTP Operations	Gems S028911 - Tyler Conversio	\$18.00
<i>TYLER TECHNOLOGIES I - Total For WWTP Operations</i>			\$18.00
<b>TYLER TECHNOLOGIES I - ALL DEPARTMENTS</b>			<b>\$5,650.00</b>

## ULINE

ULINE	Police Patrol	Padlocks	\$43.50
ULINE	Police Patrol	Padlocks	\$127.28
<i>ULINE - Total For Police Patrol</i>			\$170.78
<b>ULINE - ALL DEPARTMENTS</b>			<b>\$170.78</b>

## ULINE SHIP SUPPLIE

ULINE SHIP SUPPLIE	Ft. Caspar Museum	merchandise bags for gift shop	\$154.70
<i>ULINE SHIP SUPPLIE - Total For Ft. Caspar Museum</i>			\$154.70
ULINE SHIP SUPPLIE	Police Administration	CATALOG MERCHANTS	\$190.03
<i>ULINE SHIP SUPPLIE - Total For Police Administration</i>			\$190.03
<b>ULINE SHIP SUPPLIE - ALL DEPARTMENTS</b>			<b>\$344.73</b>

## UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Police Career Services	Firearm carrier	\$537.46
<i>UNIFORMS 2 GEAR - Total For Police Career Services</i>			\$537.46

**UNIFORMS 2 GEAR - ALL DEPARTMENTS** \$537.46

**UNION WIRELESS**

UNION WIRELESS Water Tanks Upper Rock Creek Reservoir SCADA & Cell Phon \$95.21

UNION WIRELESS Water Tanks Upper Rock Creek Reservoir SCADA & Cell Phon \$95.21

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*UNION WIRELESS - Total For Water Tanks* \$190.42

**UNION WIRELESS - ALL DEPARTMENTS** \$190.42

**UNITED 0162348804**

UNITED 0162348804 Police Career Services UNITED AIRLINES \$677.80

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*UNITED 0162348804 - Total For Police Career Services* \$677.80

**UNITED 0162348804 - ALL DEPARTMENTS** \$677.80

**UNITED 0162350340**

UNITED 0162350340 Police Career Services UNITED AIRLINES \$1,198.80

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*UNITED 0162350340 - Total For Police Career Services* \$1,198.80

**UNITED 0162350340 - ALL DEPARTMENTS** \$1,198.80

**UNITED 0169919868**

UNITED 0169919868 Police Investigations UNITED AIRLINES \$35.00

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*UNITED 0169919868 - Total For Police Investigations* \$35.00

**UNITED 0169919868 - ALL DEPARTMENTS** \$35.00

**UNITED 0169919872**

UNITED 0169919872 Police Investigations UNITED AIRLINES \$35.00

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*UNITED 0169919872 - Total For Police Investigations* \$35.00

**UNITED 0169919872 - ALL DEPARTMENTS** \$35.00

**UNITED 0169920778**

UNITED 0169920778 Police Investigations UNITED AIRLINES \$35.00

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*UNITED 0169920778 - Total For Police Investigations* \$35.00

**UNITED 0169920778 - ALL DEPARTMENTS** \$35.00

**UNITED 0169920779**

UNITED 0169920779 Police Career Services UNITED AIRLINES \$35.00

*UNITED 0169920779 - Total For Police Career Services* \$35.00

UNITED 0169920779 Police Investigations UNITED AIRLINES \$35.00

*UNITED 0169920779 - Total For Police Investigations* \$35.00

**UNITED 0169920779 - ALL DEPARTMENTS** \$70.00

**UNITED 0169925176**

UNITED 0169925176 Police Career Services UNITED AIRLINES \$45.00

*UNITED 0169925176 - Total For Police Career Services* \$45.00

**UNITED 0169925176 - ALL DEPARTMENTS** \$45.00

**UNIVERSITY OF WY.**

UNIVERSITY OF WY. Ft. Caspar Museum Bozeman Trail Traveling Exhibit \$120.00

*UNIVERSITY OF WY. - Total For Ft. Caspar Museum* \$120.00

**UNIVERSITY OF WY. - ALL DEPARTMENTS** \$120.00

**URGENT CARE OF CASPE**

URGENT CARE OF CASPE Property Insurance Fund MEDICAL SERVICES & HEALTH PRACTITIONERS \$3,033.00

*URGENT CARE OF CASPE - Total For Property Insurance Fund* \$3,033.00

**URGENT CARE OF CASPE - ALL DEPARTMENTS** \$3,033.00

**USA ADMIRAL BEVERAGE**

USA ADMIRAL BEVERAGE Police Investigations FAST FOOD RESTAURANTS \$2.60

*USA ADMIRAL BEVERAGE - Total For Police Investigations* \$2.60

**USA ADMIRAL BEVERAGE - ALL DEPARTMENTS** \$2.60

**USA BLUE BOOK**

USA BLUE BOOK Regional Water Operations Level Transmitter and Credit \$35.54

USA BLUE BOOK - Total For Regional Water Operations	\$35.54
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<b>USA BLUE BOOK - ALL DEPARTMENTS</b>	<b>\$35.54</b>
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### USPS PO 5715580478

USPS PO 5715580478	Public Transit - CARES Act	POSTAGE	\$2.40
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<i>USPS PO 5715580478 - Total For Public Transit - CARES Act</i>	<i>\$2.40</i>
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<b>USPS PO 5715580478 - ALL DEPARTMENTS</b>	<b>\$2.40</b>
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### USPS PO 5715580945

USPS PO 5715580945	Human Resources	1 Certified Letter Sent	\$7.00
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<i>USPS PO 5715580945 - Total For Human Resources</i>	<i>\$7.00</i>
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<b>USPS PO 5715580945 - ALL DEPARTMENTS</b>	<b>\$7.00</b>
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### USPS PO 5730780443

USPS PO 5730780443	Public Transit - CARES Act	POSTAGE STAMPS	\$55.00
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<i>USPS PO 5730780443 - Total For Public Transit - CARES Act</i>	<i>\$55.00</i>
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<b>USPS PO 5730780443 - ALL DEPARTMENTS</b>	<b>\$55.00</b>
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### USPS PO 5762700491

USPS PO 5762700491	General Fund Revenue	Postcard Stamps for resale in Museum store	\$72.00
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<i>USPS PO 5762700491 - Total For General Fund Revenue</i>	<i>\$72.00</i>
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USPS PO 5762700491	Water Distribution	POSTAGE STAMPS	\$990.00
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<i>USPS PO 5762700491 - Total For Water Distribution</i>	<i>\$990.00</i>
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<b>USPS PO 5762700491 - ALL DEPARTMENTS</b>	<b>\$1,062.00</b>
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### UW CASHIER OFFICE

UW CASHIER OFFICE	Metro Animal Control	COLLEGES, UNIVERSITIES, PROFESSIONAL SCH	\$13.34
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<i>UW CASHIER OFFICE - Total For Metro Animal Control</i>	<i>\$13.34</i>
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<b>UW CASHIER OFFICE - ALL DEPARTMENTS</b>	<b>\$13.34</b>
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### VALOR CONSTRUCTION L

VALOR CONSTRUCTION L	Capital Projects Fund	Building power wash, oil, prime & paint	\$22,087.50
<i>VALOR CONSTRUCTION L - Total For Capital Projects Fund</i>			<i>\$22,087.50</i>
<b>VALOR CONSTRUCTION L - ALL DEPARTMENTS</b>			<b>\$22,087.50</b>

## VAN DIEST SUPPLY COM

VAN DIEST SUPPLY COM	Weed & Pest Fund	Chemical Purchase	\$906.40
<i>VAN DIEST SUPPLY COM - Total For Weed &amp; Pest Fund</i>			<i>\$906.40</i>
<b>VAN DIEST SUPPLY COM - ALL DEPARTMENTS</b>			<b>\$906.40</b>

## VAUGHN S CRONIN

VAUGHN S CRONIN	General Fund Revenue	Payment of Fort Caspar order on 4/8/21	\$100.00
<i>VAUGHN S CRONIN - Total For General Fund Revenue</i>			<i>\$100.00</i>
<b>VAUGHN S CRONIN - ALL DEPARTMENTS</b>			<b>\$100.00</b>

## VCN WYDOTIFTAIRP

VCN WYDOTIFTAIRP	Fleet Maintenance Fund	LICENSE PLATES (4)	\$16.25
<i>VCN WYDOTIFTAIRP - Total For Fleet Maintenance Fund</i>			<i>\$16.25</i>
<b>VCN WYDOTIFTAIRP - ALL DEPARTMENTS</b>			<b>\$16.25</b>

## VERIZON WIRELESS

VERIZON WIRELESS	Buildings & Structures Fund	Cell phone service	\$40.01
<i>VERIZON WIRELESS - Total For Buildings &amp; Structures Fund</i>			<i>\$40.01</i>
VERIZON WIRELESS	Police Investigations	Cardiff	\$170.00
<i>VERIZON WIRELESS - Total For Police Investigations</i>			<i>\$170.00</i>
VERIZON WIRELESS	Police Traffic Enforcement	Cell phone	\$133.40
<i>VERIZON WIRELESS - Total For Police Traffic Enforcement</i>			<i>\$133.40</i>
VERIZON WIRELESS	Public Safety Communication	Cell phone	\$839.36
<i>VERIZON WIRELESS - Total For Public Safety Communications</i>			<i>\$839.36</i>
VERIZON WIRELESS	Water Distribution	Communication service	\$633.54
<i>VERIZON WIRELESS - Total For Water Distribution</i>			<i>\$633.54</i>
<b>VERIZON WIRELESS - ALL DEPARTMENTS</b>			<b>\$1,816.31</b>

## VRC COMPANIES LLC

VRC COMPANIES LLC	City Attorney	Standard monthly fee	\$83.04
<i>VRC COMPANIES LLC - Total For City Attorney</i>			<i>\$83.04</i>
VRC COMPANIES LLC	Municipal Court	Destruction rotations	\$55.13
<i>VRC COMPANIES LLC - Total For Municipal Court</i>			<i>\$55.13</i>
VRC COMPANIES LLC	Police Administration	Standard monthly fee	\$119.07
<i>VRC COMPANIES LLC - Total For Police Administration</i>			<i>\$119.07</i>
VRC COMPANIES LLC	Public Safety Communication	Standard monthly fee	\$83.04
<i>VRC COMPANIES LLC - Total For Public Safety Communications</i>			<i>\$83.04</i>
<b>VRC COMPANIES LLC - ALL DEPARTMENTS</b>			<b>\$340.28</b>

## VZWRLSS IVR VB

VZWRLSS IVR VB	Cemetery	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$40.01
VZWRLSS IVR VB	Cemetery	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$40.01
<i>VZWRLSS IVR VB - Total For Cemetery</i>			<i>\$80.02</i>
VZWRLSS IVR VB	Code Enforcement	TELECOMMUNICATION SERV.INCLUD. LOCAL/L.	\$236.55
<i>VZWRLSS IVR VB - Total For Code Enforcement</i>			<i>\$236.55</i>
VZWRLSS IVR VB	WWTP Operations	Communications	\$147.98
<i>VZWRLSS IVR VB - Total For WWTP Operations</i>			<i>\$147.98</i>
<b>VZWRLSS IVR VB - ALL DEPARTMENTS</b>			<b>\$464.55</b>

## VZWRLSS MY VZ VB P

VZWRLSS MY VZ VB P	Fire-EMS Administration	Service for April 17 - May 16, 2021	\$1,520.38
VZWRLSS MY VZ VB P	Fire-EMS Administration	Air Card Service April 17 - May 16, 2021	\$122.91
<i>VZWRLSS MY VZ VB P - Total For Fire-EMS Administration</i>			<i>\$1,643.29</i>
VZWRLSS MY VZ VB P	Golf - Operations	Cellular service for irrigation I-pad	\$80.02
<i>VZWRLSS MY VZ VB P - Total For Golf - Operations</i>			<i>\$80.02</i>
VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$26.69
<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			<i>\$26.69</i>
<b>VZWRLSS MY VZ VB P - ALL DEPARTMENTS</b>			<b>\$1,750.00</b>

## WAGNERS OUTDOOR OUTF

WAGNERS OUTDOOR OUTF	Streets	Propane for April, May and June	\$352.61
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WAGNERS OUTDOOR OUTF - Total For Streets \$352.61

**WAGNERS OUTDOOR OUTF - ALL DEPARTMENTS \$352.61**

### WAL-MART #1617

WAL-MART #1617 Aquatics - Pool Custodial Supplies for Outdoor Pools \$60.11

WAL-MART #1617 - Total For Aquatics - Pool \$60.11

WAL-MART #1617 Balefill - Disposal & Landfill RETIREMENT CELEBRATION AND BALER BLDG S \$74.58

WAL-MART #1617 - Total For Balefill - Disposal & Landfill \$74.58

WAL-MART #1617 Fire-EMS Operations Station Supplies \$24.16

WAL-MART #1617 - Total For Fire-EMS Operations \$24.16

WAL-MART #1617 Fire-EMS Training Sunscreen for engineer testing \$25.94

WAL-MART #1617 - Total For Fire-EMS Training \$25.94

WAL-MART #1617 Metro Animal Shelter GROCERY STORES, SUPERMARKETS \$23.40

WAL-MART #1617 - Total For Metro Animal Shelter \$23.40

WAL-MART #1617 Planning WALMART FLOWERS OYD \$95.14

WAL-MART #1617 - Total For Planning \$95.14

WAL-MART #1617 Public Transit - CARES Act GROCERY STORES, SUPERMARKETS \$230.92

WAL-MART #1617 - Total For Public Transit - CARES Act \$230.92

WAL-MART #1617 Rec Center - Classes GROCERY STORES, SUPERMARKETS Class and Ca \$84.40

WAL-MART #1617 - Total For Rec Center - Classes \$84.40

WAL-MART #1617 Rec Center - Special Program Prizes for the Winter/Summer Family Pool Party \$170.85

WAL-MART #1617 - Total For Rec Center - Special Programs \$170.85

**WAL-MART #1617 - ALL DEPARTMENTS \$789.50**

### WAL-MART #3778

WAL-MART #3778 Aquatics - Pool Custodial Supplies for Pool Prep \$24.05

WAL-MART #3778 - Total For Aquatics - Pool \$24.05

WAL-MART #3778 Human Resources Service Recognition Luncheon - Photo Booth \$72.38

WAL-MART #3778 - Total For Human Resources \$72.38

WAL-MART #3778 Rec Center - Classes towels for CRC customers \$139.74

WAL-MART #3778 - Total For Rec Center - Classes \$139.74

**WAL-MART #3778 - ALL DEPARTMENTS \$236.17**

## WALMART.COM AU

WALMART.COM AU	Rec Center - Classes	Lobby Table for Admin Office at Rec Center	\$125.99
<i>WALMART.COM AU - Total For Rec Center - Classes</i>			<i>\$125.99</i>
<b>WALMART.COM AU - ALL DEPARTMENTS</b>			<b>\$125.99</b>

## WAYNE COLEMAN CONSTR

WAYNE COLEMAN CONSTR	Capital Projects Fund	Construction - Industrial Aven	\$41,383.18
<i>WAYNE COLEMAN CONSTR - Total For Capital Projects Fund</i>			<i>\$41,383.18</i>
WAYNE COLEMAN CONSTR	Water Revenue and Transfers Contract Withholding: 20300438		\$13,762.51
<i>WAYNE COLEMAN CONSTR - Total For Water Revenue and Transfers</i>			<i>\$13,762.51</i>
<b>WAYNE COLEMAN CONSTR - ALL DEPARTMENTS</b>			<b>\$55,145.69</b>

## WEAR PARTS INC

WEAR PARTS INC	Aquatics - Pool	Bolts for Mike Sedar Pool	\$36.71
WEAR PARTS INC	Aquatics - Pool	Bolts for Outdoor Pools	\$19.74
WEAR PARTS INC	Aquatics - Pool	New Bolts for Washington Filter Pipes	\$32.32
<i>WEAR PARTS INC - Total For Aquatics - Pool</i>			<i>\$88.77</i>
WEAR PARTS INC	Buildings & Structures Fund	Mike Sedar Pool Opening Supplies	\$20.34
<i>WEAR PARTS INC - Total For Buildings &amp; Structures Fund</i>			<i>\$20.34</i>
WEAR PARTS INC	Water Distribution	Washers, nuts, Brakleen, Silikroil	\$68.01
<i>WEAR PARTS INC - Total For Water Distribution</i>			<i>\$68.01</i>
WEAR PARTS INC	WWTP Operations	Filter, washers	\$155.55
<i>WEAR PARTS INC - Total For WWTP Operations</i>			<i>\$155.55</i>
<b>WEAR PARTS INC - ALL DEPARTMENTS</b>			<b>\$332.67</b>

## Wear Parts, Inc.

Wear Parts, Inc.	Refuse - Recycling	Recycle container maintenance/repair	\$418.37
<i>Wear Parts, Inc. - Total For Refuse - Recycling</i>			<i>\$418.37</i>
<b>Wear Parts, Inc. - ALL DEPARTMENTS</b>			<b>\$418.37</b>

## WEST PLAINS ENGINEER

WEST PLAINS ENGINEER	Capital Projects Fund	Mechanical Study of the CEC PI	\$1,000.00
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<i>WEST PLAINS ENGINEER - Total For Capital Projects Fund</i>		<i>\$1,000.00</i>
WEST PLAINS ENGINEER	Sewer Wastewater Collection CPU Generator Replacements (21	\$1,950.00
<i>WEST PLAINS ENGINEER - Total For Sewer Wastewater Collection</i>		<i>\$1,950.00</i>
<b>WEST PLAINS ENGINEER - ALL DEPARTMENTS</b>		<b>\$2,950.00</b>

## WESTCO

WESTCO	Rec Center - Sports Programs spreaders for casaron	\$116.21
<i>WESTCO - Total For Rec Center - Sports Programs</i>		<i>\$116.21</i>
<b>WESTCO - ALL DEPARTMENTS</b>		<b>\$116.21</b>

## WESTCOAST ROTOR, INC

WESTCOAST ROTOR, INC	WWTP Operations	Stator	\$2,000.00
WESTCOAST ROTOR, INC	WWTP Operations	Rotor	\$1,997.50
WESTCOAST ROTOR, INC	WWTP Operations	Rotor	\$1,997.50
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$5,995.00</i>
<b>WESTCOAST ROTOR, INC - ALL DEPARTMENTS</b>			<b>\$5,995.00</b>

## WESTERN COOPER070727

WESTERN COOPER070727	Fire-EMS Training	Fuel for travel back from RRT2 Training in Torrin	\$42.29
<i>WESTERN COOPER070727 - Total For Fire-EMS Training</i>			<i>\$42.29</i>
<b>WESTERN COOPER070727 - ALL DEPARTMENTS</b>			<b>\$42.29</b>

## WESTERN RESEARCH & D

WESTERN RESEARCH & D	Metropolitan Planning Org	Evansville Traffic Study	\$2,131.70
<i>WESTERN RESEARCH &amp; D - Total For Metropolitan Planning Org</i>			<i>\$2,131.70</i>
<b>WESTERN RESEARCH &amp; D - ALL DEPARTMENTS</b>			<b>\$2,131.70</b>

## WESTERN STATES FIRE

WESTERN STATES FIRE	Hogadon - Operations	Western State annual Fire insp.	\$790.00
<i>WESTERN STATES FIRE - Total For Hogadon - Operations</i>			<i>\$790.00</i>
<b>WESTERN STATES FIRE - ALL DEPARTMENTS</b>			<b>\$790.00</b>

## WESTERN WYOMING LOCK

WESTERN WYOMING LOCK	Capital Projects Fund	Drill Tower Upgrade	\$1,451.00
<i>WESTERN WYOMING LOCK - Total For Capital Projects Fund</i>			<i>\$1,451.00</i>
<b>WESTERN WYOMING LOCK - ALL DEPARTMENTS</b>			<b>\$1,451.00</b>

## WLC ENGINEERING - SU

WLC ENGINEERING - SU	Capital Projects Fund	Design & CA for Morad Park to	\$1,471.00
WLC ENGINEERING - SU	Capital Projects Fund	Industrial Avenue 19-068 - Con	\$11,422.63
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$12,893.63</i>
<b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>			<b>\$12,893.63</b>

## WM SUPERCENTER

WM SUPERCENTER	Aquatics - Pool	Insect Traps and Sprays	\$55.37
WM SUPERCENTER	Aquatics - Pool	Cleaning Supplies for Outdoor Pools	\$29.49
<i>WM SUPERCENTER - Total For Aquatics - Pool</i>			<i>\$84.86</i>
WM SUPERCENTER	Fire-EMS Administration	Coffee and water for Fire Admin	\$33.36
WM SUPERCENTER	Fire-EMS Administration	Water and coffee for Fire Admin	\$29.86
<i>WM SUPERCENTER - Total For Fire-EMS Administration</i>			<i>\$63.22</i>
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$14.41
WM SUPERCENTER	Fire-EMS Operations	Station Supplies Credit	(\$24.16)
WM SUPERCENTER	Fire-EMS Operations	Station Supplies	\$23.67
<i>WM SUPERCENTER - Total For Fire-EMS Operations</i>			<i>\$13.92</i>
WM SUPERCENTER	Human Resources	SERVICE RECOGNITION DOOR PRIZES	\$594.80
<i>WM SUPERCENTER - Total For Human Resources</i>			<i>\$594.80</i>
WM SUPERCENTER	Metro Animal Control	GROCERY STORES, SUPERMARKETS	\$15.69
<i>WM SUPERCENTER - Total For Metro Animal Control</i>			<i>\$15.69</i>
WM SUPERCENTER	Public Transit - CARES Act	GROCERY STORES, SUPERMARKETS OFFICE SUPP	\$76.30
<i>WM SUPERCENTER - Total For Public Transit - CARES Act</i>			<i>\$76.30</i>
WM SUPERCENTER	Rec Center - Classes	Camp supplies	\$42.48
<i>WM SUPERCENTER - Total For Rec Center - Classes</i>			<i>\$42.48</i>
WM SUPERCENTER	Rec Center - Operations	kitchen supplies	\$23.72
<i>WM SUPERCENTER - Total For Rec Center - Operations</i>			<i>\$23.72</i>
WM SUPERCENTER	Regional Water Operations	Safety Supply	\$23.88

WM SUPERCENTER - Total For Regional Water Operations \$23.88

**WM SUPERCENTER - ALL DEPARTMENTS \$938.87**

## WY. LAW ENFORCEMENT

WY. LAW ENFORCEMENT Police Career Services B. Cook firearms training \$138.50

WY. LAW ENFORCEMENT - Total For Police Career Services \$138.50

**WY. LAW ENFORCEMENT - ALL DEPARTMENTS \$138.50**

## WY. MACHINERY CO.

WY. MACHINERY CO. Balefill - Disposal & Landfill May 2021 forklift rental \$1,250.00

WY. MACHINERY CO. - Total For Balefill - Disposal & Landfill \$1,250.00

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$198.00

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$4,762.86

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$13.20

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$451.30

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$2,475.52

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repairs \$198.00

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$2,057.51

WY. MACHINERY CO. Fleet Maintenance Fund Equipment repair \$1,508.68

WY. MACHINERY CO. - Total For Fleet Maintenance Fund \$11,665.07

WY. MACHINERY CO. Sewer Wastewater Collection core saw rental for wet well wizard install \$154.00

WY. MACHINERY CO. - Total For Sewer Wastewater Collection \$154.00

**WY. MACHINERY CO. - ALL DEPARTMENTS \$13,069.07**

## WYCOMP, INC.

WYCOMP, INC. Regional Water Operations Water system field test \$1,372.00

WYCOMP, INC. - Total For Regional Water Operations \$1,372.00

**WYCOMP, INC. - ALL DEPARTMENTS \$1,372.00**

## WYOMING ALE WORKS

WYOMING ALE WORKS Fire-EMS Training Meal for evaluators for engineer tesing \$35.93

WYOMING ALE WORKS - Total For Fire-EMS Training \$35.93

**WYOMING ALE WORKS - ALL DEPARTMENTS** \$35.93

## WYOMING CAMERA

WYOMING CAMERA Fire-EMS Administration Camera flash, memory cards, lens filters \$356.94

*WYOMING CAMERA - Total For Fire-EMS Administration* \$356.94

WYOMING CAMERA Fire-EMS Prevent & Inspect Canon 90D, Tamaron Lens, Lens Protector, Cam \$1,977.95

*WYOMING CAMERA - Total For Fire-EMS Prevent & Inspect* \$1,977.95

**WYOMING CAMERA - ALL DEPARTMENTS** \$2,334.89

## WYOMING FIRST AID &

WYOMING FIRST AID & Fleet Maintenance Fund First aid supplies \$119.72

*WYOMING FIRST AID & - Total For Fleet Maintenance Fund* \$119.72

**WYOMING FIRST AID & - ALL DEPARTMENTS** \$119.72

## WYOMING LOW VOLTAGE

WYOMING LOW VOLTAGE Fire-EMS Operations Low voltage network rack and cable manageme \$338.00

*WYOMING LOW VOLTAGE - Total For Fire-EMS Operations* \$338.00

WYOMING LOW VOLTAGE Police Administration Network Line for Victim Services \$75.00

*WYOMING LOW VOLTAGE - Total For Police Administration* \$75.00

**WYOMING LOW VOLTAGE - ALL DEPARTMENTS** \$413.00

## WYOMING SIGNS LLC

WYOMING SIGNS LLC Rec Center - Admin MISCELLANEOUS PUBLISHING & PRINTING Signa \$972.88

*WYOMING SIGNS LLC - Total For Rec Center - Admin* \$972.88

**WYOMING SIGNS LLC - ALL DEPARTMENTS** \$972.88

## WYOMING WORK WAREHOU

WYOMING WORK WAREHO Fire-EMS Operations Uniform Pants \$74.99

*WYOMING WORK WAREHOU - Total For Fire-EMS Operations* \$74.99

**WYOMING WORK WAREHOU - ALL DEPARTMENTS** \$74.99

## XEROX CORPORATION

XEROX CORPORATION	Engineering	Maintenance plan	\$38.96
<i>XEROX CORPORATION - Total For Engineering</i>			<i>\$38.96</i>
<b>XEROX CORPORATION - ALL DEPARTMENTS</b>			<b>\$38.96</b>

## XTREME LANDSCAPING L

XTREME LANDSCAPING L	Code Enforcement	Mow, trimmed and cleanup lot at 2945 Windsor	\$264.06
<i>XTREME LANDSCAPING L - Total For Code Enforcement</i>			<i>\$264.06</i>
<b>XTREME LANDSCAPING L - ALL DEPARTMENTS</b>			<b>\$264.06</b>

## YELLOWSTONE GARAGE

YELLOWSTONE GARAGE	Fire-EMS Training	Meals for assessors for Engineer Testing	\$153.62
<i>YELLOWSTONE GARAGE - Total For Fire-EMS Training</i>			<i>\$153.62</i>
<b>YELLOWSTONE GARAGE - ALL DEPARTMENTS</b>			<b>\$153.62</b>

## YOURMEMBER-CAREERS

YOURMEMBER-CAREERS	Water Distribution	AWWA UTILITY WORKER I OR II JOB POSTING A	\$299.00
<i>YOURMEMBER-CAREERS - Total For Water Distribution</i>			<i>\$299.00</i>
<b>YOURMEMBER-CAREERS - ALL DEPARTMENTS</b>			<b>\$299.00</b>

## ZEQUIP

ZEQUIP	Fire-EMS Operations	Repair to Ramsey Winch	\$27.07
<i>ZEQUIP - Total For Fire-EMS Operations</i>			<i>\$27.07</i>
<b>ZEQUIP - ALL DEPARTMENTS</b>			<b>\$27.07</b>

## ZOHO CORPORATION

ZOHO CORPORATION	Information Services	Password Manager Pro	\$1,944.00
<i>ZOHO CORPORATION - Total For Information Services</i>			<i>\$1,944.00</i>
<b>ZOHO CORPORATION - ALL DEPARTMENTS</b>			<b>\$1,944.00</b>

**CITYWIDE BILLS AND CLAIMS TOTAL**

\$2,579,888.98

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I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

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DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 07/06/21

**Additional Accounts Payable**

**06/10/21**

**Prewrits - Payroll Vendors, W-2 Reimbursement, Travel Reimbursement & Petty Cash**

Continental American Insurance / AFLAC Group	693.28
Scott Shipman - (W-2) Refund PR taxes overpayment	113.73
Peter Niper - (W-2) Refund PR taxes overpayment	192.18
Carl Krugler - Travel reimbursement	486.50
FIB - Petty Cash (PD)	966.18
State of Wyoming Benefits	891,846.65
NCPERS Group Life Insurance	736.00
Wyoming Retirement System - City	253,347.24
Wyoming Retirement System - Fire	95,124.81
Wyoming Retirement System - Police	111,360.70
State of Wyoming - Department of Workforce	65,400.00
	1,420,267.27

**06/17/21**

**Prewrits - Vendor Payment, Form 941 Taxes, W-2 Reimbursements, Travel Reimbursements, Petty Cash**

Brenntag - Chemical April 2021 invoice	10,335.86
Alyssa Baedke - Travel reimbursement	138.18
Brandon Arellano - (W-2) Refund PR taxes overpayment	45.86
Ben Baedke - Travel reimbursement	486.50
FIB - Petty Cash (PD)	400.00
IRS - Form 941 taxes	68,198.21
	79,604.61

**06/24/21**

**Prewrits - Vendor Payments, Travel Reimbursements & Payroll Vendors**

Centurylink	2.25
Corey T Jacobsen - Travel expenses for traffic training	514.01
Josh Albrecht - Travel reimbursement	316.25
Steve Nunn - Travel reimbursement	463.00
Sarah Boyle - Travel reimbursement	366.00
Richard Brown - Travel reimbursement	214.50
Life Insurance of North America	12,896.28
Treto Construction	123,481.80
	138,254.09

**Total Ad \$ 1,638,125.97**

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Liz Becher, Community Development Director *LB*  
Craig Collins, AICP, City Planner *CC*  
Dan Elston, Building Inspections Supervisor (Chief Building Official) *DE*

SUBJECT: Triennial International Building Code Updates

Meeting Type & Date: Regular Council Meeting, July 6, 2021.

Action Type: Establish Public Hearing for July 20, 2021.

Recommendation: That Council, by minute action, establish July 20, 2021, as the date of public hearing for review of seven (7) Ordinances adopting the various 2021 Editions of the International Building Codes.

Summary: Every three (3) years the International Code Council (ICC) revises and publishes updated International Building Codes. Once published, the State of Wyoming then adopts the newest editions of the Codes. This year, 2021, marks an adoption year. The State requires that Casper, as a home-rule community, adopt minimum building and fire codes that are equivalent to, or more stringent than those standards adopted by the State. To comply with the State's mandate, the City must adopt the 2021 Editions of the International Codes prior to December 1<sup>st</sup> of this year.

The seven (7) ordinances address adoption of the following:

- 2021 International Building Code;
- 2021 International Residential Code;
- 2021 International Mechanical Code;
- 2021 International Plumbing Code;
- 2021 International Fuel Gas Code;
- 2021 International Existing Building Code;
- 2021 International Fire Code.

Financial Considerations: None.

Oversight/Project Responsibility: Building Division, Dan Elston, Chief Building Official.

Attachments: None.



July 1, 2021

**MEMO TO:** City Council *JCN*  
J. Carter Napier, City Manager

**FROM:** John Henley, City Attorney *JH*  
Fleur Tremel, Assistant to the City Manager/City Clerk  
Carla Mills-Laatsch, Licensing Specialist

**SUBJECT:** AN ORDINANCE UPDATING AND AMENDING CHAPTER 5.08 OF THE CASPER MUNICIPAL CODE, INCLUDING: SECTIONS 5.08.010, 5.08.080, 5.08.085, 5.08.090, 5.08.100, 5.08.105, 5.08.110, 5.08.130, 5.08.140, 5.08.150, 5.08.220, 5.08.290, 5.08.330, 5.08.350, 5.08.390, 5.08.430, 5.08.480 AND 5.08.510.

**Meeting Type & Date**

Regular Council Meeting  
July 6, 2021

**Action type**

Minute action, establishing date of public hearing and first reading as July 20, 2021

**Recommendation**

That Council, by minute action, establish July 20, 2021, as the date of the public hearing and first reading for "AN ORDINANCE UPDATING AND AMENDING CHAPTER 5.08 OF THE CASPER MUNICIPAL CODE, INCLUDING: SECTIONS 5.08.010, 5.08.080, 5.08.085, 5.08.090, 5.08.100, 5.08.105, 5.08.110, 5.08.130, 5.08.140, 5.08.150, 5.08.220, 5.08.290, 5.08.330, 5.08.350, 5.08.390, 5.08.430, 5.08.480 AND 5.08.510".

**Summary**

***I. Updates***

Council discussed the proposed ordinance at the June 22, 2021, work session. Staff has updated the proposed ordinance as follows:

**Section 5.08.130 A.5.** has been modified clarifying the annual permit for special malt beverage permits; public auditoriums, civic centers or event centers to be payable annually in advance in the amount of one thousand dollars (\$1,000.00). In addition, a daily permit fee has been added; staff is suggesting the daily permit fee be set at fifty dollars (\$50.00). The permit would be issued by the city clerk's office and subject to the same requirements as the annual permit fee.

**Section 5.08.480 C.** has been updated adding a section to allow privately owned commercial vehicles designated for hire, such as limousines and buses, to allow their passengers to consume liquor or malt beverages under certain restrictions including:

- The requirement of a physical partition separating the driver or operator seat from the passenger compartment, or at least five (5) linear feet of distance between the driver and the nearest passenger;
- No one other than the driver or operator may be present in the driver's area/compartment;
- Privately owned commercial vehicles designated for hire; the vehicles must have seating for at least five (5) adults, but not more than fourteen (14) adults; and
- No occupant of the vehicle may be under the age of twenty-one (21) years old.

**Section 5.08.510 Beer keg registration** –for consistency between municipal and state laws, staff is suggesting this section be repealed in its entirety. Wyoming Statutes §§ 12-2-501 to 12-2-505, regarding Beer Keg Registration were repealed effective July 1, 2021.

## ***II. Information concerning legislative changes***

The Wyoming Legislature, in the past general session, amended and updated the Wyoming liquor laws. The proposed ordinance states that full retail liquor holders, microbrewers, wineries, winery satellite and distilleries under satellite permits can deliver alcoholic beverages. No other license types can deliver; so restaurant, club, resort, bar and grill cannot deliver alcoholic beverages (see 5.08.110).

It is contemplated by the Liquor Division that delivery by the local package store will not include shipping because deliveries shall be completed during the licensee's operating hours on the same day the alcoholic liquor or malt beverages are removed from the inventory of the licensed premises. Retailers will be able to contract deliveries with delivery companies like Uber Eats or Door Dash, and delivery companies, to deliver alcoholic liquor or malt beverages, must comply with health and safety codes such as TIPS training (alcohol server training).

Proposed Code Section 5.08.110 3. a-c, also defines what a sealed container is for off-premises transport. By defining sealed containers, both law enforcement and retailers will not have to guess what is and is not allowed for package sales.

One of the big changes to state law addresses restaurant licenses. Archaic restrictions are removed for qualifications for a restaurant liquor license. The main requirement now is that meals must be prepared and served for on premises consumption. The 60/40 split of food sales versus alcohol sales will remain. However, it will now be up to the City Council to decide if a restaurant qualifies for a restaurant liquor license. Previously, the service of "only fry orders" or "such food and victuals as sandwiches, hamburgers, or salads" did not qualify an establishment as a restaurant. If you wish to license a Burger King to sell beer, you will now have that opportunity. (However, the draft ordinance prohibits restaurant liquor licenses for premises with a functional drive up window.) (see 5.08.330 B.3.).

Another big change to obtain a restaurant license is the elimination of the room requirement and other archaic restrictions for restaurant liquor licenses. Restaurants will no longer need to construct a “room” or frame around a fridge to have a restaurant liquor license.

City Council will now approve a dispensing “area” and the area will be restricted to individuals 18 and over. No consumption can take place in this area. (See 5.08.330)

A small change in addition of a fee for manufacture’s permits. This permit was added to the City’s municipal code in June of 2020, but it did not have a fee associated with it. Typically, off site alcohol permits are assessed a fee of fifty dollars (\$50.00). Minimal permits, even without a fee, have been issued.

**Financial Considerations**

Liquor License Renewal Revenue for 2021-2022 was \$99,200.

**Oversight/Project Responsibility**

John Henley, City Attorney (Ordinance Amendments)

Carla Mills-Laatsch, Licensing Specialist

**Attachments**

Proposed Ordinance

Enrolled Act No. 17 engrossed (Principal Act adopted by the State legislature in the 2021 general session)

ORDINANCE NO.

AN ORDINANCE UPDATING AND AMENDING  
CHAPTER 5.08 OF THE CASPER MUNICIPAL CODE,  
INCLUDING: SECTIONS 5.08.010, 5.08.080, 5.08.085,  
5.08.090, 5.08.100, 5.08.105, 5.08.110, 5.08.130, 5.08.140,  
5.08.150, 5.08.220, 5.08.290, 5.08.330, 5.08.350, 5.08.390,  
5.08.430, 5.08.480 AND 5.08.510.

WHEREAS, authority is granted to cities and towns by W.S. §15-1-103(a) (iv), (xiii) and (xli) to adopt ordinances and regulations for the health, welfare, and safety of the city and to license and regulate business activities within the City for the health, safety, and welfare of its citizens; and,

WHEREAS, the governing body of cities and towns may perform all acts in relation to the property and concerns of the city or town necessary to the exercise of its corporate powers; and,

WHEREAS, incorporated cities, towns and counties within Wyoming are the entities which are charged with licensing, regulating and prohibiting the retail sale of alcoholic and malt beverages within their jurisdictions (Wyo. Stat. 12-4-101(a)); and,

WHEREAS, the Casper Municipal Code regarding alcohol beverages requires updating from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the following sections of Chapter 5.08 of the Casper Municipal Code are hereby updated and amended as follows:

**5.08.010 Definitions.**

As used in this chapter:

1. "Alcoholic liquor" means any spirituous or fermented fluid, substance or compound other than malt beverage, intended for beverage purposes, which contains at least one-half of one percent of alcohol by volume. As used in this paragraph, "beverage" does not include liquid filled candies containing less than six and one-quarter percent of alcohol by volume.
2. "Bar and grill liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
3. "Barrel" is a unit of liquid measure equal to thirty-one U.S. gallons.

4. "Brewery" means a commercial enterprise at a single location producing more than fifty thousand barrels per year of malt beverage.
5. "Building" means a roofed and walled structure built or set in place for permanent use.
6. "Club" means any of the following organizations:
  - a. A post, charter, camp or other local unit composed only of veterans and its duly organized auxiliary, chartered by the Congress of the United States for patriotic, fraternal or benevolent purposes and, as the owner, lessee or occupant, operates an establishment for these purposes within the state;
  - b. A chapter, lodge or other local unit of an American national fraternal organization and, as the owner, lessee or occupant, operates an establishment for fraternal purposes within the state. As used in this subdivision, an American fraternal organization means an organization actively operating in not less than thirty-six states or having been in active continuous existence for not less than twenty years, but does not mean a college fraternity;
  - c. A hall or building association of a local unit specified in subdivisions a and b of this subsection, of which all of the capital stock is owned by the local unit or its members, operating clubroom facilities for the local unit;
  - d. A golf club having more than fifty bona fide members and owning, maintaining or operating a bona fide golf course together with a clubhouse;
  - e. A social club with more than one hundred bona fide members who are residents of the county in which it is located, owning, maintaining or operating club quarters, incorporated and operating solely as a nonprofit corporation under the laws of this state and qualified as a tax exempt organization under the Internal Revenue Service Code and having been continuously operating for a period of not less than one year. The club shall have had during this one-year period a bona fide membership paying dues of at least twenty-five dollars (\$25.00) per year as recorded by the secretary of the club, quarterly meetings, and an actively engaged membership carrying out the objects of the club. A social club shall, upon applying for a license, file with the licensing authority and the division a true copy of its bylaws and shall further, upon applying for a renewal of its license, file with the licensing authority and the division a detailed statement of its activities during the preceding year which were undertaken or furthered in pursuit of the objects of the club together with an itemized statement of amounts expended for such activities. Club members, at the time of application for a limited retail liquor license pursuant to this chapter, shall be in good standing by having paid at least one full year in dues;
  - f. Club does not mean college fraternities, sororities or labor unions.
7. "Conviction" shall mean a finding of guilty, the entry of a guilty or no contest plea, or the entry of a guilty or no contest plea as part of a deferred sentence in any court.
8. "Division" means the Wyoming Liquor Division.
9. "Industry representative" means and includes all wholesalers, manufacturers, rectifiers, distillers and breweries dealing in alcoholic liquor or malt beverage, and proscriptions

under their conduct includes conduct by a subsidiary, affiliate, officer, director, employee, agent, broker or any firm member of such entity.

10. "Intoxicating liquor," "alcoholic liquor," "alcoholic beverage" and "spirituous liquor" are construed as synonymous in meaning and definition.
11. "Licensee" means a person holding a:
  - a. Retail liquor license;
  - b. Limited retail liquor license;
  - c. Resort liquor license;
  - d. ~~Malt beverage permit~~ Twenty-four (24) hour malt beverage permits;
  - e. Restaurant liquor license;
  - f. Catering permit;
  - g. Special malt beverage permit;
  - h. Bar and grill liquor license;
  - i. ~~Manufacturer's license granted by the Wyoming Liquor Division and a eCity-~~ issued satellite manufacturer's permit; ~~{or}~~
  - j. Microbrewery permit;
  - k. ~~and/or w~~ Winery permit;
  - l. Winery satellite permit;
  - m. Special malt beverage permit for events conducted at rodeo arenas issued pursuant to Wyoming Statute Section 12-4-507.

12. "Limited retail liquor license" means a license issued as hereinafter provided to a bona fide fraternal club.

~~12.~~13. "Local licensing authority" means the City Council of Casper, Wyoming.

~~13.~~14. "Malt beverage" means any fluid, substance or compound intended for beverage purposes manufactured from malt, wholly or in part, or from any substitute therefor, containing at least one-half of one percent of alcohol by volume.

~~14.~~15. "Malt beverage permit" means the authorization under which the licensee is permitted to sell malt beverages only.

~~15.~~16. "Manufacture" or "manufactures" means distilling or rectifying and bottling or packaging any spirituous fluid, substance or compound intended for beverage purposes which contains at least one-half of one percent alcohol by volume;

~~16.~~17. "Microbrewery" is a commercial enterprise as defined by Wyoming Statute Section 12-1-101(a)(xix).

~~17.~~18. "Operational," for nongovernmental owned properties, means offering for sale on an ongoing weekly basis for twelve months per year during the license term year to the

general public, alcohol and malt beverages as authorized, and as stated herein excluding periods of time where government issued community public health orders restrict the licensee's business operations.

- ~~18.19.~~ "Original package" means any receptacle or container used or labeled by the manufacturer of the substance, containing any alcoholic liquors or malt beverages.
- ~~19.20.~~ "Person" includes an individual person, partnership, corporation, limited liability company or association.
- ~~20.21.~~ "Resident" means a domiciled resident and citizen of Wyoming for a period of not less than one year who has not claimed residency elsewhere for any purpose within a one-year period immediately preceding the date of application for any license or permit authorized under this chapter.
- ~~21.22.~~ "Restaurant" means ~~space in a building maintained, advertised and held out to the public as a place where individually priced meals are prepared and served primarily for on-premises consumption and where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages. The building shall have a dining room or rooms, a kitchen and the number and kinds of employees necessary for the preparing, cooking and serving of meals in order to satisfy the licensing authority that the space is intended for use as a full-service restaurant. The service of only fry orders or such food and victuals as sandwiches, hamburgers or salads shall not be deemed a restaurant for the purposes of this section.~~ space in a building maintained, advertised and held out to the public as a place where individually priced meals are prepared and served primarily for on-premise consumption and where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages.
- ~~22.23.~~ "Restaurant liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor and malt beverages for consumption on the premises owned or leased by the licensee, and is subject to the limitations hereinafter provided.
- ~~23.24.~~ "Retail liquor license" means the authority under which a licensee is permitted to sell alcoholic liquor or malt beverages for use or consumption, but not for resale.
- ~~24.25.~~ "Room" means an enclosed and partitioned space within a building, large enough for a person. Partitions may contain windows and doorways, but any partition shall extend from floor to ceiling.
- ~~25.26.~~ "Sell" or "sale" includes offering for sale, trafficking in, bartering, delivery, or dispensing and pouring for value, exchanging goods, services or patronage, or an exchange in any way other than purely gratuitously. Every delivery of any alcoholic liquor or malt beverage made otherwise than by gift constitutes a sale.
- ~~26.27.~~ "Special malt beverage permit" means the authority under which a licensee is permitted to sell malt beverages at public auditoriums, civic centers or events centers, meeting the qualifications hereinafter provided.
- ~~27.28.~~ "Weekly basis" means at least eight hours per day five days per week for forty-six weeks for retail, and bar and grill licenses at a location not owned by the state of Wyoming, Natrona county or the city of Casper, and at least five hours per day five days

per week for fifty weeks per year for a restaurant license, unless the license was issued as a seasonal license and excluding periods of time where government issued public health orders restrict community wide business operations.

~~28.29.~~ "Wholesaler" means any person, except the commission, who sells any alcoholic or malt beverage to a retailer for resale.

~~29.30.~~ "Winery" means a commercial enterprise manufacturing wine at a single location in Wyoming in quantities not to exceed ten thousand gallons per year.

#### 5.08.080 License application—Notice, hearing and appeals procedure.

- A. When an application for a license, ~~permit, special malt beverage permit, satellite manufacturer's permit,~~ or renewal, or a transfer of location or ownership thereof has been filed with the city clerk, the clerk shall promptly prepare a notice of application, ~~place the notice conspicuously upon the premises shown by the application as the proposed place of sale,~~ and publish the notice in a newspaper of local circulation once a week for two consecutive weeks. The notice shall state that a named applicant has applied for a license, special malt beverage permit, renewal, expansion or transfer thereof, and that protests against the issuance, renewal, expansion or transfer of the license or special malt beverage permit will be heard at a designated meeting of the city council. Each applicant shall, at the time of filing his application, pay the clerk an amount sufficient to cover the costs of publishing notice. Notices may be substantially in the following form:

NOTICE OF APPLICATION FOR A \_\_\_\_\_

Notice is hereby given that on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, (name of applicant) filed an application for a \_\_\_\_\_ license (permit), in the office of the Clerk of the City of Casper for the following building (insert address) and protests, if any there be, against the issuance (transfer or renewal) of the license (permit) will be heard at the hour of \_\_\_\_m. on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the (meeting place of the governing body).

\_\_\_\_\_

Dated \_\_\_\_\_

Signed City Clerk

- B. Any license or other permit authorized under this chapter shall not be issued, renewed, expanded or transferred until on or after the date set in the notice for hearing protests. If a renewal or transfer hearing, the hearing shall be held no later than thirty days preceding the expiration date of the license or special malt beverage permit. A license or special malt beverage permit shall not be issued, renewed, expanded or transferred if the city council finds from evidence presented at the hearing:
1. The welfare of the people residing in the vicinity of the proposed license or permit premises is adversely and seriously affected;
  2. The purpose of this chapter shall not be carried out by the issuance, renewal, expansion or transfer of the license or permit;



3. The number, type and location of existing licenses or special malt beverage permits meet the needs of the vicinity under consideration;
  4. The desires of the residents of the city will not be met or satisfied by the issuance, renewal or transfer of the license or special malt beverage permit; or
  5. Any other reasonable restrictions or standards which may be imposed by the city council shall not be carried out by the issuance, renewal, expansion or transfer of the license or permit.
- C. When any application is filed with the city council, the city clerk shall immediately forward a copy of the application to the division. The city council shall not approve or deny an application until the division has certified the application is complete pursuant to this subsection. All applications shall be deemed to be certified unless objection is made by the division within ten working days after receipt of the application. Upon approval or denial of an application, the city council shall promptly notify the division.
- D. An applicant for a renewal license or special malt beverage permit may appeal to the district court from an adverse decision by the city council. No applicant for a new license or permit shall have a right of appeal from the decision of the city council denying an application.
- E. Upon an appeal, the person applying for ~~a license and claiming~~ renewal preference of license shall be named as plaintiff, with the city council named as defendant. During the pendency of an appeal, a renewal license denied by the city council shall not be granted to any other applicant. Upon notice of appeal the city clerk shall transmit to the clerk of the district court a certified copy of the application, of each protest, if any, and of the minutes recording the decision appealed from. The appeal shall be heard as a trial de novo with evidence taken and other proceedings had as in the trial of civil actions. The court may accept and consider as part of the record certified documents forwarded to the court by the city clerk. The case shall be heard promptly and the procedure shall conform to the Wyoming Rules of Civil Procedure unless other procedures are provided for or required.
- F. The date the renewal application is due to the city clerk's office for renewal is the second Monday in December of each calendar year. Renewal applications received after this date will be assessed a late fee or the license will be deemed as abandoned: a late fee of two hundred fifty dollars (\$250.00) shall be assessed for applications received one to five days late; a late fee of five hundred dollars (\$500.00) shall be assessed for applications received six to ten days late; greater than ten days the license shall be deemed as abandoned and the clerk shall not accept a renewal application eleven days after the renewal application. Late fees must be paid before the city clerk will accept a renewal application.

**5.08.085 Suspension of license by licensing authorities for failure to pay sales tax.**

The city council may suspend any license issued under this title if the licensee fails to pay sales taxes and the division has ceased sales of alcoholic liquor to the licensee. The licensee may appeal license suspension to the district court in the manner specified under Wyoming Statutes Section 12-4-104 and the appeal proceedings shall be in accordance with the Wyoming Rules of

Appellate Procedure. The suspension shall remain in effect pending a decision by the appellate court.

**5.08.090 Suspension of license by licensing authorities for failure to pay sales tax. Winery permits; authorized; conditions; satellite winery permits; direct shipment of wine; fees.**

~~A. The city council may suspend any license issued under this title if the licensee fails to pay sales taxes and the division has ceased sales of alcoholic liquor to the licensee. The licensee may appeal license suspension to the district court in the manner specified under Wyoming Statutes Section 12-4-104 and the appeal proceedings shall be in accordance with the Wyoming Rules of Appellate Procedure. The suspension shall remain in effect pending a decision by the appellate court.~~

A. Subject to restrictions imposed under W.S. 12-4-103 excluding W.S. 12-4-103(a)(vi), the local licensing authority may issue a winery permit authorizing a permit holder to manufacture wine and dispense the manufactured wine for on-premises and limited off-premises personal consumption.

B. The local licensing authority:

1. May allow the sale of other wines under a winery permit for on-premises consumption when obtained from the division;
2. May allow the winery to sell its manufactured wine on site for off-premises personal consumption, not for retail sale, in packaging of bottles of an aggregate volume not to exceed two thousand twenty-eight (2,028) ounces per sale;
3. In accordance with the process established under this chapter, may allow the transfer of a winery permit to another location and ownership of the winery may be transferred upon approval by the local licensing authority;
4. Shall assess a fee of five hundred dollars (\$500.00) payable annually in advance for each winery permit. When dual ownership of a winery permit and a liquor license exists no additional fee shall be assessed other than the retail, restaurant, bar and grill or resort license fee.

C. W.S. 12-4-410 shall apply to any person holding a winery permit and a restaurant liquor license and W.S. 12-4-413 shall apply to any person holding a winery permit and a bar and grill liquor license, except that either dual holder:

1. May sell the manufactured wine for limited off-premises personal consumption pursuant to paragraph B.2 of this section;
2. May upon cessation of full service restaurant operations, serve a limited menu and continue to serve wines authorized under the winery permit;

3. Shall not include sales of wines authorized under the winery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under W.S. 12-4-408(c).
- D. The local licensing authority may issue to the holder of a winery permit under this section a satellite winery permit which allows the permittee to sell wine manufactured at the site identified on the manufacturer's license at up to three (3) satellite locations within Wyoming separate from its licensed manufacturing site under the original permit fee. The satellite winery permit may be issued on application to the appropriate licensing authority. The local licensing authority may require a public hearing and the payment of an additional permit fee of one hundred dollars (\$100.00) regardless of the number of satellite locations. The satellite winery permit shall be subject to the terms and conditions of W.S. 12-4-106, and the licensed building provisions of W.S. 12-5-201.
- E. Notwithstanding paragraph B.2. of this section and W.S. 12-5-201, any person holding a winery permit as provided by this section, may sell and ship its manufactured wine which is not listed with the liquor division as part of its inventory and distribution operation to any Wyoming retail establishment which holds a liquor license in this state.
- F. Any licensed winery holding a winery permit pursuant to this section shall:
1. Not ship more than a total of one hundred eight (108) liters of its manufactured wine to any one (1) household in this state during any twelve (12) month period;
  2. Offer to sell its manufactured wine to the liquor division at wholesale prices if the winery ships more than ninety (90) liters total of any of its manufactured wine to any combination of households or licensed retailers in this state;
  3. Ship its manufactured wine only to individuals who are at least twenty-one (21) years of age for such individual's personal use and not for resale;
  4. Ensure that all shipping containers of manufactured wine shipped pursuant to this section are conspicuously labeled with the words: "CONTAINS ALCOHOLIC BEVERAGES. ADULT (OVER 21) SIGNATURE REQUIRED FOR DELIVERY";
  5. Ensure that all of its shipments within this state are made by a duly licensed carrier and further ensure that such carriers comply with the requirement to obtain an adult signature;
  6. Maintain records for at least three (3) years that will permit the local licensing authority to ascertain the truthfulness of the information filed and permit the City to examine licensee's records upon reasonable request.
- G. The local licensing authority may issue to a winery permit holder an off-premises wine permit for the purpose of selling its own manufactured wine at meetings, conventions, private parties, dinners and other similar gatherings to promote the holder's product. No permittee holding an off-premises wine permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit. An off-premises wine permit shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101. No holder of a wine permit shall receive more than twelve (12) off-premises wine permits in any one (1) calendar year. An off-premises wine permit may be issued on application to the appropriate licensing

authority. The local licensing authority may require payment of an additional permit fee of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) per twenty-four (24) hour period.

H. The holder of a winery permit under this section may also hold a manufacturer's license under W.S. 12-2-203(a).

**5.08.100 Microbrewery ~~and winery~~ permits; ~~authorized; conditions; dual permits and licenses; satellite winery permits; direct shipment of wine; fees.~~**

~~A. Subject to restrictions imposed under Casper City Code Section 5.08.150 excluding Section 5.08.150(A)(4), the city may issue:~~

- ~~1. A microbrewery permit authorizing a permit holder to brew a malt beverage and dispense the brewed malt beverage for on-premises and limited off-premises personal consumption;~~
- ~~2. A winery permit authorizing a permit holder to manufacture wine and dispense the manufactured wine for on-premises and limited off-premises personal consumption.~~

~~B. A Casper microbrewery permit or a winery permit:~~

- ~~1. Allows the sale of other malt beverages under a microbrewery permit for on-premises consumption when obtained through licensed wholesale malt beverage distributors;~~
- ~~2. May allow the sale of other wines under a winery permit for on-premises consumption when obtained from the division;~~
- ~~3. Is approved for the dual holding of a microbrewery permit or winery permit and one of the following:
  - ~~a. A retail liquor license as provided in Wyoming Statutes Sections 12-4-101 through 12-4-201;~~
  - ~~b. Subject to subsection C. of this section, a restaurant license as authorized in this chapter.~~
  - ~~e. A resort license as provided in this chapter;~~
  - ~~d. A microbrewery permit as provided under paragraph A.1 of this section;~~
  - ~~e. A winery permit as provided under paragraph A.2 of this section; or~~
  - ~~f. Subject to subsection E of this section, a bar and grill liquor license as provided in this chapter.~~~~
- ~~4. Allows the microbrewery to sell on-site its brewed product for off-premises personal consumption, not for retail sale, in packaging of bottles, cans or packs of an aggregate volume not to exceed two thousand ounces per sale;~~

- ~~5. Allows the winery to sell its manufactured wine on site for off-premises personal consumption, not for retail sale, in packaging of bottles of an aggregate volume not to exceed two thousand twenty-eight ounces per sale;~~
  - ~~6. The number of microbreweries or the number of wineries are limited to no more than those allowed in Wyoming Statutes Section 12-4-201(d) for each permit;~~
  - ~~7. May allow the transfer of a microbrewery or winery permit to another location and ownership of the microbrewery or winery may be transferred upon approval by the local licensing authority; and~~
  - ~~8. Shall be assessed a fee of subject to the renewal each year payable annually in advance for each microbrewery or winery permit. When dual ownership of a microbrewery or winery permit and a liquor license exists no additional fee shall be assessed other than the retail, restaurant or resort license fee.~~
- ~~C. Wyoming Statutes Section 12-4-410 shall apply to any person holding a microbrewery or winery permit and a restaurant liquor license pursuant to subparagraph B.3.b of this section, except the dual holder:~~
- ~~1. Reserved.~~
  - ~~2. May sell the brewed malt beverage or manufactured wine for limited off-premises personal consumption pursuant to paragraphs B.4 and 5 of this section;~~
  - ~~3. May upon cessation of full service restaurant operations, serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit or wines authorized under the winery permit; and~~
  - ~~4. Shall not include sales of malt beverages or wines authorized under the microbrewery or winery permit, or sales other than food service and alcoholic beverages in the annual gross sales report required under Wyoming Statutes Section 12-4-408(e).~~
- ~~D. In addition to subsection B. of this section, a winery permit under this section will include the availability to apply for an issued satellite winery permit which may allow the permittee to sell wine manufactured at the site identified on the manufacturer's license at up to three satellite locations within Wyoming separate from its licensed manufacturing site under the original permit fee. The satellite winery permit may be issued on application to the appropriate licensing authority. The application will require a public hearing and the payment of an additional permit fee of one hundred dollars regardless of the number of satellite locations. The satellite winery permit shall be subject to the terms and conditions of Wyoming Statutes Section 12-4-106, the schedule of operating hours established by this chapter and the licensed building provisions of Wyoming Statutes Section 12-5-201.~~
- ~~E. The provisions of Wyoming Statutes Section 12-4-413 shall apply to any person holding a microbrewery or winery permit and a bar and grill liquor license pursuant to subparagraph B.3.f of this section, except the dual holder:~~
- ~~1. May sell the brewed malt beverage or manufactured wine for limited off-premises personal consumption pursuant to paragraphs B.4 and 5 of this section;~~

- ~~2. May upon cessation of full service restaurant operations serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit or wines authorized under the winery permit; and~~
  - ~~3. Shall not include sales of malt beverages or wines authorized under the malt beverage or winery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under Wyoming Statutes Section 12-4-408(e).~~
- ~~F. Notwithstanding paragraph B.5 of this section and Wyoming Statutes Section 12-5-201, any person holding a winery permit as provided by this section, may sell and ship no more than a total of eighteen liters of its manufactured wine directly to any one household in this state in any twelve-month period.~~
- ~~G. Notwithstanding paragraph B.5 of this section and Wyoming Statutes Section 12-5-201, any person holding a winery permit as provided by this section, may sell and ship its manufactured wine which is not listed with the liquor division as part of its inventory and distribution operation to any Wyoming retail establishment which holds a liquor license in this state.~~
- ~~H. Any winery permit holder pursuant to this section shall:~~
- ~~1. Reserved;~~
  - ~~2. Reserved;~~
  - ~~3. Ship its manufactured wine only to individuals who are at least twenty-one years of age for such individual's personal use and not for resale;~~
  - ~~4. Ensure that all shipping containers of manufactured wine shipped pursuant to this section are conspicuously labeled with the words: "CONTAINS ALCOHOLIC BEVERAGES. ADULTS (OVER 21) SIGNATURE REQUIRED FOR DELIVERY";~~
  - ~~5. Ensure that all of its shipments within this state are made by a duly licensed carrier and further ensure that such carriers comply with the requirement to obtain an adult signature;~~
  - ~~6. Reserved;~~
  - ~~7. Maintain records for at least three years that will permit the liquor division to ascertain the truthfulness of the information filed and permit the division to perform an audit of the licensee's records upon reasonable request.~~
- ~~I. In addition to the one additional license or permit authorized under paragraph B.3 of this section, the holder of a microbrewery or winery permit under this section may also hold a malt beverage permit under Casper City Code Section 5.08.140(C).~~
- A. Subject to restrictions imposed under W.S. 12-4-103 excluding W.S. 12-4-103(a)(vi), the local licensing authority may issue a microbrewery permit authorizing a permit holder to brew a malt beverage and dispense the brewed malt beverage for on-premises and limited off-premises personal consumption. ~~Notwithstanding W.S. 12-5-201 and for~~ For the purposes of this section, "on-premises" may include a fenced or enclosed area immediately adjacent to the licensed brewing site as approved by the local licensing authority. The

dispensing of malt beverages in an immediately adjacent area authorized by this paragraph shall be subject to the schedule of operating hours set by the local licensing authority. Any microbrewery permit holder shall:

1. Maintain records for at least three (3) years that will permit the local licensing authority to ascertain the truthfulness of the information filed within the state and permit the City to examine the licensee's records upon reasonable request.

B. The local licensing authority:

1. May allow the sale of malt beverage obtained through a contract brewing arrangement and other malt beverages under a microbrewery permit for on-premises consumption when obtained through licensed wholesale malt beverage distributors;
2. May allow the microbrewery to sell on site its brewed product and its malt beverage obtained through a contract brewing arrangement for off-premises personal consumption, not for retail sale, in packaging of bottles, cans or packs of an aggregate volume not to exceed two thousand (2,000) ounces per sale;
3. In accordance with the process established under this chapter, may allow the transfer of a microbrewery permit to another location and ownership of the microbrewery may be transferred upon approval by the local licensing authority; and
4. Shall assess a fee of five hundred dollars (\$500.00) payable annually in advance for each microbrewery permit. When dual ownership of a microbrewery permit and a liquor license exists no additional fee shall be assessed other than the retail, restaurant, bar and grill or resort license fee.

C. W.S. 12-4-410 shall apply to any person holding a microbrewery permit and a restaurant liquor license and W.S. 12-4-413 shall apply to any person holding a microbrewery permit and a bar and grill liquor license, except that either dual holder:

1. May sell the brewed malt beverage for limited off-premises personal consumption pursuant to paragraph B.2. (b)(ii) of this section;
2. May upon cessation of full service restaurant operations, serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit;
3. Shall not include sales of malt beverages authorized under the microbrewery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under W.S. 12-4-408(c).

D. The local licensing authority may authorize a microbrewery to operate at more than one (1) location. The local licensing authority may require the payment of an additional permit fee of one hundred dollars (\$100.00) regardless of the number of locations authorized for the microbrewery. All locations shall be subject to all provisions of this chapter related to the operation of a microbrewery.

E. The holder of a microbrewery permit under this section may also hold a manufacturer's license under W.S. 12-2-203(a).

### 5.08.105 Manufacturing and rectifying.

- A. A holder of a manufacturer's license who is a federally licensed distiller or rectifier may dispense free of charge at the site identified on the manufacturer's license samples in quantities not to exceed one and one-half ounces of their product manufactured at the site identified on the manufacturer's license and no more than three ounces of samples per consumer per day. The dispensing of samples shall be subject to the schedule of operating hours set pursuant to ~~Wyoming Statutes Section 12-5-101~~ and the licensed building provisions provided in Wyoming Statutes Section 12-5-201.
- B. 1. The local licensing authority may issue to the holder of a manufacturer's license granted under subsection A of this section who is a federally licensed distiller or rectifier, a satellite manufacturer's permit which allows the permittee to sell product manufactured at the site identified on the manufacturer's license at not more than one satellite location within Wyoming separate from its manufacturing site under the original permit. All products sold at a manufacturer's satellite location shall be obtained through the division. The satellite manufacturer's permit may be issued on application to the appropriate licensing authority. The local licensing authority shall require a public hearing and the payment of an additional permit fee of one hundred dollars (\$100.00). The satellite manufacturer's permit shall be subject to the terms and conditions of Wyoming Statutes Section 12-4-106, the schedule of operating hours established in this chapter and the licensed building provisions pursuant to Wyoming Statutes Section 12-5-201.
2. A manufacturer's off-premises permit authorizes the permittee to sell product manufactured at the site identified on the manufacturer's license only for sales at meetings, conventions, private parties, dinners and other similar gatherings to promote their product. No permittee holding a manufacturer's off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit. An off-premises permit shall be issued for one, twenty-four-hour period, subject to the schedule of operating hours set in this chapter. No holder of a manufacturer's license shall receive more than twelve off-premises permits in any one calendar year. An off-premises permit may be issued on application to the appropriate licensing authority. The local licensing authority may require payment of fifty dollars (\$50.00)~~zero dollars~~ per twenty-four-hour period.
- C. For purposes of this section:
1. "Distiller" includes any person who:
    - a. Produces distilled spirits from any source or substance;
    - b. Brews or makes mash, wort or wash fit for distillation or for the production of distilled spirits, other than the making or using of mash, wort or wash in the authorized production of wine or beer, or the production of vinegar by fermentation;
    - c. By any process separates alcoholic spirits from any fermented substance; or



- d. Making or keeping mash, wort or wash, has a still in operation at the site identified on the manufacturer's license.
2. "In operation" for this section means is currently being operated or has been operated in the preceding twelve months with all necessary permits;
3. "Manufacture" or "manufactured" means distilling or rectifying and bottling or packaging any spirituous fluid, substance or compound intended for beverage purposes which contains at least one-half of one percent alcohol by volume;
4. "Rectifier" includes any person who colors, flavors or otherwise processes distilled spirits by distillation, blending, percolating or other processes.

**5.08.110 Reserved. Delivery of alcoholic liquors and malt beverages.**

A. Retail liquor licensees, microbrewery permit holders, winery permit holders, winery satellite permit holders and manufacturer licensees with a satellite location may deliver or contract to have delivered alcoholic liquors and malt beverages to customers provided:

1. All sales of alcoholic liquors and malt beverages under this subsection shall take place in the licensed building. Orders of alcoholic liquors and malt beverages may be placed by phone, online or through a mobile application. All deliveries under this subsection shall be completed during the licensee's remaining operating hours on the same day the alcoholic liquors or malt beverages are removed from the inventory of the licensed premise;
2. No order shall be received nor shall any delivery be made to or by a person under the age of twenty-one (21) years. All deliveries shall require the purchaser to provide to the deliverer a valid government issued identification demonstrating the purchaser is twenty-one (21) years of age or older;
3. All package sales and deliveries of alcoholic liquors and malt beverages for off-premises consumption shall be sealed. For purposes of this paragraph, "sealed" means a product enclosed:
  - a. In its original package and unopened;
  - b. In a plastic bag and heat sealed closed; or
  - c. In a container that has a breakable seal incorporated in the container cap.
4. Any contract delivery service shall adhere to the requirements of this chapter when delivering alcoholic liquors and malt beverages; and

5. Microbrewery permit holders, winery permit holders, winery satellite permit holders and manufacturer licensees with a satellite location shall only deliver or contract to have delivered their respective manufactured products.

6. Only retail liquor licenses, microbrewery permit holders, winery permit holders, winery satellite permit holders and manufacturer licenses with a satellite location, which have been issued licenses or permits by the City Council of Casper, Wyoming, may engage in the delivery of alcoholic liquor and malt beverages within the confines of Casper's City limits. Wine sold pursuant to federal and state laws must be "shipped" to residences or wholesalers within the Casper City Limits.

**5.08.130 Special malt beverage permit; public auditoriums, civic centers or event centers.**

A. Special malt beverage permits are authorized pursuant to the following:

1. Public auditoriums, civic centers and events centers meeting the qualifications of ~~subsection B~~ of this section may be licensed by the city council under ~~a~~ special malt beverage permits.

2. The permits may limit where the malt beverages may be sold and consumed.

3. ~~B.~~ To qualify for a special malt beverage permit an applicant must meet the following requirements:

a. ~~1.~~ The applicant must be a responsible person or organization;

b. ~~2.~~ The public auditorium, civic center or events center shall be owned by the city, county, the state, or the DDA which has an attendance capacity for no less than four hundred (400) persons and is used for public gatherings;

c. ~~3.~~ The person or organization applying for ~~the~~ an operating permit, if not the owner of the public auditorium, civic center, or events center, must hold a written agreement with the owner of the public auditorium, civic center or events center, giving said applicant the right to sell concessions within the building or location for ~~a either daily use or for period of no less than~~ the license year (April 1 to March 31 for which the application is made.)

4. ~~C.~~ No person or organization holding a special malt beverage permit shall sell any alcoholic liquor other than malt beverages on the premises or location described on the permit, nor shall any malt beverage be sold for consumption off the premises or outside the location authorized by the permit. It shall be an obligation and a responsibility of the holder of the permit to see that no sales are made to any person under the age of twenty-one (21) years and there be no violations of this chapter.

5. ~~D.~~ The An -annual permits authorized by this section shall be issued after a hearing on the application, and the license fee of one thousand dollars (\$1,000.00) shall be payable annually in advance. Daily permits may be issued by the city clerk's office,

subject to the requirements of this section; the fee for a daily permit shall be fifty dollars (\$50.00).

6. ~~E.~~ — The permits shall be subject to such rules and regulations as may be established by the city council.

#### **5.08.140 - Malt beverage and catering permits for public events.**

- A. 1. A malt beverage permit, authorizing the sale of malt beverages only, may be issued by the city manager or his or her designee to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages at the location described on the permit, nor shall any malt beverage be sold or consumed outside the location authorized by the permit. Privately owned or leased locations shall be subject to the restrictions set forth in subsections G and H.
2. Any person selling or dispensing a malt beverage pursuant to this subsection shall have completed successfully an alcohol server training program as approved by W.S. Section 12-2-402.

The person and the organization which requested and were issued the malt beverage permit are jointly and severally liable for any fine imposed by the court for a violation of Chapter 5.08 of the Casper Municipal Code.

- B. A catering permit authorizing the sale of alcoholic liquor and malt beverages may be issued by the city manager or his or her designee to any person holding a retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at ~~meetings, conventions, private parties and dinners, or at other similar gatherings events~~ not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic liquor or malt beverage outside the location described in the permit, except as to a special area or district as authorized by resolution adopted by the City Council pursuant to Casper Code Section 5.08.480 4. Catering permits under this subsection shall not be valid to operate a continuing business.
- C. The permits authorized by this section shall be issued for one twenty-four-hour period, subject to the schedule of operating hours provided by this chapter. No person or organization shall receive more than a total of twelve malt beverage and thirty-six catering permits for sales at the same location in any one year. The holder of a Casper microbrewery permit issued under this Chapter may hold a malt beverage permit for the purpose of selling the permittee's own brewed malt beverages.
- D. The malt beverage permit and the catering permit shall be issued on application to the city manager or his or her designee without public notice or hearing. An application for a malt beverage permit or catering permit under this section shall be accompanied by a designation of the event for which the application is sought specifying the type of event

and the name of the sponsor. Any applicant applying for a permit authorized by this section and having licensed premises located within a jurisdiction other than that jurisdiction to which application is made shall secure the written approval of the licensing authority of that jurisdiction in which the licensed premises are located prior to filing an application for a permit.

- E. The fee for the malt beverage permit and the catering permit shall be fifty dollars (\$50.00) per twenty-four-hour period, payable to the city.
- F. Applications shall be submitted on a form approved by the city manager or his or her designee.
- G. Applications for malt beverage permits may be denied due to any of the following conditions:
  - 1. Conviction of the following individuals and entities for one or more of the following offenses related to a similar event or location within the preceding five years prior to the date of the application as follows:
    - a. Applicant or applicant's entity principals, employees, agents, or representatives while travelling to or from the event or at the event:
      - i. Driving while under the influence,
      - ii. Public intoxication,
      - iii. Disturbing the peace/noise offense,
      - iv. Serving after hours at location,
      - v. Controlled substances offenses,
      - vi. Serving to a minor,
      - vii. Selling alcohol without a license,
      - viii. Violation of any provision of Chapter 5.08 of the Casper Municipal Code.
  - 2. Convictions of any patron, guest, attendee, employee, owner, applicant, or principal resulting from four or more of any of the following offenses occurring at, or stemming from, an event location for which a permit is being applied for, within three hundred sixty-five days prior to the date of the application as follows:
    - a. Minor in possession,
    - b. Disturbing the peace/noise offense,
    - c. Selling alcohol without a license,
    - d. Furnishing alcohol to minor,
    - e. Driving while under the influence,
    - f. Controlled substances offense.
  - 3. Applicant's business entity is not in good standing with the State of Wyoming Secretary of State.

4. Applicant lack of valid Wyoming sales tax permit.
5. Applicant nonresident of Wyoming.
6. Applicant not obtaining other required permits, including, but not limited to, open container, street closure, and food service permits.

Any denial by the city manager or his designee may be appealed to the city council by the applicant filing a written notice of appeal with the city manager within ten days of the denial. The appeal will be considered within thirty days of the written notice of appeal being filed. Council's decision is final.

Upon denial, or final denial of any malt beverage permit for any of the reasons listed in this section, applicant may apply for future malt beverage permits after the expiration of three hundred sixty-five days from the date of any such denial.

The provisions of this section shall become applicable for any license applied for or any conviction of the listed offenses occurring after the effective date of this ordinance.

- H. Any permit issued under this section may be revoked at any time on the discretion of the city manager, or his or her designee, or the chief of police, or his or her designee, if the event poses a risk to public safety or welfare. Upon revocation, all sales and consumption of alcohol shall cease.

#### **5.08.150 License holder restrictions.**

- A. A license or permit authorized by this chapter shall not be held by, issued or transferred to:
1. Any party who does not own the licensed building or hold a written lease for a period for which the license will be effective, containing an agreement by the lessor that alcoholic liquor or malt beverages may be sold upon the leased premises, except as provided by subdivision 2 of this subsection;
  2. Any licensee who fails to demonstrate that his licensed alcoholic or malt beverage enterprise will be operational in a planned but not physically functional building within one year after a license or permit has been issued or transferred, or if holding a license, fails to open his business in a functional building within one year after license issuance or transfer. Upon a showing of good cause by the licensee and for an additional period of not to exceed one year, the local licensing authority may extend the time period in which the business or enterprise of the licensee is required to become operational for business pursuant to this subsection. Any license or permit in violation of this subsection shall not be renewed by the city council;
  3. Any licensee, except a twenty-four hour malt beverage permit holder, who does not annually purchase at least two hundred fiftyseven thousand five hundred (\$7,500.00) of alcoholic liquors or malt beverages from the commission or any authorized malt beverage wholesaler, except any licensee having a planned building not in existence or operational pursuant to subdivision 2 of this subsection; or in the case of a manufacturer, micro-brewery, or -winery the sale of seven thousand five hundred dollars (\$7,500.00) of product annually, except any

licensee having a planned building not in existence or operational pursuant to subsection 2., of this section.

4. A manufacturer of alcoholic beverages or wholesaler of malt beverages; provided, however, this prohibition is not intended to prevent the manufacture from the sale of alcoholic beverages manufactured by the Casper licensed manufacturer or the sale of malt beverages under a microbrewery license issued pursuant to this Chapter or an off-premises permit pursuant to Section 5.08.105(B)(1) and (B)(2) and except as provided in Section 5.08.100(I).
  5. A person under twenty-one years of age;
  6. A college fraternity or organization created by one or more college fraternities;
  7. A chamber of commerce;
  8. A corporation or a limited liability company which has not qualified to do business in Wyoming;
  9. An individual who is not a resident; or
  10. Any partnership or group of two or more persons unless each individual interested, directly or indirectly, is a resident.
  11. Except as provided in subsection 12 of this section, a license or permit authorized by this chapter shall not be renewed if the licensee or permittee did not, during the previous one-year term of the license or permit, purchase at least two hundred fifty dollars (\$50.00) of alcoholic or malt beverages from the commission or any authorized malt beverage wholesaler. A retail liquor license shall not be renewed if the licensee did not, during the previous one-year term of the license, purchase at least two thousand dollars (\$2,000.00) of alcoholic beverages from the commission, excluding malt beverage purchases;
  12. Subsection 11 of this section shall not apply to:
    - a. Any licensee or permittee having a planned but not physically functional building pursuant to subsection 4 of this section;
    - b. Holders of special permits issued under Sections 5.08.130 and 5.08.140 of this code.
- B. No more than one license or permit shall be issued to any one person, except for malt beverage or catering permits, or in conjunction with a microbrewery license as provided in this chapter.

**5.08.220 License—Transfer conditions and procedures.**

- A. Except as otherwise provided, after public hearing and subject to the approval of the city council, a license or permit may be transferred to or renewed on different premises on the same basis as the original application or a licensed or permitted facility may be expanded. An additional license fee of not more than one hundred dollars (\$100.00), as specified by city council resolution, is required for the remaining term of the license or permit. A transferred license or permit shall expire on the same day as the original license or permit.

- B. A licensee, or the executor or administrator of the estate of a deceased licensee, may assign or transfer the license or permit by a sale made in good faith. The assignment and transfer shall first have the approval of the city council, which consideration shall be based in part upon a public hearing and an application filed under oath by the assignee or transferee showing the person or entity to be qualified to hold a license or permit under Wyoming law. The approval of the transfer shall not be given by the city council if proceedings, including an action to collect delinquent sales tax payments pursuant to Wyoming Statutes Section 12-2-306, are pending to suspend, revoke or otherwise penalize the original license or permit holder. A transfer of a license or permit shall require the payment of an additional license fee to the city of not more than one hundred dollars (\$100.00) for the transfer, and upon assignment the assignee may exercise the privilege of continuing the business authorized by the license or permit.
- C. No license or permit shall be transferred or sold except as provided in this chapter, or used at or for any location not described in the license or permit at the time of issuance. No license or permit shall be subject to attachment, garnishment or execution.

#### **5.08.290 Resort retail license.**

- A. The city council may issue resort retail liquor licenses to applicants who meet the requirements of Wyoming Statutes Section 12-4-401. All applicants for issuance or renewal of a resort liquor license shall comply with all applicable state statutes as they may be amended from time to time.
- B. A resort liquor licensee may contract or subcontract for the provision of food and beverage services on the licensed premises. However, the resort liquor licensee shall remain subject to all applicable laws, rules, regulations and penalties including the provisions of W.S. 12-2-306 and 12-7-103 and this chapter.

#### **5.08.330 Restaurant license—Sale and consumption conditions.**

- A. Except as provided in subsection F of this section, restaurant liquor licensees shall not sell alcoholic liquor or malt beverages for consumption off the premises owned or leased by the licensee. Except as provided in subsections B and F of this section, alcoholic or malt beverages shall be served for on-premises consumption only, in dining areas which are adequately staffed and equipped for all food services offered by the restaurant.
- B. 1. Alcoholic liquor and malt beverages shall be dispensed and prepared for consumption in the licensed building in areas approved by the local licensing authority. No consumption of alcoholic or malt beverages shall be permitted within the dispensing room, areas nor shall any person other than employees over eighteen (18) years of age be permitted to enter the dispensing areas
2. No restaurant liquor licensee shall promote or operate the restaurant as a bar and lounge

3. No restaurant liquor license shall be issued to a restaurant with an operation drive-up window.

~~Alcoholic liquor and malt beverages shall be dispensed and prepared for consumption in one room, and one additional room if authorized by the city council upon the licensed premises separated from the dining area in which alcoholic liquor and malt beverages may be served, and in the case of a golf course upon which a restaurant liquor license is operational, at dispensing areas on the premises of the golf course as provided by subsection E hereof. No consumption of alcoholic liquor or malt beverages shall be permitted within the dispensing room or rooms, nor shall any person other than employees who are at least eighteen years of age be permitted to enter a dispensing room. If a restaurant has a dispensing room separate from the dining area which is licensed prior to February 1, 1979, for purposes of alcoholic liquor or beverage sales and consumption, the restaurant may dispense alcoholic liquor or malt beverages in the separate dispensing room under a restaurant liquor license, and any person who is at least eighteen years of age is permitted to enter the separate dispensing room.~~

- C. No alcoholic liquor or malt beverages shall be served to an individual person unless served in conjunction with meals served to, and eaten by, the individual person. However, nothing herein provided shall prohibit the sale of alcoholic liquor or malt beverages to any person whom the licensee, his agents or employees, reasonably believe has the intention of ordering and eating a meal.
- D. All sales of alcoholic or malt beverages authorized by a restaurant liquor license shall cease at the time food sales and services cease, or at the hours specified by Section 5.08.390, if food sales and services extend beyond the hours specified therein.
- E. With the approval and on the conditions imposed by the city council, any restaurant liquor licensee operating on a golf course may dispense alcoholic beverages from any location on the premises of the golf course, and such holders shall comply with all applicable sanitation and fire hazard requirements, and other applicable laws.
- F. A restaurant liquor licensee may permit a patron to remove one unsealed bottle of wine for off-premises consumption provided that the patron has purchased a full course meal and consumed a portion of the bottle of wine with the meal on the restaurant premises. For purposes of this subsection the term "full course meal" shall mean a diversified selection of food which is ordinarily consumed with the use of tableware and cannot conveniently be consumed while standing or walking. A partially consumed bottle of wine that is to be removed from the premises pursuant to this subsection shall be securely sealed by the licensee or an agent of the licensee and placed in a tamper-proof transparent bag which shall also be securely sealed prior to removal from the premises, so that it is visibly apparent that the resealed bottle of wine has not been tampered with. The licensee or agent of the licensee shall provide a dated receipt for the bottle of wine to the patron. Wine which is resealed in accordance with the provisions of this subsection shall not be deemed an open container for purposes of Section 5.08.480.



- G. No restaurant liquor licensee shall promote the restaurant as a bar and/or lounge nor shall the licensee compete with a retail liquor licensee in activities other than dinner functions, including, but not limited to, dances, receptions, and other social gatherings.

**5.08.350 Location—General conditions.**

- A. Except as provided in paragraph G., ~~T~~the principal place in which alcoholic liquor and malt beverages are sold under a retail liquor license shall be located in one building upon the premises for which the retail liquor license is issued and as approved by the licensing authority.
- B. Except as provided in paragraph G., ~~A~~alcoholic beverages secured in the licensed building by a server may be served only in the licensed building, and in an immediately adjacent fenced or enclosed area as approved by the city council. This area shall not be in another building.
- C. The retail licensee may separate the facility for the sale of alcoholic liquor and malt beverages for off-premises consumption from the facility used to serve customers for on-premises consumption.
- D. A separated facility for making sales for off-premises consumption shall be separated by a glass or other suitable partition when a connection doorway exists to permit persons to pass freely between the two facilities.
- E. The licensee, an employee, or a licensed operator is to be present in the licensed building used for the selling or dispensing of malt beverages or alcoholic liquors at all times during hours of operation.
- F. All licensees, other than resort licensees and limited retail licensees, are required to post signage on all exits from the licensed building stating:

"No alcohol beyond this point per City of Casper Ordinance."

All licensees of limited retail or resort liquor licenses shall post signage on all driveway and pathway exits from the legal boundary of the lot or lots under the ownership or lease by the licensee stating:

"No alcohol beyond this point per City of Casper Ordinance."

- G. A holder of a resort retail liquor license, a golf club that holds a retail liquor license, a restaurant liquor license or a club limited retail liquor license or a holder of a retail liquor license or restaurant liquor license operating on a guest ranch may dispense alcoholic beverages from any location within the boundaries of the licensee's premises. The premises shall be a single property within a contiguous boundary upon which the licensee is located and which shall be identified in the license. Any location on the premises where alcoholic beverages are dispensed as approved by the city council shall comply with applicable sanitation and fire hazard requirements and other applicable laws. The city council shall, as often as necessary, have inspected the licensed location where alcoholic beverages are dispensed to ensure that the licensee is in compliance with sanitation and fire hazard requirements.

~~HG.~~ No person under the age of twenty-one shall enter or remain in an establishment that is primarily for off-premise sales of alcoholic liquor or malt beverages unless accompanied by a parent, spouse or legal guardian who is twenty-one years of age or older.

**5.08.390 Hours of sale generally—Exceptions—Designation of dates for unrestricted operation.**

A. All licensees except club licensees ~~and satellite manufacturer's permit holding liquor licenses~~ shall be controlled by the following schedule for operating hours:

1. A licensee may commence the selling, serving, or dispensing of alcoholic liquors or malt beverages at six a.m. and shall cease the sale of both alcoholic liquor and malt beverages promptly at the hour of two a.m. the following day. Any portion of any building used by the licensee for the selling, serving, dispensing, or consumption of alcoholic liquors or malt beverages shall be cleared of all persons other than employees by two-thirty a.m. The licensee shall ensure that all consumption of alcoholic liquors or malt beverages has ceased by two-thirty a.m. within all areas of the licensed building, or in the case of resort licensees, within the boundary of the lot or lots under the ownership or lease by the licensee, other than in private hotel or motel rooms;
2. Clubs holding a limited retail liquor license may commence the selling, serving, or dispensing of alcoholic liquors or malt beverages each day at nine a.m. and shall cease sales of alcoholic liquor and malt beverages promptly at the hour of two a.m. of the following day and shall clear the licensed building of all persons other than employees by two-thirty a.m. Clubs holding a limited retail liquor license may remain open past two a.m. on the morning of January 1st.
3. The hours of operating designated in subsection A of this section may be modified on no more than four days each calendar year by a resolution of the city council, designating those dates during city or county fairs, rodeos, pageants, jubilees, special holidays or similar public gatherings when all licensees may continuously operate their licensed building, or licensed resort or club premises for a period of twenty-four hours beginning at six a.m.

**5.08.430 Minors—Possession of alcohol or public intoxication.**

- A. ~~For the purpose of this section "possess" includes the consumption of, or the actual possession of alcoholic liquor or malt beverages. Any person who sells, furnishes, gives or causes to be sold, furnished or given away any alcoholic liquor or malt beverage to any person under the age of twenty-one (21) years, who is not his legal ward, medical patient or member of his own immediate family, is guilty of a misdemeanor. This subsection does not apply to sales by the division or a wholesaler to a licensee under this chapter.~~
- B. Except as otherwise provided in this title, no person under the age of twenty-one (21) years shall:
1. Purchase or attempt to purchase any alcoholic liquor or malt beverage;
  2. Solicit another person to purchase alcoholic liquor or malt beverage;

3. Possess any alcoholic liquor or malt beverage;
4. Consume any ethyl alcohol;
5. Have measurable blood, breath or urine alcohol concentration in his body;
6. Enter or remain in designated sales areas approved by the local licensing authority that is primarily for off-premise sales of alcoholic liquor or malt beverages unless accompanied by a parent, spouse or legal guardian who is twenty-one (21) years of age or older; or
7. Dispense or sell any alcoholic liquor or malt beverage The term “dispensing” means mixing or pouring alcoholic liquors or malt beverages.

C. This section shall not apply to possession of alcoholic liquor or malt beverages or consumption of ethyl alcohol by a person under the age of twenty-one (21) years in accordance with this title:

1. Who is in the physical presence of his parent, spouse or legal guardian who is twenty-one (21) years of age or older;
2. As part of a church’s or religious organization’s religious services; or
3. For medicinal purposes if the alcoholic liquor, malt beverage or ethyl alcohol is furnished:
  - a. By the person’s parent, spouse or legal guardian who is twenty-one (21) years of age or older; or
  - b. Pursuant to a lawful prescription.

D. The prohibitions against possession of alcoholic liquor or malt beverages by a person under the age of twenty-one (21) years specified in this section shall not apply:

1. When the person is making a delivery of alcoholic liquor or malt beverages pursuant to his employment;
2. When the person is serving alcoholic liquor or malt beverages pursuant to his employment in a restaurant which holds a license to serve alcoholic liquor or malt beverages, if the person is at least eighteen (18) years of age. The term “serving” in this paragraph does not include the mixing or dispensing of alcoholic beverages; or
3. To a person who is a licensee under this title.

E. Any person under the age of twenty-one (21) years who attempts in any manner to purchase alcoholic or malt beverages or who falsifies any identification or uses any false identification in order to obtain alcoholic or malt beverages is guilty of a misdemeanor.

F. It is declared to be illegal for any person to attempt to commit any offense under this section. Any person convicted of such attempt is subject to fine or jail or both, which punishment may not exceed the maximum punishment prescribed for illegally possessing alcoholic liquor or malt beverages under this section.

~~It is declared to be illegal and a violation of this chapter for any person under the age of twenty-one years to have alcoholic liquor or malt beverages in his or her possession, or to be drunk or under the influence of alcoholic liquor or malt beverages on any street or highway or in any public place. Provided, however, this subsection does not apply to possession of alcoholic liquor or malt beverages by a person under the age of twenty-one years:~~

- ~~1. When making delivery of alcoholic or malt beverages pursuant to his lawful employment;~~
- ~~2. Who is in the physical presence of his or her parents or legal guardian;~~
- ~~3. Is a licensee under this title; or~~
- ~~4. When serving alcoholic or malt beverages pursuant to his or her employment if the person is at least eighteen years of age.~~G.

~~C. It is declared to be illegal for any person to attempt to commit any offense under this section. Any person convicted of such attempt is subject to fine or jail or both, which punishment may not exceed the maximum punishment prescribed for illegally possessing alcoholic liquor or malt beverages under this section.~~

#### **5.08.480 Open container restrictions.**

A. It is unlawful:

1. For any person to sell or dispense alcoholic liquor or malt beverages in open containers from the licensed facilities used to serve customers for off-premises consumption, commonly referred to as a "drive-up window";
2. To operate a motor vehicle in which alcoholic liquor or malt beverages are present in an open container, unless the opened container is in the trunk, an outside compartment, or an inside compartment of a vehicle without a trunk; provided, the inside compartment is not accessible to the driver or any other person in such vehicle, i.e., the cargo area behind the rear most seat in a passenger van or station wagon when no passenger occupies the rear most seat;
3. To possess or consume alcoholic liquor or malt beverages from an open container in a motor vehicle;
4. To possess or dispense alcoholic liquor or malt beverages in an open container in any open space and certain structures in the city unless a license or permit authorizing same has been issued by the city manager or his or her designee. The city council too, may by resolution create special areas or districts, in which the possession of open containers is permitted between the Friday preceding Memorial Day and Labor Day of each calendar year; however, the periods of time as well as the boundaries of special areas or districts may be established and/or modified by

resolution adopted by the city council. Additional restrictions on beverage distribution, tracking, and event control may also be established by resolution of the city council. Nothing in this chapter shall be interpreted as authorizing the possession of open containers of alcoholic liquor or malt beverages in or on motor vehicles;

5. For any person or lessee of an unlicensed restaurant to permit any person to possess or consume alcoholic liquor or malt beverages from an open container within the restaurant.
6. Notwithstanding this section, a resealed bottle of wine may be transported as provided in the restaurant license section.

#### B. Definitions.

1. "Certain structures" means any offices, or structure excluding those duly licensed to sell or dispense alcoholic liquor or malt beverages.
2. "Open container" means any glass, cup, bottle, can or other receptacle or vessel used for drinking, other than the beverage's original unopened package or container, the seal of which has not been broken and from which the original cap, cork or other means of closure has not been removed.
3. "Open space" means any street, alley, public way, sidewalk, public or private parking lot set aside for business use, and any other unenclosed public property. However, any golf course within the city limits shall not be considered open space.

#### C. Exceptions.

1. Alcoholic liquor or malt beverages may be consumed by a passenger of legal drinking age within a privately owned commercial vehicle designated for-hire, to provide prearranged passenger transportation on a dedicated basis. The commercial vehicle must have passenger seating, behind the operator/driver for at least five (5) adults and no more than fourteen (14) adults. There must be a physical partition separating the driver or operator's seat from the passenger compartment of the commercial vehicle or at least five (5) linear feet of distance must separate the driver or operator of the commercial vehicle from the nearest passenger. No one other than the driver or operator may be present in the driver's area/compartments. No alcoholic liquor or malt beverages may be in the driver's area/compartments. No occupant of the vehicle may be under the age of twenty-one (21) years old.

**5.08.510 Beer keg regulations. Reserved**

- ~~A. All licensees operating within the city who sell keg beer or party balls for consumption off licensed premises shall positively identify the purchaser by name, address, date of birth and shall maintain a state form on file for use of local authorities, if necessary.~~
- ~~B. Anyone selling keg beer or party balls for off-premises consumption who fails to require the signing of a receipt at the time of sale is guilty of a misdemeanor.~~
- ~~C. Any purchaser of keg beer or party balls who knowingly provides false information on the receipt required by subsection A above shall be guilty of a misdemeanor. Such person shall be punished by a fine of not less than three hundred fifty dollars nor more than seven hundred fifty dollars for the first conviction of this section. For a second conviction of this section within twelve months, such person shall be punished by a fine of not less than five hundred dollars nor more than seven hundred fifty dollars.~~
- ~~D. As used in this section, "keg" means any brewery sealed, individual container of beer having a liquid capacity of seven and one half gallons or more. "Party ball" means any brewery sealed container of beer having a liquid capacity of five and one quarter gallons.~~

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2021

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2021

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

ENROLLED ACT NO. 17, HOUSE OF REPRESENTATIVES

SIXTY-SIXTH LEGISLATURE OF THE STATE OF WYOMING  
2021 GENERAL SESSION

AN ACT relating to the regulation of alcoholic and malt beverages; creating, revising and repealing provisions governing the regulation of alcoholic and malt beverages; and providing for an effective date.

*Be It Enacted by the Legislature of the State of Wyoming:*

**Section 1.** W.S. 12-4-414, 12-4-415 and 12-5-601 are created to read:

**12-4-414. Winery permits; authorized; conditions; satellite winery permits; direct shipment of wine; fees.**

(a) Subject to restrictions imposed under W.S. 12-4-103 excluding W.S. 12-4-103(a)(vi), a local licensing authority may issue a winery permit authorizing a permit holder to manufacture wine and dispense the manufactured wine for on-premises and limited off-premises personal consumption.

(b) The local licensing authority:

(i) May allow the sale of other wines under a winery permit for on-premises consumption when obtained from the division;

(ii) May allow the winery to sell its manufactured wine on site for off-premises personal consumption, not for retail sale, in packaging of bottles of an aggregate volume not to exceed two thousand twenty-eight (2,028) ounces per sale;

(iii) In accordance with the process established under article 1 of this chapter, may allow the transfer of

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a winery permit to another location and ownership of the winery may be transferred upon approval by the local licensing authority;

(iv) Shall assess a fee of not less than three hundred dollars (\$300.00) nor more than five hundred dollars (\$500.00) payable annually in advance for each winery permit. When dual ownership of a winery permit and a liquor license exists no additional fee shall be assessed other than the retail, restaurant, bar and grill or resort license fee.

(c) W.S. 12-4-410 shall apply to any person holding a winery permit and a restaurant liquor license and W.S. 12-4-413 shall apply to any person holding a winery permit and a bar and grill liquor license, except that either dual holder:

(i) May sell the manufactured wine for limited off-premises personal consumption pursuant to paragraph (b)(ii) of this section;

(ii) May upon cessation of full service restaurant operations, serve a limited menu and continue to serve wines authorized under the winery permit;

(iii) Shall not include sales of wines authorized under the winery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under W.S. 12-4-408(c).

(d) A local licensing authority may issue to the holder of a winery permit under this section a satellite winery permit which allows the permittee to sell wine manufactured at the site identified on the manufacturer's



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license at up to three (3) satellite locations within Wyoming separate from its licensed manufacturing site under the original permit fee. The satellite winery permit may be issued on application to the appropriate licensing authority. The local licensing authority may require a public hearing and the payment of an additional permit fee not to exceed one hundred dollars (\$100.00) regardless of the number of satellite locations. The satellite winery permit shall be subject to the terms and conditions of W.S. 12-4-106, the schedule of operating hours set pursuant to W.S. 12-5-101 and the licensed building provisions of W.S. 12-5-201.

(e) Notwithstanding paragraph (b)(ii) of this section and W.S. 12-5-201, any person holding a winery permit as provided by this section, may sell and ship its manufactured wine which is not listed with the liquor division as part of its inventory and distribution operation to any Wyoming retail establishment which holds a liquor license in this state.

(f) Any licensed winery holding a winery permit pursuant to this section shall:

(i) Not ship more than a total of one hundred eight (108) liters of its manufactured wine to any one (1) household in this state during any twelve (12) month period;

(ii) Offer to sell its manufactured wine to the liquor division at wholesale prices if the winery ships more than ninety (90) liters total of any of its manufactured wine to any combination of households or licensed retailers in this state;

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(iii) Ship its manufactured wine only to individuals who are at least twenty-one (21) years of age for such individual's personal use and not for resale;

(iv) Ensure that all shipping containers of manufactured wine shipped pursuant to this section are conspicuously labeled with the words: "CONTAINS ALCOHOLIC BEVERAGES. ADULT (OVER 21) SIGNATURE REQUIRED FOR DELIVERY";

(v) Ensure that all of its shipments within this state are made by a duly licensed carrier and further ensure that such carriers comply with the requirement to obtain an adult signature;

(vi) File a monthly report of wines shipped out of state on a form provided by the liquor division and include a copy of the invoice for each shipment of their own manufactured wine subject to the following:

(A) The report shall be filed with the liquor division not later than the tenth day of each month following the month in which the shipment was made;

(B) Any report filed late with the liquor division shall be subject to a late filing fee of twenty-five dollars (\$25.00).

(vii) Maintain records for at least three (3) years that will permit the liquor division to ascertain the truthfulness of the information filed and permit the division to perform an audit of the licensee's records upon reasonable request.

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**12-4-415. Microbrewery permits; authorized; conditions; fees.**

(a) Subject to restrictions imposed under W.S. 12-4-103 excluding W.S. 12-4-103(a)(vi), a local licensing authority may issue a microbrewery permit authorizing a permit holder to brew a malt beverage and dispense the brewed malt beverage for on-premises and limited off-premises personal consumption. Notwithstanding W.S. 12-5-201 and for the purposes of this subsection, "on-premises" may include a fenced or enclosed area immediately adjacent to the licensed brewing site as approved by the local licensing authority. The dispensing of malt beverages in an immediately adjacent area authorized by this paragraph shall be subject to the schedule of operating hours set pursuant to W.S. 12-5-101. Any microbrewery permit holder shall:

(i) File a monthly report of brewed malt beverage the permit holder produced on a form provided by the liquor division. The report shall be filed with the liquor division not later than the tenth day of each month following the month in which the brewed malt beverage was produced. Any report filed late with the liquor division shall be subject to a late filing fee of twenty-five dollars (\$25.00);

(ii) Maintain records for at least three (3) years that will permit the liquor division to ascertain the truthfulness of the information filed and permit the division to perform an audit of the licensee's records upon reasonable request.

(b) The local licensing authority:

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(i) May allow the sale of malt beverage obtained through a contract brewing arrangement and other malt beverages under a microbrewery permit for on-premises consumption when obtained through licensed wholesale malt beverage distributors;

(ii) May allow the microbrewery to sell on site its brewed product and its malt beverage obtained through a contract brewing arrangement for off-premises personal consumption, not for retail sale, in packaging of bottles, cans or packs of an aggregate volume not to exceed two thousand (2,000) ounces per sale;

(iii) In accordance with the process established under article 1 of this chapter, may allow the transfer of a microbrewery permit to another location and ownership of the microbrewery may be transferred upon approval by the local licensing authority; and

(iv) Shall assess a fee of not less than three hundred dollars (\$300.00) nor more than five hundred dollars (\$500.00) payable annually in advance for each microbrewery permit. When dual ownership of a microbrewery permit and a liquor license exists no additional fee shall be assessed other than the retail, restaurant, bar and grill or resort license fee.

(c) W.S. 12-4-410 shall apply to any person holding a microbrewery permit and a restaurant liquor license and W.S. 12-4-413 shall apply to any person holding a microbrewery permit and a bar and grill liquor license, except that either dual holder:

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(i) May sell the brewed malt beverage for limited off-premises personal consumption pursuant to paragraph (b)(ii) of this section;

(ii) May upon cessation of full service restaurant operations, serve a limited menu and continue to serve malt beverages authorized under the microbrewery permit;

(iii) Shall not include sales of malt beverages authorized under the microbrewery permit, or sales other than food service and alcoholic beverages, in the annual gross sales report required under W.S. 12-4-408(c).

(d) A local licensing authority may authorize a microbrewery to operate at more than one (1) location. The local licensing authority may require the payment of an additional permit fee not to exceed one hundred dollars (\$100.00) regardless of the number of locations authorized for the microbrewery. All locations shall be subject to all provisions of this title related to the operation of a microbrewery.

ARTICLE 6  
DELIVERY

**12-5-601. Delivery of alcoholic liquors and malt beverages.**

(a) Retail liquor licensees, microbrewery permit holders, winery permit holders, winery satellite permit holders and manufacturer licensees with a satellite location may deliver or contract to have delivered alcoholic liquors and malt beverages to customers provided:

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(i) All sales of alcoholic liquors and malt beverages under this subsection shall take place in the licensed building. Orders of alcoholic liquors and malt beverages may be placed by phone, online or through a mobile application. All deliveries under this subsection shall be completed during the licensee's remaining operating hours on the same day the alcoholic liquors or malt beverages are removed from the inventory of the licensed premise;

(ii) No order shall be received nor shall any delivery be made to or by a person under the age of twenty-one (21) years. All deliveries shall require the purchaser to provide to the deliverer a valid government issued identification demonstrating the purchaser is twenty-one (21) years of age or older;

(iii) All package sales and deliveries of alcoholic liquors and malt beverages for off-premises consumption shall be sealed. For purposes of this paragraph, "sealed" means a product enclosed:

(A) In its original package and unopened;

(B) In a plastic bag and heat sealed closed; or

(C) In a container that has a breakable seal incorporated in the container cap.

(iv) Any contract delivery service shall adhere to the requirements of this subsection when delivering alcoholic liquors and malt beverages; and

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(v) Microbrewery permit holders, winery permit holders, winery satellite permit holders and manufacturer licensees with a satellite location shall only deliver or contract to have delivered their respective manufactured products.

**Section 2.** W.S 12-1-101(a) (viii) (E), (G), by creating new subparagraphs (J) through (U) and (xiv), 12-2-201(g) (intro) and (iii), 12-2-203(b), (c) and (e), 12-2-204(a) and (d) (i), 12-4-101(a), 12-4-103(a) (vi), 12-4-104(a) and (f), 12-4-201(f) (iii) and by creating a new subsection (k), 12-4-301(c) and (e), 12-4-403(b), 12-4-410(b) and (d), 12-4-411, 12-4-502(a) through (c), 12-4-504(a), 12-4-603(a), 12-4-604, 12-5-201(f), 12-5-401(a) and (b) (ii) and 12-6-101(c) (v), (vi) and by creating a new paragraph (vii) are amended to read:

**12-1-101. Definitions.**

(a) As used in this title:

(viii) "Licensee" means a person holding a:

(E) Twenty-four (24) hour malt beverage permit;

(G) Catering permit;~~or~~

(J) Malt beverage wholesale license;

(K) Limited transportation liquor license;

(M) Manufacturer's license;

(N) Manufacturer's satellite permit;

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(O) Winery permit;

(P) Winery satellite permit;

(Q) Out-of-state shipper's license;

(R) Microbrewery permit;

(S) Malt beverage permit for the University  
of Wyoming;

(T) Special malt beverage permit issued  
under W.S. 12-4-504; or

(U) Malt beverage permit for events  
conducted at rodeo arenas issued under W.S. 12-4-507.

(xiv) "Restaurant" means space in a building maintained, advertised and held out to the public as a place where individually priced meals are prepared and served primarily for on-premise consumption and where the primary source of revenue from the operation is from the sale of food and not from the sale of alcoholic or malt beverages;. ~~The building shall have a dining room or rooms, a kitchen and the number and kinds of employees necessary for the preparing, cooking and serving of meals in order to satisfy the licensing authority that the space is intended for use as a full service restaurant. "Full service restaurant" means a restaurant at which waiters or waitresses deliver food and drink offered from a printed food menu to patrons at tables or booths. The service of only fry orders or such food and victuals as sandwiches, hamburgers or salads shall not be deemed a restaurant for the purposes of this section;~~



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**12-2-201. Wholesale license for sale of malt beverages only; fee.**

(g) ~~Notwithstanding W.S. 12-2-203,~~ The division:

(iii) ~~The division~~ shall not grant a license for a brewery and a microbrewery to the same producer.

**12-2-203. Manufacturing and rectifying; importing and industry representatives; licensing; fees.**

(b) The Wyoming liquor division shall grant a class A industry representative license for alcoholic liquor suppliers to a qualified individual ~~domiciled within this state~~ who submits an application to the division on forms provided by the division accompanied by an annual license fee of not to exceed seven hundred fifty dollars (\$750.00). A class A industry representative shall have a written statement from any vendor whose products the applicant proposes to represent. The class A industry representative shall be published in the division's price catalog with the products from any vendor represented by him and shall be authorized to request that the division list or delist products from the vendor represented by him.

(c) The division shall grant a class B industry representative license for alcohol liquor suppliers to a qualified individual ~~domiciled within this state~~ who submits an application to the division on forms provided by the division accompanied by an annual license fee of not to exceed two hundred fifty dollars (\$250.00). A class B industry representative shall be employed or managed by a class A industry representative. A class B industry representative shall have a written statement from the

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class A industry representative designating any vendor whose products he is authorized to represent.

(e) No class A industry representative shall be employed by a licensee as defined by W.S. 12-1-101(a)(viii), except that this subsection shall not apply to malt beverage wholesalers authorized under W.S. 12-2-201, manufacturers authorized under this section, microbrewery permit holders authorized under W.S. 12-4-415 or winery permit holders authorized under W.S. 12-4-414.

**12-2-204. Out-of-state shipment of manufactured wine; license; fees; restrictions; conditions.**

(a) Notwithstanding any law, rule or regulation to the contrary, any person currently licensed in its state of domicile as an alcoholic liquor or malt beverage manufacturer, importer, wholesaler or retailer who obtains an out-of-state shipper's license, as provided in this section, may ship no more than a total of ~~thirty-six (36)~~ one hundred eight (108) liters of manufactured wine directly to any one (1) household in this state in any twelve (12) month period.

(d) Any out-of-state shippers licensed pursuant to this section shall:

(i) Not ship more than a total of ~~thirty-six (36)~~ one hundred eight (108) liters of manufactured wine to any one (1) household in this state during any twelve (12) month period. In the event any out-of-state shipper ships more than ninety (90) liters of any particular manufactured wine to any combination of households or licensed retailers in this state, the out-of-state shipper shall offer to sell

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the manufactured wine to the liquor division at wholesale prices;

**12-4-101. Authority of cities, towns and counties; population figures; number of available licenses and permits; assessment of fees.**

(a) Incorporated cities, towns and counties within Wyoming shall license and regulate or prohibit the retail sale of alcoholic and malt beverages under this title. Nothing in this title prohibits a licensing authority of an incorporated city, town or county from issuing less than the total number of allowable ~~retail~~ liquor licenses pursuant to ~~W.S. 12-4-201, less than the allowable bar and grill liquor licenses pursuant to W.S. 12-4-413~~ or from refusing to issue any license or permit authorized by this title.

**12-4-103. Restrictions upon license or permit applicants and holders; license limitation per person.**

(a) A license or permit authorized by this title shall not be held by, issued or transferred to:

(vi) A manufacturer of alcoholic beverages or wholesaler of malt beverages, except as authorized under W.S. 12-2-203(g) or as otherwise provided ~~in W.S. 12-4-412(j)~~ by law;

**12-4-104. Publication of notice; grant or denial; renewal preference; copy of application and notice to division; judicial review.**

(a) When an application for a license, permit, renewal or any transfer of location or ownership thereof

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has been filed with a licensing authority, the clerk shall promptly prepare a notice of application, ~~place the notice conspicuously upon the premises shown by the application as the proposed place of sale~~ and publish the notice in a newspaper of local circulation once a week for two (2) consecutive weeks. When a county is the licensing authority, the county clerk shall also post the notice on the official website of the county in the manner provided in W.S 18-3-516(f). When a city or town is the licensing authority, the city clerk shall also post the notice on the city or town's official website if one exists. The notice shall state that a named applicant has applied for a license, permit, renewal or transfer thereof, and that protests against the issuance, renewal or transfer of the license or permit will be heard at a designated meeting of the licensing authority. Each applicant shall, at the time of filing his application, pay the clerk an amount sufficient to cover the costs of publishing notice. Notices may be substantially in the following form:

NOTICE OF APPLICATION FOR A ....

Notice is hereby given that on the .... day of .... (year) (name of applicant) filed an application for a .... license (permit), in the office of the clerk of the city (or town or county) of .... for the following building (insert address) and protests, if any there be, against the issuance (transfer or renewal) of the license (permit) will be heard at the hour of ....M., on the .... day of .... (year), in the (meeting place of the governing body).

Dated ....

Signed ....

(f) Upon an appeal the person applying for renewal of a license ~~and claiming renewal preference~~ shall be named as

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plaintiff, with the licensing authority named as defendant. During the pendency of an appeal, a renewal license denied by a licensing authority shall not be granted to any other applicant. Upon notice of appeal the clerk shall transmit to the clerk of the district court a certified copy of the application, of each protest if any, and of the minutes recording the decision appealed from. The appeal shall be heard as a trial de novo with evidence taken and other proceedings had as in the trial of civil actions. The court may accept and consider as part of the record certified documents forwarded to the court by the clerk of the licensing authority. The case shall be heard promptly and the procedure shall conform to the Wyoming Rules of Civil Procedure unless other procedures are provided for or required.

**12-4-201. Retail liquor licenses and malt beverage permits; population formulas; fees.**

(f) Retail liquor licenses and malt beverage permits may be granted by the county commissioners as the appropriate licensing authority in a county outside of incorporated cities and towns as follows:

(iii) Malt beverage permits may be issued for county locations ~~beyond a five (5) mile zone around incorporated cities and towns~~ without regard to population.

(k) A retail liquor licensee may ship not more than a total of one hundred eight (108) liters of manufactured wine directly to any one (1) household in this state in any twelve (12) month period provided the licensee:

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(i) Ships the manufactured wine only to individuals who are at least twenty-one (21) years of age for such individual's personal use and not for resale;

(ii) Ensures that all shipping containers of manufactured wine shipped pursuant to this subsection are conspicuously labeled with the words: "CONTAINS ALCOHOLIC BEVERAGES. ADULT (OVER 21) SIGNATURE REQUIRED FOR DELIVERY"; and

(iii) Ensures that all of its shipments within this state are made by a duly licensed carrier and further ensure that the carriers comply with the requirement to obtain an adult signature.

**12-4-301. Sales by clubs; license fees; petition; license restrictions.**

(c) Except as otherwise provided by W.S. ~~12-5-201(g)~~ 12-5-201(f), a club holding a limited retail license may sell alcoholic or malt beverages for consumption anywhere on the licensed premises for consumption by its members and their accompanied guests only as approved by the local licensing authority.

(e) ~~Notwithstanding W.S. 12-4-103(b),~~ A political subdivision of the state may hold no more than two (2) club limited retail liquor licenses for golf courses owned, maintained or operated by that political subdivision in addition to any other license held by that political subdivision.

**12-4-403. Population formula not applicable; contracting for services.**

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(b) ~~No~~<sup>A</sup> resort liquor license may be transferred to another location. License ownership may be transferred to a purchaser or licensee of the licensed premises with the approval of the licensing authority. No transfer of a resort liquor license shall be required where the license is used by a person with whom the licensee has contracted may contract or subcontracted subcontract for the provision of food and beverage services on the licensed premises. However, the resort liquor licensee shall remain subject to all applicable laws, rules, regulations and penalties including the provisions of W.S. 12-2-306 and 12-7-103.

**12-4-410. Sale of alcoholic beverages for off-premises consumption prohibited; location, regulation and restrictions on dispensing of liquor; prohibiting certain activities.**

(b) Alcoholic liquor and malt beverages shall be dispensed and prepared for consumption in ~~one (1) room, and one (1) additional room if authorized and~~ the licensed building in areas approved by the local licensing authority., ~~upon the licensed premises separated from the dining area in which alcoholic and malt beverages may be served and in the case of a golf course upon which a restaurant liquor license is operational or in the case of a guest ranch upon which a retail or restaurant liquor license is operational, at dispensing areas on the premises of the golf course or guest ranch as permitted by the licensing authority.~~ No consumption of alcoholic or malt beverages shall be permitted within the dispensing ~~room,~~ areas nor shall any person other than employees over eighteen (18) years of age be permitted to enter the dispensing ~~room.~~ ~~If a restaurant has a dispensing room separate from the dining area which is licensed prior to February 1, 1979 for purposes of alcoholic or malt beverage~~

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~~sales and consumption, the restaurant may dispense alcoholic or malt beverages in the separate dispensing room under a restaurant liquor license, and any person over eighteen (18) years of age is permitted to enter the separate dispensing room areas.~~

(d) No restaurant liquor licensee shall promote or operate the restaurant as a bar and lounge. ~~nor shall the licensee compete with a retail liquor licensee in activities other than dinner functions, including, but not limited to, dances, receptions and other social gatherings. Nothing in this subsection shall require a restaurant liquor licensee to reconstruct or remodel licensed premises existing on or before June 8, 1989.~~

**12-4-411. License fee.**

The annual fee for a restaurant liquor license shall be no more than three thousand dollars (\$3,000.00) and no less than five hundred dollars (\$500.00). ~~The license fee for a county restaurant liquor license within five (5) miles of a city or town shall not be less than the restaurant liquor license fee charged by that city or town.~~

**12-4-502. Twenty-four hour malt beverage permit and catering permit; restrictions; application procedure; fees.**

(a) A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be



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sold or consumed off the premises authorized by the permit. Malt beverage permits under this subsection shall not be used to operate a continuing business.

(b) A catering permit authorizing the sale of alcoholic and malt beverages may be issued by the appropriate licensing authority to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at ~~meetings, conventions, private parties and dinners or at other similar gatherings~~ events not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Notwithstanding any other provision of this subsection, closed-container items sold at auction for the benefit of a nonprofit organization may be taken off-premises. Catering permits under this subsection shall not be used to operate a continuing business.

(c) The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101. No person or organization shall receive more than a total of twelve (12) malt beverage and thirty-six (36) catering permits for sales at the same premises in any one (1) year., ~~except that this limitation shall not be applicable to malt beverage permits issued for sales at any fair, rodeo, pari-mutuel event or other similar public event conducted by a public entity upon public premises, or to catering permits for events at the facilities of the University of Wyoming in Laramie, including the Marian H. Rochelle Gateway Center.~~

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**12-4-504. Special malt beverage permit for public auditoriums, civic centers or events centers.**

(a) The appropriate licensing authority in a county, city or town may issue a special malt beverage permit to any responsible person or organization for sales of malt beverages at public auditoriums, civic centers or events centers. The licensing authority shall establish an appropriate fee for the permit. Additionally, the licensing authority shall specify the duration of the permit and where malt beverages may be sold and consumed under the permit. The issuing body may provide rules to implement this section.

**12-4-603. Annexation of retail liquor license or malt beverage permit into 5-mile zone; renewal.**

(a) A county retail liquor license ~~or malt beverage permit~~ having licensed premises located within a five (5) mile zone around an incorporated city or town because of annexation of property shall not be denied an application for renewal by reason of annexation alone. ~~The license or permit shall be subject to renewal by the county licensing authority in the same manner as if the licensed premises were beyond the five (5) mile zone around a city or town.~~

**12-4-604. Transfer or sale of license or permit; attachment, garnishment or execution.**

No license or permit shall be transferred or sold except as provided by W.S. 12-4-601 ~~through 12-4-603~~ and 12-4-602, used for any place not described in the license or permit at the time of issuance or subject to attachment, garnishment or execution.

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**12-5-201. Location, regulation and restrictions as to place of sale; inspections.**

(f) A holder of a resort retail liquor license, a golf club that holds a retail liquor license, a restaurant liquor license or a club limited retail liquor license or a holder of a retail liquor license or restaurant liquor license operating on a guest ranch may dispense alcoholic beverages from any location within the boundaries of the ~~resort-licensee's~~ premises. The ~~resort-~~premises shall be a single property within a contiguous boundary upon which the ~~resort-licensee~~ is located and which shall be identified in the license. Any location on the ~~resort-~~premises where alcoholic beverages are dispensed as approved by the licensing authority shall comply with applicable sanitation and fire hazard requirements and other applicable laws. The licensing authority shall, as often as necessary, inspect the licensed location where alcoholic beverages are dispensed to ensure that the licensee is in compliance with sanitation and fire hazard requirements.

**12-5-401. Interests in licenses or permits to sell.**

(a) No industry representative shall hold any interest, stock or ownership directly or indirectly, in any license to sell products of the industry at retail under privileges of a license or permit to sell any beverage or liquor in Wyoming or in any premises so licensed. This section shall not apply to any person holding a microbrewery ~~or winery~~ permit pursuant to W.S. ~~12-4-412 12-4-415 or a winery permit pursuant to W.S. 12-4-414~~. This section shall also not apply to a person holding a manufacturer's license under W.S. 12-2-203(a) when the license is held under the complete ownership of a retail business and to the extent he may be permitted one (1)

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satellite manufacturer's permit pursuant to W.S. 12-2-203(g)(i) or an off-premises permit pursuant to W.S. 12-2-203(g)(ii).

(b) As used in subsection (a) of this section:

(ii) "Retail business" means the holder of a microbrewery or winery permit, ~~who also holds a license or permit enumerated under W.S. 12-4-412(b)(iii) or (k).~~

**12-6-101. Sale or possession prohibited; when possession unlawful; public drunkenness; falsification of identification; penalty; prima facie identification as defense.**

(c) Except as otherwise provided in this title, no person under the age of twenty-one (21) years shall:

(v) Have measurable blood, breath or urine alcohol concentration in his body; ~~or~~

(vi) Enter or remain in ~~an establishment~~ designated sales areas approved by the local licensing authority that is primarily for off-premise sales of alcoholic liquor or malt beverages unless accompanied by a parent, spouse or legal guardian who is twenty-one (21) years of age or older; ~~or~~ or

(vii) Dispense or sell any alcoholic liquor or malt beverage. The term "dispensing" means mixing or pouring alcoholic liquors or malt beverages.

**Section 3.** W.S. 12-2-201(g)(i) and (ii), 12-2-501 through 12-2-505, 12-4-102(a)(vii) and (viii), 12-4-103(b) through (d), 12-4-201(g), 12-4-407(d), 12-4-409,

ORIGINAL HOUSE  
BILL NO. HB0013

ENGROSSED

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12-4-410(f), 12-4-412, 12-4-505(a) and (b), 12-4-602(c),  
12-4-603(b) and 12-5-201(g) through (j) are repealed.

**Section 4.** This act is effective July 1, 2021.

(END)

\_\_\_\_\_  
Speaker of the House

\_\_\_\_\_  
President of the Senate

\_\_\_\_\_  
Governor

TIME APPROVED: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

I hereby certify that this act originated in the House.

\_\_\_\_\_  
Chief Clerk

July 2, 2021

**MEMO TO:** City Council  
J. Carter Napier, City Manager

**FROM:** John Henley, City Attorney  
Keith McPheeters, Chief of Police

*J.A.*  
*KMP 307*

**SUBJECT:** An Ordinance Amending Chapter 10.64 –Bicycles, Toy Vehicles, Rollerblades, In-line Skates, Roller Skates, Snowboards, Skis, Rollerskis, Scooters, Coasters, Skateboards and Similar Devices

**Meeting Type & Date**

Regular Council Meeting  
July 6, 2021

**Action type**

Minute action, establishing July 20, 2021, as the public hearing and first reading date for an Ordinance Amending Chapter 10.64 of the Casper Municipal Code.

**Recommendation**

That Council, by minute action, establish July 20, 2021, as the date of the public hearing and first reading for An Ordinance Amending Chapter 10.64 –Bicycles, Toy Vehicles, Rollerblades, In-line Skates, Roller Skates, Snowboards, Skis, Rollerskis, Scooters, Coasters, Skateboards and Similar Devices.

**Summary**

Bird Rides, Inc., is interested in bringing stand-up, electric scooters to the City of Casper. City Council has expressed interest in allowing scooters on City streets after a contract is executed between Bird Rides, Inc., and the City of Casper, and after the City's ordinances concerning traffic and licensing requirements have been updated. The City Attorney's Office and the Casper Police Department are working on a draft ordinance to amend Chapter 10.64 to modify the existing traffic laws concerning stand-up, electric scooters, as well as establishing licensing requirements for stand-up, electric scooter businesses, and businesses of the like, who are interested in doing business in the City of Casper and providing electric scooters or other similar devices.

A draft ordinance for City Council to review and provide comments and feedback is scheduled for the July 13, 2021, work session. Staff is requesting that City Council establish the public hearing and the first reading of an Ordinance which would amend chapter 10.64 of the Casper Municipal Code in order to move the process forward.

**Financial Considerations**

It is anticipated the proposed ordinance will contain certain licensing/permitting requirements for dockless scooter companies. Licensing permits would bring in minimal revenue. There will be additional demands on public safety employees.

**Oversight/Project Responsibility**

John Henley, City Attorney (Ordinance Amendments)  
Keith McPheeters, Chief of Police  
Jeff Bullard, Traffic Sgt., Casper Police Department

**Attachments**

None

June 21, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk *FT*  
Carla Mills-Laatsch, Licensing Specialist *CM*

SUBJECT: Establish Public Hearing for New Bar and Grill No. 13 for Grace Partners, LC d/b/a Spotlight Lounge, Located at 128 East 2<sup>nd</sup> Street.

Meeting Type & Date

Regular Council Meeting  
July 6, 2021

Action type

Establish Public Hearing  
Minute Action

Recommendation

That Council, by minute action, establish July 20, 2021 as the Public Hearing date for a new bar and grill liquor license No. 13 for Grace Partners, LC d/b/a Spotlight Lounge, located at 128 East 2<sup>nd</sup> Street.

Summary

An application has been received requesting a new bar and grill liquor license No. 13 for Grace Partners, LC d/b/a Spotlight Lounge, located at 128 East 2<sup>nd</sup> Street.

This address is the former location for the restaurant liquor license 2<sup>nd</sup> Street Eats, LLC d/b/a 2<sup>nd</sup> Street Eats, LLC. This liquor license holder did not renew for the license year starting April 1, 2019. No liquor license has been assigned to this address since that date.

Bar and Grill liquor licenses must have the majority of their revenue be from food services and not from the sale of alcohol liquor or malt beverages. They must also have a physical bar with at least eight adult customer alcohol serving places, as well as a serving station for ordered alcoholic drinks or pick-up alcoholic drinks; they must have at least one dedicated service representative (bartender), and a choice of at least six major distilled spirits available for retail sale. Restaurant and Bar and Grills liquor licenses cannot sell alcohol for off premise consumption. All sales of alcoholic or malt beverages shall cease at the time food sales and services cease.

Retail liquor license are not subject to a food requirement. Retail liquor license holders may sell package liquor for off premise consumption. They may also apply for permits to cater off site event. If a retail liquor license holder has a bar and package liquor they must be separated by a glass or other suitable partition to permit persons to pass freely between the two facilities.



The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances.

As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

No Financial Considerations



Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

None

June 23, 2021

MEMO TO: J. Carter Napier, City Manager   
FROM: Liz Becher, Community Development Director   
SUBJECT: Public Hearing for Consideration of an Ordinance approving a vacation and replat creating the Kensington Heights Addition No. 4 Subdivision

Meeting Type & Date:

Regular Council Meeting, July 6, 2021

Action Type:

First reading on Ordinance, and Public Hearing

Recommendation:

That Council, by Ordinance, approve the vacation and replat creating the Kensington Heights Addition No. 4 Subdivision.

Summary:

Kensington Heights Investments, LLC has applied for a vacation and replat creating Kensington Heights Addition No. 4. The subject property is zoned R-2 (One Unit Residential), and was originally part of the Centennial Hills Village PUD (Planned Unit Development). In the spring of 2020, both the Planning and Zoning Commission and the City Council approved a rezone of fifty-three (53) acres in the former PUD (Planned Unit Development), including the subject area now under consideration, to R-2 (One Unit Residential). The proposed subdivision (Kensington Heights Addition No. 4) is creating four (4) new single-family residential lots, located north of Country Club Road, and immediately east of Wyoming Boulevard. All four (4) lots will be accessed via a cul-de-sac, Laredo Way, and all exceed the City's minimum lot size requirement of 4,000 square feet. Multiple points of access to the area have been provided for public safety and utility redundancy.

The Planning and Zoning Commission voted to support the vacation and replat after a public hearing on May 20, 2021. There were no public comments either for or against the case.

Financial Considerations:

Not applicable

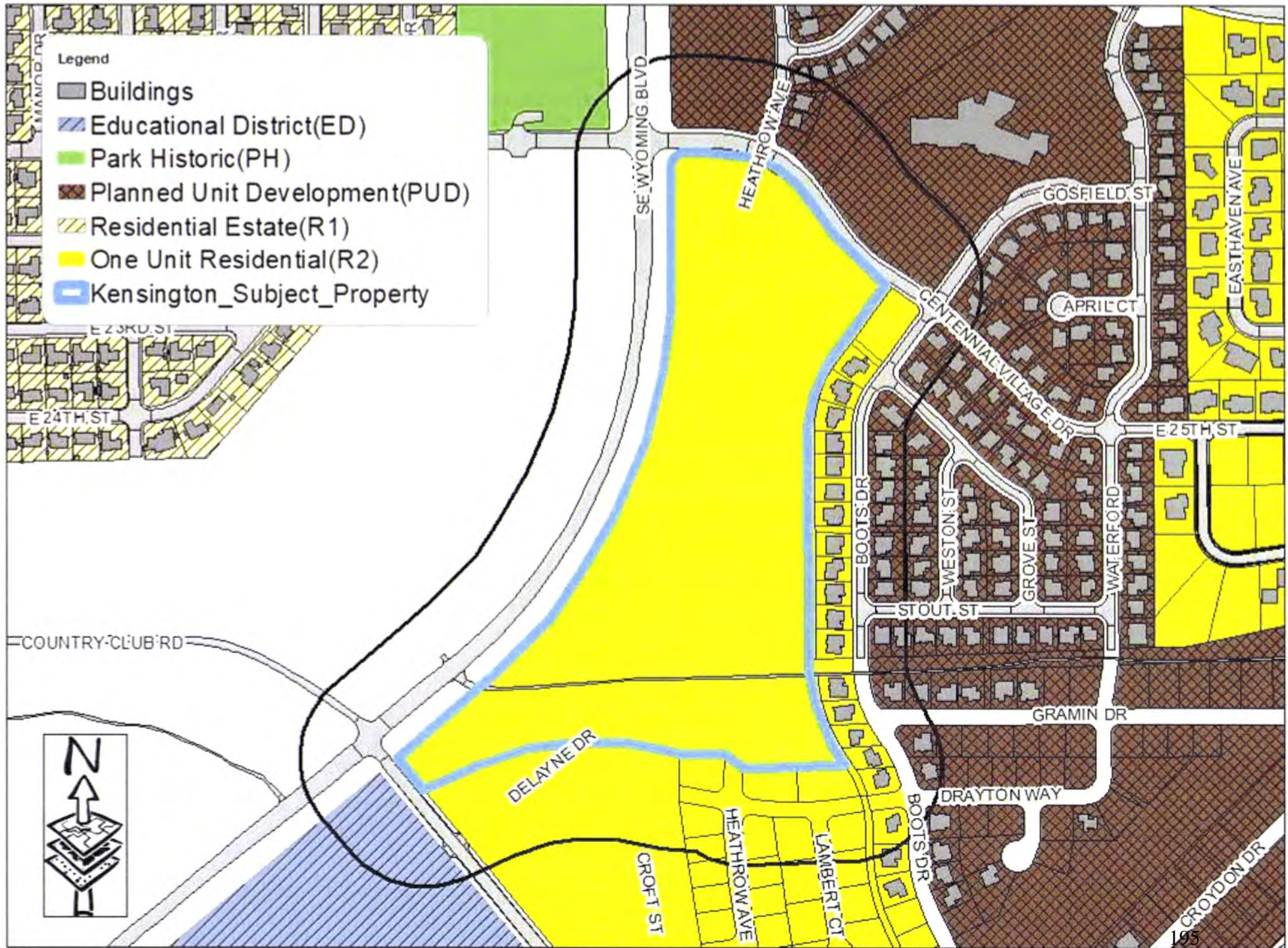
Oversight/Project Responsibility:

Community Development Department – Planning Division

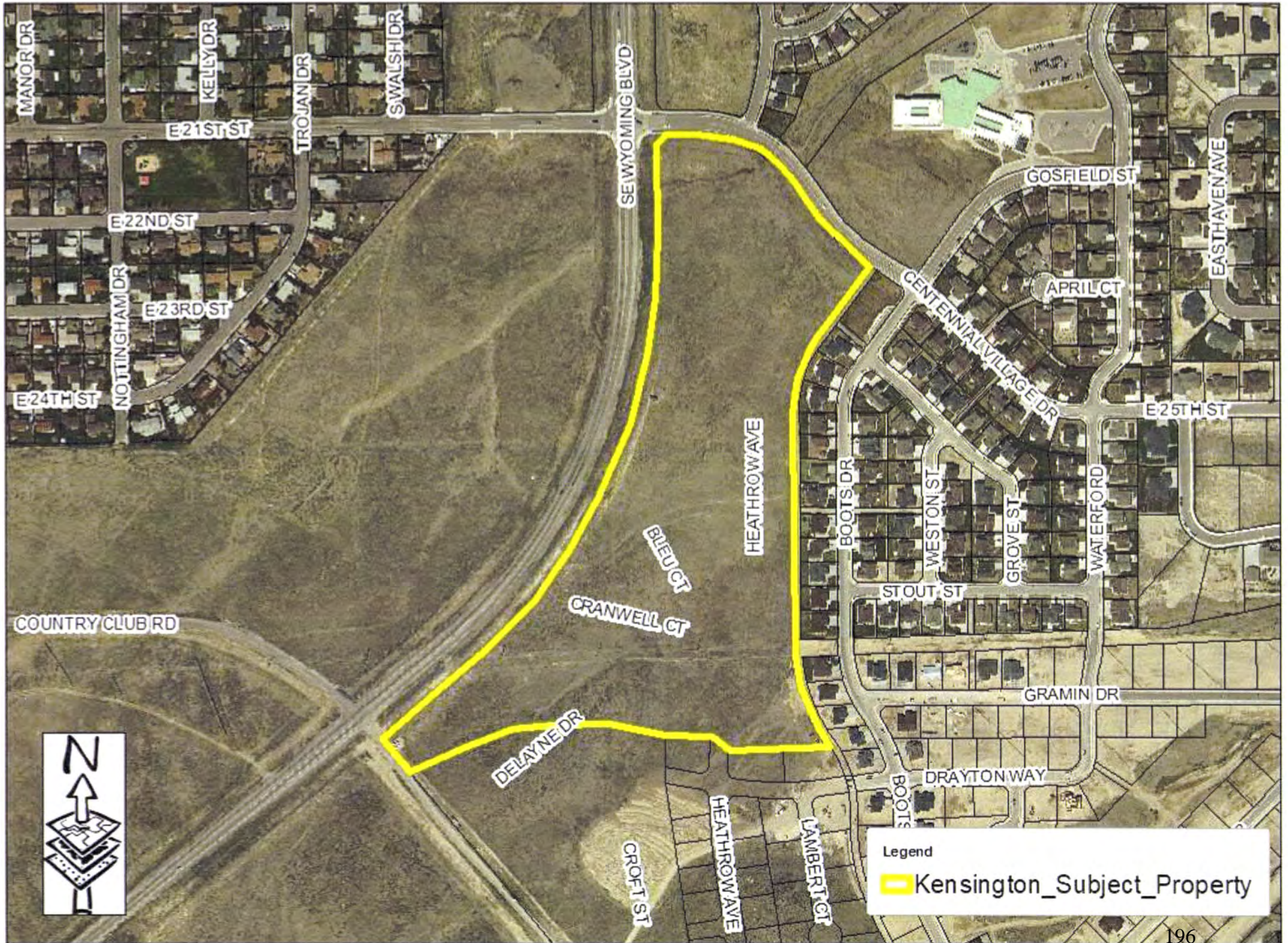
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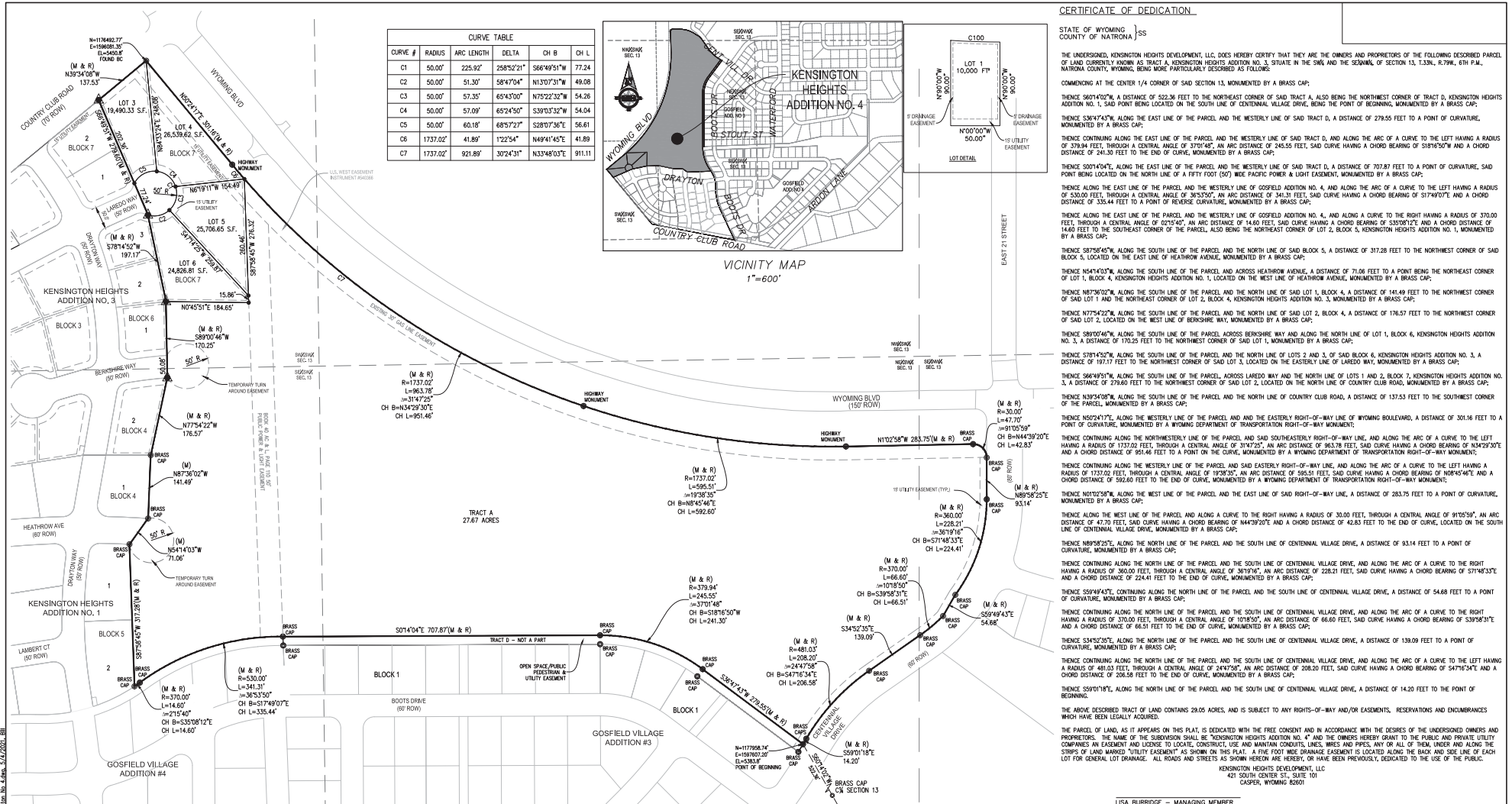
Location Map  
Aerial Map  
Plat  
Subdivision Agreement  
Ordinance

# Proposed Kensington Heights Addition No. 4 Subdivision

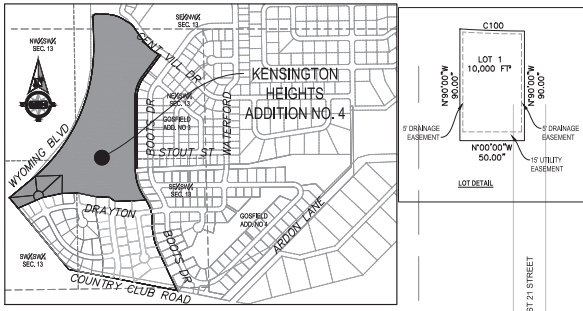


# Proposed Kensington Heights Addition No. 4 Subdivision





CURVE TABLE					
CURVE #	RADIUS	ARC LENGTH	DELTA	CH B	CH L
C1	50.00'	225.92'	258°52'21"	566'49'51"W	77.24
C2	50.00'	51.30'	58°47'04"	N13°07'31"W	49.08
C3	50.00'	57.35'	65°43'00"	N75°22'32"W	54.26
C4	50.00'	57.09'	65°24'50"	S39°03'32"W	54.04
C5	50.00'	60.18'	68°57'27"	S28°07'36"E	56.61
C6	1737.02'	41.89'	122°54'	N49°41'45"E	41.89
C7	1737.02'	921.89'	302°43'31"	N33°48'03"E	911.11



**CERTIFICATE OF DEDICATION**

STATE OF WYOMING }  
 COUNTY OF NATRONA } SS

THE UNDERSIGNED, KENSINGTON HEIGHTS DEVELOPMENT, LLC, DOES HEREBY CERTIFY THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED PARCEL OF LAND CURRENTLY KNOWN AS TRACT A, KENSINGTON HEIGHTS ADDITION NO. 4, SITUATE IN THE SW¼ AND THE SE¼SW¼ OF SECTION 13, T.33N., R.79W., 6TH P.M., NATRONA COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER 1/4 CORNER OF SAID SECTION 13, MONUMENTED BY A BRASS CAP;

THENCE S60°14'02"W, A DISTANCE OF 522.36 FEET TO THE NORTHEAST CORNER OF SAID TRACT A, ALSO BEING THE NORTHWEST CORNER OF TRACT D, KENSINGTON HEIGHTS ADDITION NO. 1, SAID POINT BEING LOCATED ON THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, BEING THE POINT OF BEGINNING, MONUMENTED BY A BRASS CAP;

THENCE S30°47'43"W, ALONG THE EAST LINE OF THE PARCEL AND THE WESTERN LINE OF SAID TRACT D, A DISTANCE OF 279.55 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE EAST LINE OF THE PARCEL AND THE WESTERN LINE OF SAID TRACT D, ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 379.84 FEET, THROUGH A CENTRAL ANGLE OF 370°48", AN ARC DISTANCE OF 245.55 FEET, SAID CURVE HAVING A CHORD BEARING OF S38°50'50"W AND A CHORD DISTANCE OF 241.30 FEET TO THE END OF CURVE, MONUMENTED BY A BRASS CAP;

THENCE S00°14'04"E, ALONG THE EAST LINE OF THE PARCEL AND THE WESTERN LINE OF SAID TRACT D, A DISTANCE OF 707.87 FEET TO A POINT OF CURVATURE, SAID POINT BEING LOCATED ON THE NORTH LINE OF A FIFTY FOOT (50') WIDE PAVED POWER & LIGHT EASEMENT, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE EAST LINE OF THE PARCEL AND THE WESTERN LINE OF COSFIELD ADDITION NO. 4, AND ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 330.00 FEET, THROUGH A CENTRAL ANGLE OF 193°35", AN ARC DISTANCE OF 341.31 FEET, SAID CURVE HAVING A CHORD BEARING OF S174°07'E AND A CHORD DISTANCE OF 335.44 FEET TO A POINT OF REVERSE CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE EAST LINE OF THE PARCEL AND THE WESTERN LINE OF GOSFIELD ADDITION NO. 4, AND ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 370.00 FEET, THROUGH A CENTRAL ANGLE OF 02°54", AN ARC DISTANCE OF 14.60 FEET, SAID CURVE HAVING A CHORD BEARING OF S33°02'32"E AND A CHORD DISTANCE OF 14.60 FEET TO THE SOUTHEAST CORNER OF THE PARCEL, ALSO BEING THE NORTHEAST CORNER OF LOT 2, BLOCK 5, KENSINGTON HEIGHTS ADDITION NO. 1, MONUMENTED BY A BRASS CAP;

THENCE S07°56'45"W, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF SAID BLOCK 5, A DISTANCE OF 317.28 FEET TO THE NORTHWEST CORNER OF SAID BLOCK 5, LOCATED ON THE EAST LINE OF HEATHROW AVENUE, MONUMENTED BY A BRASS CAP;

THENCE N54°10'47"W, ALONG THE SOUTH LINE OF THE PARCEL AND ACROSS HEATHROW AVENUE, A DISTANCE OF 71.06 FEET TO A POINT BEING THE NORTHEAST CORNER OF LOT 1, BLOCK 4, KENSINGTON HEIGHTS ADDITION NO. 1, LOCATED ON THE WEST LINE OF HEATHROW AVENUE, MONUMENTED BY A BRASS CAP;

THENCE N67°30'02"W, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF SAID LOT 1, BLOCK 4, A DISTANCE OF 141.49 FEET TO THE NORTHWEST CORNER OF SAID LOT 1 AND THE NORTHEAST CORNER OF LOT 2, BLOCK 4, KENSINGTON HEIGHTS ADDITION NO. 3, MONUMENTED BY A BRASS CAP;

THENCE N77°54'02"W, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF SAID LOT 2, BLOCK 4, A DISTANCE OF 176.57 FEET TO THE NORTHWEST CORNER OF SAID LOT 2, LOCATED ON THE WEST LINE OF BERSHIRE WAY, MONUMENTED BY A BRASS CAP;

THENCE S80°07'47"W, ALONG THE SOUTH LINE OF THE PARCEL ACROSS BERSHIRE WAY AND ALONG THE NORTH LINE OF LOT 1, BLOCK 6, KENSINGTON HEIGHTS ADDITION NO. 3, A DISTANCE OF 170.25 FEET TO THE NORTHWEST CORNER OF SAID LOT 1, MONUMENTED BY A BRASS CAP;

THENCE S78°14'52"W, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF LOTS 2 AND 3, OF SAID BLOCK 6, KENSINGTON HEIGHTS ADDITION NO. 3, A DISTANCE OF 197.17 FEET TO THE NORTHWEST CORNER OF SAID LOT 3, LOCATED ON THE EASTERLY LINE OF LAREDO WAY, MONUMENTED BY A BRASS CAP;

THENCE S68°49'51"W, ALONG THE SOUTH LINE OF THE PARCEL, ACROSS LAREDO WAY AND THE NORTH LINE OF LOTS 1 AND 2, BLOCK 7, KENSINGTON HEIGHTS ADDITION NO. 3, A DISTANCE OF 272.60 FEET TO THE NORTHWEST CORNER OF SAID LOT 2, LOCATED ON THE NORTH LINE OF COUNTRY CLUB ROAD, MONUMENTED BY A BRASS CAP;

THENCE N63°40'08"W, ALONG THE SOUTH LINE OF THE PARCEL AND THE NORTH LINE OF COUNTRY CLUB ROAD, A DISTANCE OF 137.53 FEET TO THE SOUTHWEST CORNER OF THE PARCEL, MONUMENTED BY A BRASS CAP;

THENCE N50°24'17"E, ALONG THE WESTERN LINE OF THE PARCEL AND THE EASTERLY RIGHT-OF-WAY LINE OF WYOMING BOULEVARD, A DISTANCE OF 301.16 FEET TO A POINT OF CURVATURE, MONUMENTED BY A WYOMING DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MONUMENT;

THENCE CONTINUING ALONG THE NORTHWESTERN LINE OF THE PARCEL AND SAID SOUTHEASTERLY RIGHT-OF-WAY LINE, AND ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 1737.02 FEET, THROUGH A CENTRAL ANGLE OF 197°12'57", AN ARC DISTANCE OF 162.78 FEET, SAID CURVE HAVING A CHORD BEARING OF N42°29'30"E AND A CHORD DISTANCE OF 95.14 FEET TO A POINT ON THE CURVE, MONUMENTED BY A WYOMING DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MONUMENT;

THENCE CONTINUING ALONG THE WESTERN LINE OF THE PARCEL AND SAID EASTERLY RIGHT-OF-WAY LINE, AND ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 1737.02 FEET, THROUGH A CENTRAL ANGLE OF 19°20'52", AN ARC DISTANCE OF 59.51 FEET, SAID CURVE HAVING A CHORD BEARING OF N08°45'46"E AND A CHORD DISTANCE OF 59.51 FEET TO THE END OF CURVE, MONUMENTED BY A WYOMING DEPARTMENT OF TRANSPORTATION RIGHT-OF-WAY MONUMENT;

THENCE N01°22'52"W, ALONG THE WEST LINE OF THE PARCEL AND THE EAST LINE OF SAID RIGHT-OF-WAY LINE, A DISTANCE OF 283.75 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE ALONG THE WEST LINE OF THE PARCEL AND ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 30.00 FEET, THROUGH A CENTRAL ANGLE OF 19°05'59", AN ARC DISTANCE OF 47.70 FEET, SAID CURVE HAVING A CHORD BEARING OF N44°39'20"E AND A CHORD DISTANCE OF 42.83 FEET TO THE END OF CURVE, LOCATED ON THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, MONUMENTED BY A BRASS CAP;

THENCE N08°59'25"E, ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, A DISTANCE OF 93.14 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, AND ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 360.00 FEET, THROUGH A CENTRAL ANGLE OF 36°19'16", AN ARC DISTANCE OF 228.21 FEET, SAID CURVE HAVING A CHORD BEARING OF S71°48'33"E AND A CHORD DISTANCE OF 224.41 FEET TO THE END OF CURVE, MONUMENTED BY A BRASS CAP;

THENCE S59°44'25"E, CONTINUING ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, A DISTANCE OF 54.68 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, AND ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 370.00 FEET, THROUGH A CENTRAL ANGLE OF 108°50'50", AN ARC DISTANCE OF 66.60 FEET, SAID CURVE HAVING A CHORD BEARING OF S39°58'31"E AND A CHORD DISTANCE OF 66.60 FEET TO THE END OF CURVE, MONUMENTED BY A BRASS CAP;

THENCE S45°25'25"E, ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, A DISTANCE OF 139.09 FEET TO A POINT OF CURVATURE, MONUMENTED BY A BRASS CAP;

THENCE CONTINUING ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, AND ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 481.03 FEET, THROUGH A CENTRAL ANGLE OF 24°47'58", AN ARC DISTANCE OF 208.20 FEET, SAID CURVE HAVING A CHORD BEARING OF S47°16'34"E AND A CHORD DISTANCE OF 208.20 FEET TO THE END OF CURVE, MONUMENTED BY A BRASS CAP;

THENCE S59°01'18"E, ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF CENTENNIAL VILLAGE DRIVE, A DISTANCE OF 14.20 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 29.05 ACRES, AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS, RESERVATIONS AND ENCUMBRANCES WHICH HAVE BEEN LEGALLY ACQUIRED.

THE PARCEL OF LAND, AS IT APPEARS ON THIS PLAT, IS DEDICATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS. THE NAME OF THE SUBDIVISION SHALL BE "KENSINGTON HEIGHTS ADDITION NO. 4" AND THE OWNERS HEREBY GRANT TO THE PUBLIC AND PRIVATE UTILITY COMPANIES AN EASEMENT AND LICENSE TO LOCATE, CONSTRUCT, USE AND MAINTAIN CONDUITS, LINES, WIRES AND PIPES, ANY OR ALL OF THEM, UNDER AND AMONG THE SPACES OF LAND MARRED "UTILITY EASEMENT" AS SHOWN ON THIS PLAT. A FIVE FOOT WIDE DRAINAGE EASEMENT IS LOCATED ALONG THE BACK AND SIDE OF EACH LOT FOR CENTRAL LOT DRAINAGE. ALL ROADS AND STREETS ARE HEREBY OR HAVE BEEN HERETOFORE DEDICATED TO THE USE OF THE PUBLIC.

KENSINGTON HEIGHTS DEVELOPMENT, LLC  
 421 SOUTH CENTER ST., SUITE 101  
 CASPER, WYOMING 82401

LISA BURRIDGE - MANAGING MEMBER

**CERTIFICATE OF SURVEYOR**

STATE OF WYOMING }  
 COUNTY OF NATRONA } SS

I, WILLIAM R. FEHRINGER, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE NO. 5528, DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION IN NOVEMBER, 2020 TO MARCH, 2021, AND THAT THIS PLAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, CORRECTLY AND ACCURATELY REPRESENTS SAID SURVEY. ALL DIMENSIONS ARE EXPRESSED IN FEET AND DECIMALS THEREOF ALL BEING TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY WILLIAM R. FEHRINGER THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES \_\_\_\_\_ NOTARY PUBLIC

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY LISA BURRIDGE, MANAGING MEMBER OF KENSINGTON HEIGHTS DEVELOPMENT, LLC THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES \_\_\_\_\_ NOTARY PUBLIC



**NOTES**

- ERROR OF CLOSURE EXCEEDS 1:3,197,821.
- BASIS OF BEARING IS THE WYOMING STATE PLANE COORDINATE SYSTEM, EAST CENTRAL ZONE, NAD 1983/2011.
- THE CONVERGENCE ANGLE AT THE POINT OF BEGINNING IS 0°43'22.68", AND THE COMBINED FACTOR IS 0.999732.
- ALL DISTANCES ARE GRID.
- ELEVATIONS SHOWN HEREON ARE BASED ON NAVD 88 DATUM AND ARE NOT MEANT TO USED AS BENCHMARKS.

**APPROVALS**

APPROVED BY THE CITY OF CASPER PLANNING AND ZONING COMMISSION OF CASPER, WYOMING  
 THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

ATTEST: \_\_\_\_\_ CHAIRMAN

SECRETARY \_\_\_\_\_

APPROVED BY THE CITY COUNCIL OF CASPER, WYOMING BY ORDINANCE NO. \_\_\_\_\_ DULY PASSED,  
 ADOPTED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

ATTEST: \_\_\_\_\_ MAYOR

\_\_\_\_\_ CITY CLERK

INSPECTED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

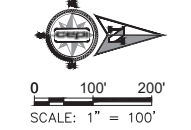
\_\_\_\_\_ CITY ENGINEER

INSPECTED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_ CITY SURVEYOR

**LEGEND**

- SET BRASS CAP
- SET MONUMENT 5/8" REBAR & ALUMINUM CAP
- FOUND MONUMENT AS NOTED



SCALE: 1" = 100'



Civil Engineering Professionals, Inc.  
 4880 Enterprise Drive, Casper, WY 82409  
 Phone 307.266.4346 Fax 307.266.0183  
 www.cepi-casper.com

VACATION AND REPLAT OF TRACT A  
 KENSINGTON HEIGHTS ADDITION NO. 3  
 AS  
**KENSINGTON HEIGHTS  
 ADDITION NO. 4**  
 TO THE CITY OF CASPER, WYOMING  
 BEING A PORTION OF THE SW¼  
 AND THE SE¼NW¼, SECTION 13  
 T.33N., R.79W., 6TH P.M.,  
 NATRONA COUNTY, WYOMING

**KENSINGTON HEIGHTS ADDITION NO. 4  
SUBDIVISION AGREEMENT**

This Subdivision Agreement ("Agreement") is made and entered into this 6<sup>th</sup> day of June, 2021, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Kensington Heights Investments, LLC, 421 South Center Street, Ste. 101, Casper, Wyoming 82601 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

**RECITALS**

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied to vacate and replat Tract A, Kensington Heights Addition No. 3, to create the Kensington Heights Addition No. 4 Subdivision.
- C. A plat of Kensington Heights Addition No. 4 ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

**SECTION 1 – INCORPORATION OF RECITALS**

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

**SECTION 2 - OBLIGATIONS OF OWNER**

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

## 2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.
- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 2 and one-half (2½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

## 2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

## 2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and

striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

#### 2.4 Underground Utilities and Street Lights:

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

#### 2.5 Soils Analysis:

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

#### 2.6 Erosion Control Program:

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained



from the Public Services Director prior to any earthwork taking place in the Addition.

- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

#### 2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

#### 2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.
- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as

amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City.

2.10 Street and Traffic Signs and Controls:

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

2.11 Security Requirements:

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

2.12 Record Drawings:

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

2.14 Other Costs in Separate Agreements:

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

2.15 Stormwater, Flooding and Letters of Map Revisions:

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

SECTION 3 - OBLIGATIONS OF CITY

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

SECTION 4 - REMEDIES

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

#### SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

- f. Waiver: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. No Third-Party Beneficiary Rights: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. Severability: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. Notices: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Kensington Heights Investments,  
 LLC  
 421 South Center Street  
 Ste. 101  
 Casper, Wyoming 82601

City of Casper  
 Attn: Community Development Director  
 200 North David  
 Casper, WY 82601  
 Fax: 307-235-8362

- j. Headings: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. Survival: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well

as all continuing obligations indicated in this Agreement, will survive final payment, completion and acceptance of the services and termination or completion of the Agreement.

- l. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor

WITNESS:

By: M. Jeremy Yates

Printed Name: M. Jeremy Yates

Title: MPO Supervisor

OWNER  
Kensington Heights Investments, LLC

By: [Signature]

Printed Name: Lisa A. Burridge

Title: Managing Member

STATE OF WYOMING            )  
  ) ss.  
COUNTY OF NATRONA        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Steven K. Freel, as the Mayor of the City of Casper.

(Seal, if any)

\_\_\_\_\_  
(Signature of notarial officer)

\_\_\_\_\_  
Title (and Rank)

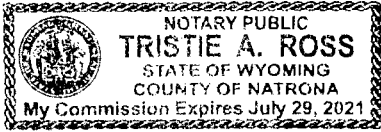
[My Commission Expires: \_\_\_\_\_]

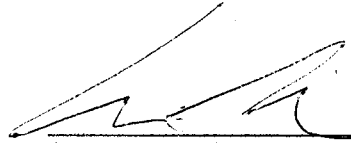


STATE OF WYOMING )  
 ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me on this 6<sup>th</sup> day of June, 2021, by Lisa A. Berridge as the Managing Member of Kensington Heights Investments, LLC.

(Seal, if any)



  
(Signature of notarial officer)

notary public  
Title (and Rank)

[My Commission Expires: 7-29-21 ]

ORDINANCE NO.16-21

AN ORDINANCE APPROVING THE VACATION AND  
REPLAT CREATING THE KENSINGTON HEIGHTS ADDITION  
NO. 4 SUBDIVISION

WHEREAS, Kensington Heights Investments, LLC has applied to vacate and replat Tract A, Kensington Heights Addition No. 1 to create the Kensington Heights Addition No. 4 Subdivision; and,

WHEREAS, after a public hearing, the City of Casper Planning and Zoning Commission passed a motion recommending that the City Council approve the requested vacation and replat; and,

WHEREAS, the vacation and replat requires approval by ordinance, following a City Council public hearing; and,

WHEREAS, the governing body of the City of Casper finds that the above-described vacation and replat should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF  
THE CITY OF CASPER, WYOMING:

SECTION 1:

That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Kensington Heights Addition No. 4 Subdivision Agreement.

SECTION 2:

That the vacation and replat creating the Kensington Heights Addition No. 4 Subdivision is hereby approved, under the terms and conditions of the Kensington Heights Addition No. 4 Subdivision Agreement.

SECTION 3:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the \_\_\_\_ day of \_\_\_\_\_, 2021.

PASSED on 2nd reading the \_\_\_\_ day of \_\_\_\_\_, 2021.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



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ATTEST:

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Fleur Tremel  
City Clerk

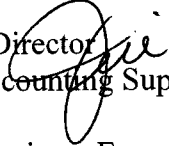
CITY OF CASPER, WYOMING  
A Municipal Corporation

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Steven K. Freel  
Mayor

June 14, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Jill Johnson, Financial Services Director   
Evan Condelario, Budget and Accounting Supervisor

SUBJECT: Authorizing a Professional Services Engagement Letter with Porter, Muirhead, Cornia, Howard (PMCH) in an Amount not to Exceed \$129,000.00, for the FY2021 Financial Statement Audit and in an Amount not to Exceed \$7,500.00, for the FY2021 Federal Programs Audit (per program).

**Meeting Type & Date**

Regular Council Meeting  
July 6, 2021

**Action type**

Resolution

**Recommendation**

That Council, by resolution, authorize an engagement letter for professional services with Porter, Muirhead, Cornia, Howard (PMCH), in the amount not to exceed \$129,000, for the FY2021 Financial Statement Audit and in an amount not to exceed \$7,500, for the FY2021 Federal Programs Audit (per program).

**Summary**

Per Wyoming statute (WY Stat § 16-4-121), an annual audit of the City of Casper's finances is required. The firm of Porter, Muirhead, Cornia, Howard (PMCH) has performed the financial statement audit for many years developing an indepth understanding of the City's financial structure. In addition to the financial statement audit, PMCH has also performed audits for the City's federal programs, the Ford Wyoming Center, and specialized audits as requested/required. PMCH has submitted an engagement letter to provide these services for FY2021.

**Financial Considerations**

Funding for the FY2021 audit of financial statements and federal programs is included in the FY2022 City of Casper Annual Budget as a General Fund expenditure.

**Oversight/Project Responsibility**

Evan Condelario, Budget and Accounting Supervisor

**Attachments**

Resolution  
Agreement

May 10, 2021

City of Casper  
Jill Johnson, Director of Financial Services  
200 N. David Street  
Casper, WY 82601

The following represents our understanding of the services we will provide the City of Casper.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Casper, as of June 30, 2021, and for the year then ended, and the related notes to the financial statements, which collectively comprise the City of Casper's basic financial statements as listed in the table of contents.

In addition, we will audit the City of Casper's compliance over major federal award programs for the year ended June 30, 2021, if applicable. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis, budgetary comparison information, pension schedules and other postemployment benefit (OPEB) schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's discussion and analysis
- Budgetary comparison information – general fund
- Schedules of changes in net pension liability, related ratios, and contributions
- Schedule of changes in OPEB liability and related ratios



MAIL: PO Box 2750  
Casper, WY 82602-2750



PHONE: (307) 265-4311  
FAX: (307) 265-5180



LOCATION: 600 East 1<sup>st</sup> Street  
Casper, WY 82601

Supplementary information other than RSI will accompany the City of Casper's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining statements
- Individual fund statements
- Schedule of expenditures of federal awards

The basic financial statements include the financial statements of the Downtown Development Authority (DDA), a discretely presented component unit. We do not consider this component unit to be a significant component of the basic financial statements. Consistent with the audit of the basic financial statements as a whole, our audit will include obtaining an understanding of these components and their environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements of these components and to design the nature, timing, and extent of further audit procedures, as determined to be necessary.

The basic financial statements include the financial statements of the Central Wyoming Regional Water System Joint Powers Board (CWRWS), a discretely presented component unit, which we consider to be a significant component of the basic financial statements. The financial statements of CWRWS are audited by other auditors and we will not take responsibility for the audit performed by the other auditors, but rather will refer to their audit in our report. Our decision to refer to the report of the other auditor is based upon (1) our evaluation of the materiality of CWRWS with respect to the basic financial statements; (2) the ability for group management to provide necessary audit evidence with respect to CWRWS; and (3) our consideration of the timing requirements of the engagement. Our planned procedures with respect to CWRWS include required correspondence with the other auditor, obtaining and reading their auditor's report and the related financial statements, and other procedures as considered necessary.

The basic financial statements include the financial statements of the Economic Development Joint Powers Board (EDJPB), a discretely presented component unit, which we do not consider to be a significant component of the basic financial statements. The financial statements of EDJPB are audited by other auditors and we will not take responsibility for the audit performed by the other auditors, but rather will refer to their audit in our report. Our decision to refer to the report of the other auditor is based upon (1) our evaluation of the materiality of EDJPB with respect to the basic financial statements; (2) the ability for group management to provide necessary audit evidence with respect to EDJPB; and (3) our consideration of the timing requirements of the engagement. Our planned procedures with respect to EDJPB include required correspondence with the other auditor, obtaining and reading their auditor's report and the related financial statements, and other procedures as considered necessary.

## **Schedule of Expenditures of Federal Awards**

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

## **Data Collection Form**

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

## **The Objective of an Audit**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the RSI supplementary information referred to in the above paragraphs when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions.

## **Audit of the Financial Statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and the Uniform Guidance. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the City of Casper's basic financial statements. Our report will be addressed to the governing body of the City of Casper. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

### **Audit of Major Program Compliance**

Our audit of the City of Casper's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.



The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

Also, as required by Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Compliance with Laws and Regulations**

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free from material misstatement, we will perform tests of the City of Casper's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and applications of funds for federally funded activities;
5. For preparing the schedule of expenses of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
6. For the design, implementation, and maintenance of internal control over federal awards;
7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards.

8. For identifying and ensuring that the entity complies with federal statutes, regulations, grants, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
9. For disclosing accurately, currently, and completely the financial results of each federal awards in accordance with the requirement of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information;
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter;
24. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by the entity's auditor; and
25. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities.

With regard to the supplementary information including the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information including the schedule of expenditures of federal awards will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

#### **Nonattest Services**

As part of our services, we will perform the following nonattest services the objective of which is the efficiency of the engagement:

- Draft the financial statements, related footnotes, RSI and supplementary information including the schedule of expenditures of federal awards from the information provided by the City of Casper.
- Post the City of Casper's journal entries to convert the budgetary basis trial balance to the modified accrual and full accrual basis for presentation in the financial statements.
- Propose adjusting or correcting journal entries to be reviewed and approved by the City of Casper's management.
- Preparation of depreciation schedules for DDA, if necessary.
- Enter the data collection information to the Federal Audit Clearinghouse.
- Assisting with preparation of reconciliations and / or schedules for the City of Casper as necessary.

We will not assume management responsibilities on behalf of the City of Casper. However, we will provide advice and recommendations to assist management of the City of Casper in performing its responsibilities.

The City of Casper is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
- The engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedures or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

**Other**

The proposed timing of our audit will be scheduled for performance and completion as follows:

	<i>Begin</i>	<i>Complete</i>
Document internal control and preliminary tests	June 28, 2021	July 2, 2021
Observe physical inventories	June 28, 2021	June 30, 2021
Mail confirmations	July 30, 2021	July 30, 2021
Perform single audit procedures	September 13, 2021	October 1, 2021
Perform year-end audit procedures	October 25, 2021	December 24, 2021
Targeted date to issue audit report	December 31, 2021	January 31, 2022

Cindy Kretzer is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Porter, Muirhead, Cornia, & Howard’s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our audit fee assumes that an audit of federal awards will be required in accordance with Uniform Guidance. It is the City of Casper’s responsibility to properly identify federal funds received and expended, and to indicate the proper type of compliance audit required.

Our fee for the financial statements audit is \$129,000 and \$7,500 for each federal program tested. We will prepare a detailed list of expected workpapers which you will need to prepare before we begin the audit. Our contract price is predicated that the City will prepare requested workpapers and schedules and substantially adhere to the following timeline. These workpapers will need to be completed prior to commencing, at which time we will perform a review of them to determine their completeness.

If the City is unable to meet the deadlines outlined below, a meeting will be held as soon as possible and a signed addendum to the engagement letter will be added to the new arrangements.

## General

- All confirmations prepared and provided to PMCH by July 30, 2021, including confirmations to actuaries with actuarial data.
- Equity reconciled properly for all funds by September 27, 2021.
- All trial balances for the City of Casper and DDA are provided by September 27, 2021.
- All general ledger details for the City of Casper and DDA are provided by September 27, 2021.

## Preliminary

- All requested workpapers and schedules for the City of Casper and for DDA, as identified in the Provided by Client list (“Preliminary PBC list”), completely and accurately prepared by your staff by June 14, 2021.

## Single Audit

- A preliminary Schedule of Federal Expenditures with expenditures through June 30, 2021 by August 16, 2021.
- All requested workpapers and schedules for the City of Casper and for DDA, as identified in the Provided by Client list (“Single Audit PBC list”), completely and accurately prepared by your staff by September 7, 2021.
- A final Schedule of Federal Expenditures with expenditures reconciled with the general ledger through June 30, 2021 by September 7, 2021 with accrual differences identified, if necessary.

## Fieldwork

- All requested workpapers and schedules for the City of Casper and for DDA, as identified in the Provided by Client list (“Fieldwork PBC list”), completely and accurately prepared by your staff by October 25, 2021.
- No more than 25 year-end journal entries greater than \$50,000. This includes all adjusting journal entries (AJEs), reclassifying journal entries (RJE), GASB 34 journal entries, and internal service fund elimination entries. This does include material journal entries greater than \$50,000 for DDA, but does not include any journal entries provided by the City.
- No unanticipated issues which would change the scope of our work, (i.e., new complex accounting issues, no GAAP departures, change in accounting methods or practices, poor financial results which would cause a going concern issue to be addressed, no change in key accounting personnel, etc.)

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of Porter, Muirhead, Cornia, & Howard and constitutes confidential information. However, we may be requested to make certain audit documentation

available to state or federal agencies providing funding pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Porter, Muirhead, Cornia, & Howard's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to state or federal agencies or to peer reviewers. The state or federal agencies or peer reviewers may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date of the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

In order to comply with our professional requirements we occasionally hire other AICPA certified professionals to review our work and our professional judgements. They are restricted by the same professional ethics related to confidentiality that our firm must follow.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Porter, Muirhead, Cornia & Howard*  
Porter, Muirhead, Cornia, & Howard  
Certified Public Accountants

\*\*\*\*\*

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the City of Casper by:

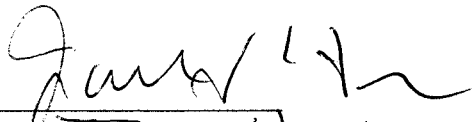
\_\_\_\_\_  
Title: Steven K. Freel Mayor, City of Casper

Date: \_\_\_\_\_

APPROVAL AS TO FORM

I have reviewed the attached Professional Services Engagement Letter and approve it as to form on behalf of the City of Casper, Wyoming.

Dated: 6-29-2021



Name John Healey  
Title City Attorney



RESOLUTION NO. 21-93

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES ENGAGEMENT LETTER FOR PROFESSIONAL SERVICES WITH PORTER, MUIRHEAD, CORNIA, HOWARD (PMCH) FOR THE FY2021 FINANCIAL STATEMENT AUDIT AND FY2021 AUDIT OF FEDERAL PROGRAMS.

WHEREAS, the City of Casper desires to enter into an engagement for FY2021 Financial Statement and Federal Programs audit; and,

WHEREAS, the City of Casper desires to have PMCH provide the audit services; and,

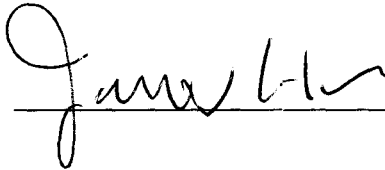
WHEREAS, PMCH, is able and willing to provide the required services for the audit.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an Engagement Letter for Professional Services with PMCH for the audit.

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments throughout the term of the agreement, in an amount not to exceed One Hundred Twenty Nine Thousand and 00/100 Dollars (\$129,000.00) for Audit and Seven Thousand Five Hundred and 00/100 Dollars (\$7,500.00) for each federal program.

PASSED, APPROVED, AND ADOPTED on this \_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



\_\_\_\_\_


ATTEST:


CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor

June 8, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director   
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing Submission of an Application for a Fiscal Year 2022 Transportation Alternatives Program Funding from the Wyoming Department of Transportation in the Amount of \$400,000.00, for the College Drive Multi-Use Pathway.

**Meeting Type & Date**  
Regular Council Meeting  
July 6, 2021

**Action type**  
Resolution

**Recommendation**

That Council, by resolution, authorize the submission of an Application for a Fiscal Year 2022 (FY21) Transportation Alternatives Program (TAP) Funding from the Wyoming Department of Transportation (WYDOT), in the amount of \$400,000.00, to fund the construction of the College Drive Multi-Use Pathway.

**Summary**

The City of Casper is preparing a WYDOT TAP funding application to construct a new ten-foot (10') wide concrete multi-use pathway from West 18<sup>th</sup> Street to South Poplar Street. The TAP program is a source of federal funding that provides monies to state and local governments for transportation projects. The program emphasizes projects that support walkability and pedestrian safety. TAP grants require a 20% local match.

The project will include construction of a new ten foot (10') wide concrete pathway will be constructed to improve the walkability and bicycle access to the residential areas in South Casper near Casper College. The project was identified as a near-term priority in the Casper Area Metropolitan Planning Organization's (MPO) Long-Range Transportation Plan Update from January 2020, and will create a safe, comfortable experience near Casper College and provide connectivity to the City's Trails system within Casper. Additionally, it will provide a safe route for non-drivers to access the Casper College.

The Engineering Estimate for this project is \$500,000.00. If TAP funding is awarded in the amount of \$400,000, the City will be required to supply \$100,000.00 in matching funds.

**Financial Considerations**

The total budget for the project is \$500,000.00. \$400,000.00 is expected to come from the TAP funding. The City will be supplying its match in the amount of \$100,000.00 from the One Cent #16 Optional Sales Tax Funds.

**Oversight/Project Responsibility**

Terry Cottenoir, Engineering Technician, Public Services Department.

**Attachments**

Resolution

RESOLUTION NO. 21-94

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2022 TRANSPORTATION ALTERNATIVES PROGRAM FUNDING FOR THE COLLEGE DRIVE MULTI-USE PATHWAY PROJECT.

WHEREAS, the City of Casper desires to construct a ten foot (10') wide concrete multi-use pathway from West 18<sup>th</sup> Street to South Poplar Street; and,

WHEREAS, the Transportation Alternatives Program (TAP) is a federally funded program that is intended to fund projects that will enhance transportation safety, especially for non-motorized transportation enhancements; and,

WHEREAS, the TAP program requires that federal funding criteria be met, and the City of Casper agrees to ensure satisfaction of all requirements; and,

WHEREAS, the City of Casper acknowledges that if funded, the TAP project shall be completed by December 31, 2024; and,

WHEREAS, the City of Casper agrees to set aside a minimum of One Hundred Thousand Dollars (\$100,000.00) as a line item in its budget for the required twenty percent (20%) local cash match on the project; and,

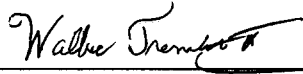
WHEREAS, the City of Casper acknowledges TAP is funded on a reimbursement basis and all invoices must be one hundred percent (100%) paid by the City of Casper prior to reimbursement through TAP (eighty percent (80%) Federal Reimbursement). The City of Casper acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by the City of Casper of all funds reimbursed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized to execute an "Application for Transportation Alternatives Program (TAP) Funding" in the amount of Four Hundred Thousand Dollars (\$400,000.00) for Fiscal Year 2022.

BE IT FURTHER RESOLVED: That the City Engineer or his designee is hereby authorized to submit the TAP application to the Wyoming Department of Transportation for processing.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation


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
Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor

June 23, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, Interim Parks and Recreation Director   
Phil Moya, Recreation Division Manager

SUBJECT: Lease Agreement – Casper Midget Football Association

**Meeting Type & Date**  
Council Meeting, July 6, 2021

**Action type**  
Approval

**Recommendation**  
That Council approve, by resolution, the Lease Agreement between the City of Casper and the Casper Midget Football Association.

**Summary**  
The Parks and Recreation Department is seeking approval of a Lease Agreement between the City of Casper and the Casper Midget Football Association for the use of Washington Park Ballfield, George Tani Complex, and North Casper Ballfield Complex Football Fields, and the monthly rental of Washington Ballpark Storage Building. The anticipated football season is planned for August thru September. The rental of the Washington Ballpark Storage Building will be a monthly rental on an annual basis. The terms of this agreement have been discussed and agreed to with the Casper Midget Football Association.

**Financial Considerations**  
Casper Midget Football Association shall pay to the City of Casper annually as reimbursement for the costs of providing maintenance services for the leased premises, an annual lease fee of One Dollar (\$1.00), and the sum of Five Dollars (\$5.00) per player per season. Casper Midget Football Association will pay a \$50.00 monthly rental fee for the Washington Ballpark Storage Building. This lease is a three-year agreement and will reflect a 5% increase annually for the two (2) additional extension terms.

2020 Season: Player Fee - \$1,275.00      Rental Fee - \$600.00

**Anticipated Revenue:**  
2021 Season: Player Fee - \$1,276.00      Rental Fee - \$600.00  
2022 Season: Player Fee - \$1,339.75      Rental Fee - \$630.00  
2023 Season: Player Fee - \$1,406.69      Rental Fee - \$661.50

The Casper Midget Football Association will be responsible for 100% of electricity charges used at Washington Park Ballfield, George Tani Complex, and North Casper Ballfield Complex Football Fields. The City of Casper will determine the charges based on billing/invoices during the lease term and will send an invoice to the Casper Midget Football Association annually.

**Oversight/Project Responsibility**

Phil Moya, Recreation Manager

Paul Zowada, Recreation Supervisor

**Attachments**

Resolution & Lease Agreement



## LEASE AGREEMENT

THIS LEASE AGREEMENT, hereafter Agreement, entered into this \_\_\_ day of \_\_\_\_\_, 2021, between the City of Casper, Wyoming, a municipal corporation, hereinafter referred to as "City or Lessor," and Casper Midget Football Association, a Wyoming Corporation or a 501(c) (3) Non-Profit Corporation, hereinafter referred to as "Lessee." This Agreement supersedes and replaces any previous agreements between the parties.

IN CONSIDERATION of the Lease, covenants, and conditions herein set forth, the Lessor and Lessee hereby covenant, promise, and agree as follows:

### RECITALS:

- A. The City owns and operates the Washington Park Ballfield; George Tani Ballfield; the North Casper Ballfield Complex – Soccer Field 12/Midget Football Field, Casper, Wyoming; and
- B. Lessee desires to enter into a nonexclusive lease of the Washington Park Ballfield; George Tani Ballfield; the North Casper Ballfield Complex - Soccer Field 12/Midget Football Field and to reach other accommodations with the City, and the City is willing to enter a nonexclusive lease to the Casper Midget Football Association, and to define associated obligations of the parties as set forth herein.

**NOW, THEREFORE**, in consideration of the premises and the mutual promises and covenants contained herein, it is agreed:

### 1. PREMISES:

- A. Lessor hereby agrees to lease to Lessee, and Lessee hereby agrees to lease from Lessor, for the term hereinafter provided, and any extensions thereafter, and upon the terms and conditions set forth in this Agreement, the property described as (1) Washington Park Ballfield as set forth in Exhibit "A"; (2) George Tani Complex as set forth in Exhibit "B"; (3) North Casper Ballfield Complex – Soccer Field 12/Midget Football Field as set forth in Exhibit "C", attached hereto and by reference made part of this Agreement, hereinafter referred to as the "Washington Park Ballfield"; "George Tani Ballfield"; "North Casper Ballfield Complex".
- B. The "Washington Park Ballfield"; "George Tani Ballfield"; "North Casper Ballfield Complex – Soccer Field 12/Midget Football Field" is leased to Lessee in an AS IS CONDITION, WITHOUT WARRANTY, and EXPRESSED OR IMPLIED. By signing this Agreement, Lessee agrees it has inspected the premises and accepts the property in its present condition.

### 2. PURPOSE:

The demised premises are leased to Lessee for the purpose of conducting football practice and game activities and or services. Such football activities and or services and related activities shall be conducted in a safe manner and shall conform to all federal, state, and municipal laws, and all regulations relating to possession, use, or maintenance of the property.

### 3. TERM:

The primary term of this Agreement shall be one (1) year ("Primary Term"), upon the first day of the month as indicated in the exercise of the option ("Commencement Date"). The



Agreement shall automatically be extended for two (2) additional one (1) year extension terms ("Extension Terms").

The Extension Terms of this Agreement will be subject to the same terms and conditions herein with the exception of monthly rent payments which will be adjusted to reflect a 5% increase annually for the two (2) additional extension terms.

**4. FEES:**

- A. **Participant Fee:** Lessee shall pay rent to the City as follows:  
Lessee shall pay to the Lessor as rent for the leased premises, the sum of One Dollar (\$1.00). Lessee shall also pay to the Lessor the sum of Five Dollars (\$5.00) per player annually for the use of the field. The listed fees will be payable annually in advance to the Lessor at its offices located at 1801 East 4<sup>th</sup> Street, Casper, Wyoming by September 15<sup>th</sup> of each year.
- B. **Rental Fee:** The Lessee will pay a monthly rental fee for the Washington Ballpark Storage Building in the amount of fifty dollars (\$50.00). If this Lease is renewed, the rental fee will be revised for each annual Lease extension. Monthly rental fees are subject to change each year by a resolution approved by the City Council.
- C. **Payment:** The City shall invoice Lessee, on a monthly basis, during the preceding month, in accordance with the rates established in this Lease. Lessee shall pay rent to the Lessor within thirty (30) business days after the date on the invoice. Rent not received on time is subject to a one and one half percent (1.5 %) per month late fee due the Lessor if the rental fee payment is not paid to the Lessor by the 15<sup>th</sup> day of the overdue month of this Lease. Lessee's failure to pay Lessor the above described rent on or before the 15<sup>th</sup> day of any month of this Lease shall be considered a default by the Lessee of the terms and conditions of this Lease. Lessee also has the option to pay the total annual rental fee for the Washington Ballpark Storage Building within thirty (30) days of execution of this Lease as a payment option.

**5. ASSIGNMENT/SUBLEASING:**

- A. Lessee may not assign, sell, or transfer this Agreement in whole or part and may not sublet all or otherwise assign all or any part of the leased premises without the prior written consent of the Lessor. Lessee shall not allow another group or entity to use/share the rental space without written consent of the Lessor.

**6. CONCESSIONS / RETAIL SALES (Determined by the City):**

- A. The Lessee shall pay the Lessor a N/A percent of gross receipts from all sales of food, beverages, and other products which sum shall be due and payable to the Lessor on or before the N/A day of each month for open periods of seasonal operations, at the Washington Park Ballfield; George Tani Complex; North Casper Ballfield Complex – Soccer Field 12/Midget Football Field Concessions.
- B. It is recognized that the Lessee may, during the Agreement term, conduct fund raising activities, including raffles, sale and lease of advertising upon the property or otherwise, the sale of personal property such as t-shirts, other clothing, and the like. All of the revenues generated from such activities are the sole and exclusive property of the Lessee. The Lessee must inform the Lessor of any plans for fundraising at City facilities.

**7. INVENTORY:**

Within thirty (30) days of the execution of this Agreement by all parties hereto, and on or before May 1 of each term of this Agreement, the **Lessor** and the **Lessee** shall jointly prepare and maintain an updated annual inventory of equipment and fixtures (which shall be signed off by both parties), separately listing those items, number of items, and approximate value(s) of items belonging to the **Lessor** and those belonging to the **Lessee** on the leased premises. **Lessee** shall not remove any **Lessor** owned equipment from the facilities without express written permission from the Parks and Recreation Department Director or his designee.

**8. TAXES AND ASSESSMENTS:**

**Lessee** agrees to pay to the Natrona County Treasurer, on behalf of the **Lessor**, any and all taxes and assessments which may be assessed against the property, upon reasonable notice by the **Lessor**, as to the amounts due and owing.

**9. NON-DISCRIMINATION:**

The **Lessee** agrees that neither it nor its' subcontractors will discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment because of his or her race, color, creed, religion, national origin, age, sex, or ancestry.

**10. SCHEDULING:**

- A. **Lessee** shall be responsible for the scheduling of the Washington Park Ballfield; George Tani Complex; The Football Fields at North Casper Ballfield Complex for all football related activities. **Lessor** shall schedule any football and non-football activities based on the availability of the facility. **Lessee** shall provide the **Lessor** with a master schedule of all activities per facility.
- B. For any special events or tournaments that deviate from the master schedule, the **Lessee** must notify the **Lessor** of such changes at least fourteen (14) days in advance.

**11. LAWS AND REGULATIONS:**

**Lessee** shall be solely responsible for compliance with all laws, orders, and regulations of federal, state, and municipal authorities and with any direction of any public officer, pursuant to law, which shall impose any duty upon **Lessee** with respect to the real property and fixed assets. **Lessee** shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Agreement, or for the making of repairs, additions, alterations, or improvements.

**12. INSURANCE, INDEMNIFICATION AND IMMUNITY:**

- A. **Lessee** shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the **Lessee's** operation and use of the leased premises. The cost of such insurance shall be borne by the **Lessee**.
- B. *Minimum Scope and Limit of Insurance.*

Coverage shall be at least as broad as:

- 1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01

covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.

2. **Workers’ Compensation:** as required by the State of Wyoming with Statutory Limits.

C. *Property insurance* against all risks of loss to any tenant improvements or betterments, at full replacement cost with no coinsurance penalty provision.

If the Lessee maintains broader coverage and/or higher limits than the minimums shown above, the City of Casper requires and shall be entitled to the broader coverage and/or higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Higher Limits:* If the Lessee maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by the Lessee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

E. *Other Insurance Provisions:*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status:*

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Lessee including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Lessee’s insurance at least as broad as ISO Form CG 20 10.

2. *Primary Coverage:*

For any claims related to this contract, the Lessee’s insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Casper, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Lessee’s insurance and shall not contribute with it.

3. *Notice of Cancellation:*

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4. *Waiver of Subrogation:*

Lessee hereby grants to the City a waiver of any right to subrogation which any insurer of said Lessee may acquire against the City by virtue of the payment of any loss under such insurance. Lessee agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Acceptability of Insurers:*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City of Casper.

6. *Self-Insured Retentions:*

Self-insured retentions must be declared to and approved by the City. At the option of the City, either: the Lessee shall obtain coverage to reduce or eliminate such self-insured retentions as respects the City of Casper, its officers, officials, employees, and volunteers; or the Lessee shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

7. *Verification of Coverage*

Lessee shall furnish the City of Casper with original certificates and amendatory endorsements or copies of the applicable policy language providing the insurance coverage required above. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Lessee's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

8. *Special Risks or Circumstances*

The City of Casper reserves the right to modify these requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**13. USE OPERATIONS PLAN:**

The Lessee, prior to the execution of this Agreement, shall submit a Use Operations Plan to the Parks and Recreation Director or the Director's designee. The plan shall specify months, days, and hours of operation for those months, the responsible organizational contact(s) and the contact's telephone number(s), during which the subject property shall be available to the public for related property use activities. The plan shall pertain to the time period of the Lease, in the event the Parks and Recreation Department Director or its designee does not disapprove of the plan within thirty (30) days from the date of its submission, it shall be considered approved.

**14. ADVERTISING:**

- A. Lessee shall have the right to procure and to install, affix, maintain, and replace appropriate signs/banners displaying advertising matter at the facility and/or on the property. All advertising shall be subject to the City's right to accept or reject the same, including the right

to accept or reject sponsors and advertising content, to ensure that any advertising placed at the facility and/or on the property is appropriate in connection with the intended use of the property and its related facilities. Lessee shall not, in procuring, installing, displaying, or replacing any advertising material, violate any person's right to privacy or infringe upon trademarks, trade names, copyrights, or proprietary rights of any person. Advertisement(s) cannot be pre-sold beyond the time periods or terms of the Agreement. It is understood that any approval by the City of advertising material shall not constitute a waiver of Lessee obligations concerning such violations or infringement. Lessee agrees to indemnify and hold the City harmless with respect to all claims without cost to the City.

- B. The Lessor will be entitled to 5% of the agreed upon advertising fee per sign/banner. Lessee will be responsible for the full payment of 5% of the advertising fee in the agreement term. In the event of Lessee's failure to pay Lessor within seven (7) days of the end of this Agreement, the Lessee's lease shall be considered a default by the Lessee of the terms and conditions of this Agreement. The terms of the advertising fee agreement, fee structure and term limit will be approved by the Parks and Recreation Department Director or designee.
- C. The parties agree that all advertising placed at the facility and/or on the property is owned by the Lessee and shall remain the property of Lessee, and shall be subject to removal by Lessee at any time.

**15. RIGHT TO ENTRY:**

The Lessor reserves the right to enter the leased property for the purposes of maintenance, public safety, and other general inspections. Lessee will be notified 24 hours in advance of any non-routine, non-emergency inspections, and may accompany Lessor's representative during such inspections.

**16. MAINTENANCE:**

- A. Lessee shall, during the term of this Agreement, keep the leased premises in good order and repair commensurate with the operation of the Lessee's intended use of those premises and facilities, and as necessary to adequately protect spectators, guests, invitees, and participants, and shall at its sole cost and expense, make any repairs necessary to the leased premises for these purposes. The Lessee must receive consent of the Lessor prior to the scheduled repairs. Lessor shall, during the term of this Agreement, provide services commensurate with the lease fee identified in this Agreement. Those services are related to normal facility upkeep including, but not limited to, plumbing, electrical and mechanical repairs to existing equipment that exceed Seven Hundred Fifty Dollars (\$750) per repair. The Lessee will be responsible for all repairs Seven Hundred Fifty Dollars (\$750) per repair or less. The Lessee will report all repairs over Seven Hundred Fifty Dollars (\$750) to the Recreation Supervisor (Athletics). The Supervisor will report the repairs to the appropriate City department to address repairs. The Lessee is liable for all damages that occur to the facility during this lease term. The Lessor will be responsible for normal turf and related ground maintenance, and roadway repairs and parking lot repairs.
- B. Services in addition to the normal maintenance referred to above shall be the responsibility of the Lessee. Lessee will be responsible for maintaining and cleaning of restrooms and portable restrooms provided during the term of the Agreement. The Lessee will be responsible for maintaining the Leased area with trash receptacle garbage removal and trash bag replacement

during the term of the Agreement. The **Lessee** will also be responsible for litter collection on the grounds in the Leased area that could accumulate during the term of the Lease. **Lessee** will be responsible for paying **Lessor** for additional services needed for special events or tournaments including field prep and additional trash removal service. The **Lessee** will need to request the additional services from the City and least fourteen (14) days prior to the rental/event. Additional services will only be provided based on availability of City staff. Fees for additional services shall be as shown in Exhibit D attached hereto and by reference made part of this Agreement.

**17. ADDITIONS, ALTERATIONS, AND IMPROVEMENTS:**

- A. The **Lessee**, at its sole cost, risk, and expense, may construct temporary facilities and fixtures for its benefit and the benefit of participants and spectators. Such facilities and fixtures shall meet all applicable city, state, federal regulations and requirements, and such other requirements as may be prescribed by the **Lessor**.
- B. The plans and specifications for any additional temporary facilities and fixtures shall first be submitted to the City's authorized representative for approval in accordance with existing City codes, prior to the construction. At the time of submission, the **Lessee** shall designate whether the facility or fixture is temporary, and for what period of time it will remain in use. The Director of Parks and Recreation or its designee shall, in addition, have authority to approve or disapprove of all additional facilities or fixtures placed upon the leased premises.
- C. **Lessee** may, upon termination of this Agreement, remove all facilities or fixtures which it constructed and which are of a temporary nature, but must restore property and/or premises to conditions as they were prior to installation of the removed improvements.
- D. The **Lessor** reserves the right to make such improvements to the property, facilities, or fixtures as it may desire, upon reasonable notice to **Lessee**, provided the improvements do not substantially conflict with the use of the premises described herein, as determined by the Director of Parks and Recreation or its designated representative.

**18. UTILITIES:**

- A. **Lessee** shall pay as and when due 100% of the electrical charges used at the Washington Park Ballfield; George Tani Complex; North Casper Ballfield Complex – Soccer Field 12/Midget Football Field from August 1<sup>st</sup> through December 31<sup>st</sup> of each year on this Lease.

**19. DEFAULT:**

- A. In the event **Lessee** shall fail to make any payment called for within fifteen (15) days after the same shall fall due, then **Lessor** may terminate this Agreement by giving **Lessee** written notice of such termination; or, in the event the **Lessee** fails to perform any other obligations called for herein on his part to be performed, and upon notice duly given of such deficiency by **Lessor**, and upon **Lessee's** failure to cure such deficiency within fifteen (15) days after such notice, then **Lessor** may, by written notice to **Lessee**, terminate this Agreement, effective upon proper delivery or mailing of said written termination notice by **Lessor**.
- B. Upon such termination, **Lessor** shall be entitled to possession of the leased premises and all permanent improvements therein made by **Lessee** without any further notice or demand, and **Lessee** shall peacefully surrender the leased premises and all other permanent improvements

therein made by Lessee. If Lessee shall refuse to surrender and deliver upon the possession of the premises, then Lessor without further notice or demand, may re-enter the premises and repossess by force, summary proceedings, ejectment, or otherwise using such help, assistance, and force, in doing so that may be equal and proper without being liable for prosecution of damages therefor, and without prejudice to any remedy allowed by law or equity.

**20. REIMBURSEMENT OF DEFAULT AND EVICTION ACTION EXPENSES:**

Lessee shall pay and indemnify Lessor against all legal costs and charges, including attorney's fees, in obtaining possession of the leased premises after a default of Lessee or after Lessee's default in surrendering possession upon the expiration or early termination of the term of this Agreement or enforcing any covenant of the Lessee herein contained. Lessee shall also be responsible for all costs required to either remove any temporary facility/fixture improvements or costs for Lessor to restore the property and premises to the original condition.

**21. DESTRUCTION OF REAL PROPERTY OR FIXED ASSETS:**

If the real property or fixed assets should be destroyed totally by fire or other cause, the tenancy created hereby shall be thereafter terminated. Real property and fixed assets not totally destroyed by fire or other cause, regardless of the cause of damage, will be the responsibility of the Lessee to repair, rebuild, or reimburse the Lessor to an equal to or better than condition or fairly compensate the Lessor in monetary value, as existed prior to the destruction of such real property or fixed assets.

**22. SURRENDER OF REAL PROPERTY AND FIXED ASSETS:**

Lessee shall, at the expiration of the lease term or any renewal thereof, or on termination thereof, surrender the leased premises free of sub tenancies, liens, or other encumbrances, together with alterations and improvements which may have been made thereon, except for temporary facilities or fixtures put in at the expense of the Lessee or at the expense of any subtenants, subject, however, to the subsequent provisions hereof. All the property removable, pursuant to the provisions of this paragraph, shall be removed by the Lessee at the expiration of the lease term, or any extension thereof, and all property not so removed shall be deemed abandoned by Lessee. Lessor has the option to purchase all of the removable property that the Lessee has acquired for the operation of the leased premises and facility operations at the termination or expiration of this Agreement. The purchase price shall be the depreciated value of assets at the time of termination or expiration of the Agreement.

**23. OPERATIONS:**

Lessee shall have the right to solicit offerings and contributions from spectators and charge admission for Lessee-sponsored events. The details of its plan for same shall be submitted by the Lessee as part of the Annual Operations Plan and at such other times as may be convenient for the parties. All funds collected by the Lessee, by way of contributions or admission charges, shall be used solely for the purpose of promoting, maintaining, and continuing operations for the purposes of this Agreement including, but not limited to, defraying operating expenses, purchasing equipment, and improvement of the facilities. Lessee shall keep and maintain proper records reflecting all revenues and expenditures, and shall make an Annual Financial Report to the Lessor following the close of each year as part of the Annual Operations Plan.

**24. NOTICE:**

Any notice by either party shall be in writing and shall be considered to be duly given if delivered personally or if mailed by certified mail, postage prepaid, addressed as follows:

City of Casper Recreation Division  
1801 East Fourth Street  
Casper, Wyoming 82601

Casper Midget Football Association  
P.O. Box 1114  
Casper, WY 82602

**25. WAIVER:**

No failure by **Lessor** to insist upon the strict performance of any terms or conditions of this Lease, or to exercise any right or remedy available on a breach thereof, and no acceptance of full or a partial rent during the continuance of any such breach shall constitute a waiver of any such breach or of any term or condition of this Agreement. No term or condition of this Agreement required to be performed by **Lessee**, and no breach thereof, shall be waived, altered, or modified, except by a written instrument executed by **Lessor**. No waiver of any breach shall affect or alter any term or condition of this Agreement, and such term or condition shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

**26. ENVIRONMENTAL COMPLIANCE:**

- A. **Lessee** shall conduct its operation on the property in compliance with, and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. **Lessee** shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to **Lessor** copies of the permits upon request. **Lessee** shall comply with all reporting requirements of 42 U.S.C. 11001, *et seq.* (Emergency Planning and Community Right to Know Act). **Lessee** shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property, and shall not discharge any waste onto lands or any surface water or ground water at or near the property. **Lessee** shall manage all hazardous substances and chemicals which it handles off-site, but in proximity to the subject property in accordance with all applicable laws and regulations. **Lessee** shall not bring onto the property any substances known to cause human injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of **Lessee's** lawful operations on the property. In addition, **Lessee** shall comply with all laws, regulations, and standards applicable to those substances.
- B. **Lessee** shall immediately advise **Lessor** in writing of (1) any and all governmental agencies regulatory proceedings or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; (2) all claims made or threatened by any party against **Lessee** or the property, relating to damage, contribution, cost recovery, compensation, loss or injury resulting from any pollutant, or hazardous substance; and, (3) **Lessee's** discovery of any occurrence or condition on the property which might subject **Lessee**, **Lessor**, or the property to any restrictions on ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.
- C. **Lessee** shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property



by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to **Lessor** and to the proper authorities. **Lessee** shall advise **Lessor**, upon request of all such investigations which had been made, the dates of such investigations, and the method of investigation. These investigations shall be made by **Lessee** not less than on a monthly basis. **Lessee**, in addition, shall take all reasonable precaution to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the **Lessor** in writing, upon request, of all such precautions which have been taken.

**27. GOVERNING LAW:**

This Agreement shall be governed, interpreted, construed, and regulated by the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

**28. MISCELLANEOUS COVENANTS:**

- A. Time is of the essence in this Agreement and all obligations shall be performed in a timely manner.
- B. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors, heirs, devisees, and assigns.

**29. TERMINATION OF LEASE AGREEMENT:**

The City or the **Lessee** may terminate this Agreement anytime by providing thirty (30) days written notice to City or the **Lessee** of intent to terminate said Agreement. Notwithstanding the above, the **Lessee** shall not be relieved of liability to the City through damages sustained by the City, by virtue of termination of the Agreement by the **Lessee** or any breach of the Agreement by the **Lessee**.

**30. WYOMING GOVERNMENTAL CLAIMS ACT:**

The **Lessor** does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 *et seq.*, and the **Lessor** specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**31. NO THIRD PARTY BENEFICIARY RIGHTS:**

The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

**32. ENTIRE AGREEMENT:**

This Agreement contains the entire agreement between the parties and it is agreed that neither **Lessor** or anyone acting on its behalf has made any statements, promise, or agreement, or taken upon itself any engagement whatever, orally, or in writing, in conflict with the terms of this Agreement of that in any way modifies, varies, alters, enlarges, or invalidates any of its

provisions, and that no obligation of **Lessor** shall be implied in addition to the obligations herein expressed.

**\*The Remainder of this page is intentionally left blank\***

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written.

APPROVED AS TO FORM:

Walton Trent

ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

LESSOR:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

LESSEE:

Casper Midget Football Association  
P.O. Box 1114  
Casper, WY 82602

Phone:

307-297-0014

E-Mail

adugan1959@gmail.com

WITNESS:

By:

[Signature]

By:

[Signature]

Title:

CMFA PRESIDENT

**Exhibit A: Washington Park Ballfield**

LEGAL DESCRIPTION

A Parcel located in and being a portion of the SW ¼ NW ¼, Section 10, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Southwest corner of Lot 19 Block 207 of the Casper Addition S. 34°26'48" E. a distance of 62.812' To the Point of Beginning; thence from the Point of Beginning S. 22°20'5" W. a distance of 49.060' to a point; thence S. 60°15'19" E. a distance of 24.436' to a point; thence S. 67°45'3" E. a distance of 18.011' to a point; thence S. 61°41'57" E. a distance of 22.376' to a point; thence S. 45°0'0" E. a distance of 30.004' to a point; thence S. 31°19'44" E. a distance of 20.403' to a point; thence S. 18°55'29" E. a distance of 28.036' to a point; thence S. 22°55'56" E. a distance of 21.391' to a point; thence S. 14°2'11" E. a distance of 31.242' to a point; thence S. 6°28'58" E. a distance of 33.554' to a point; thence S. 0°0'0" W. a distance of 30.309' to a point; thence S. 4°29'6" E. a distance of 38.763' to a point; thence S. 1°28'8" E. a distance of 59.122' to a point; thence S. 70°36'8" W. a distance of 57.036' to a point; thence S. 85°18'5" W. a distance of 166.502' to a point; thence N. 89°0'44" W. a distance of 175.819' to a point; thence N. 4°45'49" E. a distance of 182.485' to a point; thence N. 23°7'55" E. a distance of 141.116' to a point; thence N. 38°27'6" E. a distance of 26.802' to a point; thence N. 42°16'6" E. a distance of 58.402' to a point; thence N. 31°58'18" E. a distance of 44.833' to a point; thence S. 76°54'46" E. a distance of 144.910' to the Point of Beginning.

The above described parcel contains 2.9 acres, more or less.

**Exhibit A: Washington Park Ballfield**



**Exhibit B: George Tani Ballfield**

LEGAL DESCRIPTION

A Parcel located in and being a portion of the NW ¼ NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Southwest corner of Tract 2 of the North Platte River Park Addition N. 68°11'40" E. a distance of 372.480' to the Point of Beginning; thence from the Point of Beginning N. 31°49'55" E. a distance of 272.081' to a point; thence N. 61°41'55" W. a distance of 20.875' to a point; thence N. 29°32'20" E. a distance of 146.254' to a point; thence S. 88°30'20" E. a distance of 81.322' to a point; thence S. 35°55'43" E. a distance of 120.474' to a point; thence S. 47°43'32" W. a distance of 10.509' to a point; thence S. 35°29'59" E. a distance of 248.338' to a point; thence S. 24°46'32" W. a distance of 10.121' to a point; thence S. 48°7'20" W. a distance of 27.534' to a point; thence S. 41°11'10" E. a distance of 37.573' to a point; thence S. 45°56'49" W. a distance of 241.966' to a point; thence N. 74°13'58" W. a distance of 187.310' to a point; thence N. 49°7'15" W. a distance of 173.902' to the Point of Beginning.

The above described parcel contains 3.53 acres, more or less.

**Exhibit B: George Tani Ballfield**



**Exhibit C: North Casper Ballfield Complex – Soccer Field 12/Midget Football Field**

LEGAL DESCRIPTION

A Parcel located in and being a portion of the N ½ NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Northeast corner of the NW ¼ of the NE ¼, Section 3, Township 33 North, Range 79 West S. 3°6'7" W. a distance of 355.262' to the Point of Beginning; thence from the Point of Beginning S. 24°34'1" E. a distance of 46.180' to a point; thence S. 19°13'51" E. a distance of 39.532' to a point; thence S. 15°25'21" E. a distance of 26.114' to a point; thence S. 5°34'19" E. a distance of 35.759' to a point; thence S. 0°41'25" W. a distance of 216.162' to a point; thence S. 8°7'50" W. a distance of 18.414' to a point; thence S. 16°15'37" W. a distance of 21.701' to a point; thence S. 32°54'19" W. a distance of 17.577' to a point; thence S. 37°24'20" W. a distance of 18.577' to a point; thence S. 50°54'21" W. a distance of 17.895' to a point; thence S. 63°26'4" W. a distance of 19.410' to a point; thence S. 74°3'17" W. a distance of 18.959' to a point; thence S. 75°57'50" W. a distance of 21.474' to a point; thence S. 80°54'36" W. a distance of 21.977' to a point; thence S. 74°34'39" W. a distance of 26.114' to a point; thence S. 74°49'1" W. a distance of 95.022' to a point; thence N. 29°44'41" W. a distance of 19.466' to a point; thence S. 74°41'2" W. a distance of 34.683' to a point; thence S. 54°14'45" W. a distance of 35.213' to a point; thence N. 3°19'39" W. a distance of 417.273' to a point; thence N. 73°30'58" E. a distance of 59.863' to a point; thence N. 65°40'28" E. a distance of 69.542' to a point; thence S. 49°45'50" E. a distance of 14.782' to a point; thence S. 82°52'29" E. a distance of 13.997' to a point; thence N. 71°33'52" E. a distance of 30.195' to a point; thence S. 27°53'50" E. a distance of 16.698' to a point; thence N. 62°44'54" E. a distance of 125.845' to the Point of Beginning.

The above described parcel contains 3.09 acres, more or less.



**Exhibit C: North Casper Ballfield Complex – Soccer Field 12/Midget Football Field**



**Exhibit D:**

**Football Preps/Painting (Per Field)**

**Fees**

Sports/Activities	Cost of Paint Per Gallon	Number of Employees	Cost of Employees per Hour	Equipment Expense Per Hour	Total amounts of Paint ( In Gallons)	Total Amount of hours	Total Labor fee for Painting	Total Material fee for Painting	Total Cost of Painting
Flag Football	\$20.00	2	\$10.00	\$20.00	\$5.00	1.00	\$20.00	\$100.00	\$120.00
Midget Football	\$20.00	2	\$10.00	\$20.00	\$10.00	1.00	\$20.00	\$200.00	\$220.00
Casper Junior Football	\$20.00	2	\$10.00	\$20.00	\$10.00	1.00	\$20.00	\$200.00	\$220.00

**Football Preps/Painting Field Set up Fees (Per Field)**

**Fees: If Lessee provides paint**

Sports/Activities	Cost of Paint Per Gallon	Number of Employees	Cost of Employees per Hour	Equipment Expense Per Hour	Total amounts of Paint ( In Gallons)	Total Amount of hours	Total Labor fee for Painting	Total Material/Equipment fee for Painting	Total Cost of Painting
Flag Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00
Midget Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00
Casper Junior Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00

\* One set up fee per season

\* Set up fees can be less if we can find the Pleefix Ground markers prior to set up

RESOLUTION NO. 21-95

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE CASPER MIDGET FOOTBALL ASSOCIATION, FOR USE OF THE WASHINGTON PARK BALLFIELD; GEORGE TANI BALLFIELD, AND THE NORTH CASPER BALLFIELD COMPLEX – SOCCER FIELD 12/MIDGET FOOTBALL FIELD.

WHEREAS, the City is the owner of the Washington Park Ballfield; George Tani Ballfield; the North Casper Ballfield Complex – Soccer Field 12/Midget Football Field; and,


WHEREAS, Casper Midget Football Association operates a football program for youth, and desires to utilize City-owned facilities for said program; and,

WHEREAS, the City of Casper and the Casper Midget Football Association have agreed to the terms and conditions of the Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Lease Agreement between the City of Casper and Casper Midget Football Association, for the use of the Washington Park Ballfield; George Tani Ballfield, and the North Casper Ballfield Complex – Soccer Field 12/Midget Football Field.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:


\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

June 23, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, Interim Parks and Recreation Director   
Phil Moya, Recreation Division Manager

SUBJECT: Lease Agreement – Boys & Girls Clubs of Central Wyoming, Inc.

**Meeting Type & Date**  
Council Meeting, July 6, 2021

**Action type**  
Approval

**Recommendation**  
That Council approves, by resolution, the Lease Agreement between the City of Casper and the Boys & Girls Clubs of Central Wyoming, Inc.

**Summary**  
The Parks and Recreation Department is seeking approval of a Lease Agreement between the City of Casper and the Boys & Girls Clubs of Central Wyoming, Inc. for the use of North Casper Ballfield Complex Ballfields 1, 2, 3, 4, 5 and North Casper Complex Soccer Field #11. This lease will include both Football and T-Ball in this agreement. T-ball was not included in the previous agreements. The terms of this agreement have been discussed and agreed to with the Boys & Girls Clubs of Central Wyoming, Inc.

**Financial Considerations**  
The Boys & Girls Clubs of Central Wyoming, Inc. shall pay to the City of Casper annually as reimbursement for the costs of providing maintenance services for the leased premises, an annual lease fee of One Dollar (\$1.00), and the sum of Five Dollars (\$5.00) per player per season. This lease is a three-year agreement and will reflect a 5% increase annually for the two (2) additional extension terms.

2019 Season: Player Fee - T-Ball \$675.00    2019 Season: Player Fee - Football \$1,230.00

<u>Anticipated Revenue:</u>	<u>Anticipated Revenue:</u>
2021 Season: Player Fee - T-Ball \$676.00	2021 Season: Player Fee - Football \$1,231.00
2022 Season: Player Fee - T-Ball \$709.00	2022 Season: Player Fee - Football \$1,292.50
2023 Season: Player Fee - T-Ball \$744.85	2023 Season: Player Fee - Football \$1,356.46

The Boys & Girls Clubs of Central Wyoming, Inc. will be responsible for 100% of electricity charges used at North Casper Ballfields 1, 2, 3, 4, 5 and North Casper Complex Soccer Field #11. The City of Casper will determine the charges based on billing/invoices during the lease term and will send an invoice to the Boys & Girls Clubs of Central Wyoming, Inc. annually.

**Oversight/Project Responsibility**

Phil Moya, Recreation Manager

Paul Zowada, Recreation Supervisor

**Attachments**

Resolution & Lease Agreement



## **LEASE AGREEMENT**

THIS LEASE AGREEMENT, hereafter Agreement, entered into this \_\_\_ day of \_\_\_\_\_, 2021, between the City of Casper, Wyoming, a municipal corporation, hereinafter referred to as "City or Lessor," and Boys & Girls Clubs of Central Wyoming, Inc., a Wyoming Corporation or a 501(c)(3) Non-Profit Corporation, hereinafter referred to as "Lessee." This Agreement supersedes and replaces any previous agreements between the parties.

IN CONSIDERATION of the Lease, covenants, and conditions herein set forth, the Lessor and Lessee hereby covenant, promise, and agree as follows:

### **RECITALS:**

- A. The City owns and operates the North Casper Ballfield Complex Ballfields 1,2,3,4,5 and North Casper Complex Soccer Field #11 at 1700 E K Street, Casper, Wyoming; and
- B. Lessee desires to enter into a nonexclusive lease of the North Casper Ballfield Complex Softball fields 1,2,3,4, 5 and North Casper Complex Soccer Field #11 and to reach other accommodations with the City, and the City is willing to enter a nonexclusive lease to the Boys & Girls Clubs of Central Wyoming, Inc., and to define associated obligations of the parties as set forth herein.

**NOW, THEREFORE**, in consideration of the premises and the mutual promises and covenants contained herein, it is agreed:

### **1. PREMISES:**

- A. Lessor hereby agrees to lease to Lessee, and Lessee hereby agrees to lease from Lessor, for the term hereinafter provided, and any extensions thereafter, and upon the terms and conditions set forth in this Agreement, the property described as North Casper Ballfield Complex, North Casper Field 1 as described in Exhibit A, North Casper Field 2 as described in Exhibit B, North Casper Field 3 as described in Exhibit C, North Casper Field 4 as described in Exhibit D, North Casper Field 5 as described in Exhibit E, North Casper Complex Soccer Field #11 as described in Exhibit F and attached hereto and by reference made part of this Agreement, hereinafter referred to as the "North Casper Ballfield Complex – Softball Fields" and "North Casper Complex Soccer Field #11".
- B. The "North Casper Ballfield Complex – Softball Fields" and "North Casper Complex Soccer Field #11" is leased to Lessee in an AS IS CONDITION, WITHOUT WARRANTY, and EXPRESSED OR IMPLIED. By signing this Agreement, Lessee agrees it has inspected the premises and accepts the property in its present condition.

### **2. PURPOSE:**

The demised premises are leased to Lessee for the purpose of conducting flag football and T-ball practice and game activities and or services. Such flag football and T-ball activities and or services and related activities shall be conducted in a safe manner and shall conform to all federal, state, and municipal laws, and all regulations relating to possession, use, or maintenance of the property.

3. **TERM:**

The primary term of this Agreement shall be one (1) year (“Primary Term”), upon the first day of the month as indicated in the exercise of the option (“Commencement Date”). The Agreement shall automatically be extended for two (2) additional one (1) year extension terms (“Extension Terms”).

The Extension Terms of this Agreement will be subject to the same terms and conditions herein with the exception of monthly rent payments which will be adjusted to reflect a 5% increase annually for the two (2) additional extension terms.

4. **FEES:**

**Participant Fee:** Lessee shall pay rent to the City as follows:

Lessee shall pay to the Lessor as rent for the leased premises, the sum of One Dollar (\$1.00). Lessee shall also pay to the Lessor the sum of Five Dollars (\$5.00) per player per football and t-ball seasons annually for the use of the field. The listed fees will be payable annually in advance to the Lessor at its offices located at 1801 East 4<sup>th</sup> Street, Casper, Wyoming by August 1<sup>st</sup> for T-ball and October 30th for Flag Football of each year.

5. **ASSIGNMENT/SUBLEASING:**

A. Lessee may not assign, sell, or transfer this Agreement in whole or part and may not sublet all or otherwise assign all or any part of the leased premises without the prior written consent of the Lessor. Lessee shall not allow another group or entity to use/share the rental space without written consent of the Lessor.

6. **CONCESSIONS / RETAIL SALES** (Determined by the City):

A. The Lessee shall pay the Lessor a N/A percent of gross receipts from all sales of food, beverages, and other products which sum shall be due and payable to the Lessor on or before the N/A day of each month for open periods of seasonal operations, at the North Casper Ballfield Complex – Softball Fields Concessions.

B. It is recognized that the Lessee may, during the Agreement term, conduct fund raising activities, including raffles, sale and lease of advertising upon the property or otherwise, the sale of personal property such as t-shirts, other clothing, and the like. All of the revenues generated from such activities are the sole and exclusive property of the Lessee. The Lessee must inform the Lessor of any plans for fundraising at City facilities.

7. **INVENTORY:**

Within thirty (30) days of the execution of this Agreement by all parties hereto, and on or before May 1 of each term of this Agreement, the Lessor and the Lessee shall jointly prepare and maintain an updated annual inventory of equipment and fixtures (which shall be signed off by both parties), separately listing those items, number of items, and approximate value(s) of items belonging to the Lessor and those belonging to the Lessee on the leased premises. Lessee shall not remove any Lessor owned equipment from the facilities without express written permission from the Parks and Recreation Department Director or his designee.

8. **TAXES AND ASSESSMENTS:**

Lessee agrees to pay to the Natrona County Treasurer, on behalf of the Lessor, any and all taxes and assessments which may be assessed against the property, upon reasonable notice by the Lessor, as to the amounts due and owing.

**9. NON-DISCRIMINATION:**

The Lessee agrees that neither it nor its' subcontractors will discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment because of his or her race, color, creed, religion, national origin, age, sex, or ancestry.

**10. SCHEDULING:**

- A. Lessee shall be responsible for the scheduling of the North Casper Ballfield Complex – Softball Fields for all football related activities. Lessor shall schedule any football and non-football activities based on the availability of the facility. Lessee shall provide the Lessor with a master schedule of all activities per facility.
- B. For any special events or tournaments that deviate from the master schedule, the Lessee must notify the Lessor of such changes at least fourteen (14) days in advance.

**11. LAWS AND REGULATIONS:**

Lessee shall be solely responsible for compliance with all laws, orders, and regulations of federal, state, and municipal authorities and with any direction of any public officer, pursuant to law, which shall impose any duty upon Lessee with respect to the real property and fixed assets. Lessee shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Agreement, or for the making of repairs, additions, alterations, or improvements.

**12. INSURANCE, INDEMNIFICATION AND IMMUNITY:**

- A. Lessee shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Lessee's operation and use of the leased premises. The cost of such insurance shall be borne by the Lessee.

*B. Minimum Scope and Limit of Insurance.*

Coverage shall be at least as broad as:

- 1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
  - 2. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
- C. *Property insurance* against all risks of loss to any tenant improvements or betterments, at full replacement cost with no coinsurance penalty provision.



If the Lessee maintains broader coverage and/or higher limits than the minimums shown above, the City of Casper requires and shall be entitled to the broader coverage and/or higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Higher Limits:* If the Lessee maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by the Lessee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

E. *Other Insurance Provisions:*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status:*

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Lessee including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Lessee's insurance at least as broad as ISO Form CG 20 10.

2. *Primary Coverage:*

For any claims related to this contract, the Lessee's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Casper, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Lessee's insurance and shall not contribute with it.

3. *Notice of Cancellation:*

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4. *Waiver of Subrogation:*

Lessee hereby grants to the City a waiver of any right to subrogation which any insurer of said Lessee may acquire against the City by virtue of the payment of any loss under such insurance. Lessee agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Acceptability of Insurers:*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City of Casper.

6. *Self-Insured Retentions:*

Self-insured retentions must be declared to and approved by the City. At the option of the City, either: the Lessee shall obtain coverage to reduce or eliminate such self-insured retentions as respects the City of Casper, its officers, officials, employees, and volunteers; or the Lessee shall provide a financial guarantee satisfactory to the City

guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

7. *Verification of Coverage*

Lessee shall furnish the City of Casper with original certificates and amendatory endorsements or copies of the applicable policy language providing the insurance coverage required above. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Lessee's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

8. *Special Risks or Circumstances*

The City of Casper reserves the right to modify these requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**13. USE OPERATIONS PLAN:**

The Lessee, prior to the execution of this Agreement, shall submit a Use Operations Plan to the Parks and Recreation Director or the Director's designee. The plan shall specify months, days, and hours of operation for those months, the responsible organizational contact(s) and the contact's telephone number(s), during which the subject property shall be available to the public for related property use activities. The plan shall pertain to the time period of the Lease, in the event the Parks and Recreation Department Director or its designee does not disapprove of the plan within thirty (30) days from the date of its submission, it shall be considered approved.

**14. ADVERTISING:**

- A. Lessee shall have the right to procure and to install, affix, maintain, and replace appropriate signs/banners displaying advertising matter at the facility and/or on the property. All advertising shall be subject to the City's right to accept or reject the same, including the right to accept or reject sponsors and advertising content, to ensure that any advertising placed at the facility and/or on the property is appropriate in connection with the intended use of the property and its related facilities. Lessee shall not, in procuring, installing, displaying, or replacing any advertising material, violate any person's right to privacy or infringe upon trademarks, trade names, copyrights, or proprietary rights of any person. Advertisement(s) cannot be pre-sold beyond the time periods or terms of the Agreement. It is understood that any approval by the City of advertising material shall not constitute a waiver of Lessee obligations concerning such violations or infringement. Lessee agrees to indemnify and hold the City harmless with respect to all claims without cost to the City.
- B. The Lessor will be entitled to 5% of the agreed upon advertising fee per sign/banner. Lessee will be responsible for the full payment of 5% of the advertising fee in the agreement term. In the event of Lessee's failure to pay Lessor within seven (7) days of the end of this Agreement, the Lessee's lease shall be considered a default by the Lessee of the terms and conditions of this Agreement. The terms of the advertising fee agreement, fee structure and

term limit will be approved by the Parks and Recreation Department Director or designee.

- C. The parties agree that all advertising placed at the facility and/or on the property is owned by the Lessee and shall remain the property of Lessee, and shall be subject to removal by Lessee at any time.

**15. RIGHT TO ENTRY:**

The Lessor reserves the right to enter the leased property for the purposes of maintenance, public safety, and other general inspections. Lessee will be notified 24 hours in advance of any non-routine, non-emergency inspections, and may accompany Lessor's representative during such inspections.

**16. MAINTENANCE:**

- A. Lessee shall, during the term of this Agreement, keep the leased premises in good order and repair commensurate with the operation of the Lessee's intended use of those premises and facilities, and as necessary to adequately protect spectators, guests, invitees, and participants, and shall at its sole cost and expense, make any repairs necessary to the leased premises for these purposes. The Lessee must receive consent of the Lessor prior to the scheduled repairs. Lessor shall, during the term of this Agreement, provide services commensurate with the lease fee identified in this Agreement. Those services are related to normal facility upkeep including, but not limited to, plumbing, electrical and mechanical repairs to existing equipment that exceed Seven Hundred Fifty Dollars (\$750) per repair. The Lessee will be responsible for all repairs Seven Hundred Fifty Dollars (\$750) per repair or less. The Lessee will report all repairs over Seven Hundred Fifty Dollars (\$750) to the Recreation Supervisor (Athletics). The Supervisor will report the repairs to the appropriate City department to address repairs. The Lessee is liable for all damages that occur to the facility during this lease term. The Lessor will be responsible for normal turf and related ground maintenance, and roadway repairs and parking lot repairs.
- B. Services in addition to the normal maintenance referred to above shall be the responsibility of the Lessee. Lessee will be responsible for maintaining and cleaning of restrooms and portable restrooms provided during the term of the Agreement. The Lessee will be responsible for maintaining the Leased area with trash receptacle garbage removal and trash bag replacement during the term of the Agreement. The Lessee will also be responsible for litter collection on the grounds in the Leased area that could accumulate during the term of the Lease. Lessee will be responsible for paying Lessor for additional services needed for special events or tournaments including field prep and additional trash removal service. The Lessee will need to request the additional services from the City and least fourteen (14) days prior to the rental/event. Additional services will only be provided based on availability of City staff. Fees for additional services shall be as shown in Exhibit G.

**17. ADDITIONS, ALTERATIONS, AND IMPROVEMENTS:**

- A. The Lessee, at its sole cost, risk, and expense, may construct temporary facilities and fixtures for its benefit and the benefit of participants and spectators. Such facilities and fixtures shall meet all applicable city, state, federal regulations and requirements, and such other requirements as may be prescribed by the Lessor.

- B. The plans and specifications for any additional temporary facilities and fixtures shall first be submitted to the City's authorized representative for approval in accordance with existing City codes, prior to the construction. At the time of submission, the Lessee shall designate whether the facility or fixture is temporary, and for what period of time it will remain in use. The Director of Parks and Recreation or its designee shall, in addition, have authority to approve or disapprove of all additional facilities or fixtures placed upon the leased premises.
- C. Lessee may, upon termination of this Agreement, remove all facilities or fixtures which it constructed and which are of a temporary nature, but must restore property and/or premises to conditions as they were prior to installation of the removed improvements.
- D. The Lessor reserves the right to make such improvements to the property, facilities, or fixtures as it may desire, upon reasonable notice to Lessee, provided the improvements do not substantially conflict with the use of the premises described herein, as determined by the Director of Parks and Recreation or its designated representative.

**18. UTILITIES:**

- A. Lessee is responsible for 100% of electricity charges used at North Casper Ballfields 1, 2, 3, 4 and 5 and North Casper Complex Soccer Field #11. The Lessor will determine the charges based on the billing/invoices during the Lease term and will send an invoice to the Lessee at the end of the term of the Agreement.

**19. DEFAULT:**

- A. In the event Lessee shall fail to make any payment called for within fifteen (15) days after the same shall fall due, then Lessor may terminate this Agreement by giving Lessee written notice of such termination; or, in the event the Lessee fails to perform any other obligations called for herein on his part to be performed, and upon notice duly given of such deficiency by Lessor, and upon Lessee's failure to cure such deficiency within fifteen (15) days after such notice, then Lessor may, by written notice to Lessee, terminate this Agreement, effective upon proper delivery or mailing of said written termination notice by Lessor.
- B. Upon such termination, Lessor shall be entitled to possession of the leased premises and all permanent improvements therein made by Lessee without any further notice or demand, and Lessee shall peacefully surrender the leased premises and all other permanent improvements therein made by Lessee. If Lessee shall refuse to surrender and deliver upon the possession of the premises, then Lessor without further notice or demand, may re-enter the premises and repossess by force, summary proceedings, ejectment, or otherwise using such help, assistance, and force, in doing so that may be equal and proper without being liable for prosecution of damages therefor, and without prejudice to any remedy allowed by law or equity.

**20. REIMBURSEMENT OF DEFAULT AND EVICTION ACTION EXPENSES:**

Lessee shall pay and indemnify Lessor against all legal costs and charges, including attorney's fees, in obtaining possession of the leased premises after a default of Lessee or after Lessee's default in surrendering possession upon the expiration or early termination of the term of this Agreement or enforcing any covenant of the Lessee herein contained. Lessee shall also be responsible for all costs required to either remove any temporary facility/fixture improvements or costs for Lessor to restore the property and premises to the original condition.

**21. DESTRUCTION OF REAL PROPERTY OR FIXED ASSETS:**

If the real property or fixed assets should be destroyed totally by fire or other cause, the tenancy created hereby shall be thereafter terminated. Real property and fixed assets not totally destroyed by fire or other cause, regardless of the cause of damage, will be the responsibility of the Lessee to repair, rebuild, or reimburse the Lessor to an equal to or better than condition or fairly compensate the Lessor in monetary value, as existed prior to the destruction of such real property or fixed assets.

**22. SURRENDER OF REAL PROPERTY AND FIXED ASSETS:**

Lessee shall, at the expiration of the lease term or any renewal thereof, or on termination thereof, surrender the leased premises free of sub tenancies, liens, or other encumbrances, together with alterations and improvements which may have been made thereon, except for temporary facilities or fixtures put in at the expense of the Lessee or at the expense of any subtenants, subject, however, to the subsequent provisions hereof. All the property removable, pursuant to the provisions of this paragraph, shall be removed by the Lessee at the expiration of the lease term, or any extension thereof, and all property not so removed shall be deemed abandoned by Lessee. Lessor has the option to purchase all of the removable property that the Lessee has acquired for the operation of the leased premises and facility operations at the termination or expiration of this Agreement. The purchase price shall be the depreciated value of assets at the time of termination or expiration of the Agreement.

**23. OPERATIONS:**

Lessee shall have the right to solicit offerings and contributions from spectators and charge admission for Lessee-sponsored events. The details of its plan for same shall be submitted by the Lessee as part of the Annual Operations Plan and at such other times as may be convenient for the parties. All funds collected by the Lessee, by way of contributions or admission charges, shall be used solely for the purpose of promoting, maintaining, and continuing operations for the purposes of this Agreement including, but not limited to, defraying operating expenses, purchasing equipment, and improvement of the facilities. Lessee shall keep and maintain proper records reflecting all revenues and expenditures, and shall make an Annual Financial Report to the Lessor following the close of each year as part of the Annual Operations Plan.

**24. NOTICE:**

Any notice by either party shall be in writing and shall be considered to be duly given if delivered personally or if mailed by certified mail, postage prepaid, addressed as follows:

City of Casper Recreation Division  
1801 East Fourth Street  
Casper, Wyoming 82601

Boys & Girls Clubs of Central Wyoming, Inc.,  
1701 E. K Street  
Casper, WY 82601

**25. WAIVER:**

No failure by Lessor to insist upon the strict performance of any terms or conditions of this Lease, or to exercise any right or remedy available on a breach thereof, and no acceptance of full or a partial rent during the continuance of any such breach shall constitute a waiver of any such breach or of any term or condition of this Agreement. No term or condition of this Agreement required to be performed by Lessee, and no breach thereof, shall be waived,

altered, or modified, except by a written instrument executed by **Lessor**. No waiver of any breach shall affect or alter any term or condition of this Agreement, and such term or condition shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

**26. ENVIRONMENTAL COMPLIANCE:**

- A. **Lessee** shall conduct its operation on the property in compliance with, and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. **Lessee** shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to **Lessor** copies of the permits upon request. **Lessee** shall comply with all reporting requirements of 42 U.S.C. 11001, et seq. (Emergency Planning and Community Right to Know Act). **Lessee** shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property, and shall not discharge any waste onto lands or any surface water or ground water at or near the property. **Lessee** shall manage all hazardous substances and chemicals which it handles off-site, but in proximity to the subject property in accordance with all applicable laws and regulations. **Lessee** shall not bring onto the property any substances known to cause human injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of **Lessee's** lawful operations on the property. In addition, **Lessee** shall comply with all laws, regulations, and standards applicable to those substances.
  
- B. **Lessee** shall immediately advise **Lessor** in writing of (1) any and all governmental agencies regulatory proceedings or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; (2) all claims made or threatened by any party against **Lessee** or the property, relating to damage, contribution, cost recovery, compensation, loss or injury resulting from any pollutant, or hazardous substance; and, (3) **Lessee's** discovery of any occurrence or condition on the property which might subject **Lessee**, **Lessor**, or the property to any restrictions on ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.
  
- C. **Lessee** shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to **Lessor** and to the proper authorities. **Lessee** shall advise **Lessor**, upon request of all such investigations which had been made, the dates of such investigations, and the method of investigation. These investigations shall be made by **Lessee** not less than on a monthly basis. **Lessee**, in addition, shall take all reasonable precaution to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the **Lessor** in writing, upon request, of all such precautions which have been taken.

**27. GOVERNING LAW:**

This Agreement shall be governed, interpreted, construed, and regulated by the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

**28. MISCELLANEOUS COVENANTS:**

- A. Time is of the essence in this Agreement and all obligations shall be performed in a timely manner.
- B. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors, heirs, devisees, and assigns.

**29. TERMINATION OF LEASE AGREEMENT:**

The City or the Lessee may terminate this Agreement anytime by providing thirty (30) days written notice to the Lessee of intent to terminate said Agreement. Notwithstanding the above, the Lessee shall not be relieved of liability to the City through damages sustained by the City, by virtue of termination of the Agreement by the Lessee or any breach of the Agreement by the Lessee.

**30. WYOMING GOVERNMENTAL CLAIMS ACT:**

The Lessor does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the Lessor specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

**31. NO THIRD PARTY BENEFICIARY RIGHTS:**

The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

**32. ENTIRE AGREEMENT:**

This Agreement contains the entire agreement between the parties and it is agreed that neither Lessor or anyone acting on its behalf has made any statements, promise, or agreement, or taken upon itself any engagement whatever, orally, or in writing, in conflict with the terms of this Agreement of that in any way modifies, varies, alters, enlarges, or invalidates any of its provisions, and that no obligation of Lessor shall be implied in addition to the obligations herein expressed.

\*The Remainder of this page is intentionally left blank\*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written.

APPROVED AS TO FORM:

Walter Tremel

ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

LESSOR:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

LESSEE:

Boys & Girls Clubs of Central Wyoming, Inc.,  
1701 E. K Street  
Casper, WY 82601

Phone: 307-235-4079

E-Mail

Brandy Popp

WITNESS:

\_\_\_\_\_  
By: CBatt

\_\_\_\_\_  
By: Brandy Popp

Title: Executive Vice President  
CEO



## **Exhibit A: North Casper Field 1 – Flag Football**

### **LEGAL DESCRIPTION**

A Parcel located in and being a portion of the NW ¼ NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Southwest corner of Tract 2 of the North Platte River Park Addition N. 83°24'59" E. a distance of 165.928' to the Point of Beginning; thence from the Point of Beginning N. 31°8'12" E. a distance of 185.509' to a point; thence S. 63°7'21" E. a distance of 7.104' to a point; thence N. 30°48'54" E. a distance of 31.434' to a point; thence N. 57°10'0" W. a distance of 7.077' to a point; thence N. 31°43'3" E. a distance of 41.829' to a point; thence N. 14°58'25" W. a distance of 26.094' to a point; thence N. 59°35'12" W. a distance of 38.753' to a point; thence N. 32°31'34" E. a distance of 7.104' to a point; thence N. 59°3'46" W. a distance of 32.082' to a point; thence S. 32°28'15" W. a distance of 6.791' to a point; thence N. 59°14'17" W. a distance of 189.421' to the point of a non-tangent curve; thence continuing along the arc of non-tangent curve to the left having a radius of 247.91', and through a central angle of 104°36'36", southeasterly, 452.65', and the chord of which bears S. 14°8'36" E. a distance of 392.344' to the Point of Beginning.

The above described parcel contains 1.5 acres, more or less.

**Exhibit A: North Casper Field 1 – Flag Football**



**Exhibit B: North Casper Field 2 – Flag Football**

**LEGAL DESCRIPTION**

A Parcel located in and being a portion of the NW ¼ NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Southwest corner of Tract 2 of the North Platte River Park Addition N. 6°27'33" E. a distance of 482.148' to the Point of Beginning; thence from the Point of Beginning S. 58°51'58" E. a distance of 209.655' to a point; thence S. 31°48'26" W. a distance of 6.456' to a point; thence S. 58°40'41" E. a distance of 32.354' to a point; thence N. 30°51'46" E. a distance of 6.634' to a point; thence S. 59°15'54" E. a distance of 38.861' to a point; thence N. 76°11'26" E. a distance of 25.601' to a point; thence N. 31°14'15" E. a distance of 42.315' to a point; thence S. 58°7'15" E. a distance of 6.706' to a point; thence N. 30°30'57" E. a distance of 32.002' to a point; thence N. 56°48'12" W. a distance of 6.722' to a point; thence N. 30°55'2" E. a distance of 206.352' to the point of a non-tangent curve; thence continuing along the arc of non-tangent curve to the left having a radius of 270.2', and through a central angle of 102°45'0", southwesterly, 484.57', and the chord of which bears S. 75°59'50" W. a distance of 422.193' to the Point of Beginning.

The above described parcel contains 1.72 acres, more or less.

**Exhibit B: North Casper Field 2 – Flag Football**



**Exhibit C: North Casper Field 3 – Flag Football**

**LEGAL DESCRIPTION**

A Parcel located in and being a portion of the NW ¼ NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Northeast corner of the NW ¼ NE ¼, Section 3 S. 45°48'3" W. a distance of 601.337' to the Point of Beginning; thence from the Point of Beginning S. 61°46'4" W. a distance of 188.876' to a point; thence S. 65°30'36" W. a distance of 56.349' to a point; thence S. 67°54'8" W. a distance of 39.873' to a point; thence N. 66°21'16" W. a distance of 42.074' to a point; thence N. 20°3'6" W. a distance of 39.698' to a point; thence N. 20°36'54" W. a distance of 59.171' to a point; thence N. 1°28'5" E. a distance of 29.827' to a point; thence N. 17°44'59" W. a distance of 155.493' to the point of a non-tangent curve; thence continuing along the arc of non-tangent curve to the right having a radius of 279.46', and through a central angle of 93°27'0", Southeasterly, 455.79', and the chord of which bears S. 66°53'5" E. a distance of 406.925' to the Point of Beginning.

The above described parcel contains 1.71 acres, more or less.

**Exhibit C: North Casper Field 3 – Flag Football**



**Exhibit D: North Casper Field 4 – Flag Football**

**LEGAL DESCRIPTION**

A Parcel located in and being a portion of the NW ¼ NE ¼, Section 3, Township 33 North, Range 79 West and the SW ¼ SE ¼, Section 34, Township 34 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Northeast corner of the NW ¼ NE ¼, Section 3 N. 77°18'14" W. a distance of 568.449' to the Point of Beginning; thence from the Point of Beginning S. 79°1'24" W. a distance of 148.643' to a point; thence S. 87°19'29" W. a distance of 74.387' to a point; thence S. 13°14'11" E. a distance of 1.516' to a point; thence S. 76°32'29" W. a distance of 31.329' to a point; thence S. 66°18'53" W. a distance of 25.499' to a point; thence S. 29°53'6" W. a distance of 39.547' to a point; thence S. 2°27'32" E. a distance of 23.667' to a point; thence N. 60°22'3" E. a distance of 2.177' to a point; thence S. 15°17'25" E. a distance of 31.272' to a point; thence S. 22°47'10" E. a distance of 63.318' to a point; thence S. 20°28'35" E. a distance of 162.114' to the point of a non-tangent curve; thence continuing along the arc of non-tangent curve to the left having a radius of 276.77', and through a central angle of 93°7'12", Northeasterly, 449.83', and the chord of which bears N. 30°0'30" E. a distance of 401.934' to the Point of Beginning.

The above described parcel contains 1.65 acres, more or less.

**Exhibit D: North Casper Field 4 – Flag Football**





## **Exhibit E: North Casper Field 5 – Flag Football**

### **LEGAL DESCRIPTION**

A Parcel located in and being a portion of the NW  $\frac{1}{4}$  NE  $\frac{1}{4}$ , Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Northeast corner of the NW  $\frac{1}{4}$  NE  $\frac{1}{4}$ , Section 3 S.  $36^{\circ}15'58''$  W. a distance of 234.323' to the Point of Beginning; thence from the Point of Beginning S.  $53^{\circ}54'24''$  W. a distance of 149.342' to a point; thence S.  $50^{\circ}25'48''$  W. a distance of 64.864' to a point; thence N.  $26^{\circ}33'46''$  W. a distance of 3.494' to a point; thence S.  $57^{\circ}49'28''$  W. a distance of 30.972' to a point; thence S.  $47^{\circ}44'47''$  W. a distance of 33.307' to a point; thence N.  $76^{\circ}58'8''$  W. a distance of 40.808' to a point; thence N.  $24^{\circ}11'51''$  W. a distance of 30.073' to a point; thence N.  $12^{\circ}31'45''$  W. a distance of 4.802' to a point; thence N.  $32^{\circ}12'19''$  W. a distance of 31.598' to a point; thence S.  $48^{\circ}48'59''$  W. a distance of 3.691' to a point; thence N.  $23^{\circ}56'44''$  W. a distance of 59.457' to a point; thence N.  $26^{\circ}52'14''$  W. a distance of 158.587' to the point of a non-tangent curve; thence continuing along the arc of non-tangent curve to the right having a radius of 277.11', and through a central angle of  $92^{\circ}42'0''$ , Southeasterly, 448.31', and the chord of which bears S.  $77^{\circ}11'11''$  E. a distance of 400.991' to a point; thence S.  $5^{\circ}2'16''$  E. a distance of 7.465' to the Point of Beginning.

The above described parcel contains 1.67 acres, more or less.

**Exhibit E: North Casper Field 5 – Flag Football**



**EXHIBIT "F"**

**LEGAL DESCRIPTION**

A Parcel located in and being a portion of the N ½ of the NE ¼, Section 3, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and more particularly described by metes and bounds as follows:

Commencing at the Southwest corner of Tract 2 of the North Platte River Park Addition N. 87°27'52" E. a distance of 1,189.465' to the Point of Beginning; thence from the Point of Beginning S. 89°31'30" E. a distance of 411.440' to a point; thence N. 0°29'8" W. a distance of 183.181' to a point; thence N. 27°41'59" E. a distance of 98.479' to a point; thence N. 76°13'4" W. a distance of 159.595' to a point; thence S. 88°56'33" W. a distance of 319.846' to a point; thence S. 0°35'49" E. a distance of 283.403' to a point; thence S. 45°54'8" E. a distance of 22.542' to the Point of Beginning.

The above described parcel contains 3.01 acres, more or less.

**Exhibit F: North Casper Complex Soccer Field #11 – T-Ball**



**Exhibit G:**

**Football Preps/Painting (Per Field)**

**Fees**

<b>Sports/Activities</b>	<b>Cost of Paint Per Gallon</b>	<b>Number of Employees</b>	<b>Cost of Employees per Hour</b>	<b>Equipment Expense Per Hour</b>	<b>Total amounts of Paint ( In Gallons)</b>	<b>Total Amount of hours</b>	<b>Total Labor fee for Painting</b>	<b>Total Material fee for Painting</b>	<b>Total Cost of Painting</b>
Flag Football	\$20.00	2	\$10.00	\$20.00	\$5.00	1.00	\$20.00	\$100.00	\$120.00
Midget Football	\$20.00	2	\$10.00	\$20.00	\$10.00	1.00	\$20.00	\$200.00	\$220.00
Casper Junior Football	\$20.00	2	\$10.00	\$20.00	\$10.00	1.00	\$20.00	\$200.00	\$220.00

**Football Preps/Painting Field Set up Fees (Per Field)**

**Fees: If Lessee provides paint**

<b>Sports/Activities</b>	<b>Cost of Paint Per Gallon</b>	<b>Number of Employees</b>	<b>Cost of Employees per Hour</b>	<b>Equipment Expense Per Hour</b>	<b>Total amounts of Paint ( In Gallons)</b>	<b>Total Amount of hours</b>	<b>Total Labor fee for Painting</b>	<b>Total Material/Equipment fee for Painting</b>	<b>Total Cost of Painting</b>
Flag Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00
Midget Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00
Casper Junior Football	\$0.00	3	\$10.00	\$10.00	\$0.00	2	\$60.00	\$20.00	\$80.00

\* One set up fee per season

\* Set up fees can be less if we can find the Pleefix Ground markers prior to set up

RESOLUTION NO. 21-96

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH THE BOYS & GIRLS CLUBS OF CENTRAL WYOMING, INC., FOR USE OF NORTH CASPER BALLFIELD COMPLEX BALLFIELDS 1, 2, 3, 4, 5 AND NORTH CASPER COMPLEX SOCCER FIELD #11.

WHEREAS, the City is the owner of North Casper Ballfield Complex Ballfields 1, 2, 3, 4, 5 and North Casper Complex Soccer Field #11; and,

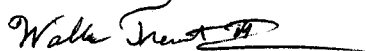
WHEREAS, Boys & Girls Clubs of Central Wyoming, Inc. operates a flag football and a T-ball program for youth, and desires to utilize City-owned facilities for said program; and,

WHEREAS, the City of Casper and the Boys & Girls Clubs of Central Wyoming, Inc. have agreed to the terms and conditions of the Lease Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Lease Agreement between the City of Casper and Boys & Girls Clubs of Central Wyoming, Inc., for the use of North Casper Ballfield Complex Ballfields 1, 2, 3, 4, 5 and North Casper Complex Soccer Field #11.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:




ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

June 17, 2021

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Jolene Martinez, Assistant to the City Manager  
**SUBJECT:** Accepting Grant from the Wyoming Governor's Big Game License Coalition, in the amount of \$10,000, for Riparian Vegetation Survey in the River Restoration Project Area.

**Meeting Type & Date**

Regular Council Meeting  
July 6, 2020

**Action type**

Resolution

**Recommendation**

That Council, by resolution, accept a grant from the Wyoming Governor's Big Game Coalition, in the amount of \$10,000, to be used to fund a riparian vegetation survey in the river restoration project area.

**Summary**

Staff was notified on June 2, 2021 that a grant from the Wyoming Governor's Big Game Coalition to fund riparian vegetation survey in the river restoration project area had been approved. The grant, administered by Wyoming Game and Fish, is awarded from the Wyoming Governor's Big Game License Coalition. Staff identified and submitted a grant application to this highly competitive grant opportunity.

In June 2013, Council authorized staff to move forward to secure funding and implement the work identified in the Platte River Environmental Restoration Master Plan. The river restoration effort, which includes a volunteer day every September, is called the Platte River Revival. The projects outlined in the master plan are a combination of riverbank and in-river construction, Russian olive removal, and vegetative plantings. The total cost estimate for riverbank and in-river construction in the seven identified priority areas of the river through Casper is estimated at over \$20 million.

The Platte River Revival is an infrastructure project for Casper and Wyoming that improves water quality; protects drinking water and roadway infrastructure; stabilizes riverbanks; restores and protects green infrastructure; and provides economic development opportunities.

**Financial Considerations**

No match is required for this grant. However, the grant does not cover 100% of the riparian vegetation survey, which is estimated to cost \$40,000. The additional \$30,000, will be funded from the River Fund.

**Oversight/Project Responsibility**

Andrew Beamer, Public Services Director

Ethan Yonker, Associate Engineer

Jolene Martinez, Assistant to the City Manager

**Attachments**

Resolution

Grant Agreement



**WYOMING GOVERNOR'S BIG GAME LICENSE COALITION  
GRANT AGREEMENT  
BETWEEN WYOMING GAME AND FISH COMMISSION  
AND  
CITY OF CASPER, WYOMING**

**Grant Agreement No.:** 004519  
**Project Title:** Riparian Vegetation Survey  
**Award Amount:** \$10,000.00  
**Performance Period:** July 1, 2021 through June 30, 2023  
**PPCAS Code:** TW SW0 WGBG 100  
**Unit:** All Wildlife (F03A): \$10,000.00

**Agency Project Coordinator:** Justin Binfet, 307-473-3408 / [justin.binfet@wyo.gov](mailto:justin.binfet@wyo.gov)  
**Grantee Project Coordinator:** Jolene Martinez, 307-235-8332 / [jmartinez@casperwy.gov](mailto:jmartinez@casperwy.gov)

1. **Parties.** The parties to this Grant Agreement (Agreement) are the Wyoming Game and Fish Commission (Commission), by and through the Wyoming Game and Fish Department (Agency), in cooperation with the Wyoming Governor's Big Game License Coalition, whose address is: 5400 Bishop Boulevard, Cheyenne, WY 82006, and City of Casper, Wyoming, (Grantee), whose address is 200 North David Street, Casper, WY 82601.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions under which the Agency shall provide Wyoming Governor's Big Game License Coalition (WGBGLC) grant funds to the Grantee to use for projects described herein.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The Performance Period of the Agreement is from July 1, 2021 through June 30, 2023. All services shall be completed during this Performance Period.
4. **Payment.**
  - A. In accordance with Wyo. Stats. §§ 23-1-302 (a)(x) and (a)(xi), and 23-1-501, the Agency hereby grants an amount not to exceed ten thousand dollars and zero cents (\$10,000.00) to the Grantee to perform the activities described herein. At such time as the activities are initiated, the Grantee may invoice the Agency. Payment shall be made within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602.
  - B. In accordance with Wyo. Stat. § 9-1-404, the Grantee shall submit invoices to the Agency within one (1) year of activities being performed or within ninety (90) days of the end of the Performance Period, whichever is sooner.

- C. Grantee shall submit invoices in sufficient detail to ensure that payments may be made in conformance to this Agreement. At a minimum, invoices shall include:
- (i) A unique invoice number;
  - (ii) Agency Grant Agreement Number;
  - (iii) Grantee's name and address;
  - (iv) Date(s) of service or performance;
  - (v) Description of activities and/or purchases;
  - (vi) Itemization of costs; and
  - (vii) Total invoice amount.
- D. No payment shall be made for work performed outside the Performance Period of this Agreement. Should the Grantee fail to perform in a manner consistent with the terms and conditions set forth in this Agreement, payment under this Agreement may be withheld until such time as the Grantee performs its duties and responsibilities to the satisfaction of Agency.
- E. Except as otherwise provided in this Agreement, the Grantee shall pay all costs and expenses, including travel, incurred by Grantee or on its behalf in connection with Grantee's performance and compliance with all of Grantee's obligations under this Agreement.

5. **Responsibilities of Grantee.** The Grantee agrees to:

- A. Perform project activities as outlined in Attachment A, Project Application, which is attached to and incorporated into this Agreement by this reference, as submitted for consideration and approved by the Wyoming Governor's Big Game License Coalition.
- B. Complete and submit to the Agency, reports pursuant to the schedule below, using the form attached hereto and incorporated herein as Attachment B, WGBGLC Annual Reporting Form.

Report:	Reporting Period of Performance:	Report Due Date:
Annual Report	7/1/21 – 12/31/21	December 31, 2021
Annual Report	1/1/22 – 12/31/22	December 31, 2022
Final Report	7/1/21 – 6/30/23	September 30, 2023

If the project is completed prior to the end date of the Performance Period, the Final Report will be due within ninety (90) days of project completion.

- C. Utilize grant funds only for the project activities identified in Section 5(A) of this Agreement, and return any unused grant funds no later than ninety (90) days after the Performance Period or within ninety (90) days after termination of this Agreement by either party.
- D. Maintain adequate accounting records that properly disclose the source and application of grant funds, and make records available for audit by the Agency or any of their authorized representatives as requested.
- E. Make any and all project-related information available to the Agency, as requested by the Agency.

6. **Responsibilities of Agency.** The Agency agrees to:

- A. Make grant funds available as specified in Section 4 above.
- B. Make related information from existing Agency records available to Grantee.

7. **Special Provisions.**

- A. **Assumption of Risk.** The Grantee shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the Grantee's failure to comply with state or federal requirements. The Agency shall notify the Grantee of any state or federal determination of noncompliance.
- B. **Certifications.** Acceptance of this grant constitutes certification that:
  - (i) Grantee is not presently debarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency.
  - (ii) Grantee is not delinquent on any federal debt.
  - (iii) To the best of the Grantee's knowledge and belief:
    - (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal

loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- (b) If funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the Grantee will complete and submit Standard Form – LLL (Disclosure of Lobbying Activities).
- C. Conflict of Interest Disclosures.** Grantee shall comply with the requirements of 2 CFR § 200.112 (Conflict of Interest). Grantee is responsible for notifying Agency in writing of any actual or potential conflicts of interest that may arise during the life of this award. This Agreement may be terminated if Agency discovers an undisclosed conflict of interest.
- D. Copyright License and Patent Rights.** Grantee acknowledges that the federal grantor, the State of Wyoming, and Agency reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: 1) the copyright in any work developed under this Agreement; and 2) any rights of copyright to which Grantee purchases ownership using funds awarded under this Agreement. Grantee must consult with Agency regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- E. Drug-Free Workplace.** Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1988, 42 U.S.C. § 701 *et seq.* and 2 CFR part 1401, which require all programs and activities receiving federal assistance to maintain a drug-free workplace.
- F. Environmental Policy Acts.** Grantee agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations, if applicable.
- G. Kickbacks.** Grantee certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If Grantee breaches or violates this warranty, Agency may, at its discretion, terminate this Agreement without liability to Agency, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

- H. **Monitoring Activities.** Agency shall have the right to monitor all activities related to this Agreement that are performed by Grantee or its subgrantees. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
  
- I. **Nondiscrimination.** Grantee shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement.
  
- J. **Prior Approval Requirements.** Grantee shall notify Agency of any changes that have a significant impact on the award-supported activities or in the case of problems, delays, or adverse conditions which materially impair the ability to meet the objectives of the award, changes in scope, time extensions, budget revisions, changes in key personnel, etc.
  
- K. **Procurement Standards.** Grantee's procurement procedures must conform to applicable federal, state and local laws.
  
- L. **Program Income.** Grantee shall not deposit grant funds in an interest bearing account without prior approval of Agency. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to Agency.

8. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
  
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

- C. Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The Grantee shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Grantee at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- E. Compliance with Laws.** The Grantee shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- F. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the Grantee of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.
- G. Entirety of Agreement.** This Agreement, consisting of ten (10) pages; Attachment A, Project Application, consisting of six (6) pages; and Attachment B, WBGGLC Annual Reporting Form, consisting of one (1) page, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- H. Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein. Any extension of this Agreement shall be initiated by the Agency and shall be accomplished through a written amendment between the parties entered into before the expiration of the original Agreement or any valid amendment thereto, and shall

be effective only after it is reduced to writing and executed by all parties to the Agreement.

- I. Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- J. Grant Recovery.** The Agency shall be entitled to recover from the Grantee any full or partial payment made under this Agreement for:
- (i) Any payments used for purposes not authorized or performed outside this Agreement;
  - (ii) Any payments for project work the Grantee is unable to provide, or
  - (iii) Any payments for project work the Grantee did not provide but was required to provide under the terms of this Agreement.
- K. Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.
- L. Independent Contractor.** The Grantee shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the Grantee shall be free from control or direction over the details of the performance of services under this Agreement. The Grantee shall assume sole responsibility for any debts or liabilities that may be incurred by the Grantee in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the Grantee or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the Agency or to incur any obligation of any kind on behalf of the State of Wyoming or the Agency. The Grantee agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the Grantee or the Grantee's agents or employees as a result of this Agreement.

- M. Notices.** All reports, forms, notices and communications arising out of, or from, the provisions of this Agreement shall be in writing and directed to the attention of the Agency's or Grantee's contact person either by regular mail or delivery in person at the addresses provided under this Agreement.
- N. Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed and approved as to form by the Office of the Attorney General.
- O. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming, the Commission, and Agency expressly reserve sovereign immunity by entering into this Agreement and the Grantee expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, *et seq.*, and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- P. Taxes.** Grantee shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- Q. Termination of Agreement.** This Agreement may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Agreement may be terminated by the Agency immediately for cause if Grantee fails to perform in accordance with the terms of this Agreement. The Agency will make reasonable efforts to resolve any issues informally before terminating the Agreement. However, should the Agency choose to terminate this Agreement, it shall provide Grantee with written notice of termination.
- R. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.
- S. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.



- T. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- U. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.**

9. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

**WYOMING GAME AND FISH COMMISSION**

\_\_\_\_\_  
John Kennedy, Deputy Director  
Wyoming Game and Fish Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Meredith Wood, Chief Fiscal Officer

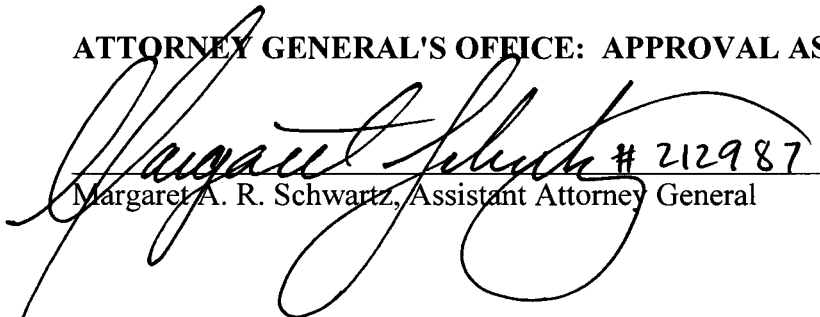
\_\_\_\_\_  
Date

**GRANTEE:**  
City of Casper, Wyoming

\_\_\_\_\_  
Steven K. Freel, Mayor  
Authorized Signatory for Grantee


\_\_\_\_\_  
Date

**ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM**

  
Margaret A. R. Schwartz, Assistant Attorney General # 212987

\_\_\_\_\_  
5/25/21  
Date

**CITY ATTORNEY'S OFFICE: APPROVAL AS TO FORM**

  
Wallace Trembath, Deputy City Attorney

\_\_\_\_\_  
6/21/21  
Date

Attachment A - Project Application



**WYOMING GOVERNOR'S BIG GAME LICENSE COALITION  
2021 GRANT APPLICATION**

Prior to completing this application, please review the Funding Priorities located here.

**Project Title:** Riparian Vegetation Survey 80 character limit

**Organization Name:** City of Casper

<b>Project Lead:</b>		<b>Additional Point of Contact (if different from Project Lead):</b>	
Name	Jolene Martinez	Name	
Email	jmartinez@casperwy.gov	Email	
Phone	(307) 235-8332	Phone	
Mailing Address	200 N David St	Mailing Address	
City, State, Zip	Casper WY 82601	City, State, Zip	

**Project Type (select all that apply):**

<input type="checkbox"/> Research	<input type="checkbox"/> Education and Outreach	<input type="checkbox"/> Migration Corridors
<input checked="" type="checkbox"/> Habitat	<input type="checkbox"/> Conservation Easement	<input type="checkbox"/> Wildlife-Vehicle Collisions
<input type="checkbox"/> Other:		

**Project Location(s) Information:**

County: Natrona Nearest Town: Casper

**Project Phase (if applicable):** of **Project Timeline:** 07/01/2021 to 12/31/2022

**Budget Information:**

Request by Species Account (if requesting funding from more than one species accounts, please identify a primary committee):

Bighorn Sheep \$		<input type="radio"/> Primary	<b>Total WBGGLC Request \$ 10,000.00</b>
Deer \$		<input type="radio"/>	
Elk \$		<input type="radio"/>	
Moose \$		<input type="radio"/>	
All Wildlife \$	10,000.00	<input type="radio"/> (Pronghorn proposals are reviewed by the All Wildlife committee)	
<b>Total Project Cost: \$ 40,000.00</b>			

Has this project been funded by the Coalition previously? No If yes, most recent year?

**Other Project Contributions or Matching Funds:**

Source	Amount \$	In Hand	Requested
City of Casper River Fund	30,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

**Project Objective and Narrative:**

*In addition to fully answering the standard who, what, when, where and why questions within this narrative, please explain how this project aligns with the funding priorities of the species group(s) you are requesting funding from. Lastly, indicate if the project aligns with any conservation partnerships; and or regional, state or national initiatives; (i.e. Mule Deer Initiative, Migration Initiative, Sage Grouse Initiative).*

Funding is being requested for Riparian Vegetation Survey Project. This project will utilize a contractor to complete vegetation surveys and mapping in summer 2021 for about 400 acres of the North Platte River riparian and upland areas that traverse Casper and re-tool Casper’s Citizen Science ArcGIS Field Maps App (Formerly Collector App) to build a plant community geodatabase that will guide riparian area management. This project is the necessary step to refine the existing Russian olive management program as well as develop and implement management programs for other invasive species abatement and native species sustainability. Of special concern are areas where river banks have been disturbed by river restoration construction work and vegetation establishment has been slow. The project will be overseen by the Platte River Revival Habitat Guidance Committee.

The Riparian Vegetation Survey Project and subsequent work will follow the model of the Russian olive protocol. In 2016, Trihydro Corporation was contracted to perform Russian olive reconnaissance and initial vegetation community surveys in nineteen weed management areas delineated by Platte River Revival Habitat Guidance Committee members. The purpose was to develop a monitoring program for evaluating Russian olive treatment results and a geodatabase to record monitoring data. This geodatabase has been used to identify trends in treatment efficacy, target previously treated areas for follow-up actions, and provide the long-term data needed to track treatment areas and restoration progress. The following year a citizen science monitoring protocol utilizing ArcGIS Field Maps along with two years of QA/QC was developed under another contract with Trihydro and has been used successfully by volunteers annually to monitor Russian olive regrowth and treatment. The Platte River Revival Habitat Guidance Committee oversaw the work and collaborated on the project.

The Riparian Vegetation Survey Project will expand upon the existing Russian olive program and process utilized for Russian olive monitoring. The program utilizes the ArcGIS Field Maps App (App) to obtain point data. The data collected is updated in real time on a database accessible by numerous devices simultaneously, which is needed during volunteer events when many volunteers are collecting data. The App allows for the field collection of point data including date collected, growth stage, and geographic location. In order to expand the program for additional invasive species and native species, new features will need to be added to capture data over an area or line as well as point data. It is difficult, for example, to accurately represent a stand of cheatgrass utilizing only point data. The addition of polygon features will allow users to identify stands of plant communities through the App and display them as areas on the map rather than points. The Riparian Vegetation Survey Project is part of the Platte River Revival, the City of Casper’s North Platte River Restoration project, founded in 2006. The Revival is overseen and coordinated by the Platte River Revival Advisory Committee and its Habitat Guidance and Volunteer Day Sub-committees. Representatives from Wyoming Game and Fish; Natrona County Weed and Pest; Bureau of Land Management, Casper District; Wyoming Audubon; and several businesses and organizations make up the Revival committees.

Seven reaches of North Platte River have been identified for restoration construction. Restoration construction on three reaches has been completed, and river construction on the fourth reach was completed December 2020. Landscaping the riverbanks is expected to occur in the spring. A hallmark of the Platte River Revival is the annual Volunteer Day when 300-500 volunteers give time to perform hands-on restoration activities such as digging out Russian olive seedlings; wire wrapping trees to protect them from wildlife; and monitoring Russian olive regrowth with the App. Litter and debris removal from the river and banks are also part of the day.

Through its construction projects, the Platte River Revival has over nine acres of net wetland gain. With much of Wyoming’s wildlife dependent on riparian areas and wetlands sometime in its lifecycle, riparian and upland invasive species abatement and native species sustainability are essential components of the river restoration effort. The Riparian Vegetation Survey Project aligns with the Wyoming Strategic Habitat Plan.

Miles/Acres Affected (if applicable):

Miles  Acres

Describe Any Current or Future Monitoring/Management (if applicable):

Are permits and/or NEPA compliance required for this project?

If yes, please explain (include status of permits and/or compliance if applicable):

Additional Budget or Project Information for Consideration (if applicable):

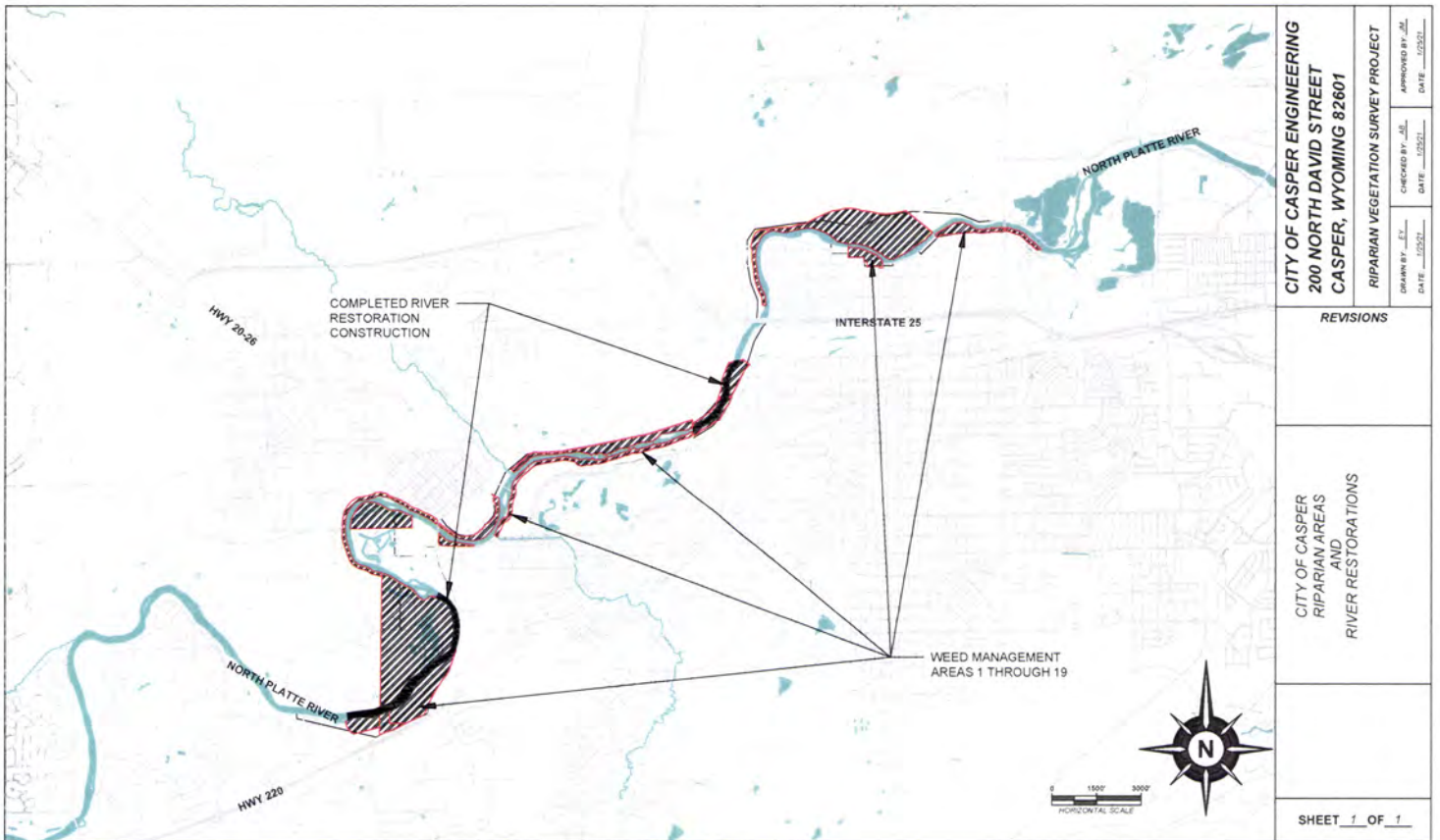
**Attachments and Supporting Documentation:**

Please select the types of attachments included:

- Map(s) required                       Letter(s) of Support
- Project Design                               Photos
- Monitoring/Management Plan Permit(s) / NEPA Compliance

Other:

**Please submit applications and attachments via email to: [WGF-WGBGLCgrants@wyo.gov](mailto:WGF-WGBGLCgrants@wyo.gov)  
Subject Line: "2021 - Name of Project - Organization Name"**



CITY OF CASPER ENGINEERING  
 200 NORTH DAVID STREET  
 CASPER, WYOMING 82601

RIPARIAN VEGETATION SURVEY PROJECT

DRAWN BY: J.E. DATE: 1/2021  
 CHECKED BY: J.L. DATE: 1/2021  
 APPROVED BY: J.L. DATE: 1/2021

REVISIONS
CITY OF CASPER RIPARIAN AREAS AND RIVER RESTORATIONS
SHEET 1 OF 1



Casi Crites <casi.crites1@wyo.gov>

### 2021 - Riparian Vegetation Survey Project - City of Casper

1 message

'Jolene Martinez' via WGF-WGBGLCGRANTS <wgf-wgbglcgrants@wyo.gov>  
Reply-To: Jolene Martinez <jmartinez@casperwy.gov>  
To: "WGF-WGBGLCgrants@wyo.gov" <WGF-WGBGLCgrants@wyo.gov>

Fri, Jan 29, 2021 at 10:19 AM

Good morning.

Attached is the City of Casper's Wyoming Governor's Big Game License Coalition grant application and map. Thank you for accepting this application.

As an additional thank you, I have embedded a copy of a slide with the caption from the excellent Wyoming Game and Fish presentation, "Post-construction Monitoring on the North Platte River," given by Joanna Harter and Del Lobb a few weeks ago to WGF staff, City of Casper staff, river restoration consultant engineers, and some of the Platte River Revival Advisory Committee members. The presentation was a summary of how our river restoration project is performing. The Wyoming Governor's Big Game License Coalition gave us our first grant for our Platte River Revival project in 2015 for \$15,000 to help us fund wetland construction in the Morad Park river reach, and I wanted you to know the impact your grant made. I hope we have made you proud. This slide reminded me of why we continue to push to finish the river restoration project here in Casper.



<https://mail.google.com/mail/u/0?ik=d1ddc815a0&view=pt&search=all&permthid=thread-f%3A1690242397850609716&siml=msg-f%3A16902423978...> 1/2

1/29/2021

State of Wyoming Mail - 2021 - Riparian Vegetation Survey Project - City of Casper

We had one additional observation that was not in the monitoring plan. In 2020, while taking photos we observed dozens, possibly a hundred, amphibians around the oxbow wetland in the Morad Park reach. They included several adult Northern Leopard Frogs and both metamorphs and adult Western Toads. These are both species of greatest conservation need in Wyoming, and this wetland area is providing them with habitat for multiple life stages.—from WGF 2019 North Platte River Restoration Monitoring Report slide presentation

Jolene Martinez

*Assistant to the City Manager*

*City of Casper*

*200 N David St*

*Casper, WY 82601*

*307.235.8332*

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All City of Casper e-mails and attachments, except those defined as attorney/client communications or confidential/privileged information, may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and are subject to public disclosure pursuant to this Act.

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**2 attachments**



**2021-WGBGLC-Grant-Application-(1) final.pdf**  
418K



**WGBGLC Map RIPARIAN VEGETATION SURVEY PROJECT (003).pdf**  
1936K

<https://mail.google.com/mail/u/0?ik=d1ddc815a0&view=pt&search=all&permthid=thread-f%3A1690242397850609716&simpl=msg-f%3A16902423978...> 2/2





Attachment B - WGBGLC Annual Reporting Form

Grantee:  Grant #:

Reporting Period:  to  Submitter Name:

Project Title:

Annual Report

Final Report

Award Amount:

Amount Expended:

Award Balance:

Project Accomplishment(s):

Photos:

PLEASE SUBMIT ANNUAL REPORT WITH PHOTOS BY DECEMBER 31ST EACH YEAR AND FINAL REPORT WITH PHOTOS WITHIN NINETY (90) DAYS OF GRANT/PROJECT COMPLETION TO:

Wyoming Governor's Big Game License Coalition  
c/o Wyoming Game and Fish Department - Fiscal Division

Email: [wgfgrants@wyo.gov](mailto:wgfgrants@wyo.gov)

Attachment B to the Grant Agreement  
between Wyoming Game and Fish Commission  
and City of Casper

Mail: 5400 Bishop Blvd., Cheyenne, WY 82006

Agency Agreement No.: 004519

Page 1 of 1

RESOLUTION NO.21-97

A RESOLUTION AUTHORIZING ACCEPTANCE OF A  
GRANT FROM THE WYOMING GOVERNOR'S BIG GAME  
LICENSE COALITION

WHEREAS, the City of Casper identified the need to restore the North Platte River through Casper and has established a project called the Platte River Revival; and,

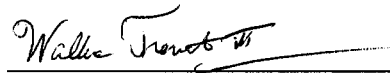
WHEREAS, the City of Casper has been approved for a grant from the Wyoming Governor's Big Game License Coalition 2021 grant cycle, in the amount of Ten Thousand Dollars (\$10,000); and,

WHEREAS, the City of Casper desires to accept the grant funds from the Wyoming Governor's Big Game License Coalition to fund a riparian vegetation survey for the river restoration project area.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Grant Agreement between the Wyoming Game and Fish Commission and the City of Casper, Wyoming, in the amount of Ten Thousand Dollars (\$10,000).

PASSED, APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Steven K. Freel  
Mayor

June 22, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Keith McPheeters, Chief of Police *McP 307*  
Scott Hoffman, Police Technology Manager  
SUBJECT: That Council, by Resolution, Authorize the Purchase of Twenty-Eight (28) Police Radios, in the Total Amount of One Hundred Fifty Eight Thousand Four Hundred Eighty Dollars and 45/100 (\$158,480.45), from Motorola Solutions, Inc.

**Meeting Type & Date**  
Regular Council Meeting  
July 6, 2021

**Action type**  
Resolution

**Recommendation**  
That Council, by resolution, authorize the purchase of twenty-eight (28) police radios, in the total amount due of one hundred fifty eight thousand four hundred eighty dollars and 45/100 (\$158,480.45), from Motorola Solutions, Inc.

**Summary**  
As the Casper Police Department continues to add additional officers to the Department, portable and mobile radios, and spare units are needed for future growth and use as backup equipment. This purchase is being made according to the terms and conditions of the Naspo Lead State Master Agreement, contract number 06913, and is being purchased with funds from the Wyoming Office of Homeland Security Grant.

**Financial Considerations**  
Cost for the equipment purchase will come the Wyoming Office of Homeland Security grant.

**Oversight/Project Responsibility**  
Taylor Gilbert, Police Fleet Coordinator  
Scott Hoffman, Police Technology Manager

**Attachments**  
Professional Services Agreement  
Resolution

**AGREEMENT TO USE NASPO VALUEPOINT PUBLIC SAFETY COMMUNICATION EQUIPMENT CONTRACT 06913**

This Agreement (the "Agreement") is made and entered into as of \_\_\_\_\_ (the "Effective date") by the City of Casper, a Wyoming municipal corporation (the "City") and Motorola Solutions, Inc., a Delaware Corporation (the "Vendor" or "Consultant").

**RECITALS**

**WHEREAS**, the City desires to obtain radio communications equipment for police vehicles from Vendor under the terms and conditions set forth in that certain NASPO ValuePoint Participating Addendum contract number 183165 effective on July 27, 2018, between the State of Wyoming and Motorola Solutions, Inc., which also incorporates the terms and conditions of the NASPO Lead State Master Agreement contract number 06913 effective on October 30, 2015, between the State of Washington and Motorola Solutions, Inc., attached together hereto as Exhibit A (the "Original Contract");

**WHEREAS**, Vendor can provide the products that the City seeks and has authorized the City to use the Original Contract; and

**WHEREAS**, the City and the Vendor intend to enter into this Agreement using the terms, conditions and specifications of the Original Contract, unless otherwise amended as provided herein.

**NOW THEREFORE**, for the mutual promises contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency the parties acknowledge, the parties agree as follows:

**SECTION ONE  
AFFIRMATION OF ORIGINAL CONTRACT**

1.1 The City agrees to purchase the products described in Vendor's Proposal (the "Proposal"), attached hereto as Exhibit "B," which are available to the City under the same pricing, terms, and conditions in the Original Contract.

1.2 The City and the Vendor agree to use the Original Contract so that the City may purchase the products under the same terms and provisions that apply to the State of Wyoming as the Participating State and the State of Washington as the Lead State in the Original Contract, provided that to the extent that any of the terms and conditions of the Original Contract conflict or contradict the terms of this Agreement, the terms of this Agreement shall govern and the conflicting terms of the Original Contract shall be considered null and void and not applicable to this Agreement.

**SECTION TWO  
ADDITIONAL PROVISIONS TO ORIGINAL CONTRACT**

The Parties agree to be bound by the following provisions:

2.1 The term of this Agreement shall commence on the Effective Date and continue until the products have been received, inspected, and accepted by the City.

2.2 In consideration of the performance of services rendered under this Agreement, the Consultant shall be compensated in an amount not to exceed a lump sum of One Hundred Fifty-Eight Thousand, Four Hundred Eighty Dollars and Forty-Five Cents (\$158,480.45) as more fully described in Exhibit B, attached hereto and made a part of this Agreement.

2.3. Prior to the commencement of work and pursuant to the attached Exhibit C Insurance Requirements, Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its sub consultants, agents, representatives, or employees.

2.4. The quoted prices in the Proposal shall remain in effect for the duration of this Agreement. No additional compensation shall be paid, and no increase in the time of performance shall be awarded to the Vendor for changes referenced in this Agreement without the prior written authorization of the City to proceed with such changes.

2.5 Payment to the Vendor shall be made within thirty (30) calendar days after the City receives each invoice provided by the Vendor to the City, provided that such invoice is complete, correct, and undisputed by the City, and that it contains the following information: a detailed description of the products and services provided and any additional information requested by the City. Upon reconciliation of all errors, corrections, credits, and disputes, payment to the Vendor will be paid in full within 30 calendar days. Invoices received without a valid purchase order number will be returned unpaid. The Vendor shall submit the original invoice to:

City of Casper

ATTN: Taylor Gilbert

The Equipment will be shipped to the Customer at the following address (insert if this information is known): 189 Progress Cir, Mills, WY 82644

The address which is the ultimate destination where the Equipment will be delivered to Customer is: 201 N David St, Casper, WY 82601

**2.6. WYOMING GOVERNMENTAL CLAIMS ACT:**

The City of Casper, Wyoming, does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and it specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

2.7. Electronic Signatures. For purposes of this Agreement, the use of facsimile, email or other electronic medium shall have the same force and effect as original signatures.

2.8. This Agreement and its Exhibits represents the entire and integrated Agreement between the City and the Vendor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Agreement may be amended only by written instrument signed by both the City's and the Vendor's authorized representatives.

The City and the Vendor each individually represent that they have the requisite authority to execute this Agreement and perform the services described in this Agreement.

**IN WITNESS WHEREOF**, the City and the Provider have caused this Agreement to be executed the day and year first above written.

APPROVED AS TO FORM

Walter Tremel

ATTEST

CITY OF CASPER, WYOMING

A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel

City Clerk

\_\_\_\_\_  
Steve Freel

Mayor

WITNESS

CONSULTANT

Motorola Solutions, Inc.

By: \_\_\_\_\_

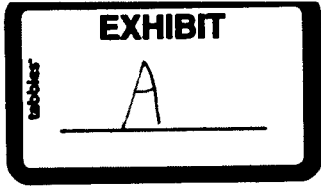
By: Thomas Henderson

Printed Name: \_\_\_\_\_

Printed Name: Thomas Henderson

Title: \_\_\_\_\_

Title: Area Sales Manager



**PARTICIPATING ADDENDUM  
 NASPO ValuePoint  
 Public Safety Communication Equipment 06913  
 Lead by the State of Washington (hereinafter "Lead State")**

**MASTER AGREEMENT  
 Motorola Solutions  
 (hereinafter "Contractor")**

And

**State of Wyoming  
 (hereinafter "Participating State")**

1. **Scope:** This addendum covers the purchase of public safety communication equipment and is for use by state agencies and other entities located in the Participating State authorized by that state's statutes to utilize state contracts with the prior approval of the state's chief procurement official.

**Contractor has been awarded the following categories:**

<b>Category: Radios</b>	
<b>Subcategory: Portable, Dual-Band</b>	<b>Subcategory: Mobile, Single-Band tier II</b>
<b>Subcategory: Portable, Single-Band tier I</b>	<b>Subcategory: Mobile, Single-Band tier III</b>
<b>Subcategory: Portable, Single-Band tier II</b>	<b>Subcategory: Desktop, Dual-Band</b>
<b>Subcategory: Portable, Single-Band tier III</b>	<b>Subcategory: Desktop, Single-Band tier I</b>
<b>Subcategory: Mobile, Dual-Band</b>	<b>Subcategory: Desktop, Single-Band tier II</b>
<b>Subcategory: Mobile, Single-Band tier I</b>	
<b>Category: Base Stations/Repeaters: Single-Band tier I</b>	
<b>Category: Base Station/Repeaters, Single-Band tier II</b>	
<b>Category: Mobile Radio Antennas</b>	

2. **Participation:** Use of specific NASPO ValuePoint cooperative contracts by agencies, political subdivisions and other entities (including cooperatives) authorized by an individual state's statutes to use state/entity contracts are subject to the prior approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.

3. **Participating State Modifications or Additions to Master Agreement:** This participating Addendum consisting of three (3) pages, Attachment A consisting of six (6) pages, the State of Washington State Contact/Master Agreement 06913 consisting of fifty-four (54) pages, Contract Amendment 1 consisting of one (1) page, and Contract Amendment 2 consisting of two (2) pages.

4. **Primary Contacts:** The primary contact individuals for this participating addendum are as follows (or their named successors):

<b>Contractor</b>	
<b>Name</b>	Jose Crespo
<b>Address</b>	7237 Church Ranch Blvd, Suite 406; Westminster, CO 80021
<b>Telephone</b>	(303) 591-7620
<b>E-mail</b>	Jose.crespo@motorolasolutions.com

**PARTICIPATING ADDENDUM  
NASPO ValuePoint  
Public Safety Communication Equipment 06913  
Lead by the State of Washington (hereinafter "Lead State")**

**MASTER AGREEMENT**

**Motorola Solutions  
(hereinafter "Contractor")**

And

**State of Wyoming  
(hereinafter "Participating State")**

Page 2 of 3

**Participating Entity**

<b>Name</b>	<b>State of Wyoming, Administration &amp; Information, Procurement</b>
<b>Address</b>	<b>2800 Central Avenue, Cheyenne WY 82002</b>
<b>Telephone</b>	<b>(307) 777-6718</b>
<b>E-mail</b>	<b>Mandy.gershmell@wyo.gov</b>

**5. Subcontractors:**

All Contractor dealers/resellers/distributors authorized in the State of Wyoming, as shown on the NASPO ValuePoint website, are approved to provide sales and service support to participants in the NASPO Master Agreement. The Contractor's dealer's/resellers/distributors participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.

**6. Purchase Order Instructions: All orders should contain the following (1) Mandatory Language "PO is subject to NASPO ValuePoint Contract # 06913 (2) Your Name, Address, Contact, & Phone-Number (3) Purchase order amount. Please channel your PO through one of our authorized dealers/resellers/distributors so they can arrange for proper ordering and installation of your equipment. During Contract performance, Contractor shall identify and make available to Purchasers upon request a list of subcontractors, dealers, and distributors who will supply products or perform services in fulfillment of Contract requirements. Information shall include their name, the nature of services to be performed or products to be sold by product category/subcategory, address, telephone, facsimile, email, and federal tax identification number (TIN) (if the company is authorized to sell and invoice for products and services).**

**7. Price Agreement Number:**

All purchase orders issued by purchasing entities within the jurisdiction of this participating addendum shall include the Participating State contract number: 183165 and the Lead State Master Agreement number: 06913.

**8. Individual Customer:**

Each State agency and political subdivision, as a Participating Entity, that purchases products/services will be treated as if they were Individual Customers. Except to the extent modified by a Participating Addendum, each agency and political subdivision will be responsible to follow the terms and conditions of the Master Agreement; and they will have the same rights and responsibilities for their purchases as the Lead State has in the Master Agreement. Each agency and political subdivision will be responsible for their own charges, fees, and liabilities. Each agency and political subdivision will have the same rights to any indemnity or to recover any costs allowed in the contract for their purchases. The Contractor will apply the charges to each Participating Entity individually.



**PARTICIPATING ADDENDUM  
 NASPO ValuePoint  
 Public Safety Communication Equipment 06913  
 Lead by the State of Washington (hereinafter "Lead State")**

**MASTER AGREEMENT**

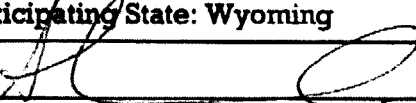
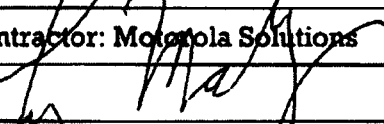
**Motorola Solutions  
 (hereinafter "Contractor")**

And

**State of Wyoming  
 (hereinafter "Participating State")**

This Participating Addendum and the Master Agreement number 06913 (administered by the State of Washington) together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum and the Master Agreement, together with its exhibits, shall not be added to or incorporated into this Addendum or the Master Agreement and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Addendum and the Master Agreement and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms within the Participating State.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating State: Wyoming	Contractor: Motorola Solutions
By: 	By: 
Name: Mandy Gershmel, A&I Procurement	Name: Larry Mabry
Title: Buyer	Title: MSSSI Vice President & Director Sales
Date: 7/27/18	Date: 7/24/18

**ATTORNEY GENERAL APPROVAL AS TO FORM ONLY:**

  
 Tyler M. Renner, Assistant Attorney General

6/27/18  
 Date

**A&I Director**

  
 Dean Fausset

7-26-18  
 Date

If you have questions about this Participating Addendum or the participation process, please contact: Tim Hay, NASPO ValuePoint Cooperative Development Coordinator  
 (503) 428-5705  
 thay@naspovalupoint.org

## Attachment A Wyoming General Conditions

This Attachment A, Wyoming General Conditions, supplements and replaces terms and conditions contained in Washington NASPO ValuePoint Master Agreement Number 06913, dated November 3, 2015, and Participating Addendum for NASPO Valuepoint Cooperative Purchasing Program for Public Safety Communication Equipment (collectively referred to as "Participating Addendum") entered into between Motorola Solutions ("Contractor") and the State of Wyoming ("State"). In the event of any inconsistencies between the terms and conditions contained in the Participating Addendum and this Attachment A, the terms and conditions in this Attachment A shall control and shall supersede and replace the terms contained in the Participating Addendum.

The following General Conditions are made part of the Participating Addendum:

1. **Acceptance.** Contractor shall notify State if State's purchase order is not accepted by Contractor. Any items received by State and not rejected within thirty (30) days of the date of the invoice shall be deemed accepted by State.
2. **Partial Shipments.** Contractor will not make partial shipments of any product on a single Motorola Solutions order, unless authorized by State.
3. **General Provisions.**
  - A. **Amendments.** Any changes, modifications, revisions or amendments to this Participating Addendum which are mutually agreed upon by the parties to this Participating Addendum shall be incorporated by written instrument, executed by all parties to this Participating Addendum.
  - B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Participating Addendum shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Participating Addendum as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Participating Addendum and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
  - C. **Assignment Prohibited and Participating Addendum Shall Not Be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Participating Addendum without the prior written consent of the other party. The Contractor shall not use this Participating Addendum, or any portion thereof, for collateral for any financial obligation, without the prior written permission of the State.
  - D. **Assumption of Risk.** The Contractor shall be responsible for any loss of state or federal funding, either administrative or program dollars, due to Contractor's failure to comply with applicable state or federal requirements. The

State shall notify the Contractor of any state or federal determination of noncompliance.

**E. Audit and Access to Records.** The State and any of its representatives shall at a mutually agreeable time and location have access to any books, documents, papers, and records of the Contractor which are pertinent to this Participating Addendum for the purpose of verifying Contractor performance with the terms of this Participating Addendum. The State's inspection is limited to the verification of shipment to invoice quantities and shipment receipts. The Contractor shall after thirty days' receipt of written instruction from the State, provide to any independent auditor, accountant, or accounting firm, all books, documents, papers and records of the Contractor which are pertinent to this Participating Addendum. The Contractor shall cooperate fully with any such independent auditor, accountant, or accounting firm, during the entire course of any reasonable audit authorized by the State. Contractor books and records provided to the State pursuant to this provision shall not be used, duplicated or disclosed to any other third party without the Contractor's express written permission. In no circumstances will the Contractors be required to create or maintain documents not kept in the ordinary course of the Contractor's business operations, nor will the Contractor be required to disclose any information, including but not limited, to product cost data, which is considers confidential or proprietary to the Contractor.

**F. Availability of Funds.** Each payment obligation of the State is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for the continuance of the services performed by the Contractor, the Participating Addendum may be terminated by the State at the end of the period for which the funds are available. The State shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

**G. Award of Related Contracts.** The State may undertake or award supplemental or successor contracts for work related to this Participating Addendum or may award contracts to other contractors for work related to this Participating Addendum. The Contractor shall cooperate fully with other contractors and the State in all such cases.

**H. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Participating Addendum.

**I. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, and any other work provided to or produced by the Contractor in the performance of this Participating Addendum shall be kept confidential by the Contractor unless written permission is granted by the State for

its release. If and when Contractor receives a request for information subject to this Participating Addendum, the Contractor shall notify the State within ten (10) days of such request and shall not release such information to a third party unless directed to do so by the State.

**J. Extensions.** Nothing in this Participating Addendum shall be interpreted or deemed to create an expectation that this Addendum will be extended beyond the term described herein. Any extension of this Participating Addendum shall be initiated by the State, and shall be effective only after it is reduced to writing and executed by all parties to the Participating Addendum. Any Participating Addendum to extend this Participating Addendum shall include, but not necessarily be limited to: an unambiguous identification of the Participating Addendum being extended; the term of the extension; the amount of any payment to be made during the extension, or a statement that no payment will be made during the extension; a statement that all terms and conditions of the original Participating Addendum shall, unless explicitly delineated in the exception, remain as they were in the original Participating Addendum; and, if the duties of either party will be different during the extension than they were under the original Participating Addendum, a detailed description of those duties.

**K. Force Majeure.** Neither party shall be liable for failure to perform under this Participating Addendum if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

**L. Indemnification.** The Contractor shall release, indemnify, and hold harmless the State, the Agency, and their officers, agents and employees, from any and all claims, suits, liabilities, court awards, damages, attorneys' fees and expenses arising out of Contractor's failure to perform any of Contractor's duties and obligations hereunder or in connection with the negligent performance of Contractor's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, attorneys' fees and expenses arising out of Contractor's negligence or other tortious conduct.

**M. Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Participating Addendum, and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Participating Addendum, the Contractor shall be free from control or direction over the details of the performance of services under this Participating Addendum. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in

fulfilling the terms of this Participating Addendum, and shall be solely responsible for the payment of all federal, state and local taxes which may accrue because of this Participating Addendum. Nothing in this Participating Addendum shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or the State, or to incur any obligation of any kind on behalf of the State of Wyoming or the State. The Participating Addendum agrees that no health or hospitalization benefits, workers' compensation or similar benefits available to State of Wyoming employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Participating Addendum.

**N. Kickbacks.** The Contractor certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Participating Addendum, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Participating Addendum. If the Contractor breaches or violates this warranty, the State may, at its discretion, terminate this Participating Addendum without liability to the State, or deduct from the contract price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee.

**O. Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*), and the Americans with Disabilities Act (ADA), 42 U.S.C. 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of sex, color, race, religion, national origin or disability in connection with the performance of this Participating Addendum.

**P. Notices.** All notices arising out of, or from, the provisions of this Participating Addendum shall be in writing and given to the parties at the address provided under this Participating Addendum, either by regular mail, email ([mandy.gershmel1@wyo.gov](mailto:mandy.gershmel1@wyo.gov) and [jose.crespo@motorolasolutions.com](mailto:jose.crespo@motorolasolutions.com)) or delivery in person.

**Q. Notice of Sale or Transfer.** The Contractor shall provide the State with notice of any proposed sale, transfer, merger, or consolidation of the assets of the Contractor. Such notice shall be provided in accordance with the notice provision of this Participating Addendum and, when possible and lawful, in advance of the transaction. If the State determines that the sale, transfer, merger, or consolidation is not consistent with the continued satisfactory performance of the Contractor's obligations under this Participating Addendum, then the State may, at its discretion, terminate or renegotiate the Participating Addendum.

**R. Patent or Copyright Protection.** The Contractor recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license or other similar restrictions, and warrants that no work performed by the

Contractor or its subcontractors will violate any such restriction. The Contractor shall defend and indemnify the State for any infringement or alleged infringement of such patent, trademark, copyright, license or other restrictions.

**S. Prior Approval.** This Participating Addendum shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Participating Addendum has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by the Department of Administration and Information, and approved by the Governor of the State of Wyoming if required by Wyo. Stat. § 9-2-1016(b)(iv).

**T. Publicity.** Any publicity given to the program or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Contractor, shall identify the State as the sponsoring State and shall not be released without prior written approval from the State.

**U. Severability.** Should any portion of this Participating Addendum be judicially determined to be illegal or unenforceable, the remainder of the Participating Addendum shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

**V. Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming expressly reserves sovereign immunity by entering into this Participating Addendum and specifically retains all immunities and defenses available to it as a sovereign. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. The parties further acknowledge that there are constitutional and statutory limitations on the authority of the State of Wyoming and its agencies or instrumentalities to agree to certain terms and conditions supplied by the Contractor, including, but not limited to, the following: liability for damages; choice of law; conflicts of law; venue and forum-selection clauses; defense or control of litigation or settlement; liability for acts or omissions of third parties; payment of attorneys' fees or costs; additional insured provisions; dispute resolution, including, but not limited to, arbitration; indemnification of another party; and confidentiality. Any such provisions in the Participating Addendum, or in any attachments or documents incorporated by reference, will not be binding on the State of Wyoming. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Participating Addendum shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

**W. Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state and local law, including but not limited to federal and social security taxes, workers' compensation, unemployment insurance and sales taxes.

**X. Termination of Addendum.** This Participating Addendum may be terminated, without cause, by the State upon thirty (30) days written notice. This Participating Addendum may be terminated immediately for cause if the Contractor fails to perform in accordance with the terms of this Participating Addendum except for those beneficiary rights allowable under this Participating Addendum.

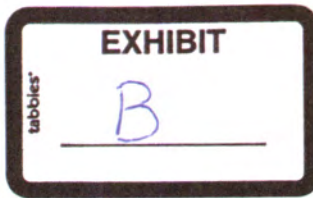
**Y. Third-Party Beneficiary Rights.** Except for those third-party beneficiary rights allowable under this Participating Addendum, the parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Participating Addendum shall not be construed so as to create such status. The rights, duties and obligations contained in this Participating Addendum shall operate only between the parties to this Participating Addendum, and shall inure solely to the benefit of the parties to this Participating Addendum. The provisions of this Participating Addendum are intended only to assist the parties in determining and performing their obligations under this Participating Addendum.

**Z. Titles Not Controlling.** Titles of paragraphs are for reference only, and shall not be used to construe the language in this Participating Addendum.

**AA. Waiver.** The waiver of any breach of any term or condition in this Participating Addendum shall not be deemed a waiver of any prior or subsequent breach.

**BB. Counterparts.** This Participating Addendum may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Participating Addendum. Delivery by the Participating Addendum of an originally signed counterpart of this Participating Addendum by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the State.

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Motorola Proposal/Quote

QUOTE-1466947



**CASPER, CITY OF**  
CPD SHSP Portable 2020 Final  
05/11/2021

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.




Billing Address:  
 CASPER, CITY OF  
 201 N DAVID ST  
 CASPER, WY 82601  
 US

Quote Date:05/11/2021  
 Expiration Date:07/01/2021  
 Quote Created By:  
 Chris Hadlock  
 Account Executive  
 chris@comtechradio.com  
 3072586208

End Customer:  
 CASPER, CITY OF  
 Taylor Gilbert  
 tgilbert@casperwy.gov  
 +1 307.235.7528

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2 5	28	\$5,983.00	\$3,600.82	\$100,822.96
1a	H869BW	ENH: MULTIKEY	28	\$330.00	\$198.61	\$5,561.08
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	28	\$515.00	\$309.95	\$8,678.60
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	28	\$300.00	\$180.55	\$5,055.40
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	28	\$115.00	\$115.00	\$3,220.00
1e	QA05509AA	DEL: DELETE UHF BAND	28	-\$800.00	-\$481.47	-\$13,481.16
1f	QA09001AB	ADD: WIFI CAPABILITY	28	\$300.00	\$180.55	\$5,055.40
1g	H38BS	ADD: SMARTZONE OPERATION	28	\$1,500.00	\$902.76	\$25,277.28
1h	QA07682AA	ADD: SMARTCONNECT	28	\$0.00	\$0.00	\$0.00
1i	Q625AW	ENH: DES,DES-XL,DES-OFB ENCRYPTION AND ADP	28	\$599.00	\$360.50	\$10,094.00
2	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	28	\$163.00	\$98.10	\$2,746.80
3	LSV00Q00202A	DEVICE PROGRAMMING	1	\$428.57	\$428.57	\$428.57

 Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
 Motorola Solutions, Inc. 500 West Monroe, United States - 60661 - # 36-1115600

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	28	\$165.00	\$99.30	\$2,780.40
5	PMMN4069A	MICROPHONE,IMPRES RSM, 3.5MM JACK, IP55	28	\$133.00	\$80.04	\$2,241.12

Grand Total

**\$158,480.45(USD)**

Notes:

Purchase Order Checklist	
<b>Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)</b>	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the Legal Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	

Exhibit B  
Service Options and Pricing Changes



# APX™ DEVICE SERVICE OPTIONS AND PRICING CHANGE NOTICE

U.S. CHANNEL PARTNERS

## OVERVIEW

As of May 5, 2018, Service from the Start is becoming Essential Services to fit within our expanding services portfolio. Essential Services coverage starts on the day of shipment and continues for the term selected at the time of the device purchase. In addition to extending the device hardware repair coverage period, Essential Services also offers priority repair, with the same terms as the corresponding Service from the Start level, priority repair includes fast depot turnaround times and pre-paid, two-day air inbound shipping with use of Motorola Online (MOL) to initiate the repair.

Essential Services with Accidental Damage ("no questions asked" coverage), previously Service from the Start Comprehensive, includes cosmetic repairs or a replacement device, if necessary.

Terms are set at the length of either three years or five years of coverage with purchase of the device. The following table shows a comparison of Essential Services to Service from the Start.

## ESSENTIAL SERVICES FOR APX DEVICES AT A GLANCE

Services	Standard Warranty	Essential Services (previously SFS Lite)	Essential Services w/Accidental Damage (previously SFS Comprehensive)
Coverage Period	1 year	3 or 5 years	3 or 5 years
Hardware Repair	Manufacturing defects only	Normal wear and tear	Normal wear and tear, AND accidental damage, breakage, water and chemical damage
Remote Technical Support	8 x 5	8 x 5	8 x 5
Priority Repair	No	Yes	Yes

**SERVICES, MODELS, OPTIONS AND LIST PRICES**

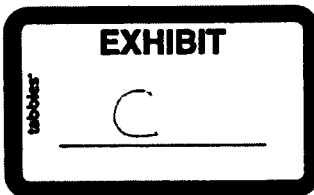
Service Options & List Prices - Portables	APX Model	Option	List Price (USD)
3 YEAR ESSENTIAL SERVICES	APX 900 APX 1000 APX 3000 APX 4000 SRX 2200	H885BK	\$90
	APX 6000 APX 6000LI APX 6000XE APX 7000 APX 7000XE APX 8000 APX 8000XE	Q58AL	\$110
3 YEAR ESSENTIAL SVC w/ ACCIDENTAL DAMAGE	APX 900 APX 1000 APX 3000 APX 4000 SRX 2200	HA00022AB	\$234
	APX 6000 APX 6000LI APX 6000XE APX 7000 APX 7000XE APX 8000 APX 8000XE	HA00022AC	\$284
5 YEAR ESSENTIAL SERVICES	APX 900 APX 1000 APX 3000 APX 4000 SRX 2200	Q887AT	\$162
	APX 6000 APX 6000LI APX 6000XE APX 7000 APX 7000XE APX 8000 APX 8000XE	Q887AU	\$206
5 YEAR ESSENTIAL SVC w/ ACCIDENTAL DAMAGE	APX 900 APX 1000 APX 3000 APX 4000 SRX 2200	HA00025AG	\$360
	APX 6000 APX 6000LI APX 6000XE APX 7000 APX 7000XE APX 8000 APX 8000XE	HA00025AH	\$437

Service Options & List Prices - Mobiles	APX Model	Option	List Price (USD)
3 YEAR ESSENTIAL SERVICES	APX 1500 APX 4500	G24AX	\$131
	APX 6500 APX 6500LI APX 7500 APX 8500	G78AT	\$168
	APX CONSOLETTTE	G78AR	\$168
	APX 1500 APX 4500	GA00249AC	\$275
3 YEAR ESSENTIAL SVC w/ ACCIDENTAL DAMAGE	APX 6500 APX 6500LI APX 7500 APX 8500	GA00249AE	\$328
	APX CONSOLETTTE	GA00249AB	\$328
5 YEAR ESSENTIAL SERVICES	APX 1500 APX 4500	GA00318AC	\$246
	APX 6500 APX 6500LI APX 7500 APX 8500	GA00318AF	\$319
	APX CONSOLETTTE	GA00318AB	\$319
5 YEAR ESSENTIAL SVC w/ ACCIDENTAL DAMAGE	APX 1500 APX 4500	GA00255AC	\$398
	APX 6500 APX 6500LI APX 7500 APX 8500	GA00255AF	\$506
	APX CONSOLETTTE	GA00255AD	\$506

The updated Essential Services options and associated prices for APX devices, effective May 5, 2018, are listed above for your reference. Please refer to the [Product Catalog pages on Partner Central](#) for current options and prices.

**FOR MORE INFORMATION**

If you have questions regarding this notification, please contact your Motorola Solutions Account Representative



## Insurance Requirements

A. Prior to the commencement of work, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its sub consultants, agents, representatives, or employees.

B. *Minimum Scope and limit of Insurance.* Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits of \$1,000,000 Dollars per occurrence with \$2,000,000 general aggregate The CGL policy (or separate policy) shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with \$1,000,000 per claim with \$2,000,000 general aggregate.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 0413

2. *Primary Coverage*

For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance *Notice of Cancellation*

coverage shall not be canceled, , except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

3. *Notice of Cancellation*

Coverage shall not be canceled, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Intentionally Omitted*

5. Deductibles and Self-Insured Retentions

a. Consultant shall be responsible for all deductibles

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for one (1) years after completion of the contract of work* However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for one (1) years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Consultant shall furnish the City with original (pdf) certificates and amendatory endorsements. All certificates and endorsements are to be *received* and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them..

9. *Subconsultants*

Consultant shall require and verify that all subconsultants maintain insurance per the scope of work, and Consultant shall ensure that the City is an additional insured on insurance required from subconsultants.

10. *Special Risks or Circumstances*



City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances with written agreement

11. Consultant agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Consultant and any subconsultant thereof.

RESOLUTION NO. 21-98

A RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY-EIGHT POLICE RADIOS FROM MOTOROLA SOLUTIONS, INC.

WHEREAS, the City of Casper Police Department needs twenty eight (28) police radios; and,

WHEREAS, Motorola Solutions, Inc. is willing and able to provide the radios needed.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a contract with Motorola Solutions, Inc., for the purchase of twenty eight (28) portable radio systems, in the amount of One Hundred Fifty Eight Thousand Four Hundred Eighty Dollars and 45/100 cents (\$158,480.45).

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Steven K. Freel  
Mayor